

TOWN OF ELIOT, MAINE

PLANNING BOARD RETREAT AGENDA

TYPE OF MEETING: IN PERSON WITH REMOTE OPTION

DATE: Tuesday, April 4, 2023

PLACE: TOWN HALL/ZOOM

TIME: 5:30 P.M.

PLEASE NOTE: IT IS THE POLICY OF THE PLANNING BOARD THAT THE APPLICANT OR AN AGENT OF THE APPLICANT MUST BE PRESENT IN ORDER FOR REVIEW OF THE APPLICATION TO TAKE PLACE.

- 1) **ROLL CALL**
 - a) Quorum, Alternate Members, Conflicts of Interest
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **MOMENT OF SILENCE**
- 4) **PLANNING BOARD TRAINING**
 - a) Introductions
 - b) Presentation by Attorney Saucier, Paul Schumacher
- 5) **PLANNING BOARD RETREAT**
 - a) Open Roundtable Discussion. Topics may include, but are not necessarily limited to:
 1. Planning Board meetings and procedures
 2. Planning issues and hot topics in Eliot
 3. Comprehensive Plan Update
 - b) Wrap-up and summary of discussion
- 6) **SET AGENDA AND DATE FOR NEXT MEETING**
 - a) April 18, 2023

All in-person attendees are asked to wear face masks

12) ADJOURN

NOTE: All Planning Board Agenda Materials are available on the Planning Board/Planning Department webpages for viewing.

To view a live remote meeting: (Instructions can also be found on the Planning Board webpage)

- a) Go to www.eliotme.org
- b) Click on "Meeting Videos" – Located in the second column, on the left-hand side of the screen.
- c) Click on the meeting under "Live Events" – The broadcasting of the meeting will start at 6:00pm (Please note: streaming a remote meeting can be delayed up to a minute)

Instructions to join remote meeting:

To participate please call into meeting 5 minutes in advance of meeting start time. Please note that Zoom does state that for some carriers this can be a toll call. You can verify by contacting your carrier.

- a) Please call **1-646-558-8656**
 1. When prompted enter meeting number ID: **828 9442 8989**
 2. When prompted to enter Attendee ID
 3. When prompted enter meeting password: **509477**
- b) Members of the Public calling in, will be first automatically be placed in a virtual waiting room until admitted by one of the members of the Planning Board. Members of the public will be unmuted one at a time to allow for input. Please remember to state your name and address for the record.
- c) Press *9 to raise your virtual hand to speak

DRAFT

Carmela Braun – Chair

NOTE: All attendees are asked to wear facial protective masks. No more than 50 attendees in the meeting room at any one time. The meeting agenda and information on how to join the remote Zoom meeting will be posted on the web page at eliotmaine.org/planning-board. Town Hall is accessible for persons with disabilities.

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KRT