

February 23, 2024

Michael Sullivan
Town of Eliot
1333 State Road
Eliot, ME 03903
(T) 207.439.1813

Re: Eliot Town Hall Renovation and Addition

Estimating Proposal

Preferred Construction Mgt. Co., Inc. (PCM Company) proposes to provide Estimating services for the Eliot Town Hall Renovation and Addition project. Below is a cost breakdown for the services.

30% Cost Estimate	\$4,060.00
60% Cost Estimate	\$5,800.00

The deliverable includes a detailed estimate with a trade summary and minor editing of the estimate if required. Minor editing excludes revisions based on revised documents and value engineering.

The fee assumes PCM will be allotted three weeks to complete the project estimate. Additional costs may be accrued with an expedited schedule.

PCM's final estimate or schedule will be based on a review and analysis of the information and documents we receive. We reserve the right to revise and/or amend our estimate or schedule accordingly should new and/or additional information be made available to us.

**Pricing assumes that all estimating efforts will be performed. Should an estimating phase not be required or eliminated, subsequent estimate fees will need to be adjusted. Estimates are built upon prior estimate versions, and the work effort increases with the elimination of a design phase. Generally, the increase will range from 75 - 90% of the eliminated phase.*

PCM is fully insured with General Liability of \$1M/\$2M, Umbrella Liability of \$5M, Auto of \$1M, Workers Compensation of \$500K/\$500K/\$500K, and Professional Liability (E&O) of \$2M. If Contractual Requirements require us to raise limits, add additional types of insurance, or name excessive additional insureds to our policies, we reserve the right to pass along any charges we incur.

This estimate(s)/schedule(s) will be prepared by a lead Estimator/Scheduler (E/S) for your exclusive use (if use by others is needed, clients must discuss with PCM beforehand). We reserve the right to assign another PCM E/S to prepare another estimate or schedule for another client. Please request our written policy for further information.

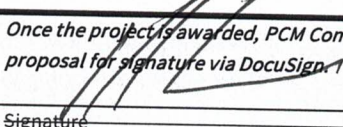
Thank you for the opportunity, and we look forward to working with you.

Sincerely,

PCM COMPANY WBE | DBE | SBE

Alexis Hourigan
Marketing Manager

Once the project is awarded, PCM Company will send our fee proposal for signature via DocuSign

 3-16-24

Signature _____ Date _____