

**Eliot Select Board Agenda**  
**Thursday August 24, 2023 5:30PM Town Hall**  
**Meeting Room and use of the OWL for Remote via ZOOM**

**Call to order**

**Roll Call**

**A. Pledge of Allegiance**

**B. Public Comment**

**C. Approval of Minutes:**

**D. Public Hearing(s);** Sweet Dirt AMF1166 License Renewal (Manufacturing)

**E. Department Head/Committee Report**

**F. Board and Committee Appointments/Resignation**

1. June Hamel to Aging in Place (Term ending June 30, 2024)

**G. New Business**

1. Tax Collector Settlement/Recommitment
2. Wm. Fogg Library Request to adjust ARPA Grant (\$25,000)
3. Acceptance of Annual Sewer Budget

**H. Old Business**

1. Fire Department Engine #4 request \$50,000 From FD Reserve
2. Proposed Shooting Range License
3. November Warrant Articles

**I. Approval of Warrants:**

Payroll Warrants

#14 \$52,100.13

Accounts Payable Warrants

#15 \$1,103,436.41

**J. Adjourn**

Join Zoom Meeting

<https://us06web.zoom.us/j/81726261139?pwd=di8xZ1pNeis5VENPczBxRFZTR0tIZz09>

Meeting ID: 817 2626 1139

Passcode: 603250

One tap mobile

+16469313860,,81726261139#,,,,\*603250# US

+13017158592,,81726261139#,,,,\*603250# US (Washington DC)

Dial by your location

• +1 646 931 3860 US

Meeting ID: 817 2626 1139

Passcode: 603250

Find your local number: <https://us06web.zoom.us/j/keqvU5nkj>

**Draft SELECT BOARD MEETING  
August 10, 2023 5:30PM  
Town Hall/Hybrid**

1 **Quorum noted**

2

3 **5:30 PM:** Meeting called to order by Chairperson Donhauser.

4

5 **Roll Call:** Mr. Donhauser, Mr. Widi, Mr. Shapleigh, and Mr. Trott.

6

7 **Absent:** Ms. Dow (excused?)

8

9 **A. Pledge of Allegiance recited**

10

11 **B. Public Comment:**

12

13 **5:31 PM** There was no public comment

14

15 **C. Approval of Minutes of Previous Meeting(s)**

16

17 There were none tonight.

18

19 **D. Public Hearing:**

20

21 There were no public hearings.

22

23 **E. Department Head/Committee Reports**

24

25 There were no reports.

26

27 **F. Board and Committee Appointments/Resignations**

28

29 **5:32 PM 1. Resignation Paul Shriner Planning Board (Alternate)**

30

31 **Mr. Donhauser moved, second by Mr. Shapleigh, that the Eliot Select Board**  
32 **accept the resignation of Paul Shiner as an Alternate Member of the Eliot**  
33 **Planning Board.**

34

35 **Roll Call Vote:**

36

37 **Mr. Donhauser – Yes**

38 **Mr. Widi – Yes**

39 **Mr. Shapleigh – Yes**

40 **Mr. Trott – Yes**

41

42 **Unanimous vote to approve motion.**

43

**Draft SELECT BOARD MEETING  
August 10, 2023 5:30PM (continued)  
Town Hall/Hybrid**

44  
45  
46  
47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69  
70  
71  
72  
73  
74  
75  
76  
77  
78  
79  
80  
81  
82  
83  
84  
85  
86

**2. Resignation James Latter Planning Board (Full)**

**Mr. Donhauser moved, second by Mr. Shapleigh, that the Eliot Select Board accept the resignation of James Latter as a Full Member of the Eliot Planning Board.**

**Roll Call Vote:**

- Mr. Donhauser – Yes**
- Mr. Widi – Yes**
- Mr. Shapleigh – Yes**
- Mr. Trott – Yes**

**Unanimous vote to approve motion.**

**5:32 PM**

**3. Appointment Paul Shiner Planning Board (Full)**

**Mr. Donhauser moved, second by Mr. Widi, that the Eliot Select Board appoint Paul Shiner as a Full Member of the Eliot Planning Board to a term ending June 30, 2025.**

**Roll Call Vote:**

- Mr. Donhauser – Yes**
- Mr. Widi – Yes**
- Mr. Shapleigh – Yes**
- Mr. Trott – Yes**

**Unanimous vote to approve motion.**

**4. Appointment James Latter Planning Board (Alternate)**

**Mr. Donhauser moved, second by Mr. Trott, that the Eliot Select Board appoint James Latter as an Alternate Member of the Eliot Planning Board to a tern ending June 30, 2027.**

**Roll Call Vote:**

- Mr. Donhauser – Yes**
- Mr. Widi – Yes**
- Mr. Shapleigh – Yes**
- Mr. Trott – Yes**

**Draft SELECT BOARD MEETING  
August 10, 2023 5:30PM (continued)  
Town Hall/Hybrid**

87  
88  
89  
90  
91  
92  
93  
94  
95  
96  
97  
98  
99  
100  
101  
102  
103  
104  
105  
106  
107  
108  
109  
110  
111  
112  
113  
114  
115  
116  
117  
118  
119  
120  
121  
122  
123  
124  
125  
126  
127  
128  
129

**Unanimous vote to approve motion.**

**5:33 PM 5. Confirmation Wendy Rawski Tax Collector**

Mr. Sullivan said that I am asking you tonight to confirm the appointment of Wendy Rawski as the Town Tax Collector. Just as a point of explanation, recently Brenda Harvey retired as the Tax Collector. We looked at options and discussed it with Town Clerk Rawski, who does an incredible job in that position. She was always the Deputy Tax Collector so we've made her the Tax Collector. Her salary has been increased by \$10,000 to take on that role. The Deputy Tax Collector is going to be Lauren Small, who has been in that office for about eight months but has really grown in it and taken to both to the Deputy Clerk responsibilities and as Deputy Tax Collector. I would like to commend Ms. Rawski for the job that she does. I did recently nominate her as the Maine Town Clerk of the Year. We were informed this week that she wasn't successful but she should have been for her eighteen years of service and the work that she does. As I said at the last meeting, there has been a 100% change in that office and the training and caliber of staff that she is developing, once again, is really incredible. The Town of Eliot is very lucky to have Wendy Rawski working for them.

**5:35 PM Mr. Donhauser moved, second by Mr. Widi, that the Eliot Select Board confirm Wendy Rawski as the Eliot Tax Collector for the fiscal year ending June 30, 2024.**

DISCUSSION

Mr. Trott asked about certification for this.

Mr. Sullivan said that she is certified as a tax collector. Ms. Small is going to be certified, as well.

DISCUSSION ENDED

**Roll Call Vote:**

**Mr. Donhauser – Yes**

**Mr. Widi – Yes**

**Mr. Shapleigh – Yes**

**Mr. Trott - Yes**

**Unanimous vote to approve motion.**



**Draft SELECT BOARD MEETING  
August 10, 2023 5:30PM (continued)  
Town Hall/Hybrid**

130 **G. New Business:**

131

132 **5:36 PM 1. Surplus Equipment/Material**

133

134

135

136

137

138

139

140

141

142

143

144

145

146

147

148

149

150

151 **5:39 PM Mr. Widi moved, second by Mr. Trott, that the Eliot Select Board order the**  
152 **following equipment to be sold by electronic auction or other means for the**  
153 **Town to receive the greatest return and as follows:**

154

155

156

157

158

159

160

161

162

163

164

165

166

167

168

169

170

171

172

Mr. Sullivan said that, as you can see in your packets, there are a number of surplus equipment pieces that the Department of Public Works (DPW) has decided that these are really not something they can use. While these pieces of equipment still have some life in them, we think it's in the best interest of the Town to, by electronic auction, put them up for sale. Listing the items to be sold, Mr. Sullivan said that this is part of a program we are working on to try to clean up heavy equipment we're not using, and not likely going to use. We did order another trailer, which some people will find odd, but the weight rating on the trailers that we were using for pulling equipment wasn't sufficient. Certainly, one might consider that some of these sales might offset that purchase. We want to make sure we have the right equipment. I'm recommending we do this by electronic bid, which has no cost to the Town. The winner of the bid pays the bid fee and that is how these companies make their money. It will be advertised for at least 30 days and, for anyone interested, we will make arrangements for them to inspect the items to be sold. I know there's going to be another group of pieces of equipment, furniture, and other items coming in September.

- **6X12 single axle trailer, black**
- **5X10 single axle trailer, green**
- **8X14 double-axle trailer, green**
- **Kohler 80KW Diesel Generator**
- **Skid Steer push box**
- **Aluminum diamond plate tool box**
- **Husky 8 drawer tool box**
- **2 exMark commercial 30-inch mowers with bag attachment**
- **Force 6500 Generator Motor**
- **Outback Brush cutter**

**As listed in the agenda packet, dated August 10, 2023.**

**DISCUSSION**

Mr. Shapleigh asked if there was a set minimum bid.

Mr. Sullivan said that we will set the minimum bid based on the value of each product.

**Draft SELECT BOARD MEETING  
August 10, 2023 5:30PM (continued)  
Town Hall/Hybrid**

173 DISCUSSION ENDED

174

175 **Roll Call Vote:**

176

177 **Mr. Donhauser – Yes**

178 **Mr. Widi – Yes**

179 **Mr. Shapleigh – Yes**

180 **Mr. Trott - Yes**

181

182 **Unanimous vote to approve motion.**

183

184 **5:41 PM 2. Littlebrook Air field Show**

185

186 Mr. Donhauser said that Littlebrook is planning an air field show and it's my  
187 understanding that no vote is necessary to accept that because it doesn't meet the  
188 1,000-person threshold.

189

190 Mr. Sullivan said that it correct. I have a letter here from Richard Little, who is  
191 the President of the group, and is working with Cystic Fibrosis. He did a great job  
192 of explaining that there's not a lot of air traffic coming in. It's going to be mostly  
193 displays, helicopters, and the like. To have anyone interested, come up. It is going  
194 to be the 26<sup>th</sup> of August at the air field. I appreciate that they said that they would  
195 be well under the 1,000-person threshold. This is a fundraiser for the non-profit is  
196 Flight4CF.

197

198 **H. Old Business:**

199

200 **5:43 PM 1. Review of Planning Articles for November Warrant (Grocery, Park &  
201 Ride, Housing)**

202

203 Mr. Brubaker, Town Planner, said that this is kind of the sneak preview for you. I  
204 think you will see it again at your second meeting. We've got three ordinance  
205 amendments coming from the Planning Board (PB) for the November election.  
206 The PB will be holding their public hearing next Tuesday. I will go through two  
207 simpler ones first, starting with 'Grocery Stores'. He said that Grocery Stores is  
208 pretty simple. It just basically enumerates grocery stores as its own use category  
209 in the Land Use Table (Table of Permitted and Prohibited Uses) in our zoning.  
210 Right now, you can seek to open a grocery store in the C/I Zone or, potentially, on  
211 Route 236 outside of the C/I Zone. But, you would probably have to go to the  
212 Land Use Table and use something like 'retail store' category or 'commercial  
213 establishment' category. This doesn't really change the allowability too much on  
214 grocery stores. It just specifies that grocery stores have their own use category in  
215 the Code. The definition proposed makes sure to carve out other things that look



**Draft SELECT BOARD MEETING**  
**August 10, 2023 5:30PM (continued)**  
**Town Hall/Hybrid**

216 like grocery stores but we don't want all grocery stores. There is broad  
217 allowability everywhere in our Town for agriculture and locally-grown food sales,  
218 produce. So, the idea is to not have any of that be a grocery store because that has  
219 very broad flexibility and allowability. We're trying to actually focus the  
220 definition of what really is a grocery store. Also, a gas station/convenience store  
221 we're trying to parse that out of grocery store as well as a market that has a small  
222 amount of groceries. It has the same allowability, generally, as a retail store where  
223 you'd be able to apply for a grocery store in the C/I Zone or in the Rural or  
224 Suburban Zone if your property abuts Route 236. One change is that you would  
225 no longer be subject to the 5,000-square-foot limit like you would have on other  
226 retail stores when it's a lot that abuts Route 236 but it's outside of the C/I District,  
227 going past Arc Road, generally.

228  
229 **5:46 PM**

Mr. Donhauser asked about liquor licenses. Does a grocery store carry a liquor license.

230  
231  
232 Mr. Brubaker said that I am not familiar with that so I'm not sure I can answer  
233 that question.

234  
235 Mr. Donhauser said that that doesn't play into this ordinance.

236  
237 Mr. Brubaker said no. Liquor licenses would be separate. It's not a land use  
238 regulation type of thing.

239  
240 Mr. Trott said that 5,000 square feet would be strictly for the one that fits in  
241 grocery not a gas station/convenience store, grocery type.

242  
243 Mr. Brubaker said that that's in our Code currently for any retail store that's  
244 called 'retail store, other'. And that's specifically for if your property is on Route  
245 236 but not in the C/I District. If you want to open a retail store there it's got to be  
246 only 5,000 square feet of retail and it can only be one story of retail.

247  
248 Mr. Trott asked if you are saying that a grocery store would be allowed to exceed  
249 that.

250  
251 Mr. Brubaker said that since the grocery store is kind of being carved out, yes.  
252 But you would still need to meet lot coverage. For Rural along Route 236, you  
253 have 10% lot coverage. So that's a potentially pretty limiting size of the store.

254  
255 **5:47 PM**

Mr. Brubaker said that the second one is 'Public Park and Ride facilities'. Generally, this changes our Code to allow a public park and ride facility by site plan review (SPR) by the PB in the C/I District only. The 2009 Comp Plan does recommend that we allow public park and ride facilities in Town. These

**Draft SELECT BOARD MEETING**  
**August 10, 2023 5:30PM (continued)**  
**Town Hall/Hybrid**

259 ordinance amendments make them allowable in the C/I Zone. They do have to be  
260 public so they have to be managed or owned by a governmental agency generally  
261 open to the public, primarily for the purpose of commuting. It would be a place to  
262 park your car so that you could either meet to car pool, van pool, catch a bus, or to  
263 park with your bike on your car and ride that the rest of the way. It's a pretty  
264 specific definition but we feel it meets the objective of the Comprehensive Plan.  
265 Currently, they are effectively prohibited because we prohibit off-site parking  
266 everywhere in Town. So, again, this is a carve-out where Public Park and Ride is  
267 a type of off-site parking that will be allowable but only in the C/I Zone.

268  
269 **5:49 PM**

Mr. Widi said that, if it's got to be government-owned anyway, why not allow it  
in the Rural Zone adjacent to Route 236 where we already have stores and gas  
stations. If it's going to be government-owned, anyway, you would think they  
would be stewards of having it in the proper location and not have a six-month  
delay if a good spot was found.

Mr. Brubaker said that that could be. That's a policy question for the PB and SB  
to put forward if you want to propose that change.

Mr. Widi said that I would like to propose that change.

Mr. Brubaker said that I will bring that up to the PB next Tuesday at the Public  
Hearing.

282  
283 **5:50 PM**

Mr. Brubaker said that the big one is 'housing'. With these ordinance  
amendments, I know that Ms. Bennett has given you a good background on  
LD2003 and what the State is requiring of municipalities so I won't re-hash that. I  
do have a pretty good background on the law so I can answer any questions you  
have. These ordinance amendments are proposed to continue to bring our Town  
Code into compliance with the mandates of LD2003 regarding housing  
opportunities and affordable housing. LD2003 has since been amended to extend  
the deadline for municipalities to comply to July 1, 2024. We do have another  
Town election after this November election to make any additional changes  
necessary but I think, if I may, the sense of the PB is that they want to try and get  
a lot done this election so that the June election next year can be left for other  
things that might need to be changed for compliance' sake. When voters approved  
ordinance amendments this past June, we primarily addressed the mandates  
related to accessory dwelling units (ADU) as well as the mandates for LD1530  
that requires municipalities to allow 'tiny homes', pretty broadly. We've pretty  
much already addressed that and, so, these ordinance amendments focused on  
creating 'affordable housing development' allowability. So, the law basically  
states that municipalities shall allow affordable housing developments. We are  
required to allow them anywhere where we allow multi-family dwellings, which



**Draft SELECT BOARD MEETING**  
**August 10, 2023 5:30PM (continued)**  
**Town Hall/Hybrid**

302 are currently in the Suburban and Village Zones. What you get, if you develop an  
303 affordable housing development, is a density bonus of 2.5 times the density  
304 otherwise allowed in the zoning district. That means you can build 2.5 times as  
305 many units on a given acreage. What you are required to do if you build an  
306 affordable housing development (AHD) is have a majority of the units (51% or  
307 more) be long-term affordable and the income thresholds are defined. They have  
308 to be affordable at the time of initial occupancy and they have to stay affordable  
309 for at least 30 years. That means that we need to establish standards for  
310 monitoring and enforcing that, if one of these is built in Eliot, there is the ability  
311 to make sure they stay affordable the whole time. Those standards are in there,  
312 too, and I won't go through them in depth but I'd be happy to answer any  
313 questions you might have. Another thing that LD2003 requires is that anywhere  
314 where housing is allowed, you have to allow up to two units on a lot and  
315 anywhere housing is allowed in a designated growth area, you have to allow four  
316 units on a lot. We already allow single-family dwellings and 2-family dwellings  
317 in all three of our districts that allow residential structures so we're good there.  
318 LD2003 said that municipalities can continue to require additional acreage per  
319 unit but that means, in the Rural Zone, if you have a 3-acre lot, you can build a  
320 single-family house. If you want to build two units, as an example a duplex or two  
321 separate single-family houses, you need 6 acres. So that we're largely keeping.  
322 There aren't any kind of earth-shattering changes with regard to complying with  
323 that LD2003. Just know that it means that people can do single-family dwellings  
324 and two-family dwellings in any of our residential zones, which we mostly  
325 already allow. The next thing that it does is that it makes some technical changes  
326 to our Shoreland Zoning to try and comply with this law while still complying  
327 with the DEP's requirements of us for Shoreland Zoning. It makes some pretty  
328 minor editorial or technical changes to the ADU section. It makes some small  
329 changes to requirements for large engineered septic systems. An important point  
330 is that it does reduce the minimum lot size in the Village District from 1 acre to  
331 ½ an acre for lots and dwelling units that are served by both public water and  
332 public sewer. The Village district has some areas that are served by both public  
333 water and public sewer and it has some areas that are only served by public water.  
334 It does allow property owners who are served by both to seek to divide their lot or  
335 to build on a lot that's a minimum of ½ acre. With that, it also changes the  
336 minimum area per dwelling unit so that, if you're on a lot in the Village District  
337 and, as an example, you have 1 acre, then you can build 2 dwelling units if it is  
338 served by both public water and public sewer. So, that's the PB's approach to this  
339 law. There is a lot of work that the PB has done to try to right-size this for Eliot.  
340 Especially our Chair has done a ton of work – background, research, and  
341 communication with folks, State-wide, about what they're doing. We feel like  
342 we're in a really good spot with compliance. Again, I want to emphasize that a lot  
343 of these changes are mandated to us from the State legislation.  
344

**Draft SELECT BOARD MEETING  
August 10, 2023 5:30PM (continued)  
Town Hall/Hybrid**

345 **5:57 PM** Mr. Trott said that our Village District will be a ½ acre.

346  
347 Mr. Brubaker clarified with water and sewer only.

348  
349 Mr. Trott asked if that kept the road frontages, etc., the same.

350  
351 Mr. Brubaker said that road frontage for water and sewer lots would go from 100  
352 to 75.

353  
354 Mr. Trott commented that changes in addresses would have to be done again for  
355 911.

356  
357 **5:58 PM** Mr. Donhauser said that you talk about two units, duplexes. Is an ADU  
358 considered a duplex.

359  
360 Mr. Brubaker said no. If you want to build a 2-family dwelling, like a duplex, you  
361 would need the additional acreage. With an ADU, you don't. That has been a  
362 common practice. We feel that LD2003 would say to continue that practice. There  
363 is actually text in these ordinance amendments that memorializes that practice that  
364 says that, if you want to build an ADU, you don't need additional acreage.

365  
366 Mr. Trott said that you are saying that you have done that before but our single-  
367 family zone never allowed multi-family buildings.

368  
369 Mr. Brubaker said that 2-family dwellings are different from multi-family in our  
370 Code. So, 2-family is allowed in Rural, Suburban, and Village. Multi-family,  
371 which is 3 or more, is only allowed in Suburban and Village. So, if you have a 1-  
372 acre lot in the Village (vacant), today you would not be allowed to put a duplex  
373 on it. You could do a house with an ADU but, if these are adopted by the voters,  
374 then you'd be able to do a duplex. If it's the right shape lot, then you might be  
375 able to divide them into ½ acre lots but then you'd need frontage. If you split the  
376 lots, you could do one single-family dwelling on each lot if you met dimensional  
377 setbacks, and all that. But, you couldn't do two duplexes on each lot.

378  
379 **6:01 PM** Mr. Widi asked if Mr. Brubaker could expand on the standards for the large  
380 septic a little bit.

381  
382 Mr. Brubaker said that I think, if it's a large community septic system  
383 (2,000/gpd), then it needs to be an engineered system. I think a household is like  
384 200 per day so it would be around ten units. That engineered septic system would  
385 need to be reviewed by the State DHHS. Then, the ordinance amendment  
386 specifies that any time that's proposed we would have third-party technical



**Draft SELECT BOARD MEETING**  
**August 10, 2023 5:30PM (continued)**  
**Town Hall/Hybrid**

387 review of that system just to make sure that it's sound the way it's designed and  
388 built. We already outsource some of the technical reviews to consultants.

389  
390 **6:02 PM** Mr. Sullivan asked if the Town would require a performance guarantee for a  
391 septic system that size.

392  
393 Mr. Brubaker said that I think the PB would have the authority to do that.

394  
395 Mr. Shiner said that the other condition is that there is a review, a maintenance  
396 clause, that not only was it an appropriate system when it was installed, it's being  
397 maintained because, if there is a failure with that, it's a big system and it would be  
398 a big failure.

399  
400 Mr. Sullivan agreed, saying that there have been municipalities that have ended  
401 up footing the bill on those.

402  
403 **6:03 PM** Mr. Widi said, hypothetically, if I own 6 acres in the Rural Zone, I could do a  
404 duplex on that. (Yes) I couldn't do a triplex (No). If I was a clever builder, I could  
405 split it, build them out to each have ADUs and then, essentially, have four  
406 residences on the same lot they had two on.

407  
408 Mr. Brubaker said that you could. That's the trade-off with ADUs. You get to  
409 have it there without the additional acreage but you have to limit the size. That's  
410 one of the several standards for ADUs.

411  
412 Mr. Trott said that, when you do the ADUs, we've already eliminated the  
413 parking question on something like that. But to go with the 6, if we were to do  
414 that as a development, how do you plan roads, and things like that to get to 6  
415 different ADUs.

416  
417 Mr. Brubaker said that if there's enough houses being built, it still a subdivision  
418 and we can apply all our subdivision regulation tools. If, in the hypothetical with  
419 the 6-acre rural lot, Maine law allows you to do the one to two lot division and it's  
420 not a subdivision. You could do that as long as you have the proper frontage, etc.

421  
422 Mr. Trott said that they are not dividing, they are all ADUs.

423  
424 **6:05 PM** Mr. Brubaker said that you could do, without dividing it, as long as it could  
425 potentially be divided in the future; that that's a clause that's in our Code. You  
426 could do your two houses with ADUs. Then, you have the ability to do different  
427 things with the driveway orientation and LD2003 actually gets into the weeds a  
428 little bit and says that municipalities cannot require ADUs to have their own  
429 parking spaces.

**Draft SELECT BOARD MEETING  
August 10, 2023 5:30PM (continued)  
Town Hall/Hybrid**

430  
431  
432  
433  
434  
435  
436  
437  
438  
439  
440  
441  
442  
443  
444  
445  
446  
447  
448  
449  
450  
451  
452  
453  
454  
455  
456  
457  
458  
459  
460  
461  
462  
463  
464  
465  
466  
467  
468  
469  
470  
471

Mr. Widi said that if I was a builder, you would do a subdivision for regular dwellings then, in each of them, you build an in-law apartment of 1,000 square feet, which I think is the current maximum for ADUs based on the size of the house. Then, you sell it saying that this in-law apartment meets the specifications for an ADU and then the second owner can then take that because they can't restrict an ADU at that point. Essentially, if there is a subdivision of 5 houses, it's really 10 residences because the State law says that you can't restrict ADUs. The PB could approve a subdivision of 5 homes but, ultimately, it's going to result in 10 residences.

Mr. Trott asked if the land owner would still be required to live in one of them.

Mr. Brubaker said that that is still in our Code

**6:07 PM**

Mr. Widi added that it's attractive if I'm trying to sell you a house. You can buy this house, and you can even overpay, but I'm going to have a mother-in-law apartment for you.

Mr. Brubaker said that LD2003 did make one thing clear. It doesn't supercede HOA agreements. Let's say that a subdivision did want to come in, have 5 single-family homes and they wanted to keep it just single-family homes, they could put in the HOA a covenant that says no ADUs. Then, somebody couldn't come in to say here's LD2003 and supercedes the covenant. So, a subdivision can still restrict ADUs if it wanted to.

Mr. Trott said that the private sector can restrict housing but we can't.

Mr. Brubaker said that the Town would have the same ADU allowability as everywhere for that subdivision.

**6:08 PM**

Mr. Widi said that I've known builders and realtors my whole life and that situation is going to happen.

Mr. Brubaker said that we sued to have a growth cap of 12 ADUs per year. We never reached that as far as I know. But, LD2003 basically required us to remove that growth cap. But, for a lot of landowners, it's a big investment. Even though Eliot now has what I would say is some of the most flexible ADU standards in the State, we're not seeing everybody rushing to the update to build an ADU.

**6:09 PM**

**Mr. Donhauser moved, second by Mr. Trott, that the Select Board approve Payroll Warrant #09 in the amount of \$53,387.88, dated July 27, 2023;**



**Draft SELECT BOARD MEETING  
August 10, 2023 5:30PM (continued)  
Town Hall/Hybrid**

472  
473  
474  
475  
476  
477  
478  
479  
480  
481  
482  
483  
484  
485  
486  
487  
488  
489  
490  
491  
492  
493  
494  
495  
496  
497  
498  
499  
500  
501  
502  
503  
504  
505  
506  
507  
508  
509  
510  
511  
512  
513  
514

**Payroll Warrant #10 in the amount of \$291.24, dated August 2, 2023; Payroll Warrant # 12 in the amount of \$63,252.41, dated August 2, 2023**

**Roll Call Vote:**

**Mr. Donhauser – Yes  
Mr. Widi – Yes  
Mr. Shapleigh - Yes  
Mr. Trott – Yes**

**Unanimous vote to approve motion.**

**6:10 PM**

**Mr. Donhauser moved, second by Mr. Shapleigh, that the Select Board approve A/P Warrant #8 in the amount of \$1,916.50, dated July 24, 2023; A/P Warrant #11 in the amount of \$164,157.44, dated July 27, 2023; A/P Warrant #13 in the amount of \$1,125,738.64, dated August 2, 2023.**

**Roll Call Vote:**

**Mr. Donhauser – Yes  
Mr. Widi – Yes  
Mr. Shapleigh - Yes  
Mr. Trott – Yes**

**Unanimous vote to approve motion.**

**J. Adjourn**

**Mr. Donhauser moved, second by Mr. Trott, that the Select Board adjourn.**

**Roll Call Vote:**

**Mr. Donhauser – Yes  
Mr. Widi – Yes  
Mr. Shapleigh – Yes  
Mr. Trott - Yes**

**Unanimous vote to approve motion.**

The meeting adjourned at 6:11 PM.

**Draft SELECT BOARD MEETING  
August 10, 2023 5:30PM (continued)  
Town Hall/Hybrid**

515 **Respectfully submitted,**  
516  
517 **Ellen Lemire, Recording Secretary**

518  
519  
520  
521  
522  
523  
524  
525  
526

---

**Ms. Lauren Dow, Secretary**

**Date approved:**

---

**TOWN OF ELIOT, MAINE**  
**OFFICE OF THE SELECT BOARD**  
1333 State Road, Eliot, ME 03903

**PUBLIC HEARING NOTICE**

**AUTHORITY:** ELIOT SELECT BOARD  
**PLACE:** ELIOT TOWN OFFICE  
**DATE OF HEARING:** THURSDAY August 24, 2022  
**TIME:** 5:30PM

Notice is hereby given that the Select Board of the Town of Eliot, Maine will hold a public hearing on Thursday August 24, 2023 at 5:30PM in said Town to hear public comment on the following:

1. An application for a Tier IV Manufacturing License for Sweet Dirt 2, LLC. located at 505 Harold L Dow Highway, Eliot, ME. Map 53, Lot 06. (AMF 1166)

All interested persons are invited to attend the public hearing and will be given an opportunity to be heard at that time. Please refer to the Town of Eliot's website for zoom instructions if you do not want to participate in person at the town office.

If you cannot attend meeting in person or zoom, and want to make comments in regards to the topic, please send any correspondence to the Town Manager prior to meeting date at [townmanager@eliotme.org](mailto:townmanager@eliotme.org)

Copies of the license application is available at the town office for review.



# TOWN OF ELIOT, MAINE

1333 STATE ROAD, ELIOT, ME 03903

TELEPHONE: (207) 439-1817 EMAIL: [wrawski@eliotme.org](mailto:wrawski@eliotme.org)

- INITIAL APPLICATION** FOR APPOINTMENT TO TOWN BOARDS,  
COMMITTEES & COMMISSIONS
- RE-APPOINTMENT** TO TOWN BOARDS, COMMITTEES &  
COMMISSIONS

NAME: June Hamel

RESIDENCE: 27 Pleasant Ln

MAILING (if different) \_\_\_\_\_

E-MAIL ADDRESS: [REDACTED] PHONE # (Home) \_\_\_\_\_

WORK # \_\_\_\_\_ CELL # [REDACTED]

**Please check your choices:**

- Aging-In-Place Committee
- Agriculture and Food Security Commission
- Board of Appeals
- Capital Improvement Committee
- Conservation Commission
- Planning Board

MEMBERSHIP PREFERENCE: Regular \_\_\_ Alternate \_\_\_ No Preference

APPOINTMENT TERM: Full Term \_\_\_ Partial Term \_\_\_ No Preference

EDUCATION/TRAINING: college grad + certificate in gerontology  
U of Vermont

RELATED EXPERIENCE (Including other Boards/Committees and Commissions)  
taught safe computing skills at Woodstock VT  
senior center

PRESENT EMPLOYMENT: retired

ARE YOU 18 YEARS OR OLDER:  YES  NO





# TOWN OF ELIOT, MAINE

1333 STATE ROAD, ELIOT, ME 03903

TELEPHONE: (207) 439-1817 EMAIL: [wrawski@eliotme.org](mailto:wrawski@eliotme.org)

## ACCORDING TO THE TOWN OF ELIOT ORDINANCE GOVERNING MUNICIPAL BOARDS PLEASE ANSWER THE FOLLOWING QUESTIONS.

1. Express your interest as to why you want to serve:

Feel the elderly are sometimes overlooked.  
Support my community

2. Give a brief reason(s) as to why the Select Board should support your appointment.

I have a strong interest in supporting my community  
and feel I can do so on the Aging in place committee

3. Give a brief summary as to how you will maintain an unbiased participation on a regular and continuing basis throughout term.

I feel everyone deserves a voice and to be heard.  
I would refuse myself if I felt I could not  
be open minded

4. Any know conflict of interest:  YES  NO if yes, please list

## BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THE FOLLOWING:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission or Committee.
2. The Town Manager will review your application, may contact you, and determine any potential conflict of interests.
3. This application will be forwarded to the Select Board for consideration, the Board will want to interview possible appointees. Your application will be placed on the next available agenda.
4. Appointee agrees to take a sworn oath by Town Clerk except for Ad Hoc Committee members/Select Board Advisory Committees.
5. Applicant agrees that if appointed will attend all meetings, except for sickness or emergency, and will advise the Chairperson when you are unable to attend.

Please read the Town of Eliot, Maine Ordinance Governing Municipal Boards, Commissions, and Committees available at the Town Office or on the Town Website.

Quinn Hame  
SIGNATURE OF APPLICANT

04.19.2023  
DATE

Michael Sullivan  
Town Manager  
1333 State Road  
Eliot, ME 03903

Dear Michael,

The trustees of the William Fogg Public Library would like to request that the Covid grant funds originally allocated to the Capital Campaign be redistributed.

We have several maintenance projects that need our attention and would like to use this grant to help defray the cost of a new roof for the library. We have included 3 separate quotes to replace the roof. After careful consideration, we have decided to go with Mac's Home Improvements.

If you require any additional information or have questions, please let us know.

Thank you in advance for your consideration.

The Trustees of the William Fogg Library

Ann Shisler

Crystal Kent

**Memo;**

**Sewer Enterprise Budget**

RHR Smith the outside audit firm contracted by the Town of Eliot has strongly encouraged the Select Board accept a FY 2024 Sewer Enterprise Budget. Finance Director Kristin McNulty has worked with RHR Smith to develop a FY 24 Sewer Enterprise Budget which is contained in this packet.

This is to provide basic financial "blueprint" as to how the ratepayer's funds will get paid to costs associated with the sewer operation. This does not material change sewer operations. The Select Board is the de-facto 'Sewer Commission' in the Town of Eliot.



Account	Department	Division	Object	FY21 Actual	FY22 Actual	FY23 Actual	Town Manager Proposed	Select Board Proposed	Budget Comm. Proposed
<b>REVENUES</b>									
R 70-01-90	Town Sewer	General	Sewer U/Fees	254,466.33	239,252.10	234,948.51	252,000.00	252,000.00	255,000.00
R 70-01-91	Town Sewer	General	Sewer Supp	120.00	120.00	120.00	120.00	120.00	120.00
R 70-01-92	Town Sewer	General	Sewer Abate	-148.21	0.00	0.00	0.00	0.00	0.00
R 70-01-93	Town Sewer	General	Sewer Lin	2,799.70	1,722.22	1,868.53	1,200.00	1,200.00	1,200.00
R 70-01-94	Town Sewer	General	Sewer Lin Int	519.16	680.32	715.04	200.00	200.00	200.00
R 70-01-95	Town Sewer	General	Sewer Cost	1,366.42	1,374.72	1,596.37	1,350.00	1,350.00	1,350.00
R 70-01-98	Town Sewer	General	Sewer Flat	257,590.03	260,470.43	260,034.88	260,000.00	260,000.00	262,000.00
R 70-01-99	Town Sewer	General	Sewer Res.	119,216.22	106,383.34	101,625.98	100,000.00	100,000.00	100,000.00
			Town Sewer Total	635,939.65	610,003.13	600,909.31	614,870.00	614,870.00	619,870.00

Account	Department	Division	Expense	FY21 Actual	FY22 Actual	FY23 Actual	Department Request	Town Manager Proposed	Recommended Updates
<b>SEWER DEPARTMENT</b>									
E 70-01-xx-xx	Town Sewer	General	Due to Other Fund	33,521.18	32,144.36	135,600.00	36,750.00	36,750.00	256,670.00
			Due to Other Fund Total	33,521.18	32,144.36	135,600.00	36,750.00	36,750.00	256,670.00
	Town Sewer	General	Depreciation	0.00	0.00	78,000.00	0.00	0.00	95,000.00
			Depreciation Total	0.00	0.00	78,000.00	0.00	0.00	95,000.00
E 70-01-05-20	Town Sewer	General	Service Fees	304.00	0.00	0.00	0.00	0.00	1,000.00
E 70-01-05-25	Town Sewer	General	Service Fees	0.00	474.96	0.00	0.00	0.00	1,200.00
E 70-01-05-70	Town Sewer	General	Inter-Municipal	204,208.33	215,283.92	237,490.23	225,000.00	225,000.00	225,000.00
			Service Fees Total	204,512.33	215,758.88	237,490.23	225,000.00	225,000.00	227,200.00
E 70-01-15-02	Town Sewer	General	Utilities	7,605.52	3,198.39	6,141.97	4,000.00	4,000.00	6,500.00
			Utilities Total	7,605.52	3,198.39	6,141.97	4,000.00	4,000.00	6,500.00
E 70-01-20-05	Town Sewer	General	Supplies	1,105.38	1,381.13	969.09	1,500.00	1,500.00	1,500.00
E 70-01-20-40	Town Sewer	General	Supplies	1,529.68	234.28	1,230.40	1,000.00	1,000.00	1,000.00
			Supplies Total	2,635.06	1,615.41	2,199.49	2,500.00	2,500.00	2,500.00
E 70-01-24-10	Town Sewer	General	Rep. & Maint.	332.27	0	0	500.00	500.00	500.00
			Rep. & Maint. Total	332.27	0	0	500.00	500.00	500.00
			General Total	248,606.36	257,717.04	459,431.69	268,750.00	268,750.00	588,370.00

E 70-05-15-02	Town Sewer	Pump St.#1	Utilities	1,012.57	234.89	304.49	1,100.00	1,100.00	350.00
E 70-05-15-02	Town Sewer	Pump St.#2	Utilities	0.00	0.00	36.65	0.00	0.00	150.00
			Utilities Total	1,012.57	234.89	341.14	1,100.00	1,100.00	500.00
E 70-05-24-10	Town Sewer	Pump St.#1	Rep. & Maint.	4,948.29	5,657.17	6,520.15	5,500.00	5,500.00	7,000.00
E 70-05-24-20	Town Sewer	Pump St.#1	Rep. & Maint.	283.33	0	0	500.00	500.00	3,000.00
			Rep. & Maint. Total	5,231.62	5,657.17	6,520.15	6,000.00	6,000.00	10,000.00
			Pump St.#1 Total	6,244.19	5,892.06	6,861.29	7,100.00	7,100.00	10,500.00

E 70-10-15-02	Town Sewer	Pump St.#2	Utilities	0	0	624.64	0	0	350.00
E 70-10-15-02	Town Sewer	Pump St.#3	Utilities	0	0	624.64	0	0	150.00
			Utilities Total	0	0	1,249.28	0	0	500.00
E 70-10-24-10	Town Sewer	Pump St.#2	Rep. & Maint.	7,958.66	6,405.08	7,821.42	8,000.00	8,000.00	7,000.00
E 70-10-24-20	Town Sewer	Pump St.#1	Rep. & Maint.	7,958.66	6,405.08	7,821.42	8,000.00	8,000.00	3,000.00
			Rep. & Maint. Total	15,917.32	12,810.16	15,642.84	16,000.00	16,000.00	10,000.00
			Pump St.#2 Total	7,958.66	6,405.08	7,821.42	8,000.00	8,000.00	10,000.00

E 70-15-15-02	Town Sewer	Pump St.#3	Utilities	252.54	209.09	135.48	300.00	300.00	350.00
E 70-15-15-02	Town Sewer	Pump St.#3	Utilities	252.54	209.09	135.48	300.00	300.00	150.00
			Utilities Total	505.08	418.18	270.96	600.00	600.00	500.00
E 70-15-24-10	Town Sewer	Pump St.#3	Rep. & Maint.	8,359.45	7,176.68	12,953.91	8,000.00	8,000.00	7,000.00
E 70-15-24-20	Town Sewer	Pump St.#3	Rep. & Maint.	8,359.45	7,176.68	12,953.91	8,000.00	8,000.00	3,000.00
			Rep. & Maint. Total	16,718.90	14,353.36	25,907.82	16,000.00	16,000.00	10,000.00
			Pump St.#3 Total	16,718.90	14,353.36	25,907.82	16,000.00	16,000.00	10,000.00
			Grand Total	271,421.20	272,399.95	487,828.43	292,150.00	292,150.00	619,870.00



**Memo;**

**Fire Department request to replace Engine #4**

Fire Chief Muzzeroll has requested that the Select Board allow the Town Administrator to execute a purchase and sale agreement and to issue a \$50,000 surety deposit to begin the process of replacing Engine #4.

Town Meeting will be asked to allow \$500,000 of unassigned funds to be allocated to this project. The balance of the engine cost (estimated \$960,000) will be satisfied in a similar manner as Engine #3 which was replaced about 18 months ago.

This financial strategy will allow the engine to be placed on the production line (production approximately 800 days or over two years), it will lock in the price (over 20% increase over the last two years). The initial surety and the initial production deposit (\$500,000) may be refunded if the Town of Eliot so orders during the production period.

This specialized equipment is vital to public safety, is in incredibly high demand and will benefit the citizens of Eliot from a public safety as well as from a fiscal perspective.

Engine #4 is over two decades in service, is beyond its useful life, however will remain part of Eliot's Fire Department service plan until replaced. It is hard to imagine, the two engines will be nearly five years apart once in service. This is a sound financial and safety opportunity for the Town of Eliot.

## DRAFT Shooting Range

**Article#** To see if the Town will vote to establish a fire range permit and allow the Eliot Select Board to establish reasonable fees, guidelines and regulations within federal and state laws to ensure and enact safety and compatibility with the surrounding and adjacent area.

Purpose; To create a safe and healthy relationship between shooting ranges (gun, archery) in Eliot. This ordinance is designed to promote dialog between the municipality and operators of facilities at least on an annual basis and to promote practices which respect property owners' rights.

Eliot Code of Ordinances

Section 13 Firearms

Amend

13-3 by adding “.....Include in this ordinance is any projectile launched by a bow, defined as bow and arrow is a ranged weapon system consisting of an elastic launching device commonly used for sport.

Adding

13-TBD Shooting Range

A shooting range, firing range, gun range or shooting ground is a specialized facility, venue, or field designed specifically for firearm usage qualifications, training, practice, or competitions. The range may be indoor, outdoor or a combination.

Any person or entity operating a shooting range must apply annually in January for a license to operate such a facility. If a person or entity is to establish a shooting range after November 7, 2023 they must comply with all applicable State, Federal and Town of Eliot regulations, laws or requirements relative to a shooting range or similar operation. The Select Board will set a reasonable fee annually not to exceed \$25 by January 1, 2028.

License applicants

- Must provide a primary and secondary contact with application.
- Entities must provide articles of incorporation, including federal tax identification number. Individual as applicants must provide copy of license and allow access to criminal history information.
- Must be familiar with National Rifle Association Gun Safety Rules.
- Licensee must provide users with range orientation or other appropriate instruction.
- Licensee must implement a system to identify all users of the facility. This may include a membership requirement, a copy of firearms identification card and/or license.
- Licensee must provide all users with access to a code of conduct for the facility. (Posted, acknowledgement sheets etc.)

## DRAFT Shooting Range

- Must have deeded control or written notarized permission from lawful owner to no less than 3 acres of land, which includes a defined area for range activity articulated in a plan or design. The Town of Eliot reserves the right to demand a copy of lease, deed or other proof of control.
- Sufficient monitoring of the property via video or in-person designated management.
- All entry points and perimeters must be posted with appropriate warnings (i.e., Caution Active Shooting Range)

### Operational regulations

- No buckshot, tracer, armor piercing, steel core or incendiary rounds.
- Trap shooters must use #7.5 or higher.
- Outdoor Ranges must operate in daylight hours, however no sooner than 8 AM or later than 7 PM. Indoor ranges can operate on any schedule set by management, as long as all sound related to weapon firing in is contained within the facility.
- Visitors and/or spectators should be instructed to stay in a “safety area” as defined by applicant.
- All participants must be 18 years of age.

The Licensee is allowed and encourage to place additional guidelines in place to promote the safe practices for gun or bow. A person with criminal history that includes a felony will not be considered as an individual applicant, not can be listed as



**Draft 8/10/2023**

**TOWN OF ELIOT, MAINE**  
**SPECIAL REFERENDUM ELECTION WARRANT**  
**TUESDAY, NOVEMBER 7, 2023**

**To Lauren Albert, a Resident of the Town of Eliot, in the County of York, State of Maine**

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Eliot, County of York, State of Maine, qualified by law to vote in town affairs, to meet at Marshwood Middle School, 626 H. L. Dow Highway, Eliot, Maine, on Tuesday, November 7, 2023 at 7:30AM for opening ceremonies and action on Article One, Election of Moderator. The polls for voting will be open from 8:00 AM to 8:00 PM for secret ballot voting on Articles Two through Sixteen.

Pursuant to Title 21-A, Section 759(7) absentee ballots will be processed at the polling place from 9:00 AM – 8:00 PM on the hour, every hour as needed.

The Town will provide any reasonable accommodations for any disabled resident to attend this Election. Please notify the Town Clerk at the Town Office of the need. This is in accordance with the ADA Law.

**NOTE:** Please use the Depot Road entrance to the Parking Lot.

*(Informational material including more specific language and rationale statements are available on the Town Website ([www.eliotmaine.org](http://www.eliotmaine.org)) and by way of printed material at the Town Offices for each article)*

**ARTICLE 1:** To elect a moderator by written ballot to preside at said meeting

**ARTICLE 2:** To see if the Town will vote to transfer from unassigned funds to Fire Department Reserve (Vehicles) the sum of \$500,000 for the primary purpose of replacing Truck #4.

**ARTICLE 3:** To see if the Town will vote to transfer from unassigned funds to Public Works Property the sum of \$500,000 for the primary purpose of redevelopment and repair of Murray-Rowe Park.

**ARTICLE 4:** To see if the Town will vote to transfer from unassigned funds to Land Bank Trust the sum of \$15,000 to reconcile the historic balance.

**ARTICLE 5:** To see if the Town will vote to transfer from unassigned funds to the General Assistance budget the amount of \$9,220 to reconcile the FY 2023 shortfall.

## **Draft 8/10/2023**

**ARTICLE 6:** To see if the Town will vote to transfer \$200,000 from unassigned funds to the Grant Match Reserve Fund (Land Use).

**ARTICLE 7:** To see if the Town will vote to transfer \$120,000 from unassigned funds to Police Department Reserve (Vehicle) for the primary purpose of replacing cruisers or purchasing other vehicles/equipment.

**ARTICLE 8:** To see if the Town will vote to transfer \$25,000 from unassigned funds for the purpose of funding the Senior Tax Abatement fund.

**ARTICLE 9:** To see if the Town will vote to transfer \$600,000 from unassigned funds to Town Hall/Community Center Bond Reserve to offset overruns or applied to the interest and principal.

**ARTICLE 10:** To see if the Town will authorize the expansion and renovation of the Eliot Town Hall/Community Center and repair and improvements to the Eliot Police Station; by authorizing the municipal officers to borrow a principal amount not to exceed \$4,000,000 through the issuance of general obligation bonds on behalf of the Town of Eliot on such terms as they deem in the best interests of the Town to finance the project, including any necessary legal, surveying, design, construction and similar services; and authorize the Select Board to procure services

**ARTICLE 11:** To see if the Town will vote to establish a fire range permit and allow the Eliot Select Board to establish reasonable fees, guidelines and regulations within federal and state laws to ensure and enact safety and compatibility with the surrounding and adjacent area.

**ARTICLE 12:** To see if the Town will vote to allow the Eliot Select Board to establish reasonable annual, temporary and permanent "parking" regulations and fines as "Chapter 46 Parking Regulations".

**ARTICLE 13:** Shall an Ordinance entitled "Proposed Town Code Amendments of Chapter 2 – Administration, Article 3: Town Meetings, Related to Annual Town Meeting Process" be enacted?

*(A copy of this ordinance is available in the Town Clerk's Office)*

~~To see if the Town will vote to amend Chapter 2, Article 3 to Enhance the annual town meeting process. And furthermore, to clarify, classify, and consolidate the number and~~

**Draft 8/10/2023**

make-up of appropriation articles to be voted by referendum ballot or take any action thereto.

**ARTICLE 14:** Shall an Ordinance entitled “Proposed Town Code Amendments of Chapter 1 – General Provisions and Chapter 45 – Zoning, Related to Grocery Stores” be enacted?

*(A copy of this ordinance is available in the Town Clerk’s Office)*

**ARTICLE 15:** Shall an Ordinance entitled “Proposed Town Code Amendments of Chapter 1 – General Provisions and Chapter 45 – Zoning, Related to Public Park-and-Ride Lots” be enacted?

*(A copy of this ordinance is available in the Town Clerk’s Office)*

**ARTICLE 16:** Shall an Ordinance entitled “Proposed Town Code Amendments of Chapter 1 – General Provisions, Chapter 33 – Planning and Development, Chapter 41 – Subdivisions, Chapter 44 – Shoreland Zoning, and Chapter 45 – Zoning, Related to ~~Residential Density and Affordable Housing Developments~~ Compliance with State Statutes on Increasing Housing Opportunities by Changing Zoning and Land Use Regulations” be enacted?

*(A copy of this ordinance is available in the Town Clerk’s Office)*

**Given under our hands this 24<sup>th</sup> day of August, 2023.**

\_\_\_\_\_  
Richard Donhauser, Chairman

\_\_\_\_\_  
William Widi, Vice Chairman

\_\_\_\_\_  
Lauren Dow, Secretary

\_\_\_\_\_  
Stanley Shaleigh, Selectman

\_\_\_\_\_  
B. Cabot Trott, Selectman

**Select Board  
Town of Eliot, Maine**



**Draft Articles for November 2023 Warrant with Rationale**

**ARTICLE #:** To see if the Town will vote to transfer from unassigned funds to Fire Department Reserve (Vehicles) the sum of \$500,000 for the primary purpose of replacing Truck #4.

Purpose; To invest in Fire Department equipment. This will allow the replacement of Truck #4 which is critical to public safety. If approved it will be over two years before Truck #4 arrives, it will replace an engine that is over 20 years old and no longer can be considered dependable in terms of fire service needs. This transfer has no impact on taxes and is being requested from existing and available funds.

**ARTICLE #:** To see if the Town will vote to transfer from unassigned funds to Public Works Property the sum of \$500,000 for the primary purpose of redevelopment and repair of Murray-Rowe Park.

Purpose; To invest in this recreational asset, the funding would be to repair existing structures (i.e., dugout, fencing out buildings, parking, signage) as well as repair to the well for the irrigation and the playing surfaces. We also intend to add a "Pickleball Court" based on the popularity and requests for that recreational amenity. This transfer has no impact on taxes and is being requested from existing and available funds.

**ARTICLE #:** To see if the Town will vote to transfer from unassigned funds to Land Bank Trust the sum of \$15,000 to reconcile the historic balance.

Purpose; To correct a past funding error, this would bring the balance of this funding to \$46,816 for this fund. The intent of the fund is to offer a source of funding when critically important land may become available in Eliot and other sound land preservation practices. The Fund is overseen by the Eliot Conservation Commission. This transfer has no impact on taxes and is being requested from existing and available funds.



**ARTICLE #:** To see if the Town will vote to transfer from unassigned funds to the General Assistance budget the amount of \$9,220 to reconcile the FY 2023 shortfall.

Purpose; As the article suggests the transfer is to correct a FY 2023 shortfall caused by unexpected increases in costs associated with General Assistance, including but not limited to, higher rental subsidies, fuel requests and temporary housing demands. 75% of General Assistance cost are reimbursable from the State of Maine. We expect to recover approximately \$6,900 from the State subsidy. This transfer has no impact on taxes and is being requested from existing and available funds.

**ARTICLE #:** To see if the Town will vote to transfer \$200,000 from unassigned funds to the Grant Match Reserve Fund (Land Use).

Purpose: This request is to establish a “matching grant” fund for grant opportunities. There have been occasions where the Town of Eliot was limited by grant schedules to apply as there was no funding source in respect to the “deadline” dates. Any “match” or use of this fund would need Select Board approval and any board or commission requesting to utilize the fund. Planning, Aging in Place, Conservation, Police, Fire, Public Works, Community Service all are likely to access this fund as grant opportunities are realized, but it is open to all municipal departments (not outside entities) with Select Board approval. This transfer has no impact on taxes and is being requested from existing and available funds.

**ARTICLE #:** To see if the Town will vote to transfer \$120,000 from unassigned funds to Police Department Reserve (Vehicle) for the primary purpose of replacing cruisers or purchasing other vehicles/equipment.

Purpose: This request is to order and upon arrival outfit two cruisers to replace two existing cruisers. The intent is to order these vehicles six months apart as to stagger their arrival, although there is a significant wait time presently for police package vehicles. We also hope to include a Harbormaster boat which also will be used for mooring checks, boat safety work and other river issues. The estimate

for a boat and related equipment is in the \$25K range. It would also be available to Police and Fire for safety related occurrences. This transfer has no impact on taxes and is being requested from existing and available funds.

**ARTICLE#** To see if the Town will vote to transfer \$25,000 from unassigned funds for the purpose of funding the Senior Tax Abatement fund.

Purpose: This request is to fund the Senior Tax Abatement Program for FY 2024 and possibly beyond. This transfer has no impact on taxes and is being requested from existing and available funds.

**ARTICLE #:** To see if the Town will vote to transfer \$600,000 from unassigned funds to Town Hall/Community Center Bond Reserve to offset overruns or applied to the interest and principal.

Purpose: This request allows a contingency for the Town Hall/Community Center Building Project. These funds would be used if the \$4 million dollars approved previously for bonding by the voters is insufficient. If they are not needed, they may be used for ancillary costs or to offset future principal and interest. This transfer has no impact on taxes and is being requested from existing and available funds.

**ARTICLE #:** To see if the Town will authorize the expansion and renovation of the Eliot Town Hall/Community Center and repair and improvements to the Eliot Police Station; by authorizing the municipal officers to borrow a principal amount not to exceed \$4,000,000 through the issuance of general obligation bonds on behalf of the Town of Eliot on such terms as they deem in the best interests of the Town to finance the project, including any necessary legal, surveying, design, construction and similar services; and authorize the selectmen to procure services and execute any contracts or documents necessary to accomplish the actions authorized herein.



**FINANCIAL STATEMENT**  
MUNICIPALITY OF Eliot

1. Total Municipal Indebtedness

- A. Bonds outstanding and unpaid: **\$1,436,629**
- B. Bonds authorized and unissued: \$0
- C. Bonds to be issued if this question is approved: \$5,680,000

TOTAL **\$7,116,3291**. Total Municipal Indebtedness

2. Costs:

At an estimated maximum interest rate of 4.5%, the estimated costs of this bond issue will be:  
\$6,026,088.33 (20) Years Twenty

Principal	\$4,000,000.00
Interest	\$2,026,088.33
<b>Total Debt Service</b>	<b>\$6,026,088.33</b>

3. Validity

The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

Treasurer, Municipality of Eliot

Kristin McNulty

**Article#** To see if the Town will vote to establish a fire range permit and allow the Eliot Select Board to establish reasonable fees, guidelines and regulations within federal and state laws to ensure and enact safety and compatibility with the surrounding and adjacent area.

Eliot Code of Ordinances

## Section 13 Firearms

### Amend

13-3 by adding “.....Include in this ordinance is any projectile launched by a bow, defined as bow and arrow is a ranged weapon system consisting of an elastic launching device commonly used for sport.

### Adding

#### 13-TBD Shooting Range

A shooting range, firing range, gun range or shooting ground is a specialized facility, venue, or field designed specifically for firearm usage qualifications, training, practice, or competitions. The range may be indoor, outdoor or a combination.

Any person or entity operating a shooting range must apply annually in January for a license to operate such a facility. If a person or entity is to establish a shooting range after November 7, 2023 they must comply with all applicable State, Federal and Town of Eliot regulations, laws or requirements relative to a shooting range or similar operation. The Select Board will set a reasonable fee annually not to exceed \$25 prior to January 1, 2028.

#### License applicants

- Must provide a primary and secondary contact with application.
- Entities must provide articles of incorporation, including federal tax identification number. Individual as applicants must provide copy of license and allow access to criminal history information.
- Must be familiar with National Rifle Association Gun Safety Rules.
- Licensee must provide users with range orientation or other appropriate instruction.
- Licensee must implement a system to identify all users of the facility. This may include a membership requirement, a copy of firearms identification card and/or license.
- Licensee must provide all users with access to a code of conduct for the facility. (Posted, acknowledgement sheets etc.)
- Must have deeded control or written notarized permission from lawful owner to no less than 3 acres of land, which includes a defined area for range activity articulated in a plan or design. The Town of Eliot reserves the right to demand a copy of lease, deed or other proof of control.
- Sufficient monitoring of the property via video or in-person designated management.
- All entry points and perimeters must be posted with appropriate warnings (i.e., Caution Active Shooting Range)

#### Operational regulations

- No buckshot, tracer, armor piercing, steel core or incendiary rounds.
- Trap shooters must use #7.5 or higher.



- Outdoor Ranges must operate in daylight hours, however no sooner than 8 AM or later than 7 PM. Indoor ranges can operate on any schedule set by management, as long as all sound related to weapon firing in is contained within the facility.
- Visitors and/or spectators should be instructed to stay in a “safety area” as defined by applicant.
- All participants must be 18 years of age.

The Licensee is allowed and encourage to place additional guidelines in place to promote the safe practices for gun or bow. A person with criminal history that includes a felony will not be considered as an individual applicant, not can be listed as a primary or secondary contact.

Purpose; To create a safe and healthy relationship between shooting ranges (gun, archery) in Eliot. This ordinance is designed to promote dialog between the municipality and operators of facilities at least on an annual basis and to promote practices which respect property owners’ rights. The language was mostly adopted for “club” rules and does not restrict the use beyond those guidelines.

**Article#** To see if the Town will vote to allow the Eliot Select Board to establish reasonable annual, temporary and permanent “parking” regulations and fines as “Chapter 46 Parking Regulations”.

Purpose; This ordinance would be to the Eliot Select Board to establish parking regulations for municipal properties including but not limited to Frost-Tufts, Hammond, Murray-Rowe Parks, Town Hall, Police Station Department of Public Works, accepted roads, municipally owned parking areas and the Boat Basin by agreement with the State of Maine DACF, Bureau of Parks and Lands.

It would allow the Select Board to establish parking regulations, including prohibitions, time limits, penalties, fines, and/or tow zones within state law. These regulations can be established as permanent, annual or temporary by the Select Board. The regulations must be of sound and common practice and will be enforced solely by the Eliot Police Department once enacted.

Establishment of any parking regulation must be discussed in a public hearing ninety-days (90) prior to the regulation being in effect. The public hearing must be published in a paper of local circulation, posted on the town website, notification of any direct abutters must be informed of any proposed parking regulation or changes to established regulation by USPS first class mailed (registered mail not required) seven-days (7) prior. Furthermore, the Town of Eliot will take reasonable measures beyond those required to inform the public of the proposed parking regulations.

The Police or Fire Chief can implement “emergency” parking restrictions in Eliot, until such time as the Select Board can convene. The Select Boa



Any violations maybe appealed to the Chief of Police if denied the violation may be appealed to the Select Board for consideration for revocation of the violation or reduction of the fine.

Purpose; To establish a practical means of creating and enforcing "Parking" and related violations in the Town of Eliot. This would include inclement weather, event limitations, public safety concerns regarding public space (i.e., Town Hall, public streets, parks, and by mutual agreement with State at Boat Basin). This would allow emergency, temporary or permanent regulations.

**Article#** To see if the Town will vote to amend Article III of the Eliot Code of Ordinance Enhance the annual town meeting process. And furthermore, to clarify, classify, and consolidate the number and make-up of appropriation articles to be voted by referendum ballot or take any action thereto.

Amend Article III Section 2-74, by consolidating under "Administration" the following; Hearings and Elections, General Assistance, Public Health Officer, Town Standing Committees, Outside Agencies (including Wm. Fogg Library) as individual listings.

"Public Works" consolidate the following Transfer Station, Roads and Bridges, Summer Maintenance, Storm Water Management, Street Lights as individual listings.

"Fire Department" consolidate the following: Fire Hydrants, Ambulance Service (as individual listings)

"Police Department" consolidate Dispatching, Harbor Master, Animal Control Officer

"Community Service" no change

"Financial Administration" consolidate Debt Services, Capital Plan, Reserve Accounts (as individual listings)

"LD1 Exceed/Raise 30-A MRSA Section 5721-A Limitation on Municipal Taxation" no change

"Estimated Revenues" no change

Add the category "Sewer" as a separate enterprise budget.

2-75 Citizen's Option Meeting

Strike in its entirety.

2-76 Vote on Budget

Strike and Replace language

Each category of the budget warrant article (Administration, Public Works, Fire Department, Police Department, Financial Administration, LD1 Exceed/Raise, Estimated Revenues, Sewer) will have comment by the Budget Committee as to whether they support or reject the category recommendation. The voter will have choice to vote "Yes" or "No" on each category.

Section 2-77

Strike in its entirety.

(By presenting this warrant to Town Meeting the Select Board Section 2-81 is invoked)

Purpose; To clarify, classify and consolidated the annual budget process, as called for in the existing ordinance language and continually encourage by the public.

This amendment would have the Eliot practice for approval by Town Meeting referendum mirror the process most commonly used by other communities for approval of annual budgets. Having a simple “yes/no” vote will clarify voter expectation and strengthen their voice. The Select Board recommendation would no longer be listed on the ballot The Select Board recommendation is captured in the act of placing the budget articles on the ballot. The Budget Committee recommendation to vote no or yes on each annual budget article would be reflected in whether the voter accepts that recommendation in the final tally of votes.

Consolidation and classification of the articles from 28 to 8 articles is something requested by voters on an on-going and regular basis. The categories would still be articulated under the individual titles and have subsections within those titles if necessary.

We would be adding a “Sewer” budget as a separate enterprise fund, supported by ratepayers as opposed to being included in a General Fund taxpayer budget. This is strongly recommended by the professional audit firm tasked with reviewing our accounts and practices annually.



## Draft Parking Regulation November 7, 2023 Warrant Article

**Article#** To see if the Town will vote to allow the Eliot Select Board to establish reasonable annual, temporary and permanent “parking” regulations and fines as “Chapter 46 Parking Regulations” consistent with [30-A M.R.S. § 3009\(1\)](#).

Purpose; This ordinance would be to the Eliot Select Board to establish parking regulations for municipal properties including but not limited to Frost-Tufts, Hammond, Murray-Rowe Parks, Town Hall, Police Station Department of Public Works, accepted roads, municipally owned parking areas and the Boat Basin by agreement with the State of Maine DACF, Bureau of Parks and Lands.

It would allow the Select Board to establish parking regulations, including prohibitions, time limits, penalties, fines, and/or tow zones within state law. These regulations can be established as permanent, annual or temporary by the Select Board. The regulations must be of sound and common practice and will be enforced solely by the Eliot Police Department once enacted.

Establishment of any parking regulation must be discussed in a public hearing ninety-days (90) prior to the regulation being in effect. The public hearing must be published in a paper of local circulation, posted on the town website, notification of any direct abutters must be informed of any proposed parking regulation or changes to established regulation by USPS first class mailed (registered mail not required) seven-days (7) prior. Furthermore, the Town of Eliot will take reasonable measures beyond those required to inform the public of the proposed parking regulations.

Any violations maybe appealed to the Chief of Police if denied the violation may be appealed to the Select Board for consideration for revocation of the violation or reduction of the fine consistent with in [30-A M.R.S. § 3009\(1\)](#).



**Title 30-A: MUNICIPALITIES AND COUNTIES****Part 2: MUNICIPALITIES****Subpart 4: ORDINANCE AUTHORITY AND LIMITATIONS****Chapter 141: ORDINANCES****§3009. Authority of municipal officers to enact ordinances**

**1. Exclusive authority.** The municipal officers have the exclusive authority to enact all traffic ordinances in the municipality, subject to the following provisions.

A. The municipal officers may regulate pedestrian traffic in the public ways, including, but not limited to, setting off portions of a municipality's public ways for sidewalks and regulating their use; providing for the removal of snow and ice from the sidewalks by the owner, occupant or agent having charge of the abutting property; and establishing crosswalks or safety zones for pedestrians.

(1) The violation of any ordinance authorized by this paragraph is a civil violation.

(2) The municipal officers may establish a method by which persons charged with the violation of ordinances governing pedestrian traffic on the public ways may waive all court action by payment of specified fees within stated periods of time. [PL 1991, c. 549, §16 (AMD); PL 1991, c. 549, §17 (AFF).]

B. The municipal officers may regulate the operation of all vehicles in the public ways and on publicly owned property.

(1) The violation of any ordinance authorized by this paragraph is a civil violation.

(2) A municipality may not adopt or enforce an ordinance authorized by this paragraph that is the same as or conflicts with any speed or other traffic control limits imposed by the Department of Transportation pursuant to [Title 23 \(./23/title23ch0sec0.html\)](#) or [29-A \(./29-A/title29-Ach0sec0.html\)](#). [PL 1999, c. 753, §8 (AMD).]

C. The municipal officers may regulate the parking of motor vehicles on any public way or public parking area, including, but not limited to, providing for the installation of parking meters, providing the fact that any vehicle is illegally parked or is in a metered space when the time signal on the parking meter for that space indicates no parking permitted without the deposit of a coin or coins is prima facie evidence that the vehicle has been parked illegally by the person in whose name the vehicle is registered, and establishing reasonable charges for metered parking.

(1) Illegal parking of a vehicle in violation of any ordinance authorized by this paragraph is a civil violation.

(2) The municipal officers may establish a method by which persons charged with the violation of parking regulations may waive all court action by payment of specified fees within stated periods of time.

(3) The revenue collected from parking meters must be used:

- (a) To purchase, maintain and police the meters;
- (b) To construct and maintain public ways;
- (c) To acquire, construct, maintain and operate public parking areas; and
- (d) For no other purpose.

(4) A vehicle that exhibits a permanent placard, a temporary placard or a disability registration plate issued under Title 29-A, section 521 ([../29-A/title29-Asec521.html](#)) may park in accordance with Title 29-A, section 521, subsection 12 ([../29-A/title29-Asec521.html](#)). [PL 2019, c. 648, §2 (AMD).]

D. The following provisions apply to the establishment and policing of parking spaces and access aisles for disabled persons.

(1) Municipal public parking areas are subject to any applicable requirements of the Maine Human Rights Act, Title 5, chapter 337, subchapter 5 ([../5/title5ch337sec0.html](#)). The municipality shall post a sign adjacent to and visible from each disability parking space established by the municipality. The sign must display the international symbol for accessibility.

(2-A) Enforcement of disability parking restrictions must be in accordance with Title 29-A, section 521, subsection 9-A ([../29-A/title29-Asec521.html](#)).

(3) Any vehicle or motorcycle parked in a parking space clearly marked as a disability parking space and that does not bear a special registration plate or placard issued under Title 29-A, section 521 ([../29-A/title29-Asec521.html](#)) or 523 ([../29-A/title29-Asec523.html](#)), or a similar plate issued by another state, must be cited for a fine of not less than \$200 and not more than \$500. "Clearly marked" includes painted signs on pavement and vertical standing signs that are visible in existing weather conditions.

(4) The municipal officers may establish and enforce the time limit for use of a parking space reserved as a disability parking space on a public way or public parking area. [PL 2005, c. 528, §3 (AMD).]

E. The municipal officers may provide for the regulation of motor vehicles as defined in Title 29-A, section 101, subsection 42 ([../29-A/title29-Asec101.html](#)) on icebound inland lakes during the hours from sunset to sunrise of the following day. The Maine Land Use Planning Commission shall regulate motor vehicles on icebound inland lakes that are completely encompassed by unorganized territories. Motor vehicles on icebound inland lakes that are abutted by an unorganized territory and either one or more municipalities, village corporations or plantations, in any combination, are regulated by those municipalities, village corporations or plantations, as provided in subparagraphs (1) and (2).

No ordinance authorized by this paragraph is valid unless:

- (1) Each municipality abutting a lake has enacted an identical local ordinance, in which case the ordinance of any municipality is in effect on the entire lake and any law enforcement officer from any of those municipalities may enforce the ordinance on any portion of the lake; or



(2) In cases where a lake is divided by an easily identifiable boundary into 2 or more nearly separate bodies, each municipality abutting one of the distinguishable portions of the lake has enacted an identical local ordinance. The ordinance of any municipality is in effect only on that distinguishable portion of the lake and any law enforcement officer from any of those municipalities may enforce the ordinance anywhere on that portion of the lake. [PL 1995, c. 65, Pt. A, §129 (AMD); PL 1995, c. 65, Pt. A, §153 (AFF); PL 1995, c. 65, Pt. C, §15 (AFF); PL 2011, c. 682, §38 (REV).]

F. The municipal officers may regulate or establish a licensing authority which may regulate rates of fare, routes and standing places of vehicles for hire, except where jurisdiction rests with the Public Utilities Commission and may require an owner or operator of a vehicle for hire to carry a liability insurance policy in amount and form satisfactory to the licensing authority as a condition precedent to the granting of a license to operate. [PL 1987, c. 737, Pt. A, §2 (NEW); PL 1987, c. 737, Pt. C, §106 (NEW); PL 1989, c. 6 (AMD); PL 1989, c. 9, §2 (AMD); PL 1989, c. 104, Pt. C, §§8, 10 (AMD).]

[PL 2019, c. 648, §2 (AMD).]

**1-A. Transfer of mobile home or modular construction home.** To ensure the fair and efficient administration of property taxation, municipal officers may enact an ordinance requiring the owner of a mobile home or modular construction home to notify the municipal assessor, according to such reasonable terms as the ordinance may establish, upon the transfer of a mobile home or modular construction home when that mobile home or modular construction home is situated on land that is not owned by the mobile home or modular home owner.

[PL 1999, c. 427, §1 (NEW).]

**2. Powers of village corporation.** The officers of a village corporation have the same powers and duties as municipal officers under this section.

[PL 1987, c. 737, Pt. A, §2 (NEW); PL 1987, c. 737, Pt. C, §106 (NEW); PL 1989, c. 6 (AMD); PL 1989, c. 9, §2 (AMD); PL 1989, c. 104, Pt. C, §§8, 10 (AMD).]

**3. Method of enactment; effective date.** When enacting ordinances under this section, the municipal officers shall give 7 days' notice of the meeting at which the ordinances are to be proposed in the manner provided for town meetings. Unless otherwise provided, these ordinances take effect immediately.

[PL 1987, c. 737, Pt. A, §2 (NEW); PL 1987, c. 737, Pt. C, §106 (NEW); PL 1989, c. 6 (AMD); PL 1989, c. 9, §2 (AMD); PL 1989, c. 104, Pt. C, §§8, 10 (AMD).]

#### **4. Enforcement of municipal ordinances.**

[PL 2005, c. 53, §2 (RP).]

#### SECTION HISTORY

PL 1987, c. 737, §§A2,C106 (NEW). PL 1989, c. 6 (AMD). PL 1989, c. 9, §2 (AMD). PL 1989, c. 104, §§A28,C8,C10 (AMD). PL 1989, c. 394, §2 (AMD). PL 1991, c. 549, §16 (AMD). PL 1991, c. 549, §17 (AFF). PL 1995, c. 65, §§A127-129 (AMD). PL 1995, c. 65, §§A153,C15 (AFF). PL 1997, c. 60, §1 (AMD). PL 1997, c. 392, §1 (AMD). PL 1997, c. 673, §3 (AMD). PL 1997, c. 750, §A4 (AMD). PL 1999, c. 127, §A45 (AMD). PL 1999, c. 427, §1 (AMD). PL 1999, c. 753, §8 (AMD). PL 2001, c. 151, §2 (AMD). PL 2003, c. 80, §1 (AMD). PL 2003, c. 117, §1 (AMD). PL 2005, c. 53, §2 (AMD). PL 2005, c. 528, §3 (AMD). PL 2011, c. 682, §38 (REV). PL 2019, c. 648, §2 (AMD).

The Revisor's Office cannot provide legal advice or interpretation of Maine law to the public.

If you need legal advice, please consult a qualified attorney.

Office of the Revisor of Statutes (mailto:webmaster\_ros@legislature.maine.gov) · 7 State House Station · State House Room 108 · Augusta, Maine 04333-0007



**Article#** To see if the Town will vote to amend Article III of the Eliot Code of Ordinance Enhance the annual town meeting process. And furthermore, to clarify, classify, and consolidate the number and make-up of appropriation articles to be voted by referendum ballot or take any action thereto.

Amend Article III Section 2-74, by consolidating under “Administration” the following; Hearings and Elections, General Assistance, Public Health Officer, Town Standing Committees, Outside Agencies (including Wm. Fogg Library) as individual listings.

“Public Works” consolidate the following Transfer Sation, Roads and Bridges, Summer Maintenance, Storm Water Management, Street Lights as individual listings.

“Fire Department” consolidate the following: Fire Hydrants, Ambulance Service (as individual listings)

“Police Department” consolidate Dispatching, Harbor Master, Animal Control Officer

“Financial Administration” consolidate Debt Services, Capital Plan, Reserve Accounts (as individual listings)

“LD1 Exceed/Raise 30-A MRSA Section 5721-A Limitation on Municipal Taxation” no change

“Estimated Revenues” no change

Add the category “Sewer” as a separate enterprise budget.

2-75 Citizen’s Option Meeting

Strike in its entirety.

2-76 Vote on Budget

Strike and Replace language as follow;

Each category of the budget warrant article (Administration, Public Works, Fire Department, Police Department, Financial Administration, LD1 Exceed/Raise, Estimated Revenues, Sewer) will have comment by the Budget Committee as to whether they support or reject the category recommendation by majority vote. The voter will have choice to vote “Yes” or “No” on each category.

Section 2-77

Strike in its entirety.

(By presenting this warrant to Town Meeting the Select Board Section 2-81 is invoked)

## ARTICLE III. - TOWN MEETINGS

### *Footnotes:*

-- (4) --

*Editor's note— Ord. of 11-2015(1) repealed and replaced Ch. 2, Art. III, §§ 2-71—2-79, which derived from Ord. of 6-9-2015(1) and amendment of 6-9-2018(1). Subsequently, Ord. of 11-6-2018(1) amended Ch. 2, Art. III, §§ 2-71—2-80 to read as laid out herein.*

- **Sec. 2-71. - Title.**

This article shall be known as the "November 2018 Amendments to the Town of Eliot Referendum Town Meeting Ordinance".

(T.M. of 11-6-2018(1), (§ 1))

- **Sec. 2-72. - Purpose.**

The purpose of this article is to:

- (1) Enhance the annual town meeting process.
- (2) Clarify, classify, and consolidate the number and make-up of appropriation articles to be voted by referendum ballot.
- (3) Provide for the continued funding of existing municipal services, without unnecessary disruption, in the event an appropriation article is not approved.
- (4) Reduce the number of articles to be voted on annually by granting to the select board the continuing authority to act on routine administrative matters instead of voting on them annually at town meeting.

(T.M. of 11-6-2018(1), (§ 2))

- **Sec. 2-73. - Authority.**

This article is enacted pursuant to the Home Rule authority granted the Town of Eliot pursuant to article VIII, part 2, section 1 of the Constitution of the State of Maine and the laws of the State of Maine, including without limitation Title 30-A, section 3001.

(T.M. of 11-6-2018(1), (§ 3))

- **Sec. 2-74. - Appropriation articles for referendum ballot.**

At a minimum, each appropriation described in the following categories shall appear on the referendum ballot in a single article, by category, as applicable:

LD 1 Exceed/Raise Question: 30-A MRSA Section 5721-A Limitation on Municipal Tax Levy;

Estimated revenues;

Administration;

Hearings and elections; listed under **Administration**

Fire department;

Police department;

Public safety (individual listings);

Public health officer; to **"Administration"**

Fire hydrants; listed under **Fire Department**

Ambulance service; listed under **Fire Department**

Dispatching; listed under **Police Department**

Harbor master; listed under **Police Department**

Animal control officer; listed under **Police Department**

Streetlights; listed under **Public Works**

Public works department;

Summer maintenance; listed under **Public Works**

Roads and bridges; listed under **Public Works**

Snow removal; listed under **Public Works**

Transfer station; listed under **Public Works**

Federal storm water management plan; listed under **Public Works**



Community service department; no change

**General assistance;** to **"Administration"**

**Capital improvements** (individual listings); listed under **"Fiscal Operations"**

**Reserve accounts** (individual listings); listed under **"Fiscal Operations"**

**Debt service;** listed under **"Fiscal Operations"**

**Town standing committees** (individual listing); listed under **"Fiscal Operations"**

**Outside agencies** (individual listings); listed under **"Fiscal Operations"**

**Wm. Fogg Library**.-include with Outside Agencies listed under **"Fiscal Operations"**  
(listed individually)

**Add;**

**Sewer Enterprise Budget**

(T.M. of 11-6-2018(1), (\$ 4))

- **Sec. 2-75. - Citizen's option meeting.**

Following the initial approval of the budget articles by the select board, the town shall call a citizen's option meeting of the registered voters of Eliot to review the recommendations of the select board and the budget committee. The meeting shall follow the general town meeting procedures pursuant to 30-A.M.R.S. 2524.

At the citizen's option meeting, an amendment for any budget article may be offered by any registered voter and decided by a majority vote of those assembled. A minimum assembly size of one percent of the total number of registered voters at the commencement of the meeting and at all times during the meeting is required in order to make any motion or amendment to the recommendations of the select board or the budget committee. In the event that the citizen's option meeting fails to attract the minimum assembly size to make amendments, the meeting shall be deemed an "informational budget hearing" and shall be conducted as such. If the minimum assembly size is met, amendments shall be made by offering a written amendment to the moderator of the citizen's option meeting. A majority vote of those assembled is required to approve a citizen's option budget recommendation to be included on the ballot. Reconsideration of an approved citizen option budget recommendation is not permitted.

Following the passage of any such amendment, the budget committee or select board may, at a duly-called budget finalization meeting, vote to accept the citizen's option amendment(s) as their own recommendation. If one or more of the citizen's option budget amendments are not accepted by the select board or the budget committee as their own recommendation, the citizen option amendment(s) shall be placed on the ballot as a "citizen's recommendation."

(T.M. of 11-6-2018(1), (§ 5))

- **Sec. 2-76. - Vote on budget.**

The budget shall be voted upon by a referendum vote and through separate articles consistent with the proposed final budget format.

Each appropriation article shall include the recommendations of the select board, the budget committee and the citizen's options (if any) along with a choice of "none of the above". In the event that the select board and budget committee agree upon a budget recommendation of a particular article, the form of the ballot shall indicate a singular budget appropriation recommendation with the footnote, "Select Board and Budget Committee So Recommend."

In the event that the select board and/or the budget committee agree with the citizen's recommendation for appropriation, the form of the ballot shall indicate a singular budget appropriation recommendation with the appropriately adjusted footnote, "Select Board and/or Budget Committee and/or Citizens So Recommend."

The dollar amounts of the select board, budget committee and citizen's recommendation shall be published on the ballot, as well as the vote counts of the select board, budget committee and citizen's recommendations. Each article on the ballot shall require a plurality of the votes cast for any recommendation to be approved.

If an article is not approved by a plurality of votes, the appropriation for the immediately preceding year shall constitute the appropriation for the following fiscal year (see [section 2-79](#)).

Any appropriation article that is voted in the affirmative, and which contains two or more specific sub-appropriations within said article, is restricted to the amounts specified in the sub-appropriations as presented, which may not be moved, interchanged, or otherwise co-mingled in any fashion without legislative body re-appropriation authorization.

**Insert;**

**Each category of the budget warrant article (Administration, Public Works, Fire Department, Police Department, Financial Administration, LD1 Exceed/Raise, Estimated Revenues, Sewer) will have comment by the Budget Committee as to whether they support or reject the category recommendation by majority vote. The voter will have choice to vote “Yes” or “No” on each category.**

(T.M. of 11-6-2018(1), (§ 6))

- **Sec. 2-77. - Form of ballot.**

The form of the ballot shall be established by adoption of this article. Some of the various possible ballot forms are set forth herein. Their appearance may be formatted differently on the ballot.

**Possibility #1**

~~TWENTIETH - To see what sum the Town will raise, appropriate, and transfer for employee salary, benefits, operation, and maintenance of Administration.~~

~~\*\* Select Only One \*\*~~

~~The Select Board Recommends \$1,000,000 \_\_\_\_\_~~

~~(4-1)~~

~~The Budget Committee Recommends \$900,000 \_\_\_\_\_~~

~~(5-2)~~

~~Citizens' Option \$875,000 \_\_\_\_\_~~

~~(57-22)~~

~~None of the Above \_\_\_\_\_~~

**Possibility #2**

~~TWENTIETH - To see what sum the Town will raise, appropriate, and transfer for employee salary, benefits, operation, and maintenance of Administration.~~

~~\*\* Select Only One \*\*~~

~~The Select Board and Budget Committee Recommend \$1,000,000 \_\_\_\_\_~~



~~(Select Board 4 - 1; Budget Committee 5 - 2)~~

~~Citizens' Option \$875,000 \_\_\_\_\_~~

~~(57 - 22)~~

~~None of the Above \_\_\_\_\_~~

**Possibility #3**

~~TWENTIETH - To see what sum the Town will raise, appropriate, and transfer for employee salary, benefits, operation, and maintenance of Administration.~~

~~\*\* Select Only One \*\*~~

~~The Select Board Recommends \$1,000,000 \_\_\_\_\_~~

~~(4 - 1)~~

~~The Budget Committee and Citizens Recommend \$900,000 \_\_\_\_\_~~

~~(Budget Committee 5 - 2; Citizens 57 - 22) \_\_\_\_\_~~

~~None of the Above \_\_\_\_\_~~

**Possibility #4**

~~TWENTIETH - To see what sum the Town will raise, appropriate, and transfer for employee salary, benefits, operation, and maintenance of Administration.~~

~~\*\* Select Only One \*\*~~

~~The Select Board and Budget Committee Recommend \$1,000,000 \_\_\_\_\_~~

~~(Select Board 4-1 and Budget Committee 5-2)~~

~~None of the Above \_\_\_\_\_~~

~~(T.M. of 11-6-2018(1), (§ 7))~~

- **Sec. 2-78. - Public hearing requirement.**

The select board must properly post and advertise at least one informational public hearing on the proposed annual budget no more than 30 **15** days in advance of the referendum vote on the annual budget. Summary budget information shall be made

available to the public no less than 44 7 days prior to said required public hearing.  
**Administration will maintain a web page with updated information throughout the budget process as it becomes available.**

(T.M. of 11-6-2018(1), (§ 8))

- **Sec. 2-79. - Budget funding provision in the event an appropriation article is not approved.**

In the event an appropriation article is not approved, the appropriation for the immediately preceding year shall constitute the appropriation for the following fiscal year, in most cases. In the event an appropriation article is not approved, the town manager shall review the previous year's budget appropriation for expenses and shall report to the select board for approval of an "adjusted" prior year budget.

The select board may call one additional referendum election in the same fiscal year to vote on appropriation articles that were not approved or that are for a similar purpose. The additional referendum election shall take place within 90 days of the last town meeting and the ballot shall include only the recommendations of the select board, budget committee and none of the above.

Nothing in this article shall prevent the select board from calling special "open town meetings" during the year as the need may arise from time to time to address unforeseeable issues, funding emergencies, or issues beyond the normal course of town operations.

(T.M. of 11-6-2018(1), (§ 9))

- **Sec. 2-80. - Select board's administrative authority.**

The select board shall be authorized to act on the following administrative matters usually acted on annually at town meeting:

(1) Taxes are due and payable at the time of the mailed demand. The select board is granted the authority to set dates in the months of November and the following May as the dates when interest on unpaid current tax amounts will begin to accrue.

(2) To establish the rate of interest charged on each half of taxes after the November and May dates, such rate of interest not to exceed the maximum rate as established annually by the state treasurer.

(3) To authorize the select board to set an interest rate to be paid on abated taxes for the fiscal year.



- (4) To authorize the tax collector to accept prepayments of taxes not yet committed, pursuant to [36](#) M.R.S.A. section 506.
- (5) To authorize the select board, when town meeting is delayed into the next fiscal year, to spend from unassigned fund balance an amount per month not more than 1/12 of the appropriated amount of the current fiscal year budget until the required town meeting can be held.
- (6) To authorize the select board to annually execute signatures as may be required to borrow funds through tax anticipation notes, if necessary for cashflow, and to pay interest on said tax anticipation notes from any general fund revenue.
- (7) To pay tax abatements and applicable interest granted during the fiscal year from the overlay account.
- (8) To authorize the select board to dispose of town-owned personal property under such terms and conditions as they deem to be in the best interest of the town.
- (9) To authorize the select board, on behalf of the town, to sell and dispose of any real estate acquired by the town for non-payment of taxes thereon, on such terms as they deem advisable and to execute quitclaim deeds for such property. The select board must first request the advice of the conservation commission.
- (10) To authorize the select board to receive insurance and/or other property damage restitution funds and to expend said receipts for materials and labor to correct said damages without further appropriations.
- (11) To authorize the select board to accept and appropriate or to reject any and all funds from grants, donations, and reimbursements during the year for any municipal department, committee, commission and/or project, to include but not limited to reimbursements from F.E.M.A. for any state declared emergencies, community development block grants, donations for the parks, and capital or program grants for community service department.
- (12) To authorize the select board and treasurer to borrow on notes or to appropriate money from unreserved fund balance for any further amount needed for snow removal.
- (13) To make final determinations regarding the closing or opening of roads to winter maintenance, pursuant to 23 M.R.S.A. § 2953.
- (14) To authorize the select board to establish the rate of interest charged of delinquent sewer accounts.

(15) To authorize the select board to make any budgetary changes, in their sole discretion, as a result of a LD1 override failure.

(16) To authorize the select board to establish and maintain a fee schedule as further provided for in [section 1-25](#).

(T.M. of 11-6-2018(1), (§ 10); T.M. of [11-8-2022\(1\)](#), art. 4)

- **Sec. 2-81. - Revocation of article.**

This article and all of its provisions shall continue and remain in effect until such time as the select board or a citizens' petition calls for a referendum to resume open town meeting or some other form of town budget approval as may be allowable by law. By adoption of this article, all prior referendum town meeting ordinances are hereby repealed and superseded.

(T.M. of 11-6-2018(1), (§ 11))

ELIOT  
12:24 PM**Payroll Warrant**  
Pay Date: 08/10/202308/09/2023  
Page 1

WARRANT: 14

Check	D / D	Check	Employee	Gross Pay
15432	350.00	417.42	4501 JAY P. MUZEROLL	1,000.35
15433	0.00	888.41	3010 Norman R Albert	1,211.25
115432	975.49	0.00	1005 MELISSA T. ALBERT	1,559.60
115433	939.55	0.00	1032 Jeffery S. Brubaker	1,607.20
115434	131.31	0.00	2125 ELLEN M. LEMIRE	183.61
115435	914.78	0.00	1059 Kristin D McNulty	1,600.00
115436	1,492.71	0.00	1041 Michael J. Sullivan	2,077.60
115437	277.33	0.00	6084 Robert B. Veino	311.47
115438	639.32	0.00	1077 Mikayla L.F. Ferrara	940.00
115439	1,177.27	0.00	1010 WENDY J. RAWSKI	1,730.80
115440	749.72	0.00	1101 Lauren A Small	1,115.20
115441	935.05	0.00	1003 Rochelle M Bishop	1,502.80
115442	1,110.65	0.00	1099 Donald K Ferrara	1,528.80
115443	662.56	0.00	1069 Kim R Tackett	990.00
115444	687.06	0.00	5078 Casey R Cyr	1,110.80
115445	1,013.26	0.00	5053 BRIAN P. DELANEY	1,743.04
115446	1,080.46	0.00	5076 William A. Dries	1,684.72
115447	756.27	0.00	5077 Robert Govoni	1,146.00
115448	861.93	0.00	5019 Ronald H Lund	1,524.20
115449	909.09	0.00	5074 Ryan D. Mazur	1,714.61
115450	1,095.96	0.00	5068 ELLIOTT L. MOYA	2,230.80
115451	1,547.18	0.00	5084 Timothy C. Niehoff	2,735.49
115452	170.85	0.00	1110 Heath L Seeley	185.00
115453	589.14	0.00	5071 JUDITH F. SMITH	912.40
115454	638.03	0.00	3104 Douglas M Blaisdell	1,059.60
115455	654.67	0.00	4538 BRIAN C. HOLT	952.00
115456	681.57	0.00	3116 Austin D Mahoney	1,018.00
115457	721.87	0.00	1026 David R Ross-Lyons	1,114.80
115458	897.88	0.00	3028 JAMES G. ROY	1,421.20
115459	254.57	0.00	3008 DONALD E. SYLVESTER	275.66
115460	549.44	0.00	3117 Will B Parker	672.00
115461	316.77	0.00	3102 RONALD PEARSON	406.98
115462	385.84	0.00	1263 Thomas J. Phillips, III	478.63
115463	271.25	0.00	3083 RALPH E. PLACE	344.93
115464	295.30	0.00	3084 Daryl R Theriault	319.77
115465	301.34	0.00	3059 Robert H. Whittaker	377.91
115466	273.30	0.00	3110 Nicholas P Willis	345.99
115467	724.28	0.00	1310 Lindsay M. Jardine	1,024.50
115468	875.50	0.00	1060 HEATHER MUZEROLL-ROY	1,388.00
115469	566.27	0.00	1052 AMANDA D. PARADIS-SAUCIER	973.61
115470	266.63	0.00	1831 Daniella Jackie Aceto	297.50
115471	686.06	0.00	1111 Kara M Bergeron	857.50
115472	137.37	0.00	1080 Abbigail M LeBlanc	148.75
115473	129.29	0.00	1832 Hannah E Rossignol	140.00
115474	472.46	0.00	1112 Jason C Singer	568.75
115475	494.00	0.00	1081 Ella G Vennard	597.63
115476	525.13	0.00	1092 Gabriella L Wiggin	639.38
115477	479.36	0.00	1092 Gabriella L Wiggin	578.00



ELIOT  
12:24 PM

**Payroll Warrant**  
Pay Date: 08/10/2023

WARRANT: 14

Check	D / D	Check	Employee	Gross Pay
115478	0.00	30,665.12	D / D 9 KENNEBUNK SAVINGS BANK	
15434	0.00	54.74	T & A 9 Mission Square	
15435	0.00	54.74	T & A 10 Mission Square	
115479	0.00	11,820.04	T & A 1 Kennebunk Savings Bank	
115480	0.00	170.00	T & A 7 Maine State Retirement Service	
115481	0.00	2,294.89	T & A 4 Treasurer of State	
<b>Total</b>	<b>30,665.12</b>	<b>46,365.36</b>		<b>48,346.83</b>

Put into A/P                                   **20,129.18**  
 Taken out of A/P                            **(14,394.41)**  
 Total Payroll                                   **52,100.13**

Count  
 Checks   54

WE THE SELECTMEN OF THE TOWN OF ELIOT AUTHORIZE THE TOWN TREASURER  
 Kristin McNulty TO PAY THE INVOICES ON THIS WARRANT.

\_\_\_\_\_  
Lauren Dow

\_\_\_\_\_  
Bruce Cabot Trott

\_\_\_\_\_  
Richard Donhauser

\_\_\_\_\_  
Stanley Shapleigh

\_\_\_\_\_  
William Widi

## Warrant 15

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
<b>00013 ADMIRAL FIRE &amp; SAFETY, INC.</b>						
0161	31617	08	Uniforms	235755		
Uniforms	E 10-05-03-15				199.75	0.00
	Employees / Uniforms					
<b>Vendor Total-</b>					<b>199.75</b>	
<b>02162 Alex Rotsko</b>						
0161	31618	08	Coash Stipend - Football	08.03.2023		
Coash Stipend - Football	E 31-02-55-02				660.00	0.00
	Prog. Exp. / Contracted					
<b>Vendor Total-</b>					<b>660.00</b>	
<b>02854 Amazon Capital Services</b>						
0161	31619	08	Light bulbs	1NWR-9Y3Q-63KF		
Light bulbs	E 20-01-24-15				45.96	0.00
	Rep. & Maint / Vehicle					
<b>Invoice Total-</b>					<b>45.96</b>	
0161	31619	08	Office supplies	17HQ-47M1-GFGX		
Office supplies	E 30-01-20-40				29.35	0.00
	Supplies / Dept./Office					
<b>Invoice Total-</b>					<b>29.35</b>	
0161	31619	08	kidsplay supplies	1LK9-WMY3-79JG		
kidsplay supplies	E 31-02-55-01				77.62	0.00
	Prog. Exp. / Sup. & Mat.					
<b>Invoice Total-</b>					<b>77.62</b>	
<b>Vendor Total-</b>					<b>152.93</b>	
<b>00035 AMERICAN SECURITY ALARM, INC.</b>						
0161	31620	08	T-station alarm maint.	155723		
T-station alarm maint.	E 20-25-24-20				2,057.00	0.00
	tation - Rep. & Maint / Building					
<b>Invoice Total-</b>					<b>2,057.00</b>	
0161	31620	08	T-station alarm monitorin	156044		
T-station alarm monitorin	E 20-25-24-20				612.00	0.00
	tation - Rep. & Maint / Building					
<b>Invoice Total-</b>					<b>612.00</b>	
<b>Vendor Total-</b>					<b>2,669.00</b>	
<b>02470 Andrew Elwell</b>						
0161	31621	08	Football Coach Stipend	08.03.2023		
Football Coach Stipend	E 31-02-55-02				200.00	0.00
	Prog. Exp. / Contracted					
<b>Vendor Total-</b>					<b>200.00</b>	
<b>02888 AT&amp;T Mobility</b>						
0161	31622	08	Cells 6/23-7/22	0466x07282023		
Cells 6/23-7/22	E 10-05-05-02				443.72	0.00
	Service Fees / Communicatio					
<b>Invoice Total-</b>					<b>443.72</b>	
0161	31622	08	Cells 6/23-7/22	8876x07282023		
Cells 6/23-7/22	E 10-01-05-02				86.48	0.00
	Service Fees / Communicatio					
<b>Invoice Total-</b>					<b>86.48</b>	

## Warrant 15

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
				<b>Vendor Total-</b>	<b>530.20</b>	
<b>00041 Bernie Marvin</b>						
0161	31623	08	Football Coach Stipend	08.03.2023		
Football Coach Stipend	E 31-02-55-02				200.00	0.00
	Prog. Exp. / Contracted					
				<b>Vendor Total-</b>	<b>200.00</b>	
<b>02085 Bowl-O-Rama</b>						
0161	31624	08	8/8 Summer Camp Trip	08.08.2023		
8/8 Summer Camp Trip	E 31-02-55-05				960.00	0.00
	Prog. Exp. / Trips					
				<b>Vendor Total-</b>	<b>960.00</b>	
<b>02556 CAI Technologies</b>						
0161	31625	08	Web GIS Subscription	17683		
Web GIS Subscription	E 01-03-10-05				3,000.00	0.00
	Contract Svc / GIS Mapping					
				<b>Invoice Total-</b>	<b>3,000.00</b>	
0164	31625	08	GIS services - April	16992		
GIS services - April	E 01-03-10-05				488.75	0.00
	Contract Svc / GIS Mapping					
				<b>Invoice Total-</b>	<b>488.75</b>	
0164	31625	08	GIS services - June	17570		
GIS services - June	E 01-03-10-05				412.50	0.00
	Contract Svc / GIS Mapping					
				<b>Invoice Total-</b>	<b>412.50</b>	
				<b>Vendor Total-</b>	<b>3,901.25</b>	
<b>00100 Cam Cornett</b>						
0161	31626	08	Football Coach Stipend	08.03.2023		
Football Coach Stipend	E 31-02-55-02				100.00	0.00
	Prog. Exp. / Contracted					
				<b>Vendor Total-</b>	<b>100.00</b>	
<b>00109 CENTRAL MAINE POWER</b>						
0161	31627	08	66 Dow Hwy 7/4-8/2	713001781275		
66 Dow Hwy 7/4-8/2	E 10-01-15-02				112.45	0.00
	Utilities / Electricity					
				<b>Invoice Total-</b>	<b>112.45</b>	
0161	31627	08	Street Lights 6/29-7/31	711001792508		
Street Lights 6/29-7/31	E 10-35-10-06				280.81	0.00
	Contract Svc / contract fee					
				<b>Invoice Total-</b>	<b>280.81</b>	
				<b>Vendor Total-</b>	<b>393.26</b>	
<b>00121 Cintas Corporation #758</b>						
0161	31628	08	8/4 Weekly Uniforms	4163753457		
8/4 Weekly Uniforms	E 20-01-03-15				129.67	0.00
	Employees / Uniforms					
				<b>Vendor Total-</b>	<b>129.67</b>	
<b>01513 Consolidated Communications</b>						
0161	31629	08	PD Phones 7/18-8/17	07.18.2023		



## Warrant 15

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
PD Phones 7/18-8/17	E 10-05-05-02				1,590.38	0.00
Service Fees / Communicatio						
<b>Vendor Total-</b>					<b>1,590.38</b>	
<b>02315 Coyote Club Wildlife Ed.</b>						
0164	31630	08	May-June youth program	07.15.2023		
May-June youth program	E 31-02-55-02				1,080.00	0.00
Prog. Exp. / Contracted						
<b>Vendor Total-</b>					<b>1,080.00</b>	
<b>02523 Creative Digital Services</b>						
0161	31631	08	Sewer Bill Postage	113156		
Sewer Bill Postage	E 70-01-20-05				347.32	0.00
Supplies / Postage						
<b>Vendor Total-</b>					<b>347.32</b>	
<b>02892 Cullen Casey</b>						
0161	31632	08	Football Coach Stipend	08.03.2023		
Football Coach Stipend	E 31-02-55-02				100.00	0.00
Prog. Exp. / Contracted						
<b>Vendor Total-</b>					<b>100.00</b>	
<b>00162 Denise McDonough</b>						
0161	31633	08	7/28 Camp Activity	07.28.2023		
7/28 Camp Activity	E 31-02-55-02				450.00	0.00
Prog. Exp. / Contracted						
<b>Vendor Total-</b>					<b>450.00</b>	
<b>00000 Donald Ferrara</b>						
0161	31634	08	8/3 Mileage to Training	08.03.2023		
8/3 Mileage to Training	E 01-03-03-06				196.50	0.00
Employees / Mileage						
<b>Vendor Total-</b>					<b>196.50</b>	
<b>00006 Earle Press</b>						
0161	31635	08	Harbormaster envelopes	235952		
Harbormaster envelopes	E 10-05-20-40				400.93	0.00
Supplies / Dept./Office						
<b>Vendor Total-</b>					<b>400.93</b>	
<b>02333 EcoMaine</b>						
0161	31636	08	July MSW disposal	07.31.2023		
July MSW disposal	E 20-25-10-28				3,465.34	0.00
tation - Contract Svc / Disposal						
<b>Invoice Total-</b>					<b>3,465.34</b>	
0161	31636	08	July Bulky Disposal	07.31.2023		
July Bulky Disposal	E 20-25-10-28				4,662.03	0.00
tation - Contract Svc / Disposal						
<b>Invoice Total-</b>					<b>4,662.03</b>	
<b>Vendor Total-</b>					<b>8,127.37</b>	
<b>00191 ELECTRIC LIGHT COMPANY, INC.</b>						
0161	31637	08	Traffic Light repair	7141		
Traffic Light repair	E 10-35-10-06				480.00	0.00
Contract Svc / contract fee						

## Warrant 15

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
				<b>Vendor Total-</b>	<b>480.00</b>	
<b>01007 ELIOT SMALL ENGINE REPAIR, INC.</b>						
0161	31638	08	Mason's line	40540		
Mason's line			E 20-01-24-10		5.49	0.00
			Rep. & Maint / Equipment			
				<b>Vendor Total-</b>	<b>5.49</b>	
<b>01865 FASTENER WAREHOUSE</b>						
0164	31639	08	parts for vehicle repairs	149158		
parts for vehicle repairs			E 20-01-24-15		141.00	0.00
			Rep. & Maint / Vehicle			
				<b>Invoice Total-</b>	<b>141.00</b>	
0164	31639	08	Safety vests	154287		
Safety vest			E 20-25-24-20		107.00	0.00
			tation - Rep. & Maint / Building			
				<b>Invoice Total-</b>	<b>107.00</b>	
				<b>Vendor Total-</b>	<b>248.00</b>	
<b>02367 Gavin Monagle</b>						
0161	31640	08	Football Coach Stipend	08.03.2023		
Football Coach Stipend			E 31-02-55-02		350.00	0.00
			Prog. Exp. / Contracted			
				<b>Vendor Total-</b>	<b>350.00</b>	
<b>02015 HEATWAVE OIL, LLC</b>						
0161	31641	08	Diesel delivery	756840		
Oil delivery			E 20-01-20-10		2,626.12	0.00
			Supplies / Diesel Fuel			
				<b>Vendor Total-</b>	<b>2,626.12</b>	
<b>00816 IRVING OIL</b>						
0161	31642	08	July gasoline	35145369		
July gasoline			E 10-05-20-15		1,955.51	0.00
			Supplies / Gasoline			
				<b>Invoice Total-</b>	<b>1,955.51</b>	
0161	31642	08	July Fuel	35145361		
July Fuel			E 10-01-20-15		496.02	0.00
			Supplies / Gasoline			
				<b>Invoice Total-</b>	<b>496.02</b>	
0161	31642	08	July Fuel - parks	35145373		
July Fuel - parks			E 20-01-20-10		121.60	0.00
			Supplies / Diesel Fuel			
				<b>Invoice Total-</b>	<b>121.60</b>	
				<b>Vendor Total-</b>	<b>2,573.13</b>	
<b>02900 Iworq</b>						
0161	31643	08	permitting software	201136		
permitting software			E 01-01-13-02		7,500.00	0.00
			Technology / Software			
				<b>Vendor Total-</b>	<b>7,500.00</b>	
<b>02155 John Caverly</b>						
0161	31644	08	Football Coach Stipend	08.03.2023		

## Warrant 15

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Football Coach Stipend			E 31-02-55-02		200.00	0.00
			Prog. Exp. / Contracted			
<b>Vendor Total-</b>					<b>200.00</b>	
<b>00366 Lisa A. Marshall</b>						
0161	31645	08	8/15 Summer Concert	08.15.2023		
8/15 Summer Concert			E 31-02-55-02		500.00	0.00
			Prog. Exp. / Contracted			
<b>Vendor Total-</b>					<b>500.00</b>	
<b>02472 Lou Orlando</b>						
0161	31646	08	Football Coach Stipend	08.03.2023		
Football Coach Stipend			E 31-02-55-02		200.00	0.00
			Prog. Exp. / Contracted			
<b>Vendor Total-</b>					<b>200.00</b>	
<b>00167 Louis John Sbrizza III</b>						
0161	31647	08	Football Coach Stipend	08.03.2023		
Football Coach Stipend			E 31-02-55-02		200.00	0.00
			Prog. Exp. / Contracted			
<b>Vendor Total-</b>					<b>200.00</b>	
<b>01295 MAINE BUILDING OFFICIALS AND</b>						
0161	31648	08	Training/Mmbership Mtng	1000444868		
Training/Mmbership Mtng			E 01-03-03-05		35.00	0.00
			Employees / Training			
<b>Vendor Total-</b>					<b>35.00</b>	
<b>00384 MAINE MUNICIPAL ASSOCIATION</b>						
0161	31649	08	P.Shiner FOAA Webinar	1000446351		
P.Shiner FOAA Webinar			E 05-05-99-01		40.00	0.00
			Misc. / Misc.			
<b>Invoice Total-</b>					<b>40.00</b>	
0161	31649	08	LAlbert/MFerrara FOAA	1000446119		
LAlbert/MFerrara FOAA			E 01-02-03-05		80.00	0.00
			Employees / Training			
<b>Invoice Total-</b>					<b>80.00</b>	
<b>Vendor Total-</b>					<b>120.00</b>	
<b>01871 MAINE SECRETARY OF STATE</b>						
0161	31650	08	MFerrara Notary App	08.02.2023		
MFerrara Notary App			E 01-02-03-05		50.00	0.00
			Employees / Training			
<b>Vendor Total-</b>					<b>50.00</b>	
<b>00444 MAINE TOWN &amp; CITY CLERK'S ASSN</b>						
0161	31651	08	MFerrara Training	1000445866		
MFerrara Training			E 01-02-03-05		60.00	0.00
			Employees / Training			
<b>Vendor Total-</b>					<b>60.00</b>	
<b>00388 MainePERS</b>						
0161	999999	08	July MPERS	July 2023		
admin			E 01-01-03-40		3,572.42	0.00
			Employees / MPERS			



## Warrant 15

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
land use			E 01-01-03-40		2,392.89	0.00
			Employees / MPERS			
police			E 01-01-03-40		9,015.51	0.00
			Employees / MPERS			
public works			E 01-01-03-40		2,563.38	0.00
			Employees / MPERS			
CSD			E 01-01-03-40		1,415.03	0.00
			Employees / MPERS			
Employee Contribution			G 01-2215-00		13,961.85	0.00
			MSRS/Employe			
<b>Vendor Total-</b>					<b>32,921.08</b>	
<b>00197 Marshwood Football Boosters</b>						
0161	31652	08	Football Coach Stipend	08.03.2023		
			E 31-02-55-02		100.00	0.00
			Prog. Exp. / Contracted			
<b>Vendor Total-</b>					<b>100.00</b>	
<b>02904 Milton Rents Inc.</b>						
0164	31653	08	Equipment Rental	49863		
			E 20-01-24-95		2,650.00	0.00
			Rep. & Maint / Grounds			
<b>Vendor Total-</b>					<b>2,650.00</b>	
<b>02025 Organic Solutions, LLC</b>						
0161	31654	08	July recycling	15035		
			E 20-25-10-28		527.00	0.00
			tation - Contract Svc / Disposal			
<b>Vendor Total-</b>					<b>527.00</b>	
<b>01757 PIKE INDUSTRIES, INC.</b>						
0161	31655	08	Erosion Stone	1241207		
			E 20-01-20-32		813.12	0.00
			Supplies / Gravel Mater			
<b>Vendor Total-</b>					<b>813.12</b>	
<b>00524 PISCATAQUA LANDSCAPING &amp;</b>						
0161	31656	08	July Irrigation Services	56313		
			E 01-01-24-20		76.50	0.00
			Rep. & Maint / Building			
<b>Vendor Total-</b>					<b>76.50</b>	
<b>00619 S.A.D. # 35</b>						
0161	31657	08	August Assessment	August 2023		
			E 62-01-99-01		912,852.25	0.00
			Misc. / Misc.			
<b>Vendor Total-</b>					<b>912,852.25</b>	
<b>00617 SANEL NAPA</b>						
0161	31658	08	Vehicle cleaner	394620		
			E 10-05-24-15		66.62	0.00
			Rep. & Maint / Vehicle			
<b>Invoice Total-</b>					<b>66.62</b>	
0161	31658	08	Windshield Wash Fluid	395065		
			E 10-05-24-15		10.58	0.00
			Rep. & Maint / Vehicle			

## Warrant 15

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
				<b>Invoice Total-</b>	<b>10.58</b>	
				<b>Vendor Total-</b>	<b>77.20</b>	
<b>01955 Schreiber/Cohen, LLC</b>						
0161	31659	08	August Wage Garnishment	August		
August Wage Garnishment	G 01-2223-00				50.00	0.00
	David Dubord					
				<b>Vendor Total-</b>	<b>50.00</b>	
<b>02563 Stan Pavuk</b>						
0161	31660	08	Football Coach Stipend	08.03.2023		
Football Coach Stipend	E 31-02-55-02				200.00	0.00
	Prog. Exp. / Contracted					
				<b>Vendor Total-</b>	<b>200.00</b>	
<b>01743 STATE OF NEW HAMPSHIRE</b>						
0161	31661	08	New Hire CDL Check	KRoss		
New Hire CDL Check	E 01-01-03-02				15.00	0.00
	Employees / HR					
				<b>Vendor Total-</b>	<b>15.00</b>	
<b>00002 Stellar Networks</b>						
0161	31662	08	July Tech Services	76757		
CSD	E 01-01-13-03				219.87	0.00
	Technology / Services					
				<b>Invoice Total-</b>	<b>219.87</b>	
0161	31662	08	Hwy Laptop	76651		
Hwy Laptop	E 01-01-13-01				1,278.80	0.00
	Technology / Hardware					
				<b>Invoice Total-</b>	<b>1,278.80</b>	
0161	31662	08	July Tech Services	76760		
July Tech Services	E 01-01-13-03				3,554.53	0.00
	Technology / Services					
				<b>Invoice Total-</b>	<b>3,554.53</b>	
				<b>Vendor Total-</b>	<b>5,053.20</b>	
<b>01753 TOWN OF KITTERY</b>						
0161	31663	08	Qtrly Sewer Billing	147188		
Qtrly Sewer Billing	E 70-01-05-70				84,753.06	0.00
	Service Fees / Sw/Meter					
				<b>Vendor Total-</b>	<b>84,753.06</b>	
<b>00725 TREASURER OF STATE</b>						
0161	31664	08	BMV 7/27-8/3	7/27-8/3		
BMV 7/27-8/3	G 01-2040-00				23,387.32	0.00
	G/L DMV Regs					
				<b>Vendor Total-</b>	<b>23,387.32</b>	
<b>00744 TREASURER OF STATE</b>						
0161	31665	08	Training	240713CJA07		
Training	E 10-05-03-05				300.00	0.00
	Employees / Training					
				<b>Vendor Total-</b>	<b>300.00</b>	
<b>02183 Uline, Inc</b>						

## Warrant 15

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
0161	31666	08	t-station supplies	166513246		
t-station supplies	E 20-25-20-40				222.99	0.00
	tation - Supplies / Dept./Office					
			<b>Vendor Total-</b>		<b>222.99</b>	
<b>01267 VERIZON/WIRELESS</b>						
0161	31667	08	Truck Cells 6/21-7/20	9940128434		
Truck Cells 6/21-7/20	E 10-01-05-02				68.56	0.00
	Service Fees / Communicatio					
			<b>Vendor Total-</b>		<b>68.56</b>	
<b>00906 W.B. MASON COMPANY, INC.</b>						
0161	31668	08	Water	240026596		
Water	E 20-01-20-40				79.14	0.00
	Supplies / Dept./Office					
			<b>Vendor Total-</b>		<b>79.14</b>	
<b>02029 WEX Bank</b>						
0161	31669	08	July Fuel	90916268		
July Fuel	E 10-01-20-15				348.20	0.00
	Supplies / Gasoline					
			<b>Vendor Total-</b>		<b>348.20</b>	
<b>02850 White Cap LP</b>						
0161	31670	08	Paving shoes	50023253194		
Paving shoes	E 20-01-12-31				151.29	0.00
	P/W Contract / Paving					
			<b>Invoice Total-</b>		<b>151.29</b>	
0161	31670	08	Hard Hat	50023237875		
Hard Hat	E 20-01-03-15				26.78	0.00
	Employees / Uniforms					
			<b>Invoice Total-</b>		<b>26.78</b>	
			<b>Vendor Total-</b>		<b>178.07</b>	
<b>02844 WIN Waste Innovations</b>						
0161	31672	08	July 2023 Dumpster	23-237606		
July 2023 Dumpster	E 20-25-10-28				119.65	0.00
	tation - Contract Svc / Disposal					
			<b>Invoice Total-</b>		<b>119.65</b>	
0161	31672	08	May 2022 Dumpster	23-187325		
May 2022 Dumpster	E 20-25-10-28				77.00	0.00
	tation - Contract Svc / Disposal					
			<b>Invoice Total-</b>		<b>77.00</b>	
0161	31672	08	April 2022 Dumpster	23-181644		
April 2022 Dumpster	E 20-25-10-28				77.00	0.00
	tation - Contract Svc / Disposal					
			<b>Invoice Total-</b>		<b>77.00</b>	
0164	31672	08	June 2023 Dumpster	23-233975		
June 2023 Dumpster	E 20-25-10-28				121.67	0.00
	tation - Contract Svc / Disposal					
			<b>Invoice Total-</b>		<b>121.67</b>	
0164	31672	08	May 2023 Dumpster	23-229745		
May 2023 Dumpster	E 20-25-10-28				122.18	0.00
	tation - Contract Svc / Disposal					



## Warrant 15

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
					<b>Invoice Total-</b>	<b>122.18</b>
0164	31672	08	April 2023 Dumpster		23-226041	
April 2023 Dumpster			E 20-25-10-28		123.45	0.00
			tation - Contract Svc / Disposal			
					<b>Invoice Total-</b>	<b>123.45</b>
0164	31672	08	March 2023 Dumpster		23-222338	
March 2023 Dumpster			E 20-25-10-28		125.18	0.00
			tation - Contract Svc / Disposal			
					<b>Invoice Total-</b>	<b>125.18</b>
0164	31672	08	Feb 2023 Dumpster		23-218812	
Feb 2023 Dumpster			E 20-25-10-28		125.29	0.00
			tation - Contract Svc / Disposal			
					<b>Invoice Total-</b>	<b>125.29</b>
0164	31672	08	Jan 2023 Dumpster		23-215236	
Jan 2023 Dumpster			E 20-25-10-28		129.38	0.00
			tation - Contract Svc / Disposal			
					<b>Invoice Total-</b>	<b>129.38</b>
0164	31672	08	Dec 2022 Dumpster		23-211537	
Dec 2022 Dumpster			E 20-25-10-28		105.58	0.00
			tation - Contract Svc / Disposal			
					<b>Invoice Total-</b>	<b>105.58</b>
0164	31672	08	Nov 2022 Dumpster		23-207415	
Nov 2022 Dumpster			E 20-25-10-28		105.58	0.00
			tation - Contract Svc / Disposal			
					<b>Invoice Total-</b>	<b>105.58</b>
0164	31672	08	Oct 2022 Dumpster		23-203534	
Oct 2022 Dumpster			E 20-25-10-28		105.58	0.00
			tation - Contract Svc / Disposal			
					<b>Invoice Total-</b>	<b>105.58</b>
0164	31672	08	Sept 2022 Dumpster		23-199925	
Sept 2022 Dumpster			E 20-25-10-28		84.70	0.00
			tation - Contract Svc / Disposal			
					<b>Invoice Total-</b>	<b>84.70</b>
0164	31672	08	Aug 2022 Dumpster		23-196324	
Aug 2022 Dumpster			E 20-25-10-28		84.70	0.00
			tation - Contract Svc / Disposal			
					<b>Invoice Total-</b>	<b>84.70</b>
0164	31672	08	July 2022 Dumpster		23-192671	
July 2022 Dumpster			E 20-25-10-28		84.70	0.00
			tation - Contract Svc / Disposal			
					<b>Invoice Total-</b>	<b>84.70</b>
0161	31672	08	credit on account		08.10.2023	
Credit Memo			G 01-9999-00		-273.65	0.00
			Clearing A/C			
					<b>Invoice Total-</b>	<b>-273.65</b>
0164	31672	08	credit on account		08.10.2023	
Credit Memo			G 01-9999-00		-166.57	0.00
			Clearing A/C			
					<b>Invoice Total-</b>	<b>-166.57</b>
					<b>Vendor Total-</b>	<b>1,151.42</b>

Eliot

**A / P Warrant**

08/10/2023

9:08 AM

Page 10

Warrant 15

Jrnl	Check	Month	Invoice Description	Reference	
Description			Account	Proj	Amount
					Encumbrance
0161	31673	08	Lien Discharges		05.24.2023
Lien Discharges			E 01-02-05-20		76.00
			Service Fees / Tran/Liens		0.00
			<b>Vendor Total-</b>		<b>76.00</b>
			<b>Prepaid Total-</b>		<b>32,921.08</b>
			<b>Current Total-</b>		<b>1,070,515.33</b>
			<b>EFT Total-</b>		<b>0.00</b>
			<b>Warrant Total-</b>		<b>1,103,436.41</b>

WE THE SELECTMEN OF THE TOWN OF ELIOT AUTHORIZE THE TOWN TREASURER  
Kristin McNulty TO PAY THE INVOICES ON THIS WARRANT.

\_\_\_\_\_  
Lauren Dow

\_\_\_\_\_  
Bruce Cabot Trott

\_\_\_\_\_  
Richard Donhauser

\_\_\_\_\_  
Stanley Shapleigh

\_\_\_\_\_  
William Widi