

## TOWN OF ELIOT, MAINE

### PROCESS FOR CONNECTION TO MUNICIPAL SEWER

To make a new application for sewer:

- **1<sup>st</sup>** Resident submits a signed ***Sewer Allocation*** form to Sewer Superintendent.
- Form is reviewed by Sewer Superintendent
- Form then is presented to Select Board for *allocation* Approval/Denial
- Approvals for *sewer allocation* request expire after 180 days unless the applicant files for an extension.
  - An extension is granted in writing by the Select Board
    - *Allocation Extension Requests* may be approved to a maximum of 12 months from approval. After 12 months, a **new allocation** application is required.
  - Upon approval of the time extension, the applicant shall be responsible for quarterly access only fees.
- **2<sup>nd</sup>** **Once the Allocation form has been approved by the Board and signed by Sewer Superintendent;** Resident submits a signed **Sewer Connection Application** with payment of System Development and inspection **fees**.
- Applicants proposing an industrial discharge shall also obtain an industrial discharge permit from the Town of Kittery.
- Superintendent reviews application with payment
  - Superintendent will then provide written approval or request additional information to support the application, so that an opinion can be issued within 30 days.
- Once **Sewer Application** has been submitted, payment received and signed by owner and the Sewer Superintendent, owner may apply for a building permit with Code Enforcement.
- A **Final sewer inspection** AND sign off by the Sewer Superintendent must be obtained by the owner, once connection has been made to the main sewer line and **before** covered with gravel.