

Eliot Select Board Agenda
Thursday February 8, 2024, 5:30PM Town Hall
Meeting Room and use of the OWL for Remote via ZOOM

Call to order

Roll Call

- A. Pledge of Allegiance**
- B. Public Comments**
- C. Approval of Minutes.**
- D. Public Hearings**
 - 1. (None)
- E. Reports (None)**
- F. Appointments/Resignations**
 - 1. Ellen Ceppetelli Aging In Place Committee
- G. New Business**
 - 1. Website Rebuild Update <https://me-eliot.civicplus.com/>
 - 2. 18 Littlebrook Lane Release Request
 - 3. Cystic Fibrosis Cycle for Life Saturday July 13, 2024, request for approval as presented, including Murray Rowe as a rest station.
- H. Old Business**
 - 1. Town Manager Annual Evaluation
 - 2. Eliot Fuel Fund Donation \$250 Anonymous, \$500 Eliot Fire Association
- I. Public Approval of Warrants**

| | |
|-----------------------------|------------------|
| Payroll Warrant(s) | |
| #70 \$48,622.81 | #74 \$1000.35 |
| #73 \$50,617.54 | |
| Accounts Payable Warrant(s) | |
| #68 \$854,514.87 | #71 \$369.11 |
| #69 \$5,128.71 | #75 \$105,948.27 |
- J. Motion to Adjourn**

Topic: Eliot Select Board Time: Feb 8, 2024 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/82148871850?pwd=NUpxppXSU0HzjaUm8JlhJFJZq049dW.1>

Meeting ID: 821 4887 1850 Passcode: 443785

One tap mobile

+13092053325,,82148871850#,,,,*443785# US

Dial by your location

• +1 309 205 3325 US

• +1 312 626 6799 US (Chicago)

Meeting ID: 821 4887 1850

Passcode: 443785

Find your local number: <https://us06web.zoom.us/j/82148871850?pwd=NUpxppXSU0HzjaUm8JlhJFJZq049dW.1>

1/18/24

TO: ELIOT SELECT BOARD

FROM: ELLEN CEPPELLI

SUBJECT: RESIGNATION FROM AGING IN PLACE COMMITTEE

CC: MICHEAL SULLIVAN

I write today to notify you that I will be resigning from the Eliot Aging-in- Place Committee at the end of the day on March 21st, 2024 . Since selling our first Eliot home at 14 Eventide Cove Lane over 2 years ago, my husband Ron and I have been renting at 956 Main Street. Our landlords in Australia have decided to sell this house that will go on the market on April 1, 2024. Due to this unexpected event, we have quickly considered our housing options. Our decision is to travel for the next year and take this time to search for our next home.

It has been my distinct honor and privilege to serve as the AIP Chair since its inaugural meeting in November 2017. I have appreciated the unwavering support I have received from all of you and Micheal Sullivan. I encourage your continued support as the AIP moves forward in its good work. Thank you for the opportunity to be a part of this unique community of Eliot.



Eliot Town Manager Report

January 31, 2024

Submitted by
Michael J. Sullivan to the Eliot Selectboard

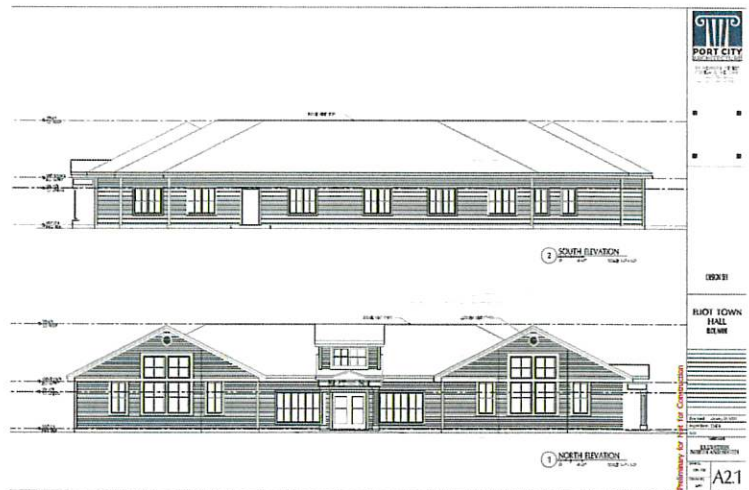
Honorable Select Board, this is an abridged accounting of some of the projects and issues I and the dedicated municipal staff have been working on lately for the benefit of the Town of Eliot and its citizens.

Town Hall Project.

There is a lot going on in the background as is the case with any major municipal project.

There have been weekly meetings with the architect, meetings with the civil engineer, surveyor, HVAC, electrical, security and access experts.

There has been outreach to property owners, including churches, retail, vacant spaces of all types which may be used as temporary quarters for Town Hall operations.



We are all being diligent internally preparing to move, including off-sitting material, reducing when appropriate and digitizing everything we are able. We will be working towards ensuring records a moved and stored in a secure manner, with accessibility as required. Sounds easy, but it is not so.

Eliot Website Rebuild.

The Eliot rebuild is moving along with our partner CivicPlus. Like the Town Hall project, the behind the scenes work is far more than expected and is largely invisible to the public. If someone cared to take a peak of the “aesthetic” aspects of the rebuild and did not mind some of the quirks which have not been worked out they are invited to go to this temporary link <https://me-eliot.civicplus.com/> . Remember this is not a live site so new features or convenience may not be working yet.

Kim Tackett, one of our incredible employees, has taken on the responsibility of project manager, in addition to all her other duties. There also has been input from departments, including the long-time webmaster Wendy Rawski :) I cannot thank Kim, Wendy, David and everyone who has helped to move this project along.

The new site will also work towards consolidating internal competing sites maintained by individual departments. All departments will be afforded their own page and will be able to post content of their choosing and consistent with existing policies.

If you have any concerns or inquiries please email msullivan@eliotme.org or ktackett@eliotme.org and we will do our best to accommodate.

Eliot Recreation Department.



The Community Service Department was renamed by the Select Board recently to become the “Eliot Recreation Department”. The name change will not alter the great program and services provided by this hardworking department.

The branding is really well done and professional, I compliment Director Heather Muzeroll and her staff for delivering such a professional look.

We certainly are looking forward to the Farmer’s Market which will be integrated with the summer concert series. The Recreation Department has integrated the Arm Chair Yoga program previously established by the Aging In Place Committee and continues make consider new of recreational offerings. Cool logos!



Fire Department Training Room Renovation.

First of all, congratulations to Chief Jay Muzeroll for being re-elected by his peers as Chief of Eliot Fire Department. The election of Chief Muzeroll was subsequently unanimously certified by the Eliot Select Board.

The Chief has been overseeing some renovations to the training room at the station. The reno includes new equipment, floor replacement and a variety of other updates and improvements. The cost associated with the project is largely from grants and donations.

I can say from experience I witnessed full time departments which did less training and I continue to be in awe of the spirit of camaraderie that exists in and around the department. The volunteers of the Eliot Fire Department should be commended for their contribution to public safety in the Town of Eliot.

Police Department Vehicle.

The police Chief is exploring the possibility of a slightly different approach to the next vehicle purchase. His approach has been methodical and well thought out from a cost perspective. The strategy is to consider a small crew cab pickup with four-wheel drive capabilities.

Officers on numerous occasions find themselves in a situation where they need to transport a bike, scooter, traffic cones, debris or other such items in an emergency situation which does really fit well into a crossover SUV. Having four-wheel drive capabilities will allow access to some "hard to get to" areas as well.

The good news is early quotes would suggest that this type of vehicle will be very price competitive if not less expensive, similar gas mileage and outfitting will be similar in price as well compared to the present standard PD SUV. I am sure many of you have seen where other PDs have been adding a vehicle of this type to their motor pool.

Respectfully submitted,

Michael J. Sullivan

Michael J. Sullivan

Town of Eliot, Manager

RE Account 1086 Detail
as of 02/16/2024

Name: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
 Location: 18 LITTLEBROOK LN
 Acreage: 1.41 Map/Lot: 038-030-000
 Book Page: B16580P0153

Land: 125,700
 Building: 235,200
 Exempt: 0
 Total: 360,900

Ref1: B2270P0093

2024-1 Period Due:
 1) 2,233.36
 2) 2,210.51

Mailing Address: 18 LITTLE BROOK LN
 ELIOT, ME 03903

| Year/Rec # | Date | Reference | P C | Principal | Interest | Costs | Total |
|---------------------------------|------|-----------|-----|-----------|----------|--------|----------|
| 2024-1 R | | | | 4,421.03 | 22.84 | 0.00 | 4,443.87 |
| 2023-1 R | | | | 4,232.58 | 172.83 | 0.00 | 4,405.41 |
| 2022-1 L * | | | | 3,852.90 | 469.41 | 61.33 | 4,383.64 |
| 2021-1 L * | | | | 3,852.87 | 824.09 | 79.60 | 4,756.56 |
| 2020-1 R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2019-1 L * | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2018-1 L * | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2017-1 R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2016-1 R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2015-1 L * | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2014-1 L * | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2013-1 L * | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2012-1 R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2011-1 R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2010-1 R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2009-1 R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2008-1 R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2007-1 R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2006-1 R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2005-1 R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2004-1 R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| Account Totals as of 02/16/2024 | | | | 16359.38 | 1489.17 | 140.93 | 17989.48 |

| Per Diem | |
|----------|--------|
| 2024-1 | 0.2456 |
| 2023-1 | 0.4703 |
| 2022-1 | 0.6422 |
| 2021-1 | 0.7492 |
| Total | 2.1072 |

Exempt Codes:

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

\$17,989.48 past due taxes
\$5,000 estimated FY 25 taxes estimated
\$700 estimated reasonable fees
\$23,689.48 Release total

MUNICIPAL TAX RELEASE DEED

The **TOWN OF ELIOT, MAINE**, a body corporate and politic located in York County, Maine, for consideration paid releases to _____, whose mailing address is _____, the Town's interests in a certain lot or parcel of land located at 18 Littlebrook Lane, Eliot Maine, which property is also described as Tax Map Lot 038-030-000 on the Official Tax Maps for the Town of Eliot, Maine, as updated, amended and maintained by the Town of Eliot Tax Assessor and on file in the Eliot Town Office.

The Town's interest in this property acquired by virtue of following tax liens recorded in the York County Registry of Deeds as follows:

Book 18752, Page 756; and
Book 19086, Page 307

The Town conveying hereunder no other interests; and further excepting and reserving from this conveyance any liens securing payment of property taxes on the premises as are not currently due or payable.

IN WITNESS WHEREOF, the **TOWN OF ELIOT, MAINE** has caused this instrument to be signed in its corporate name by its Town Manager, duly authorized, this ____ day of _____, 2024.

WITNESS:

TOWN OF ELIOT, MAINE

By: _____
Michael Sullivan, Town Manager

STATE OF MAINE
COUNTY OF YORK, ss. _____, 2024

Personally appeared the above-named Michael Sullivan, in his capacity as Town Manager of the Town of Eliot, Maine and acknowledged the foregoing instrument to be his free act and deed and in his said capacity for the Town of Eliot.

Before me,

Notary Public
My Commission Expires: _____



00

MAINE REAL ESTATE
TRANSFER TAX DECLARATION
Form RETTD
Do not use red ink.

1. County YORK

2. Municipality ELIOT

BOOK/PAGE - REGISTRY USE ONLY

3. GRANTEE/PURCHASER

3a. Last name, first name, MI, or business name

3b. Federal ID

3c. Last name, first name, MI, or business name

3d. Federal ID

3e. Mailing address after purchasing this property

3f. Municipality

3g. State 3h. ZIP Code

4. GRANTOR/SELLER

4a. Last name, first name, MI, or business name

4b. Federal ID

TOWN OF ELIOT

4c. Last name, first name, MI, or Business name

4d. Federal ID

4e. Mailing address

4f. Municipality

4g. State 4h. ZIP Code

1333 STATE ROAD

ELIOT

ME 03903

5. PROPERTY

5a. Map 038 Block Lot 030 Sub-lot

Check any that apply

5b. Type of property - enter the code number that best describes the property being sold (see instructions)

201

- No maps exist
- Multiple parcels
- Portion of parcel
- Not applicable

5c. Physical location

18 LITTLEBROOK LANE

5d. Acreage (see instructions)

1.0

6. TRANSFER TAX

6a. Purchase price (If the transfer is a gift, enter "0")

6a.

.00

6b. Fair market value (Enter a value only if you entered "0" or a nominal value on line 6a)

6b.

.00

6c. Exemption claim - Check the box if either grantor or grantee is claiming exemption from transfer tax and enter explanation below.

Grantee is an exempt governmental entity.

7. DATE OF TRANSFER (MM-DD-YYYY)

8. CLASSIFIED WARNING TO BUYER - If the property is classified as farmland, open space, tree growth, or working waterfront, a substantial financial penalty may be triggered by development, subdivision, partition, or change in use.

CLASSIFIED

9. SPECIAL CIRCUMSTANCES. Were there any special circumstances with the transfer that suggest the price paid was either more or less than its fair market value? If yes, check the box and enter explanation below.

Sale of tax acquired property.

10. INCOME TAX WITHHELD. The buyer is not required to withhold Maine income tax because:

- Seller has qualified as a Maine resident
- A waiver has been received from the State Tax Assessor
- Consideration for the property is less than \$100,000
- The transfer is a foreclosure sale

11. DECLARATION(S) UNDER THE PENALTIES OF PERJURY. I declare that I have examined this return/report/document and (if applicable) accompanying schedules and statements and to the best of my knowledge and belief they are true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

PREPARER: Name of preparer: Philip R. Saucier, Esq.

Phone number: (207) 774-1200

Mailing address: 100 Middle Street, PO Box 9729
Portland, ME 04104-5029

Email address: psaucier@bernsteinshur.com

Fax number: 207-774-1127

Real Estate Transfer Tax Declaration Instructions

The Real Estate Transfer Tax Declaration (Form RETTD) must be filed with the county Registry of Deeds when the accompanying deed is recorded. The Registry of Deeds will collect a tax based on the value of the transferred property. The tax is equal to \$2.20 for each \$500 of value and is imposed half on the purchaser and half on the seller. If the transferred property is in more than one municipality or if there are more than two sellers or buyers, a Supplemental Form must be completed. For more information, visit www.maine.gov/revenue/propertytax/transfertax/transfertax.htm or contact the Property Tax Division at 207-624-5606.

Line 1. County. Enter the name of the county where the property is located. If the property is in more than one county, complete separate Forms RETTD.

Line 2. Municipality. Enter the name of the municipality where the property is located. If the transferred property is located in more than one municipality, complete a Supplemental Form.

Line 3. Grantee/Purchaser. a) & c): Enter one name on each available line, beginning with last name first. If more than two purchasers, complete a Supplemental Form. **b) & d):** If a business entity is entered on a) or c), enter the entity's federal ID number. Do not enter a social security number. If you do not have a federal ID number, or if the transfer is of unimproved land for less than \$25,000 or land with improvements for less than \$50,000, you may enter all 0s in this field. **e) through h):** Enter the mailing address for the buyer after the purchase of this property.

Line 4. Grantor/Seller. a) & c): Enter one name on each available line, beginning with last name first. If more than two sellers, complete a Supplemental Form. **b) & d):** If a business entity is entered on a) or c), enter the entity's federal ID number. Do not enter a social security number. If you do not have a federal ID number, or if the transfer is of unimproved land for less than \$25,000 or land with improvements for less than \$50,000, you may enter all 0s in this field. **e) through h):** Enter the mailing address for the seller after the purchase of this property.

Line 5. Property. a): Enter the appropriate map-block-lot-sub lot number. If the property has more than one map and lot number, attach a Supplemental Form. If the municipality does not have property tax maps, if the property has more than one map and lot or if the transferred property is part of a larger parcel, then check the appropriate box. **b):** From the list provided below, enter the property type code that best describes the entire transferred property. **c):** If the municipality does not have property tax maps, enter the physical location (including street and number) of the property. **d):** Enter the acreage of the transferred property. If you

don't know the exact acreage, enter an estimate based on the available information. The acreage recital is for MRS purposes only and it does not constitute a guarantee to the buyer of the acreage being conveyed. **EXCEPTION:** If the transferred property is a gift, you do not need to complete lines b) and d).

Line 6. Transfer tax. a): Enter the actual sale price or "0" if the transfer is a gift. **b):** If you entered 0 or a sale price that is considered nominal on line a), enter the fair market value of the property on this line. The fair market value is based on the estimated price a property will bring in the open market and under prevailing market conditions in a sale between a willing buyer and a willing seller and must reflect the value at the time of the transfer. **c):** If either party is claiming an exemption from the transfer tax, check this box and enter an explanation of the reason for the claim. See 36 M.R.S. § 4641-C for a list of exemptions.

Line 7. Date of transfer. Enter the date of the property transfer, which reflects when the ownership or title to the real property is delivered to the purchaser. This date may not be the same as the recording date.

Line 8. Classified. Check the box if the property is enrolled in one of the current use programs. Current use programs are tree growth, farm and open space, and working waterfront.

Line 9. Special circumstances. If the sale of the property was either substantially more or less than the fair market value, check this box and enter an explanation of the circumstances.

Line 10. Income tax withheld. Nonresident sellers are subject to real estate withholding under 36 M.R.S. § 5250-A. If you have any questions, please contact the Income Tax Division at 207-626-8473.

Line 11. Declaration(s) under penalty of perjury. Please provide the name, mailing address, phone number, and email address of the person or company preparing this form if different from the parties of the transaction.

PROPERTY TYPE CODES

| VACANT LAND | | COMMERCIAL | | INDUSTRIAL | | RESIDENTIAL | | MISC CODES | |
|-------------------|-----|-----------------|-----|-------------------|-----|-------------------|-----|------------------|-----|
| Rural | 101 | Mixed use | 301 | Gas and oil | 401 | Rural | 201 | Government | 501 |
| Urban | 102 | 5+ unit apt. | 303 | Utility | 402 | Urban | 202 | Condominium | 502 |
| Oceanfront | 103 | Bank | 304 | Gravel pit | 403 | Oceanfront | 203 | Timeshare unit | 503 |
| Lake/pond front | 104 | Restaurant | 305 | Lumber/saw mill | 404 | Lake/pond front | 204 | Nonprofit | 504 |
| Stream/riverfront | 105 | Medical | 306 | Pulp/paper mill | 405 | Stream/riverfront | 205 | Mobile home park | 505 |
| Agricultural | 106 | Office | 307 | Light manufacture | 406 | Mobile home | 206 | Airport | 506 |
| Commercial zone | 107 | Retail | 308 | Heavy manufacture | 407 | 2-4-unit apt. | 207 | Conservation | 507 |
| Other | 120 | Automotive | 309 | Other | 420 | Other | 220 | Current use | |
| | | Marina | 310 | | | | | classification | 508 |
| | | Warehouse | 311 | | | | | Other | 520 |
| | | Hotel/motel/inn | 312 | | | | | | |
| | | Nursing home | 313 | | | | | | |
| | | Shopping mall | 314 | | | | | | |
| | | Other | 320 | | | | | | |



January 1, 2024

Michael Sullivan
Town Manager
1333 State Road
Eliot, ME 03903

Dear Michael,

The Northern New England Chapter of the Cystic Fibrosis Foundation is once again planning the CF **Cycle for Life** for the 2024 summer season. This 30/65/100-mile one-day bicycle tour will travel the coastline and mainland of NH and ME, from Rye to Wells, and circle back to Kittery via North Berwick, South Berwick, and Eliot. There will be approximately 200 participants pedaling for a cure.

Since its inception twenty-three years ago, the CF Cycle for Life has raised over \$1.5 million, helping to continue the battle against cystic fibrosis (CF), a genetic disease for which there is currently no cure. To accomplish this goal, I wanted to contact you today to inform you about our ride and ensure that we will have approval.

On Saturday, July 13, 2024, the cyclists will begin the tour at 7:30 a.m. from Tributary Brewery in Kittery, Maine. The cyclists will generally travel between 10-25 mph as they travel the route that brings them back to Kittery no later 4:00 p.m.

We will be contacting the town managers and police chiefs along the route to communicate our plans and to receive approval to cycle on the roads. Additionally, we will need to mark the route approximately every ½ mile. These marks are used to confirm cyclists are traveling in the correct direction. We have planned to mark the roads in your town during the week of July 8th. **If you have any questions regarding the ride or if any additional permits are required, please contact me at (800) 757-0203.**

I hope this letter provides the information you will need to review our request and answer your logistical questions about the CF **Cycle for Life**. If you have any questions or concerns, please do not hesitate to contact me at (800) 757-0203.

Sincerely,

A handwritten signature in cursive script that reads "Jodie Tsekrekas".

Jodie Tsekrekas
Development Director
E: jtsekrekas@cff.org

Michael Sullivan, Town Manager

Or designee (Please Print Name)

I Michael Sullivan, am authorized by the Eliot and grant permission to the Cystic Fibrosis Foundation's 2024 CF Cycle for Life to use town roads and facilities for cyclists on July 13, 2024.

Cystic Fibrosis Foundation - Northern New England Chapter
20 Trafalgar Square, Suite 447, Nashua, NH 03063
603.598.8191 | 800.757.0203
E: northern-newengland@cff.org



Dear supporter of CFF:

The Northern New England Chapter of the Cystic Fibrosis Foundation is once again planning the CF Cycle for Life for the 2024 summer season. This 35/65/100-mile one-day bicycle tour will travel the coastline and mainland of NH and ME, from Rye to Wells, and circle back to Kittery via North Berwick, South Berwick, and Eliot. There will be approximately 200 participants pedaling for a cure.

Since its inception twenty-two years ago, the CF Cycle for Life has raised over \$1.5 million, helping to continue the battle against cystic fibrosis (CF), a genetic disease for which there is currently no cure. To accomplish this goal, I wanted to contact you today to inform you about our ride and ensure that we will have approval.

On Saturday, July 13, 2024, the cyclists will begin the tour at 7:30 a.m. from Tributary Brewery in Kittery, Maine. The cyclists will generally travel between 10-25 mph as they travel the route that brings them back to Kittery no later 4:00 p.m.

We are so grateful to you for agreeing to host a rest stop for this ride. We do ask that you sign and return the attached real estate agreement on your property. We will provide a porta potty, pop up tent, and other items for the rest stop. All items will also be picked up and removed.

I hope this letter provides you with the information you need. If you have any questions or requests, please do not hesitate to contact me at (978) 514-1111. I will be happy to request and answer your logistical concerns, please do not hesitate to

Sincerely,

A handwritten signature in cursive script that reads "Jodie Tsekrekas".

Jodie Tsekrekas
Development Director
E: jtsekrekas@cff.org

Cystic Fibrosis Foundation - Northern New England Chapter
20 Trafalgar Square, Suite 447, Nashua, NH 03063
603.598.8191 | 800.757.0203
E: northern-newengland@cff

Thank You!



REAL ESTATE USE LICENSE AGREEMENT

This LICENSE AGREEMENT ("Agreement"), dated January 1, 2024 ("Effective Date"), is between the CYSTIC FIBROSIS FOUNDATION ("Licensee") with offices at 4550 Montgomery Avenue, Suite 1100N, Bethesda, MD 20814 and Town of Elliot ("Licensor"). Licensee seeks to acquire the right to enter Licensor's property located at Murray-Rowe Park, River road Eliot, Maine (the "Premises"), for the purpose specified in Paragraph 1, below.

The parties agree as follows:

1. **Use.** Licensor grants to Licensee, and to its agents and contractors, a non-exclusive License to enter upon and use the Premises for the purpose of

Cycle for Life

("License")

2. **Term.** This License commences on July 13, 2024 and continues until July 13, 2024 ("Term").

3. **Consideration.** As total consideration for this License, Licensee shall pay to Licensor: \$ 0

4. **Conditions Applicable to License.** This License is subject to all existing covenants, conditions, reservations, contracts, leases, licenses, easements, encumbrances, restrictions, and rights of way of record.

5. **No Transfer or Assignment.** Licensee may not assign or sub-license this Agreement without the prior written consent of Licensor.

6. **Permits.** Licensee shall be responsible for securing any required approvals, permits, and authorizations.

7. **No Interference.** Licensee shall not unreasonably interfere with the normal operation and activities of Licensor.

7. **No Interference.** Licensee shall not unreasonably interfere with the normal operation and activities of Licensor

8. **Mutual Indemnification.** Each party agrees to indemnify, defend, and hold harmless, the other party, from and against any loss, damage, and expense, including reasonable attorneys' fees and costs of litigation, with respect to any third party claim or demand arising from its negligence or intentional wrongful act related to the License or a breach or alleged breach of these terms. The duty of the parties to indemnify the other party exists and is enforceable, even if a party delegates to a third party any of the obligations or restrictions imposed by law or by these terms. If a court finds both parties at fault, then the indemnified party shall indemnify the other party to the full extent of the indemnifying party's comparative fault.

9. **Insurance.** The parties, at their sole respective cost and expense, shall insure their activities in connection with this License and obtain, keep in force, and maintain sufficient insurance to meet their obligations under this License.

10. **Entire Agreement.** This License supersedes any conflicting terms and remains primary. No alteration or variation of this License is valid unless made in writing and signed by Licensor and Licensee.

11. **Electronic Signature.** This Agreement, and any other documents in connection with this Agreement, may be signed and delivered by PDF or any electronic signature complying with the Federal Electronic Signatures in Global and National Commerce Act of 2000.

Signed by duly authorized representatives of the parties as of the day and year first above written.

| | |
|---------------------------------|-----------------------------------|
| Licensor | Cystic Fibrosis Foundation |
| Signature | Signature |
| Name: <u>Michael J Sullivan</u> | Name: <u>Lisa O'Connor</u> |
| Title: <u>Town Manager</u> | Title: <u>Executive Director</u> |

Evaluation & Goals for Eliot Town Manager 2023-2024

Communication/Community relations

1. Begin rebuilding of Town website.
2. Begin build out of Cable Access Channel.
3. Continue Update through TM Reports
4. Create 236 Project Page and dissemination list.
5. Continue responding and coordinating Citizen complaints/requests/inquiries.

Rating:

5 [Always exceeds goals] 4 [Often exceeds] 3 [Meets goals] 2 [Sometimes meets]

Comments:

As Town Manager you have met all expectations and, in some instances, you have exceeded expectations. Your ability to be forthright and honest even when placed in uncomfortable / difficult circumstances is remarkable.

Mr. Sullivan has been extremely communicative regarding town issues this past year. I feel he has created many avenues for citizens to obtain any information they seek.

We have had an unprecedented amount of community relations information available.

Select Board meeting minutes have been persistently in arrears and should be a high priority. A solution in the near term to ensure that the meeting minutes are current will enhance Communication/Community relations

Professional Development/Training

1. Continue providing training opportunities for all departments.
2. Participate in appropriate and available training.
3. Continue monthly staff meetings and review training offerings regularly

Rating:

5 [Always exceeds goals] 4 [Often exceeds] 3 [Meets goals] 2 [Sometimes meets]

Comments:

Town employees appear to be very happy with your management style. It is noticeable that staff turnover has been significantly reduced

There has been unprecedented amount of training and development.

Policy Development/Acceptance

1. Continue to review and suggest changes to policy.
2. Continue to review Charter and Ordinances for possible changes.
3. Engage departments in policy and process changes.
4. Develop messaging for the public on changes developed and put in place

Rating:

5 [Always exceeds goals] 4 [Often exceeds] 3 [Meets goals] 2 [Sometimes meets]

Comments

Charter amendments or substantial revisions to the Charter can be expected to consume a good portion of your time in the next year.

Mr. Sullivan has Eliot's best interest at the heart of all his decisions. As a busy manager he may not always have a perfect track record of sharing content with the public quickly. But he always shares necessary information when needed.

Innovations, Efficiencies

1. Explore new approaches.
2. Reach-out regionally for solutions.
3. Promote innovations to staff and departments.
4. Seek new ideas from other municipalities (plagiarize or amend).

Rating:

5 [Always exceeds goals] 4 [Often exceeds] 3 [Meets goals] 2 [Sometimes meets]

Comments:

Many new ideas are coming in, and I believe we are striving to accomplish some the ideas. Not all are getting completed, understandably, but many are.

Fiscal management

1. Continue work on financial processing.
2. Implement procedure consistent with best practices.
3. Update investment policy for Eliot
4. Work with Budget Committee on streamlining
5. Review all spending a receipt activity with departments.
6. Work to standardize processes.

Rating:

5 [Always exceeds goals] 4 [Often exceeds] 3 [Meets goals] 2 [Sometimes meets] 1 [Rarely meets]

Comments:

Mr. Sullivan is an asset to the Town of Eliot. He has put many best practices in place and is juggling a large number of projects effectively and with an eye towards the future. We are extremely lucky to have such a dedicated employee for our town.

Squaring away our financials and our investments has been an essential task. That's been done very well.

With current staffing, a significant task to accomplish this fiscal year (FYE 06/30/2024) is to have our external independent audit for FYE 06/30/2023 finished as soon as possible and the FYE 06/30/2024 audit scheduled for September / October 2024 to be in process.

**Compiled and submitted by
Richard Donhauser, Select Board Chairman
01/25/2024**

NOTE: This evaluation compilation represents 4 of the 5 select board members reporting. When the 5th Select Board member submits his/her evaluation form this summary evaluation will be updated

Memo

To: Select Board Member
From: Melissa Albert, GA Director
cc: Mike Sullivan, Town Manager
Date: January 29 2023
Re: Fuel Assistance Donation

Select Board Members and Town Manager,

We received a donation in check form for the fuel fund from the Eliot Democratic Committee. Can the board please accept the following by vote at your February 8, 2024, meeting.

1. \$250.00 Anonymous
2. \$500. Eliot Fire Fighter Association

We appreciate all the generous donations to this fund to keep Eliot residents warm.

Thank you for your continued support and consideration.

Melissa Albert

Melissa Albert

GA Director

Payroll Warrant

Pay Date: 01/25/2024

01/24/2024

Page 1

WARRANT: 70

| Check | D / D | Check | Employee | Gross Pay |
|--------|----------|-----------|--------------------------------|-----------|
| 15636 | 350.00 | 424.58 | 4501 JAY P. MUZEROLL | 1,000.35 |
| 15637 | 0.00 | 1,339.02 | 3010 Norman R Albert | 1,900.00 |
| 115636 | 843.21 | 0.00 | 1005 MELISSA T. ALBERT | 1,559.60 |
| 115637 | 52.49 | 0.00 | 2125 ELLEN M. LEMIRE | 89.33 |
| 115638 | 939.30 | 0.00 | 1059 Kristin D McNulty | 1,600.00 |
| 115639 | 406.34 | 0.00 | 1104 Sierra A Pawnell | 440.00 |
| 115640 | 1,696.98 | 0.00 | 1041 Michael J. Sullivan | 2,346.40 |
| 115641 | 273.42 | 0.00 | 6084 Robert B. Veino | 303.38 |
| 115642 | 652.35 | 0.00 | 1077 Mikayla L.F. Ferrara | 954.00 |
| 115643 | 1,187.23 | 0.00 | 1010 WENDY J. RAWSKI | 1,730.80 |
| 115644 | 787.74 | 0.00 | 1101 Lauren A Small | 1,135.20 |
| 115645 | 979.75 | 0.00 | 1003 Rochelle M Bishop | 1,502.80 |
| 115646 | 986.41 | 0.00 | 1032 Jeffery S. Brubaker | 1,607.20 |
| 115647 | 228.19 | 0.00 | 1032 Jeffery S. Brubaker | 267.20 |
| 115648 | 1,151.89 | 0.00 | 1099 Donald K Ferrara | 1,576.80 |
| 115649 | 679.02 | 0.00 | 1068 Kylie R Gordon | 920.00 |
| 115650 | 666.20 | 0.00 | 1069 Kim R Tackett | 990.00 |
| 115651 | 897.65 | 0.00 | 5078 Casey R Cyr | 1,438.37 |
| 115652 | 838.97 | 0.00 | 5053 BRIAN P. DELANEY | 1,469.74 |
| 115653 | 853.24 | 0.00 | 5076 William A. Dries | 1,270.10 |
| 115654 | 767.51 | 0.00 | 5077 Robert Govoni | 1,305.05 |
| 115655 | 54.88 | 0.00 | 5077 Robert Govoni | 67.21 |
| 115656 | 858.82 | 0.00 | 5019 Ronald H Lund | 1,509.20 |
| 115657 | 895.69 | 0.00 | 5074 Ryan D. Mazur | 1,590.25 |
| 115658 | 1,186.01 | 0.00 | 5068 ELLIOTT L. MOYA | 2,230.80 |
| 115659 | 638.70 | 0.00 | 5071 JUDITH F. SMITH | 912.40 |
| 115660 | 657.93 | 0.00 | 3104 Douglas M Blaisdell | 1,086.09 |
| 115661 | 668.02 | 0.00 | 4538 BRIAN C. HOLT | 987.70 |
| 115662 | 708.86 | 0.00 | 3116 Austin D Mahoney | 1,056.18 |
| 115663 | 1,022.69 | 0.00 | 3013 Kasey A Ross | 1,458.73 |
| 115664 | 764.05 | 0.00 | 1026 David R Ross-Lyons | 1,114.80 |
| 115665 | 936.38 | 0.00 | 3028 JAMES G. ROY | 1,474.50 |
| 115666 | 248.08 | 0.00 | 3008 DONALD E. SYLVESTER | 268.62 |
| 115667 | 319.57 | 0.00 | 3102 RONALD PEARSON | 406.98 |
| 115668 | 443.28 | 0.00 | 1263 Thomas J. Phillips, III | 551.47 |
| 115669 | 274.06 | 0.00 | 3083 RALPH E. PLACE | 344.93 |
| 115670 | 283.05 | 0.00 | 3084 Daryl R Theriault | 319.77 |
| 115671 | 304.47 | 0.00 | 3059 Robert H. Whittaker | 377.91 |
| 115672 | 276.10 | 0.00 | 3110 Nicholas P Willis | 345.99 |
| 115673 | 427.57 | 0.00 | 1310 Lindsay M. Jardine | 559.90 |
| 115674 | 949.00 | 0.00 | 1060 HEATHER MUZEROLL-ROY | 1,500.00 |
| 115675 | 733.00 | 0.00 | 1286 Megan E Roche | 1,000.00 |
| 115676 | 274.74 | 0.00 | 1297 Nancy Young | 297.50 |
| 115677 | 117.17 | 0.00 | 1103 Amanda E McKay | 126.88 |
| 115678 | 113.12 | 0.00 | 1081 Ella G Vennard | 122.50 |
| 115679 | 0.00 | 28,393.13 | D / D 9 KENNEBUNK SAVINGS BANK | |
| 15638 | 0.00 | 54.74 | T & A 9 Mission Square | |
| 15639 | 0.00 | 54.74 | T & A 10 Mission Square | |

ELIOT
10:55 AM

Payroll Warrant
Pay Date: 01/25/2024

01/24/2024
Page 2

WARRANT: 70

| Check | D / D | Check | Employee | Gross Pay |
|--------------|------------------|------------------|----------------------------------------|------------------|
| 115680 | 0.00 | 10,810.96 | T & A 1 Kennebunk Savings Bank | |
| 115681 | 0.00 | 180.00 | T & A 7 Maine State Retirement Service | |
| 115682 | 0.00 | 2,024.71 | T & A 4 Treasurer of State | |
| Total | 28,393.13 | 43,281.88 | | 45,116.63 |

Put into A/P **18,466.08**
 Taken out of A/P **(13,125.15)**
 Total Payroll **48,622.81**

Count
 Checks 51

WE THE SELECTMEN OF THE TOWN OF ELIOT AUTHORIZE THE TOWN TREASURER
 Kristin McNulty TO PAY THE INVOICES ON THIS WARRANT.

 Lauren Dow

 Bruce Cabot Trott

 Richard Donhauser

 Stanley Shapleigh

 William Widi

ELIOT
10:25 AM**Payroll Warrant**
Pay Date: 02/01/202401/31/2024
Page 1

WARRANT: 73

| Check | D / D | Check | Employee | Gross Pay |
|--------|----------|-----------|----------------------------------------|-----------|
| 15648 | 0.00 | 1,339.02 | 3010 Norman R Albert | 1,900.00 |
| 115648 | 843.18 | 0.00 | 1005 MELISSA T. ALBERT | 1,559.60 |
| 115649 | 939.24 | 0.00 | 1059 Kristin D McNulty | 1,600.00 |
| 115650 | 396.18 | 0.00 | 1104 Sierra A Pawnell | 429.00 |
| 115651 | 1,696.98 | 0.00 | 1041 Michael J. Sullivan | 2,346.40 |
| 115652 | 264.12 | 0.00 | 6084 Robert B. Veino | 291.24 |
| 115653 | 652.30 | 0.00 | 1077 Mikayla L.F. Ferrara | 954.00 |
| 115654 | 1,187.18 | 0.00 | 1010 WENDY J. RAWSKI | 1,730.80 |
| 115655 | 787.72 | 0.00 | 1101 Lauren A Small | 1,135.20 |
| 115656 | 979.69 | 0.00 | 1003 Rochelle M Bishop | 1,502.80 |
| 115657 | 986.33 | 0.00 | 1032 Jeffery S. Brubaker | 1,607.20 |
| 115658 | 1,151.84 | 0.00 | 1099 Donald K Ferrara | 1,576.80 |
| 115659 | 679.02 | 0.00 | 1068 Kyle R Gordon | 920.00 |
| 115660 | 666.15 | 0.00 | 1069 Kim R Tackett | 990.00 |
| 115661 | 855.94 | 0.00 | 5078 Casey R Cyr | 1,373.25 |
| 115662 | 838.95 | 0.00 | 5053 BRIAN P. DELANEY | 1,469.74 |
| 115663 | 1,029.64 | 0.00 | 5076 William A. Dries | 1,579.76 |
| 115664 | 926.17 | 0.00 | 5077 Robert Govoni | 1,416.59 |
| 115665 | 858.80 | 0.00 | 5019 Ronald H Lund | 1,509.20 |
| 115666 | 772.03 | 0.00 | 5074 Ryan D. Mazur | 1,365.88 |
| 115667 | 1,185.96 | 0.00 | 5068 ELLIOTT L. MOYA | 2,230.80 |
| 115668 | 638.70 | 0.00 | 5071 JUDITH F. SMITH | 912.40 |
| 115669 | 1,069.81 | 0.00 | 3104 Douglas M Blaisdell | 1,794.71 |
| 115670 | 1,036.12 | 0.00 | 4538 BRIAN C. HOLT | 1,523.20 |
| 115671 | 984.38 | 0.00 | 3116 Austin D Mahoney | 1,495.19 |
| 115672 | 1,606.15 | 0.00 | 3013 Kasey A Ross | 2,249.60 |
| 115673 | 763.99 | 0.00 | 1026 David R Ross-Lyons | 1,114.80 |
| 115674 | 1,470.92 | 0.00 | 3028 JAMES G. ROY | 2,273.92 |
| 115675 | 319.57 | 0.00 | 3102 RONALD PEARSON | 406.98 |
| 115676 | 505.35 | 0.00 | 1263 Thomas J. Phillips, III | 634.71 |
| 115677 | 274.06 | 0.00 | 3083 RALPH E. PLACE | 344.93 |
| 115678 | 233.05 | 0.00 | 3084 Daryl R Theriault | 319.77 |
| 115679 | 304.47 | 0.00 | 3059 Robert H. Whittaker | 377.91 |
| 115680 | 276.10 | 0.00 | 3110 Nicholas P Willis | 345.99 |
| 115681 | 452.98 | 0.00 | 1310 Lindsay M. Jardine | 594.00 |
| 115682 | 898.93 | 0.00 | 1060 HEATHER MUZEROLL-ROY | 1,500.00 |
| 115683 | 733.00 | 0.00 | 1286 Megan E Roche | 1,000.00 |
| 115684 | 286.87 | 0.00 | 1297 Nancy Young | 310.63 |
| 115685 | 145.45 | 0.00 | 1103 Amanda E McKay | 157.50 |
| 115686 | 115.56 | 0.00 | 1081 Ella G Vennard | 125.13 |
| 115687 | 0.00 | 29,812.88 | D / D 9 KENNEBUNK SAVINGS BANK | |
| 15649 | 0.00 | 54.74 | T & A 9 Mission Square | |
| 15650 | 0.00 | 54.74 | T & A 10 Mission Square | |
| 115688 | 0.00 | 11,524.48 | T & A 1 Kennebunk Savings Bank | |
| 115689 | 0.00 | 180.00 | T & A 7 Maine State Retirement Service | |
| 115690 | 0.00 | 2,186.88 | T & A 4 Treasurer of State | |

Payroll Warrant
Pay Date: 02/01/2024

WARRANT: 73

| Check | D / D | Check | Employee | Gross Pay |
|--------------|------------------|------------------|----------|------------------|
| Total | 29,812.88 | 45,152.74 | | 46,969.63 |

| | |
|-------------------------|--------------------|
| Put into A/P | 19,465.64 |
| Taken out of A/P | (14,000.84) |
| Total Payroll | 50,617.54 |

| Count | |
|--------------|----|
| Checks | 46 |

WE THE SELECTMEN OF THE TOWN OF ELIOT AUTHORIZE THE TOWN TREASURER
Kristin McNulty TO PAY THE INVOICES ON THIS WARRANT.

Lauren Dow

Bruce Cabot Trott

Richard Donhauser

Stanley Shapleigh

William Widi

ELIOT
11:43 AM

Payroll Warrant

Pay Date: 02/01/2024

**** REPRINT ****

01/31/2024

Page 1

WARRANT: 74

| Check | D / D | Check | Employee | Gross Pay |
|--------------|---------------|-----------------|--------------------------------|-----------------|
| 15651 | 350.00 | 424.58 | 4501 JAY P. MUZEROLL | 1,000.35 |
| 115651 | 0.00 | 350.00 | D / D 9 KENNEBUNK SAVINGS BANK | |
| 115652 | 0.00 | 254.79 | T & A 1 Kennebunk Savings Bank | |
| 115653 | 0.00 | 47.51 | T & A 4 Treasurer of State | |
| Total | 350.00 | 1,076.88 | | 1,000.35 |

| | |
|----------------------|-----------------|
| Put into A/P | 302.30 |
| Taken out of A/P | (302.30) |
| Total Payroll | 1,076.88 |

| <u>Count</u> | |
|--------------|---|
| Checks | 4 |

WE THE SELECTMEN OF THE TOWN OF ELIOT AUTHORIZE THE TOWN TREASURER
Kristin McNulty TO PAY THE INVOICES ON THIS WARRANT.

Lauren Dow

Bruce Cabot Trott

Richard Donhauser

Stanley Shapleigh

William Widi

Warrant 68

| Jrnl | Check | Month | Invoice Description | Reference | Amount | Encumbrance |
|--------------------------------------------------|-------|-------|----------------------------------|----------------|------------------|-------------|
| Description | | | Account | Proj | | |
| 02880 ad-oetara graphics | | | | | | |
| 0788 | 32446 | 01 | Bus. Cards & Envelopes | 00023613 | | |
| Bus. Cards & Enveoples | | | E 10-05-20-40 | | 164.00 | 0.00 |
| | | | Supplies / Dept./Office | | | |
| | | | Vendor Total- | | 164.00 | |
| 02854 Amazon Capital Services | | | | | | |
| 0788 | 32447 | 01 | Cleaning supplies - PD | 1FLJ-GR7N-NMQD | | |
| Cleaning supplies - PD | | | E 10-05-20-40 | | 119.46 | 0.00 |
| | | | Supplies / Dept./Office | | | |
| | | | Invoice Total- | | 119.46 | |
| 0788 | 32447 | 01 | CSD Office | 1GMK-9Y6W-FHN3 | | |
| CSD Office | | | E 30-01-20-40 | | 48.99 | 0.00 |
| | | | Supplies / Dept./Office | | | |
| | | | Invoice Total- | | 48.99 | |
| 0788 | 32447 | 01 | Dividers | 1D1M-H9C3-9H4L | | |
| Dividers | | | E 30-01-20-40 | | 159.00 | 0.00 |
| | | | Supplies / Dept./Office | | | |
| | | | Invoice Total- | | 159.00 | |
| 0788 | 32447 | 01 | KP Supplies | 1YV6-XCMX-KHVT | | |
| KP Supplies | | | E 31-02-55-01 | | 35.88 | 0.00 |
| | | | Prog. Exp. / Sup. & Mat. | | | |
| | | | Invoice Total- | | 35.88 | |
| 0788 | 32447 | 01 | T/S Supplies & ofc sup. | 11QJ-VXF6-1G39 | | |
| T/S Supplies | | | E 20-25-20-40 | | 38.99 | 0.00 |
| Office supplies | | | tation - Supplies / Dept./Office | | | |
| | | | E 20-01-20-40 | | 17.68 | 0.00 |
| | | | Supplies / Dept./Office | | | |
| | | | Invoice Total- | | 56.67 | |
| | | | Vendor Total- | | 420.00 | |
| 00069 BEN'S UNIFORMS,INC. | | | | | | |
| 0788 | 32448 | 01 | pants | 112398 | | |
| pants | | | E 10-05-03-15 | | 226.00 | 0.00 |
| | | | Employees / Uniforms | | | |
| | | | Vendor Total- | | 226.00 | |
| 02385 Caterpillar Financial Services Corp | | | | | | |
| 0788 | 32449 | 01 | Cat926 - lease | 34874103 | | |
| Cat926 - lease | | | E 07-02-65-08 | | 27,956.65 | 0.00 |
| | | | Debt Service / Leases | | | |
| | | | Vendor Total- | | 27,956.65 | |
| 00109 CENTRAL MAINE POWER | | | | | | |
| 0788 | 32451 | 01 | 27 Dixon Rd | 725001684513 | | |
| 27 Dixon Rd | | | E 10-05-15-02 | | 40.02 | 0.00 |
| | | | Utilities / Electricity | | | |
| | | | Invoice Total- | | 40.02 | |
| 0788 | 32451 | 01 | Greenacres Rd | 705001973793 | | |
| Greenacres Rd | | | E 20-01-15-02 | | 31.25 | 0.00 |
| | | | Utilities / Electricity | | | |
| | | | Invoice Total- | | 31.25 | |
| 0788 | 32451 | 01 | 11 Dixon Rd | 710001942443 | | |

Warrant 68

| Jrnl | Check | Month | Invoice Description | Reference | Amount | Encumbrance |
|-----------------------|-------|-------|----------------------------------|--------------|--------------|-------------|
| Description | | | Account | Proj | | |
| 11 Dixon Rd | | | E 70-15-15-02 | | 31.25 | 0.00 |
| | | | Utilities / Electricity | | | |
| | | | Invoice Total- | | 31.25 | |
| 0788 | 32451 | 01 | Old Rd | 706001972303 | | |
| Old Rd | | | E 20-01-15-02 | | 31.25 | 0.00 |
| | | | Utilities / Electricity | | | |
| | | | Invoice Total- | | 31.25 | |
| 0788 | 32451 | 01 | Rte 236 Garage | 709001946203 | | |
| Rte 236 Garage | | | E 10-30-15-03 | | 31.28 | 0.00 |
| | | | Utilities / Communicat. | | | |
| | | | Invoice Total- | | 31.28 | |
| 0788 | 32451 | 01 | HL Dow Hwy | 725001683161 | | |
| HL Dow Hwy | | | E 20-25-15-02 | | 40.02 | 0.00 |
| | | | tation - Utilities / Electricity | | | |
| | | | Invoice Total- | | 40.02 | |
| 0788 | 32451 | 01 | Main St | 716001908397 | | |
| Main St | | | E 70-10-15-02 | | 40.02 | 0.00 |
| | | | Utilities / Electricity | | | |
| | | | Invoice Total- | | 40.02 | |
| 0788 | 32451 | 01 | New Kittery Rd | 718001882158 | | |
| New Kittery Rd | | | E 10-35-10-06 | | 31.25 | 0.00 |
| | | | Contract Svc / contract fee | | | |
| | | | Invoice Total- | | 31.25 | |
| 0788 | 32451 | 01 | Route 236 | 714001915761 | | |
| Route 236 | | | E 10-30-15-03 | | 31.25 | 0.00 |
| | | | Utilities / Communicat. | | | |
| | | | Invoice Total- | | 31.25 | |
| 0788 | 32451 | 01 | Pleasant St | 713001922167 | | |
| Pleasant St | | | E 70-05-15-02 | | 40.02 | 0.00 |
| | | | Utilities / Electricity | | | |
| | | | Invoice Total- | | 40.02 | |
| 0788 | 32451 | 01 | Dixon Ave | 719001877889 | | |
| Dixon Ave | | | E 70-15-15-02 | | 31.25 | 0.00 |
| | | | Utilities / Electricity | | | |
| | | | Invoice Total- | | 31.25 | |
| 0788 | 32451 | 01 | River Rd | 716001907207 | | |
| River Rd | | | E 20-01-15-02 | | 31.25 | 0.00 |
| | | | Utilities / Electricity | | | |
| | | | Invoice Total- | | 31.25 | |
| 0788 | 32451 | 01 | Cor State/Bolthill Rd | 713001920486 | | |
| Cor State/Bolthill Rd | | | E 10-35-10-06 | | 31.25 | 0.00 |
| | | | Contract Svc / contract fee | | | |
| | | | Invoice Total- | | 31.25 | |
| 0788 | 32451 | 01 | Rte 236 - Beech Rd | 725001683162 | | |
| Rte 236 - Beech Rd | | | E 10-35-10-06 | | 31.25 | 0.00 |
| | | | Contract Svc / contract fee | | | |
| | | | Invoice Total- | | 31.25 | |
| 0788 | 32451 | 01 | Route 236 Rd | 701002153310 | | |
| Route 236 Rd | | | E 10-30-15-03 | | 31.25 | 0.00 |
| | | | Utilities / Communicat. | | | |
| | | | Invoice Total- | | 31.25 | |

Warrant 68

| Jrnl | Check | Month | Invoice Description | Reference | | |
|--------------------------------------------------|-------|-------|----------------------------------|-----------|-------------------|-------------|
| Description | | | Account | Proj | Amount | Encumbrance |
| 0788 | 32451 | 01 | Harold L Dow Hwy TRF | | 702002007000 | |
| Harold L Dow Hwy TRF | | | E 20-25-15-02 | | 31.28 | 0.00 |
| | | | tation - Utilities / Electricity | | | |
| | | | Invoice Total- | | 31.28 | |
| 0788 | 32451 | 01 | 468 H L Dow Hwy | | 709001946907 | |
| 468 H L Dow Hwy | | | E 20-25-15-02 | | 39.98 | 0.00 |
| | | | tation - Utilities / Electricity | | | |
| | | | Invoice Total- | | 39.98 | |
| | | | Vendor Total- | | 575.12 | |
| 00121 Cintas Corporation #758 | | | | | | |
| 0788 | 32452 | 01 | 1/19 uniforms | | 4180768941 | |
| 1/19 uniforms | | | E 20-01-03-15 | | 158.37 | 0.00 |
| | | | Employees / Uniforms | | | |
| | | | Vendor Total- | | 158.37 | |
| 02674 Cintas Fire 636525 | | | | | | |
| 0788 | 32453 | 01 | Inspec. Sprinkler system | | 0F95035240 | |
| Inspec. Sprinkler system | | | E 10-05-24-20 | | 582.80 | 0.00 |
| | | | Rep. & Maint / Building | | | |
| | | | Vendor Total- | | 582.80 | |
| 03014 DeFelice Corporation | | | | | | |
| 0788 | 32454 | 01 | 236 Sewer & water project | | Pay req 9 | |
| 236 Sewer & water project | | | E 90-30-99-01 | | 694,030.00 | 0.00 |
| | | | Misc. / Misc. | | | |
| | | | Vendor Total- | | 694,030.00 | |
| 00247 Granite State Minerals, Inc. | | | | | | |
| 0788 | 32455 | 01 | Salt | | INV083349 | |
| Salt | | | E 20-05-20-31 | | 2,505.40 | 0.00 |
| | | | Supplies / Sand & Salt | | | |
| | | | Vendor Total- | | 2,505.40 | |
| 00265 HAYDEE'S PEST-FREE MANAGEMENT, INC. | | | | | | |
| 0788 | 32456 | 01 | Pest control | | 168160 | |
| Pest control | | | E 20-25-24-20 | | 70.00 | 0.00 |
| | | | tation - Rep. & Maint / Building | | | |
| | | | Vendor Total- | | 70.00 | |
| 02015 HEATWAVE OIL, LLC | | | | | | |
| 0788 | 32457 | 01 | Hwy heat | | 758862 | |
| Hwy heat | | | E 20-01-15-01 | | 923.40 | 0.00 |
| | | | Utilities / Heating | | | |
| | | | Invoice Total- | | 923.40 | |
| 0788 | 32457 | 01 | Fuel | | 758926 | |
| Fuel | | | E 20-05-20-10 | | 2,298.12 | 0.00 |
| | | | Supplies / Fuel | | | |
| | | | Invoice Total- | | 2,298.12 | |
| | | | Vendor Total- | | 3,221.52 | |
| 01712 IACP | | | | | | |
| 0788 | 32458 | 01 | Dues 1/1/24-12/31/24 | | 0327061 | |
| Dues 1/1/24-12/31/24 | | | E 10-05-03-05 | | 190.00 | 0.00 |
| | | | Employees / Training | | | |

Warrant 68

| Jrnl | Check | Month | Invoice Description | Reference | Amount | Encumbrance |
|----------------------------------------------------|-------|-------|---------------------------|---------------|------------------|-------------|
| Description | | | Account | Proj | | |
| Vendor Total- | | | | | 190.00 | |
| 00000 Karen Tomanic | | | | | | |
| 0788 | 32459 | 01 | Reim printing newsletter | 12/2023 | | |
| Reim printing newsletter | | | E 05-01-99-01 | | 38.82 | 0.00 |
| | | | Misc. / Misc. | | | |
| Vendor Total- | | | | | 38.82 | |
| 02982 Kittery Ace Hardware | | | | | | |
| 0788 | 32460 | 01 | Salt shed | 6941/1 | | |
| Salt shed | | | E 20-05-20-31 | | 10.41 | 0.00 |
| | | | Supplies / Sand & Salt | | | |
| Vendor Total- | | | | | 10.41 | |
| 00340 KITTEY WATER DISTRICT | | | | | | |
| 0788 | 32461 | 01 | Readings | 1/2024 | | |
| Readings | | | E 70-01-05-70 | | 1,167.00 | 0.00 |
| | | | Service Fees / Sw/Meter | | | |
| Vendor Total- | | | | | 1,167.00 | |
| 02475 Leaf | | | | | | |
| 0788 | 32462 | 01 | Copier | 15914502 | | |
| Copier | | | E 07-02-65-08 | | 205.73 | 0.00 |
| | | | Debt Service / Leases | | | |
| Vendor Total- | | | | | 205.73 | |
| 01006 Maine Municipal Employee Health Trust | | | | | | |
| 0788 | 32463 | 01 | Feb 2024 MMEHT | 2.2024 | | |
| Employer | | | E 01-01-03-10 | | 32,929.42 | 0.00 |
| | | | Employees / Health Ins. | | | |
| Employee | | | G 01-2230-00 | | 6,226.44 | 0.00 |
| | | | Health/MMEHT | | | |
| Vendor Total- | | | | | 39,155.86 | |
| 00000 Melissa Layman | | | | | | |
| 0788 | 32464 | 01 | Reim Canva brochure print | 92023 | | |
| Reim Canva brochure print | | | E 05-01-99-01 | | 83.00 | 0.00 |
| | | | Misc. / Misc. | | | |
| Vendor Total- | | | | | 83.00 | |
| 02350 New England Kenworth | | | | | | |
| 0788 | 32465 | 01 | winter stock | CP542948 | | |
| winter stock | | | E 20-05-24-10 | | 13.92 | 0.00 |
| | | | Rep. & Maint / Equipment | | | |
| Vendor Total- | | | | | 13.92 | |
| 01764 NEW HAMPSHIRE D.O.T. E-Z PASS | | | | | | |
| 0788 | 32466 | 01 | EZ Pass Hwy | v002088502724 | | |
| EZ Pass Hwy | | | E 20-01-03-06 | | 3.50 | 0.00 |
| | | | Employees / Mileage | | | |
| Vendor Total- | | | | | 3.50 | |
| 02025 Organic Solutions, LLC | | | | | | |
| 0788 | 32467 | 01 | compost bags | 16005 | | |
| compost bags | | | E 20-25-20-58 | | 337.00 | 0.00 |
| | | | tation - Supplies / PAYT | | | |

Warrant 68

| Jrnl | Check | Month | Invoice Description | Reference | Amount | Encumbrance |
|---------------------------------------------------------|-------|-------|-----------------------------|--------------|-----------------|-------------|
| Description | | | Account | Proj | | |
| Vendor Total- | | | | | 337.00 | |
| 01244 P. GAGNON & SON, INC. | | | | | | |
| 0788 | 32468 | 01 | PD Oil | 99291 | | |
| PD Oil | | | E 10-05-15-01 | | 624.98 | 0.00 |
| | | | Utilities / Heating | | | |
| Vendor Total- | | | | | 624.98 | |
| 02773 Quadient Leasing USA, Inc. | | | | | | |
| 0788 | 32469 | 01 | Lease | Q1154915 | | |
| Lease | | | E 07-02-65-08 | | 432.81 | 0.00 |
| | | | Debt Service / Leases | | | |
| Vendor Total- | | | | | 432.81 | |
| 00617 SANEL NAPA | | | | | | |
| 0788 | 32470 | 01 | PD vehicle maint. | 410738 | | |
| PD vehicle maint. | | | E 10-05-24-15 | | 67.14 | 0.00 |
| | | | Rep. & Maint / Vehicle | | | |
| Vendor Total- | | | | | 67.14 | |
| 00671 SULLIVAN TIRE COMPANIES | | | | | | |
| 0788 | 32471 | 01 | Tire | 0126-0097912 | | |
| Tire | | | E 10-05-24-15 | | 158.00 | 0.00 |
| | | | Rep. & Maint / Vehicle | | | |
| Vendor Total- | | | | | 158.00 | |
| 01972 THE WEEKLY SENTINEL | | | | | | |
| 0788 | 32472 | 01 | P Hearing | 72301 | | |
| P Hearing | | | E 01-01-04-01 | | 104.00 | 0.00 |
| | | | Comm. Relati / Ads/Notices | | | |
| Vendor Total- | | | | | 104.00 | |
| 00798 Tidewater Engineering & Surveying, Inc | | | | | | |
| 0788 | 32473 | 01 | Town office survey | 2361 | | |
| Town office survey | | | E 90-03-99-01 | | 6,000.00 | 0.00 |
| | | | Misc. / Misc. | | | |
| Vendor Total- | | | | | 6,000.00 | |
| 00038 Tighe & Bond, Inc. | | | | | | |
| 0788 | 32474 | 01 | Rte 236 Sewer & Water pro | 012496189 | | |
| Rte 236 Sewer & Water pro | | | E 90-30-99-01 | | 5,843.75 | 0.00 |
| | | | Misc. / Misc. | | | |
| Vendor Total- | | | | | 5,843.75 | |
| 01418 T-Mobile | | | | | | |
| 0788 | 32475 | 01 | CSD Cell | 2921-012024 | | |
| CSD Cell | | | E 30-01-05-02 | | 28.90 | 0.00 |
| | | | Service Fees / Communicatio | | | |
| Vendor Total- | | | | | 28.90 | |
| 01753 Town of Kittery Sewer Department | | | | | | |
| 0788 | 32476 | 01 | Pump 2 repair & maint. | 173359 | | |
| Pump 2 repair & maint. | | | E 70-10-24-10 | | 1,712.40 | 0.00 |
| | | | Rep. & Maint / Equipment | | | |
| Vendor Total- | | | | | 1,712.40 | |
| 00725 TREASURER OF STATE | | | | | | |

Warrant 68

| Jrnl | Check | Month | Invoice Description | Reference | | |
|--------------------------------------------|-------|-------------------------|-----------------------|------------|-------------------|-------------|
| Description | | | Account | Proj | Amount | Encumbrance |
| 0788 | 32477 | 01 | BMV Report 1/11-1/18 | 1/11-1/18 | | |
| BMV Report 1/11-1/18 | | | G 01-2040-00 | | 15,812.81 | 0.00 |
| | | DMV Regs | | | | |
| | | | Vendor Total- | | 15,812.81 | |
| 01770 UNDERWOOD ENGINEERS | | | | | | |
| 0788 | 32478 | 01 | 236 Sewer Project | 21152 | | |
| 236 Sewer Project | | | E 90-30-99-01 | | 39,604.51 | 0.00 |
| | | Misc. / Misc. | | | | |
| | | | Invoice Total- | | 39,604.51 | |
| 0788 | 32478 | 01 | 236 Sewer Project | 21151 | | |
| 236 Sewer Project | | | E 90-30-99-01 | | 8,743.28 | 0.00 |
| | | Misc. / Misc. | | | | |
| | | | Invoice Total- | | 8,743.28 | |
| | | | Vendor Total- | | 48,347.79 | |
| 01051 WELLS FARGO FINANCIAL LEASING | | | | | | |
| 0788 | 32479 | 01 | Copier lease | 5028079020 | | |
| Copier lease | | | E 07-02-65-08 | | 223.66 | 0.00 |
| | | Debt Service / Leases | | | | |
| | | | Vendor Total- | | 223.66 | |
| 00810 Wholesale Flooring Inc | | | | | | |
| 0788 | 32480 | 01 | Flooring | 7010 | | |
| Flooring | | | E 93-16-99-01 | | 3,643.53 | 0.00 |
| | | Misc. / Misc. | | | | |
| | | | Vendor Total- | | 3,643.53 | |
| 00447 Yoga In Action | | | | | | |
| 0788 | 32481 | 01 | Yoga- Seniors | 1538 | | |
| Yoga- Seniors | | | E 31-02-55-02 | | 400.00 | 0.00 |
| | | Prog. Exp. / Contracted | | | | |
| | | | Vendor Total- | | 400.00 | |
| | | | Prepaid Total- | | 0.00 | |
| | | | Current Total- | | 854,514.87 | |
| | | | EFT Total- | | 0.00 | |
| | | | Warrant Total- | | 854,514.87 | |

WE THE SELECTMEN OF THE TOWN OF ELIOT AUTHORIZE THE TOWN TREASURER
Kristin McNulty TO PAY THE INVOICES ON THIS WARRANT.

Lauren Dow

Bruce Cabot Trott

Richard Donhauser

Stanley Shapleigh

William Widi

Warrant 69

| Jrnl | Check | Month | Invoice Description | Reference | | |
|---------------------------|--------|-------|-----------------------------|-----------|-------------|-------------|
| Description | | | Account | Proj | Amount | Encumbrance |
| 02991 | | | Kennebunk Savings | | | |
| 0796 | 999999 | 12 | M Albert Nov cc ch | | 10/28-11/28 | |
| Indeed Jobs - PW ad | | | E 01-01-03-02 | | 501.18 | 0.00 |
| | | | Employees / HR | | | |
| Society for HR | | | E 01-01-05-04 | | 244.00 | 0.00 |
| | | | Service Fees / Prof. Assoc. | | | |
| Indeed - PW ad | | | E 01-01-03-02 | | 98.85 | 0.00 |
| | | | Employees / HR | | | |
| Indeed - Monthly Sub. | | | E 01-01-03-02 | | 120.00 | 0.00 |
| | | | Employees / HR | | | |
| Indeed - PD & PW ads | | | E 01-01-03-02 | | 523.53 | 0.00 |
| | | | Employees / HR | | | |
| Wentworth Greenhouses | | | E 01-01-24-20 | | 592.16 | 0.00 |
| | | | Rep. & Maint / Building | | | |
| | | | Invoice Total- | | 2,079.72 | |
| 0796 | 999999 | 12 | H Muzeroll-Roy Nov cc ch | | 10/28-11/28 | |
| Walmart - Halloween | | | E 30-01-04-03 | | 209.59 | 0.00 |
| | | | Comm. Relati / Spec.Events | | | |
| Dollar General -Halloween | | | E 30-01-04-03 | | 56.25 | 0.00 |
| | | | Comm. Relati / Spec.Events | | | |
| Sports training | | | E 30-01-03-05 | | 45.00 | 0.00 |
| | | | Employees / Training | | | |
| T-Mobile - cells | | | E 30-01-05-02 | | 139.79 | 0.00 |
| | | | Service Fees / Communicatio | | | |
| Breakfast with Santa | | | E 30-01-04-03 | | 42.95 | 0.00 |
| | | | Comm. Relati / Spec.Events | | | |
| Breakfast with Santa | | | E 30-01-04-03 | | 49.88 | 0.00 |
| | | | Comm. Relati / Spec.Events | | | |
| | | | Invoice Total- | | 543.46 | |
| 0796 | 999999 | 12 | W Rawski Nov cc ch | | 10/28-11/28 | |
| Hannaford - election | | | E 15-15-20-04 | | 85.55 | 0.00 |
| | | | Supplies / Election | | | |
| Maine Market - election | | | E 15-15-20-04 | | 268.52 | 0.00 |
| | | | Supplies / Election | | | |
| Dunkin | | | E 15-15-20-04 | | 29.01 | 0.00 |
| | | | Supplies / Election | | | |
| | | | Invoice Total- | | 383.08 | |
| 0796 | 999999 | 12 | J Muzeroll Nov CC ch | | 10/28-11/28 | |
| Truck - travel | | | E 10-01-03-05 | | 292.50 | 0.00 |
| | | | Employees / Training | | | |
| Kitchen Supplies | | | E 10-01-20-55 | | 3.40 | 0.00 |
| | | | Supplies / Fire Dept. | | | |
| Kitchen Supplies | | | E 10-01-20-55 | | 88.12 | 0.00 |
| | | | Supplies / Fire Dept. | | | |
| Truck committee - lunch | | | E 10-01-03-05 | | 111.51 | 0.00 |
| | | | Employees / Training | | | |
| Badges | | | E 10-01-03-15 | | 368.90 | 0.00 |
| | | | Employees / Uniforms | | | |
| | | | Invoice Total- | | 864.43 | |
| 0796 | 999999 | 12 | K McNulty Nov CC ch | | 10/28-11/28 | |
| NRPA Tier 3 permit | | | E 90-30-99-01 | | 290.00 | 0.00 |
| | | | Misc. / Misc. | | | |
| Mnthly zoom sub | | | E 01-01-13-02 | | 95.94 | 0.00 |
| | | | Technology / Software | | | |
| | | | Invoice Total- | | 385.94 | |

Warrant 69

| Jrnl | Check | Month | Invoice Description | Reference | Amount | Encumbrance |
|--------------------|--------|-------|-----------------------------------|-----------|-------------|-------------|
| Description | | | Account | Proj | | |
| 0796 | 999999 | 12 | N Albert Nov CC ch | | 10/28-11/28 | |
| Deadduck waterline | | | E 20-01-24-95 | | 61.36 | 0.00 |
| | | | Rep. & Maint / Grounds | | | |
| Salt & Sand Tarp | | | E 20-05-20-31 | | 139.99 | 0.00 |
| | | | Supplies / Sand & Salt | | | |
| T/S Equip. | | | E 20-25-24-10 | | 153.96 | 0.00 |
| | | | tation - Rep. & Maint / Equipment | | | |
| Ladder | | | E 20-01-24-10 | | 59.88 | 0.00 |
| | | | Rep. & Maint / Equipment | | | |
| | | | Invoice Total- | | 415.19 | |
| 0796 | 999999 | 12 | E Moya Nov CC ch | | 10/28-11/28 | |
| C/P Conference | | | E 10-05-03-05 | | 298.00 | 0.00 |
| | | | Employees / Training | | | |
| Zoom | | | E 10-05-20-40 | | 158.89 | 0.00 |
| | | | Supplies / Dept./Office | | | |
| | | | Invoice Total- | | 456.89 | |
| | | | Vendor Total- | | 5,128.71 | |
| | | | Prepaid Total- | | 5,128.71 | |
| | | | Current Total- | | 0.00 | |
| | | | EFT Total- | | 0.00 | |
| | | | Warrant Total- | | 5,128.71 | |

WE THE SELECTMEN OF THE TOWN OF ELIOT AUTHORIZE THE TOWN TREASURER
Kristin McNulty TO PAY THE INVOICES ON THIS WARRANT.

Lauren Dow

Bruce Cabot Trott

Richard Donhauser

Stanley Shapleigh

William Widi

Warrant 71

| Jrnl | Check | Month | Invoice Description | Reference | | |
|------------------------|---------------|-------|-----------------------|-----------|---------------|-------------|
| Description | | | Account | Proj | Amount | Encumbrance |
| 01145 ESTES OIL | | | | | | |
| 0803 | 168 | 01 | Fuel Assistance | | 422397 | |
| Fuel Assistance | | | E 93-01-99-01 | | 369.11 | 0.00 |
| | Misc. / Misc. | | | | | |
| | | | Vendor Total- | | 369.11 | |
| | | | Prepaid Total- | | 369.11 | |
| | | | Current Total- | | 0.00 | |
| | | | EFT Total- | | 0.00 | |
| | | | Warrant Total- | | 369.11 | |

WE THE SELECTMEN OF THE TOWN OF ELIOT AUTHORIZE THE TOWN TREASURER
Kristin McNulty TO PAY THE INVOICES ON THIS WARRANT.

Lauren Dow

Bruce Cabot Trott

Richard Donhauser

Stanley Shapleigh

William Widi

Warrant 75

| Jrnl | Check | Month | Invoice Description | Reference | Amount | Encumbrance |
|--------------------------------------|-------|-------|----------------------------------|----------------|-----------------|-------------|
| Description | | | Account | Proj | | |
| 01445 Allegiant Care | | | | | | |
| 0815 | 32482 | 02 | Mar 2024 Allegiant | 3/2024 | | |
| Mar 2024 Allegiant | | | E 01-01-03-10 | | 7,049.60 | 0.00 |
| | | | Employees / Health Ins. | | | |
| Mar 2024 Allegiant | | | G 01-2229-00 | | 1,495.40 | 0.00 |
| | | | Health/Alleg | | | |
| | | | Vendor Total- | | 8,545.00 | |
| 02854 Amazon Capital Services | | | | | | |
| 0815 | 32483 | 02 | calculator replac. ribbon | 1C4M-R1K3-HGL3 | | |
| calculator replac. ribbon | | | E 01-01-20-40 | | 37.44 | 0.00 |
| | | | Supplies / Dept./Office | | | |
| | | | Invoice Total- | | 37.44 | |
| 0815 | 32483 | 02 | Kidsplay | 1TMV-1TTV-M4Q7 | | |
| Kidsplay | | | E 30-01-20-40 | | 81.18 | 0.00 |
| | | | Supplies / Dept./Office | | | |
| | | | Invoice Total- | | 81.18 | |
| 0815 | 32483 | 02 | Xmas Lights | 1VGD-KPMV-4NYN | | |
| Xmas lights | | | E 30-01-04-03 | | 48.36 | 0.00 |
| | | | Comm. Relati / Spec.Events | | | |
| | | | Invoice Total- | | 48.36 | |
| 0815 | 32483 | 02 | Training ID | 1WHP-LDVX-F3NM | | |
| Training ID | | | E 10-01-03-05 | | 18.99 | 0.00 |
| | | | Employees / Training | | | |
| | | | Invoice Total- | | 18.99 | |
| 0815 | 32483 | 02 | Tahoe | 1FV7-KHXP-KMPT | | |
| Tahoe | | | E 10-01-24-15 | | 49.98 | 0.00 |
| | | | Rep. & Maint / Vehicle | | | |
| | | | Invoice Total- | | 49.98 | |
| 0815 | 32483 | 02 | Hwy stock | 176F-TRTC-79FT | | |
| Hwy stock | | | E 20-05-24-10 | | 5.99 | 0.00 |
| | | | Rep. & Maint / Equipment | | | |
| | | | Invoice Total- | | 5.99 | |
| 0815 | 32483 | 02 | Lockout tags | 1HTM-W6HN-XJR6 | | |
| Lockout tags | | | E 20-01-24-10 | | 28.45 | 0.00 |
| | | | Rep. & Maint / Equipment | | | |
| | | | Invoice Total- | | 28.45 | |
| 0815 | 32483 | 02 | T/S bags | 1WXM-HR6J-G7FT | | |
| T/S bags | | | E 20-25-10-28 | | 115.24 | 0.00 |
| | | | tation - Contract Svc / Disposal | | | |
| | | | Invoice Total- | | 115.24 | |
| 0815 | 32483 | 02 | office supplies | 1LHL-T3GR-F7TJ | | |
| office supplies | | | E 20-01-20-40 | | 112.26 | 0.00 |
| | | | Supplies / Dept./Office | | | |
| | | | Invoice Total- | | 112.26 | |
| | | | Vendor Total- | | 497.89 | |
| 00000 Austin Mahoney | | | | | | |
| 0815 | 32484 | 02 | Boot reimbursement | 1.2024 | | |
| Boot reimbursement | | | E 20-01-03-15 | | 244.99 | 0.00 |
| | | | Employees / Uniforms | | | |
| | | | Vendor Total- | | 244.99 | |

Warrant 75

| Jrnl | Check | Month | Invoice Description | Reference | | |
|---------------------------------------------------|-------|-------|-----------------------------|-----------|-----------------|-------------|
| Description | | | Account | Proj | Amount | Encumbrance |
| 00069 BEN'S UNIFORMS, INC. | | | | | | |
| 0815 | 32485 | 02 | Badge | | 112690 | |
| Badge | | | E 10-05-10-27 | | 91.89 | 0.00 |
| | | | Contract Svc / Animal Contr | | | |
| | | | Vendor Total- | | 91.89 | |
| 00072 BERNSTEIN, SHUR, SAWYER & NELSON | | | | | | |
| 0815 | 32486 | 02 | Sewer fund | | 1.2024 | |
| Sewer fund | | | E 90-30-99-01 | | 3,104.74 | 0.00 |
| | | | Misc. / Misc. | | | |
| | | | Vendor Total- | | 3,104.74 | |
| 00121 Cintas Corporation #758 | | | | | | |
| 0815 | 32487 | 02 | 1/26 uniforms | | 4181485070 | |
| 1/26 uniforms | | | E 20-01-03-15 | | 158.37 | 0.00 |
| | | | Employees / Uniforms | | | |
| | | | Vendor Total- | | 158.37 | |
| 00131 COMCAST | | | | | | |
| 0815 | 32488 | 02 | Peg access | | 9964-12024 | |
| Peg access | | | E 93-23-99-01 | | 172.89 | 0.00 |
| | | | Misc. / Misc. | | | |
| | | | Invoice Total- | | 172.89 | |
| 0815 | 32488 | 02 | DPW 1/20-2/19 | | 9340-12024 | |
| DPW 1/20-2/19 | | | E 20-01-05-02 | | 298.15 | 0.00 |
| | | | Service Fees / Communicatio | | | |
| | | | Invoice Total- | | 298.15 | |
| | | | Vendor Total- | | 471.04 | |
| 01513 Consolidated Communications | | | | | | |
| 0815 | 32489 | 02 | DPW phones 1/18-2/17 | | 1/18-2/17 | |
| DPW phones 1/18-2/17 | | | E 20-01-05-02 | | 407.39 | 0.00 |
| | | | Service Fees / Communicatio | | | |
| | | | Invoice Total- | | 407.39 | |
| 0815 | 32489 | 02 | PD phones 1/18-2/17 | | 1/18-2/17 | |
| PD phones 1/18-2/17 | | | E 10-05-15-02 | | 752.62 | 0.00 |
| | | | Utilities / Electricity | | | |
| | | | Invoice Total- | | 752.62 | |
| | | | Vendor Total- | | 1,160.01 | |
| 02523 Creative Digital Services | | | | | | |
| 0815 | 32490 | 02 | 2023 qtr 4 bill mailing | | 117000 | |
| 2023 qtr 4 bill mailing | | | E 70-01-20-05 | | 353.65 | 0.00 |
| | | | Supplies / Postage | | | |
| | | | Vendor Total- | | 353.65 | |
| 02791 Dirigo Safety, LLC | | | | | | |
| 0815 | 32491 | 02 | Dirigo Safety | | 2024-0042 | |
| Dirigo Safety | | | E 01-01-13-02 | | 420.00 | 0.00 |
| | | | Technology / Software | | | |
| | | | Vendor Total- | | 420.00 | |
| 00876 EASTERN PROPANE GAS, INC. | | | | | | |
| 0815 | 32492 | 02 | pump 1 | | 7073677 | |

Warrant 75

| Jrnl | Check | Month | Invoice Description | Reference | Amount | Encumbrance |
|------------------------------------------------|-------|-------|----------------------------------|------------|-----------------|-------------|
| Description | | | Account | Proj | | |
| pump 1 | | | E 70-05-24-10 | | 136.85 | 0.00 |
| | | | Rep. & Maint / Equipment | | | |
| | | | Vendor Total- | | 136.85 | |
| 01007 ELIOT SMALL ENGINE REPAIR, INC. | | | | | | |
| 0815 | 32493 | 02 | snow blower repair | 043512 | | |
| snow blower repair | | | E 20-05-24-10 | | 473.01 | 0.00 |
| | | | Rep. & Maint / Equipment | | | |
| | | | Vendor Total- | | 473.01 | |
| 03011 Fimbel Seacoast Corporation | | | | | | |
| 0815 | 32494 | 02 | Garage door | 82692498 | | |
| Garage door | | | E 10-05-24-20 | | 408.00 | 0.00 |
| | | | Rep. & Maint / Building | | | |
| | | | Vendor Total- | | 408.00 | |
| 02940 Fisher Auto Parts | | | | | | |
| 0815 | 32495 | 02 | Stock | 460-279252 | | |
| Stock | | | E 20-01-24-15 | | 231.48 | 0.00 |
| | | | Rep. & Maint / Vehicle | | | |
| | | | Vendor Total- | | 231.48 | |
| 02015 HEATWAVE OIL, LLC | | | | | | |
| 0815 | 32496 | 02 | diesel | 759067 | | |
| diesel | | | E 20-05-20-10 | | 1,562.40 | 0.00 |
| | | | Supplies / Fuel | | | |
| | | | Vendor Total- | | 1,562.40 | |
| 01393 HOME DEPOT CREDIT SERVICES | | | | | | |
| 0815 | 32497 | 02 | Mailboxes | 7525623 | | |
| Mailboxes | | | E 20-05-24-25 | | 172.24 | 0.00 |
| | | | Rep. & Maint / Storm Damage | | | |
| | | | Vendor Total- | | 172.24 | |
| 00830 HYGRADE BUSINESS GROUP, INC. | | | | | | |
| 0815 | 32498 | 02 | 4th Qtr sewer billing | 825949 | | |
| 4th Qtr sewer billing | | | E 70-01-05-25 | | 239.12 | 0.00 |
| | | | Service Fees / Printing | | | |
| | | | Vendor Total- | | 239.12 | |
| 02982 Kittery Ace Hardware | | | | | | |
| 0815 | 32499 | 02 | Keys | 6953 | | |
| Keys | | | E 20-25-24-20 | | 15.41 | 0.00 |
| | | | tation - Rep. & Maint / Building | | | |
| | | | Vendor Total- | | 15.41 | |
| 00825 MAINE RECREATION & PARK ASSN. | | | | | | |
| 0815 | 32500 | 02 | membership dues | 3324 | | |
| membership dues | | | E 01-01-05-04 | | 220.00 | 0.00 |
| | | | Service Fees / Prof. Assoc. | | | |
| | | | Vendor Total- | | 220.00 | |
| 02284 Michael Cuomo | | | | | | |
| 0815 | 32501 | 02 | TH building project | 1.2024 | | |
| TH building project | | | E 90-17-99-01 | | 625.00 | 0.00 |
| | | | Misc. / Misc. | | | |

Warrant 75

| Jrnl | Check | Month | Invoice Description | Reference | Amount | Encumbrance |
|------------------------------------------------|---------|-------|----------------------------------|-----------|------------------|-------------|
| Description | Account | | Proj | | | |
| Vendor Total- | | | | | 625.00 | |
| 01022 N.E. ASSN. OF POLICE CHIEFS, INC. | | | | | | |
| 0815 | 32502 | 02 | Dues | 1.2024 | | |
| Dues | | | E 01-01-05-04 | | 100.00 | 0.00 |
| | | | Service Fees / Prof. Assoc. | | | |
| Vendor Total- | | | | | 100.00 | |
| 02350 New England Kenworth | | | | | | |
| 0815 | 32503 | 02 | sensor particulate matter | CP543247 | | |
| sensor particulate matter | | | E 20-05-24-10 | | 732.15 | 0.00 |
| | | | Rep. & Maint / Equipment | | | |
| Vendor Total- | | | | | 732.15 | |
| 02717 Shredding on Site | | | | | | |
| 0815 | 32504 | 02 | Shredding - town hall | 0125547 | | |
| Shredding - town hall | | | E 01-01-05-75 | | 115.00 | 0.00 |
| | | | Service Fees / Bank Fees | | | |
| Invoice Total- | | | | | 115.00 | |
| 0815 | 32504 | 02 | T/S Shredding | 0123167 | | |
| T/S Shredding | | | E 20-25-10-28 | | 56.00 | 0.00 |
| | | | tation - Contract Svc / Disposal | | | |
| Invoice Total- | | | | | 56.00 | |
| Vendor Total- | | | | | 171.00 | |
| 00679 TEAMSTERS LOCAL UNION #340 | | | | | | |
| 0815 | 32505 | 02 | 1/24 union dues/dec bholt | 1.2024 | | |
| 1/24 union dues/dec bholt | | | G 01-2237-00 | | 741.00 | 0.00 |
| | | | Union Dues-P | | | |
| Vendor Total- | | | | | 741.00 | |
| 00000 Thomas Phillips | | | | | | |
| 0815 | 32506 | 02 | Boot reimbursement | 1.2024 | | |
| Boot reimbursement | | | E 20-25-03-15 | | 159.98 | 0.00 |
| | | | tation - Employees / Uniforms | | | |
| Vendor Total- | | | | | 159.98 | |
| 01753 Town of Kittery Sewer Department | | | | | | |
| 0815 | 32507 | 02 | qtr 4 sewer | 151899 | | |
| qtr 4 sewer | | | E 70-01-05-70 | | 56,107.04 | 0.00 |
| | | | Service Fees / Sw/Meter | | | |
| Vendor Total- | | | | | 56,107.04 | |
| 00725 TREASURER OF STATE | | | | | | |
| 0815 | 32508 | 02 | BMV report 1.18-1.25 | 1/18-1/25 | | |
| BMV report 1.18-1.25 | | | G 01-2040-00 | | 28,542.18 | 0.00 |
| | | | DMV Regs | | | |
| Vendor Total- | | | | | 28,542.18 | |
| 01970 Trittech Software Systems | | | | | | |
| 0815 | 32509 | 02 | Maint. fee | Q-156683 | | |
| Maint. fee | | | E 10-05-10-11 | | 46.97 | 0.00 |
| | | | Contract Svc / Software | | | |
| Vendor Total- | | | | | 46.97 | |
| 01267 VERIZON/WIRELESS | | | | | | |

Warrant 75

| Jrnl | Check | Month | Invoice Description | Reference | Amount | Encumbrance |
|-------------------------|-------|-------|-----------------------------|-----------|-------------------|-------------|
| Description | | | Account | Proj | | |
| 0815 | 32510 | 02 | Ipad 12/20-1/19 | | 9954602905 | |
| Ipad 12/20-1/19 | | | E 20-01-05-02 | | 40.01 | 0.00 |
| | | | Service Fees / Communicatio | | | |
| Vendor Total- | | | | | 40.01 | |
| 00782 White Sign | | | | | | |
| 0815 | 32511 | 02 | Signs | | IVC130077 | |
| Signs | | | E 20-01-24-56 | | 176.85 | 0.00 |
| | | | Rep. & Maint / Signs | | | |
| Vendor Total- | | | | | 176.85 | |
| Prepaid Total- | | | | | 0.00 | |
| Current Total- | | | | | 105,948.27 | |
| EFT Total- | | | | | 0.00 | |
| Warrant Total- | | | | | 105,948.27 | |

WE THE SELECTMEN OF THE TOWN OF ELIOT AUTHORIZE THE TOWN TREASURER
Kristin McNulty TO PAY THE INVOICES ON THIS WARRANT.

Lauren Dow

Bruce Cabot Trott

Richard Donhauser

Stanley Shapleigh

William Widi