

Joint Workshop  
Eliot Select Board & Eliot Budget Committee  
Budget Overview – Part II  
October 11, 2016  
Large Meeting Room, Town Hall

MINUTES

Attending:

Select Board: R. Davis, R. Fernald

Budget Committee: S. Furbish, N. Lemire, D. Lentz, D. Murphy, E. Strong, J. Tessier

Absent:

Select Board: J. Murphy, R. Pomerleau

Budget Committee: B. Hughes

Roll Call: Select Board Chairman Davis opened the meeting at 6:00 pm.

1. **Administration:** Selectman Davis started the meeting by reading the Town Manager's remarks on the budget for Administration. The two major areas of concern are work loads and work space. The Town Clerk, Wendy Rawski, also emphasized the need for staff and space. There will be an increase in the request for records preservation to scan material that was removed from the storage facility at Iron Mountain. The school is requesting that a police detail be in attendance at the school on voting day. There have been complaints about the audio/video quality of the recorded meetings. Ms Rawski recommended consideration of the Comcast Franchise to raise funds for recording town meetings on Comcast.
2. **Stormwater:** The Director of Public Works, Joel Moulton, and the Assistant to the Planning Board, Kate Pelletier, discussed the future of stormwater in the town, emphasizing that it is mandated by the EPA's Cleanwater Act, is increasingly expensive, and likely subject to more and more stringent requirements. The town is in its fourteenth year of compliance. The next planned project is located on Staples, Wood and Leach Roads. Stormwater priorities may occasionally be shifted as problems are assessed over time. Situations that require immediate attention are related to sewer and septic illicit discharges. South Eliot has an abandoned sewer network that continues to discharge human bacteria into outfalls that then discharge into the river.
3. **Community Service Department:** The Director, Heather Muzeroll-Roy, expressed concerns that the elementary school has reduced the space the department has been using for programs. Increased enrollment in many of the programs has exacerbated this problem. Ms Muzeroll-Roy would like to upgrade her website to allow scheduling, online registration, etc. and will investigate the possibility of having her department included if the Administration Department converts to a new Virtual Town Hall website. She would like someone to be hired part-time to cover the office for 6-8 weeks in the summer while regular staff are engaged in summer programs.
4. **Parks:** Ms Muzeroll-Roy is storing equipment and supplies at three different locations throughout town and would like to have one area in which to keep everything related to Parks. The \$1,000/year porta potties are not working out well at the Boat Basin; she would like to repair the existing facilities there. She recommended a relocation of the attendant's shack to the upper parking lot so that staff could keep an eye on the facilities, ensure carry-in/carry-out, re-stock toilet paper, etc. She recommended a fee for using the park, which would help to cover expenses.