

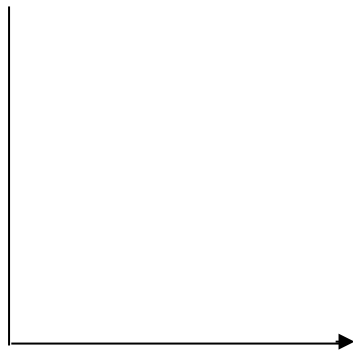


Making a Difference for Maine Communities

FINANCIAL APPLICATION

for Municipal Borrowers

Low-Interest Loans for



Clean Water

Improvement

Projects

Kelley Wheeler, Program Officer

e-mail: kpw@mmbb.com

127 Community Drive, P.O. Box 2268, Augusta, Maine 04338-2268
1-800-821-1113 207-622-9386 Fax: 207-623-5359

MAINE MUNICIPAL BOND BANK
SRF - CLEAN WATER PROGRAM APPLICATION
FOR MUNICIPAL BORROWERS

Borrower Type: This application is designed for the purpose of obtaining financial information from sewer districts, municipalities and other governmental units. As a result, different information will be required for each type of unit. In certain cases it may be appropriate to note that a particular section is not applicable to the specific district or town. The following is a brief summary of the sections that are applicable to a specific type of borrower:

MUNICIPALITIES/GOVERNMENTAL UNITS: The application should be filled out with information concerning the specific municipality and/or governmental unit. If the system has any stand-alone debt, it should be reflected as part of the debt information. The same would hold true for any stand-alone system financial information. In most instances, the municipal applicant will complete the *Municipal Borrower* "Financial Information" section only.

DISTRICTS: If the district or system debt is backed by a General Obligation pledge of the municipality or municipalities in the district, both district and municipal financial information will be required. Each municipality being served by the system must provide their financial information so that the district can complete pages 11, 12 and 13. The district will complete pages 14 and 15. If the district stands on its own (*without a General Obligation pledge*), the district will leave pages 11, 12 and 13 blank, turn to, and complete pages 14 and 15 entitled "District Financial Information". The debt information will be handled in the same manner.

Repayment Source: Loan applications and supporting financial information will be reviewed for evidence of a dedicated source of revenue that is sufficient to cover repayment of the proposed loan, plus all existing indebtedness and operating costs of the borrower. Where the dedicated source of repayment is anticipated to be an increase in existing user charges, please note that new rates must be in place prior to the execution of a binding loan agreement.

DEP Approval: Attached to the back page of this Application is a Project Authorization form to be signed by the Department of Environmental Protection. This Authorization must be completed and signed by DEP before the Bond Bank can provide financing to the applicant. If DEP determines the project to be eligible, complete the application and

- 1) Mail a copy of the application to: Department of Environmental Protection, Division of Water Quality Management at 17 State House Station, Augusta, Maine 04333-0017.
- 2) Mail the original application and supporting documentation listed on the "Statement of Default" page of the Application to: Kelley Wheeler, SRF – Clean Water Program Officer, Maine Municipal Bond Bank, 127 Community Drive, P.O. 2268, Augusta, Maine 04338-2268.

Once the project is approved, DEP will forward the signed "Project Authorization" form to the Bond Bank. The Bond Bank will begin its review of the financing request once the Authorization is received.

Application Instructions: Line-by-line instructions to help you fill out the SRF - Clean Water application are available. When completing the application, please use black ink, printer or a typewriter. To obtain the most current version of the SRF - Clean Water application and line-by-line instructions, please visit our website: www.mmbb.com. The application and instructions can be downloaded to your PC by using the Adobe Acrobat Reader. There is also an Excel fillable application form on the website.

Careful completion of the application will contribute to quick processing of your loan request. Please bring to our attention any additional information that is not disclosed in the Application or the supporting documentation. If you have any questions or need help completing the application form, please call Kelley Wheeler at 1-800-821-1113 or (207)622-9386 (*Augusta*).

The undersigned Governmental Unit hereby requests the Maine Municipal Bond Bank to purchase the following described obligation of the applicant. This application shall not constitute a contract or commitment to enter into a contract.

GENERAL INFORMATION

Name of Applicant: Town of Eliot, Maine

Mailing Address: 1333 State Road
Eliot, ME 03903

Physical Address: 1333 State Road
Eliot, ME 03903

Type of Unit: Municipality District Other

	Chief Administrative Officer	Contact Person (<i>if different</i>)	Project Engineer
Name:	Michael Sullivan	Jeff Brubaker	Keith Pratt, P.E.
Title:	Town Manager	Town Planner	Underwood Engineers, President
Telephone:	207-439-1817 ext. 100	207-439-1817 ext. 112	603-436-6192
Fax:	207-439-1415	207-439-1415	603-431-4733
Email:	townmanager@eliotme.org	planner@eliotme.org	kpratt@underwoodengineers.com
Mailing Address:	1333 State Road, Eliot, ME 03903	476 Dow Highway, Eliot, ME 03903	25 Vaughan Mall, Portsmouth, NH 03801

Purpose of Borrowing: Design and construction of upgrades to municipal sewers in the town's TIF district.
This application is for the estimated CWSRF-eligible costs of Contract #1 only.

Status of the Project:

Are the engineering specifications completed? Yes No
If no, what date will they be complete? 03/01/22

Have construction bids been awarded? Yes No
If no, what is the projected bid date? 03/31/22 **(Bid Opening)**

NOTE: Attached to this application is a blank Project Authorization form. Please mail the form and a copy of the completed application to your SRF Project Manager at the Department of Environmental Protection.

Have you obtained all permits and authorizations required for this project? NOTE: DEP technical staff will provide you with a list of the permits and authorizations needed for your project.

	Yes	No	N/A	Date Obtained	Date Expected
DEP	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<u>02/14/22</u>	
U.S. Corp of Engineers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>/ /</u>	<u>/ /</u>
Local Planning Board	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>/ /</u>	<u>/ /</u>
Public Utilities Commission	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>/ /</u>	<u>/ /</u>
Other: MaineDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>1/31/2022*</u>	<u>3/20/2022**</u>

* Utility location & entrance permits obtained

** Highway opening permit processing

Are there additional state or local approvals required? Yes No

What is the expected project completion date? June 2023

GENERAL INFORMATION *(continued)*

Do you have interim financing? Yes No
 If no, do you need interim financing? Yes No

If you have interim financing please provide the following information:

Amount	Maturity	Rate	Lender
\$ -	_ / _ / _	%	

How much of the SRF loan, if any, will be used to refinance existing debt? \$ _____ -

If applicable, what is the original issue date of the loan being refinanced? _____ / _____ / _____

Form of Authorization Referendum Council Town Meeting Other _____

Authorized Amount \$ 18,600,000.00 Date Authorized 11/03/20

NOTE: SRF Program issuance costs, from the table below, must be factored into the authorization amount, in addition to the other costs of construction.

A current listing of approved Bond Counsel can be found on our website under program information.

Bond Counsel: Shauna Cook-Mueller, Bernstein Shur
 Telephone: 207-774-1200 Fax: 207-774-1127
 Mailing Address: 100 Middle Street, West Tower, Portland, ME 04101

Source of Funds		Project Cost Breakdown	
Amount Requested from Bond Bank (this application)	\$ 4,500,000.00 A	Land	
Federal grant or loan- specify	\$	Design	
State grant or loan- specify	\$	Engineering	\$ 580,000.00
Applicant's share		Contractors	\$ 3,700,000.00
Other Specify	\$	Contingency	\$ 220,000.00
Other Specify	\$	Downstream pump & capacity upgrades	
Other Specify	\$	Legal, Administrative, Project Coordination, Inflation	
Other Specify	\$	Other Specify	
Total Source of Funds	\$ 4,500,000.00 B	Sub-Total of Project Costs	\$ 4,500,000.00 C

Cost of Bond Issuance	Bond Bank Loan Amount	N/A	x 2%*	N/A
Total Issuance Costs			D	\$ -

Sub-Total of Project Costs (C)	\$ 4,500,000.00
Plus Total Issuance Costs (D)	\$ -
Total Project and Issuance Costs (C+D) E	\$ 4,500,000.00

*NOTE: The costs of issuance is only an estimate and it may not apply in all cases. Upon review of your application, the CWSRF Program Officer will contact you with a more accurate cost estimate associated with your borrowing.

ISSUANCE INFORMATION

Since your last Annual Report or Audited Financial Statement

Have you issued/authorized any:

- | | | |
|---|------------------------------|--|
| New long-term debt? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Notes or loans for operating purposes? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Bond Anticipation Notes? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Grant Anticipation Notes? (<i>Federal or State</i>) | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

If you answered yes to any of the above questions, please provide the following information:

Type of Debt	Issue Date	Amount	Maturity	Rate	Lender
	_ / _ / _		_ / _ / _	%	
	_ / _ / _		_ / _ / _	%	
	_ / _ / _		_ / _ / _	%	
	_ / _ / _		_ / _ / _	%	

Check off any factors that have occurred since the date of your last Audited Financial Statements or Annual Report that would significantly affect your revenue, expenditures or overall financial condition, such as:

- Pending litigation in excess of \$10,000. *If checked, we will need a statement from your local legal counsel about any such lawsuit.*

- In place or pending before the governing body, a limitation on the ability of the governmental unit to raise, through taxes or rates or expend from revenues, funds necessary to pay the costs incurred if you issue the debt called for in this application. *If checked, please provide a copy of the ordinance or proposed governmental unit action explaining the possible limitation.*

- Other-please explain _____

Is there any reason that the Bond Bank could not take a mortgage or first lien pledge of the general revenue of the system?

- Yes No

Type of debt requested: General Obligation Revenue Combination

State Dedicated source(s) of revenue for repayment of the Bond Bank loan:

- General Taxes User Charges Special Assessments
TIF Funds

Do you have long-term take out from another source? Yes No

If yes, please explain: _____

Do you wish to capitalize interest on the Bond Bank loan, once construction is complete? Yes No

If yes, how long: _____ (a maximum of 12 months)

Are there any limitations (e.g., local ordinance, statutory, or regulation) governing the amount of bonded or general obligation debt that you may incur? Yes No

If yes, please explain: _____

ISSUANCE INFORMATION *(continued)*

How many years do you wish to have to repay this loan? 20

Payments should commence in what year? 2023

NOTE: The maximum repayment term is thirty (30) years.

*** The Bond Bank can assist you in completing the maturity schedule.**

Payment Date (Yr)	Principal Payment Amount
	SEE ATTACHMENT A

ECONOMIC INFORMATION

Fiscal Year End: 06/30/22

When are the charges for services due and payable?

- Monthly
 Quarterly
 Semi-Annually
 Annually

What is the interest rate penalty for late payments? 7.000%

List all the cities and/or towns your system serves:

Town/City	Estimated # of People Being Served (<i>Customers</i>)
Eliot	666

Populations:

2000 Census: 5,954 people
 Most Recent Estimate: 6,717 (2020 Census) people

List any significant users or potential users who utilize more than 5% of the system with approximate percentage of capacity attributed to each user.

Name of Individual/Business	Annual User Charge	Percentage of Capacity
		%
SEE ATTACHMENT B		%
		%
		%
		%
		%
		%

Facility and Rate Information for the Current and Past 5 years

	Previous Year	Previous Year	Previous Year	Previous Year	Previous Year	Current Year
<i>Enter Year ==></i>	2016	2017	2018	2019	2020	2021
# of Facility Customers <i>(hook-ups)</i>	614	627	638	635	651	666
# of Employees <i>(operating the facility)</i>						
Rate Schedule <i>(may attach approved schedule for current year)</i> SEE ATTACHMENT C	c.f.	c.f.	c.f.	c.f.	c.f.	c.f.

Planned Rate Increases <i>(during the next 2 years)</i>	
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ECONOMIC INFORMATION *(continued)*

Ten Largest Taxpayers of Municipality (District will need to supply information for each City/Town served)

Taxpayer	Type of Business	Current Year Assessed Value	% of Total Levy taxpayer assessed value divided by town/city's total assessed value
Maritime & Northeast Pipeline	Industrial	983,254	6.440%
Public Service of New Hampshire	Utility	560,571	3.670%
Central Maine Power	Utility	226,457	1.480%
Henrie Realty	Comm/Indust Space	95,112	0.620%
Maritime & Northeast Pipeline	Industrial	64,706	0.420%
Eliot Commons Senior Housing	Housing	63,107	0.410%
Pike Industries	Industrial	51,963	0.340%
PW ME Carne SD LLC	Industrial	47,577	0.310%
Dow Highway Propoerties	Comm Park	36,118	0.240%
Sea Dog Realty LLC	Comm Retail	35,971	0.240%

Are you anticipating any changes in the largest taxpayer? Yes No

If yes, why? _____

Five Largest Employers in your Community

Employer	Type of Business	# of Employees
MSAD #35	School	160
Piscataqua Landscape and Tree Service	Contractor	100
Maine Coast Waldorf School	Private School	50
Town of Eliot	Municipal	42
Sweet Dirt	Cultivation/Retail	35

Are any of these employers expected to make major changes in workforce or operations? Yes No

If yes, why? _____

DEBT INFORMATION

Debt Statement - Most current as of: 06/30/20

GENERAL OBLIGATION BONDS	Principal Amount Outstanding
Issued Through the Bond Bank	
2017 General Obligation Bond (Pump Station Upgrades)	\$ 1,544,816.00
2019 General Obligation Bond (HVAC and Streetlight Upgrades)	\$ 150,661.00
Other Issuances, outside the Bond Bank <i>(list principal & interest info on next page)</i>	

LOAN REQUESTS	Principal Amount Outstanding
Loan amount being requested through the Bond Bank	
Route 236 TIF Area Sewer & Water Ext. - Contract 1	\$ 4,500,000.00
	\$ -
Loan amount being requested through other sources	
	\$ -
	\$ -

Total Direct Debt \$ 6,195,477.00

Overlapping Debt

List all governmental units that have overlapping jurisdiction (*county, school district, town, fire district, water, sewer, utility, etc.*) with your own unit and the amount of debt owed by each. Please indicate the amount and percent of outstanding debt for which your community is liable.

Name of Governmental Unit	Outstanding Bonded Debt	Your % of	Your \$ share of
County of York (as of 6/30/20)	\$ 1,900,000.00	2.96%	\$ 56,190.00
RSU 35 (as of 6/30/19)	\$ 1,100,164.00	42.27%	\$ 465,039.00
	\$ -	%	\$ -
	\$ -	%	\$ -
	\$ -	%	\$ -

Total Overlapping Debt \$ 521,229.00

Total Direct Debt and Overlapping Debt \$ 6,716,706.00

Do you belong to the Maine State Retirement System? Yes No
 If yes, what is the amount of the unfunded liability? \$ 921,533.00

If no, does the system provide a retirement program? Yes No
 If yes, please provide the most current estimate of any unfunded pension liability. \$ -

FINANCIAL INFORMATION (Tax Rate & Tax Collections)

NOTE: If the District or system debt is backed by a General Obligation pledge of the Municipality or Municipalities in the District, please complete this page for each municipality. If the District stands on its own, leave pages 11, 12 and 13 blank, turn to and complete pages 14 and 15 entitled "District Financial Information".

Tax Rate and Tax Collections

Fiscal Year	Tax Rate (Per \$1,000 of Assessed Value)	Total Taxes Billed	Collected by End of Fiscal Year		Collected by End of Second Year	
			Dollar Amount	% of Tax Levy	Dollar Amount	% of Tax Levy
2021	\$ 14.70	\$ 14,505,336	\$ 14,252,879	98.26%	\$ 14,252,879	98.26%
2020	\$ 14.70	\$ 14,403,696	\$ 14,134,174	98.13%	\$ 14,359,204	99.69%
2019	\$ 14.70	\$ 14,198,218	\$ 13,851,035	97.55%	\$ 14,194,236	99.97%
2018	\$ 14.30	\$ 13,703,621	\$ 13,347,531	97.40%	\$ 13,700,171	99.97%
2017	\$ 14.05	\$ 14,846,795	\$ 14,592,608	98.29%	\$ 14,846,088	99.99%
2016	\$ 14.05	\$ 13,209,677	\$ 13,200,729	99.93%	\$ 13,200,729	99.93%

Property Valuations

Year Ending (Most Recent Year)	Local Assessed Value (Real Estate + Personal Property)	State Assessed Value
2020	\$ 1,005,619,100	\$ 1,034,950,000

Date of Last Re-evaluation: 6/30/2008

Composition of Tax Base: Please provide current fiscal year estimates for the following:

% Commercial and Industrial 19.600% % Residential 76.450%

Tax Due Dates: 1st 11/16/21 2nd 05/17/22

Penalties and/or interest charged on overdue taxes: 6%

Basis of Accounting (check one) Cash Modified Accrual Full Accrual

FINANCIAL INFORMATION

Summary of Balance Sheet for Last Three Fiscal Years and Two Years Projected (*General Fund Only*)

ASSETS

<i>Enter Year==></i>	Proj. 2022	Unaudited 2021	2020	2019	2018
Cash and Cash Equivalents	SEE ATTACHMENT D		\$ 5,879,406	\$ 3,612,927	\$ 3,009,407
Investments			\$ -	\$ -	\$ -
Accounts Receivable (<i>Net</i>)			\$ 58,371	\$ 83,271	\$ 74,648
Allowances for uncollectibles			\$ -	\$ -	\$ -
Taxes Receivables (<i>Net</i>)			\$ 236,249	\$ 325,884	\$ 305,827
Allowances for uncollectibles			\$ -	\$ -	\$ -
Due from other funds			\$ 13,451	\$ 1,570,065	\$ 483,932
Due from other governments			\$ -		
Other (Tax Liens Recievable)			\$ 102,736	\$ 99,227	\$ 95,364

TOTAL ASSETS	\$	-	\$	-	\$	6,290,213	\$	5,691,374	\$	3,969,178
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LIABILITIES

Bonds Payable					
Accounts Payable			\$ 327,313	\$ 364,740	\$ 34,279
Due to other funds			\$ 1,378,232	\$ 1,300,698	\$ 640,236
Other- <i>Explain</i>			\$ 82,912	\$ 105,023	\$ 34,215
Deferred Revenue			\$ 241,580	\$ 274,836	\$ 259,987
Reserve					

TOTAL LIABILITIES	\$	-	\$	-	\$	2,030,037	\$	2,045,297	\$	968,717
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FUND BALANCE

Designated			\$ 136,123	\$ 31,331	\$ 31,331
Undesignated			\$ 4,124,053	\$ 3,614,746	\$ 2,969,130

TOTAL FUND BALANCE	\$	-	\$	-	\$	4,260,176	\$	3,646,077	\$	3,000,461
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TOTAL LIABILITIES AND FUND BALANCE	\$	-	\$	-	\$	6,290,213	\$	5,691,374	\$	3,969,178
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FINANCIAL INFORMATION *(continued)*

Summary Statement of Revenue and Expenditures for General Fund For Last Three Years and for Two Years Projected *(General Fund Only)*

REVENUES

<i>Enter Year==></i>	Proj. 2022	Unaudited 2021	2020	2019	2018
Local Tax Revenues	SEE ATTACHMENT D		\$ 13,785,631	\$ 13,608,435	\$ 13,706,607
Licenses & Permits			\$ 2,492,933	\$ 2,423,239	\$ 2,239,126
Taxes Receivables <i>(Net)</i>			\$ 236,249	\$ 325,884	\$ 305,827
State Subsidy for Schools					
Charges for Services			\$ 512,760	\$ 651,511	\$ 805,887
Other State Subsidies					
Other- <i>Explain</i>			\$ 4,347	\$ 36,396	\$ 126,398
Investment Income			\$ -	\$ -	\$ -

TOTAL REVENUES \$ - \$ - \$ 16,795,671 \$ 16,719,581 \$ 16,878,018

EXPENDITURES

All Departments <i>Operations</i>			\$ 16,243,293	\$ 15,906,961	\$ 15,616,108
Debt Service			\$ 45,679	\$ 98,511	\$ -
Other- <i>Explain</i>					

TOTAL EXPENDITURES \$ - \$ - \$ 16,288,972 \$ 16,005,472 \$ 15,616,108

Tax Receivables <i>(Net)</i>					
Excess of Revenues Over/Under Expenditures	\$ -	\$ -	\$ 506,699	\$ 714,109	\$ 1,261,910
Other Financing Sources <i>(Uses)</i>			\$ 105,400	\$ -	\$ -
*Operating Transfer In:			\$ 2,000	\$ -	\$ -
*Operating Transfer Out:			\$ -	\$ (68,493)	\$ (853,534)

BEGINNING

FUND BALANCE \$ - \$ 4,260,176 \$ 3,646,077 \$ 3,000,461 \$ 2,592,085

***PRIOR PERIOD ADJUSTMENTS** \$ - \$ - \$ - \$ - \$ -

ENDING

FUND BALANCE \$ 4,260,176 \$ 3,646,077 \$ 3,000,461

*Please Explain: _____

BUDGETED EXPENDITURES FOR LAST THREE FISCAL YEARS

	<u>6/30/2021</u>	<u>6/30/2020</u>	<u>6/30/2019</u>
Gross Budgeted Dollars	\$ 6,835,062	\$ 6,662,526	\$ 6,932,719

STATEMENT OF DEFAULT

We hereby certify that (*System Name*) Town of Eliot, Maine has not defaulted on any payment of matured Principal and/or Interest. If default has occurred, please provide details on a separate page.

Is the system under any regulatory or court compliance order? Yes No

If yes, please describe on a separate page, including issuance and compliance requirement date.

The applicant must enclose the following documentation with the completed application. *Please indicate whether it is enclosed or not applicable.*

- | Enclosed | N/A | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | One copy of District's Charter, with amendments, if any. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | One copy of each of the last three annual Audited Financial Statements. If there is no operational history, please submit an analysis demonstrating financial feasibility. ATTACHMENT E |
| <input type="checkbox"/> | <input type="checkbox"/> | If the latest Audited Financial Statement is more than 12 months old, please submit the most recent unaudited financial statement (<i>e.g., trial balance, balance sheets, statement of revenue and expenditures</i>). |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | One copy of the latest Budget. ATTACHMENT D |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Schedule of current and/or proposed rates required for financing the project under consideration, and a schedule for adopting those rates, if they are not in place. ATTACHMENT A |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Most recent copy of proposed construction drawdown schedule. ATTACHMENT F |

Any material facts that amplify the financial effect on the community, not requested in this application, should be noted here:

The facts and representations in this application form are from the official records of this unit and are correct in all material aspects to the best of our knowledge.

Chief Administrative Officer: Michael Sullivan Town Manager
(name) *(title)*

Signature: _____

Treasurer: _____

Date: _____

PROJECT AUTHORIZATION

Attach this Project Authorization form to a copy of the completed Clean Water Loan Application and mail to:

SRF Project Manager
State of Maine Environmental Protection
Division of Water Quality Management
17 State House Station
Augusta, Maine 04333-0017

The State of Maine Department of Environmental Protection hereby certifies the following:

- That the applicant is entitled to immediate financing or assistance through the State Revolving Fund – Clean Water Program for the amount requested; and
- That the project to be financed is listed on the most current Department of Environmental Protection Project Priority List; and

FOR DESIGN/CONSTRUCTION PROJECTS

- That the applicant has addressed the capitalization grant requirements and review, as outlined on the Department of Environmental Protection checklist.

Applicant's Name	Project Number	Total Eligible Costs
		\$ -

DEPARTMENT OF ENVIRONMENTAL PROTECTION
Authorized Signature

TITLE

DATE