

SELECT BOARD BUDGET WORKSHOP

FEBRUARY 21, 2019 AT 5:30 pm

APPROVED MINUTES

Attending: Chairman Murphy, Vice Chair Lytle, Selectmen: Alex Orestis, Robert McPherson and Richard Donhauser, Town Manager, Dana Lee, Land Use Assistant (LUAA) Kristina Goodwin, Town Clerk, Wendy Rawski, Jim Tessier and Janet Saurman

1. **Roll Call:** The Chair opened the meeting at 5:03 p.m. with all Selectmen present. He asked if there was any public comment.
2. **Town Manager Presentation:**
 - a. Budget changes since original: The Town Manager reviewed a recent memo that outlined recent changes proposed by the Budget Committee and were acceptable and reasonable to the Town Manager (see attached memo)
3. **Select Board Discussion/ Q and A**
 - a) There was a document presented that has to do with the job duties of the LUAA. Kristina and Wendy both offered comments on the level and breath of activities that position performs. There were some follow up questions to staff.
 - b) It was strongly suggested that we updated the job description to include a lot of the unspoken "coordination and communication "elements of the position.
 - c) Select man Donhauser asked if LD 1 incentives unnecessary spending. TM said that it did not incentive more spending; it limited the actual needed budget items and amounts.
 - d) Selectman McPherson expressed concern about tire expenses and how to get cheaper tires through a state contract. He also questioned why we had put \$24,000 into a 2005 truck. Dana explained that we got it as a deal from SAD 35 and that it had twice failed in winter time. He also mentioned that our current bucket truck was purchased for \$5,000 and that old ones come up all the time. He felt it was not wise to have \$20,000 in reserve to buy a replacement; not used enough to warrant a new truck.
4. **Other Business/Requests-** There was no other business.
5. **Adjourn:** Selectman Lytle motioned to adjourn the meeting at 7:00 p.m. This was seconded by Selectman Orestis and was so voted 5-0

Approved: March 14, 2019

S/ Richard Donhauser, Secretary