

Eliot Select Board Workshop

October 31, 2019

MINUTES

Attending: Richard Donhauser, Alex Orestis, Bob McPherson, Phil Lytle, Jack Murphy; Dana Lee; Janet Saurman (public joined later in meeting)

Roll Call: Chairman Donhauser called the meeting to order at 5:30 pm and stated that all were present.

Public Comment: The Chair noted there was no public present.

The Town Manager began to review each of the several sections of the Select Board's Policies to check on any sections they felt needed change.

(The attached marked up version of the Select Board's Policies reflects the discussion of the workshop)

Items of Note:

- 1) Alex suggested differentiating annual policy review (Page 2) into "new" and "existing" policies and when to review
- 2) They left Public Participation as is.
- 3) Posting of committee openings clarified at 21 calendar days min.
- 4) Richard said we need a disposition policy for town-owned property to track it accountably.
- 5) Ms. Saurman arrived and noted the language in the Gate Opening policy using language like "recreational" was problematic; the Board agreed.
- 6) The group discussed the timeframe to close up a road opening trench; currently 30 days; the Town Manager was asked to check with DPW for an appropriate timeframe (subsequently he recommended no more than 10 days).

Bob made a motion to adjourn the workshop at 7:05 pm. This was seconded by Alex and was adjourned without objection.

Approved 12/12/19
D.K.L.