### **Quorum** noted

**5:30 PM:** Meeting called to order by Chairperson Donhauser.

A. Roll Call: Mr. Donhauser, Mr. Widi, Mr. McPherson, Ms. Dow, and Mr. Shapleigh.

### **B.** Pledge of Allegiance recited

#### C. Public Comment:

5:31 PM

Ms. (Laura) Getchell, Old Road, said that about 10 days ago I delivered a letter to the Town Hall that I addressed to Mr. Sullivan and the SB that I have a problem at the back of my property, and it's been going on for about a decade. I was hoping that finally we could have some resolution to it. And I'm hoping you all saw that letter. My problem is drainage. I abut Bayberry. I have 15 houses on our west property line. The drainage off the lower end of Bayberry and maybe North Crescent (runs along the river) drains down toward our property border on the river and we have had over-washed flooding there for a long while. I pursued it with Joel Moulton, originally, and he said that he would look at it. Then I talked to Steve Robinson, who was very receptive but he said that he was up to his neck with stuff but he would take a look at it. Originally, it sort of just drained off onto our lower property. Then, they modified the area and put in a discharge pipe that drained onto our lower property. Then, when I talked to Mr. Robinson about it, I told him that I've really been taking one for the team and I would really like to have something done it because the water was accumulating from that area of Bayberry and North crescent. It is clearly being discharged on the back of my property. And when I talked with Mr. Robinson, I told him I knew he was going to pave Bayberry and this is the ideal opportunity to do something about it. When I followed up with him, that was the very first place they paved. They installed a bigger, better underground discharge pipe onto our property. Mr. Robinson had somebody from the State Stormwater come down and talk with me; that we walked around and looked at it and she said that there was really no way to fix it because it was too expensive to fix it. Her quote was, "It's only a problem when it rains." I understand but now, with any infrastructure money that the Town has got, I'm hoping that something can be done about it. We've taken one for the team on this since at least a decade ago. I have video of what it was like before they paved it and I have video of what it looks like since they've paved it. It's just not right. We've had a decade, or more, of loss of top soil, and everything that's washed away down there, and I'm hoping we can do something about that.

**5:36 PM** Mr. Widi said that I would like to see it. It's going to rain tomorrow and asked if it was okay if I stopped by.

Ms. Getchell agreed. It is deceiving to take a look at because, like a lot of places, all of the gully wash has been filled in with leaves. And it's not something we're going to drown in. It's not going to take our house into the river. But it's taken off all the top soil down there and it's just not right that that is being directly discharged onto our property. There was a well-installed pipe. When I complained, they mostly recently put fallen trees down it so it would channel water better, you know, across our property. There's got to be a solution that's better than that. I talked to the stormwater lady and said that one of the things you could do is put a pump in it. The catchbasin there is infinitesimally deep. You take a stick and it does nowhere so it overflows instantly when it fills up. There is a huge discharge pipe that is on the Park end of Riverview, if that makes any sense. It's just an enormous discharge pipe that's collecting all the water. Pump it up there and she said that it's too expensive. I said to dig up the catchbasin and put in something that's way deeper, like a dry well, that would disperse that water and she said that that's too expensive, We can't afford that, either. I asked about putting in a leach field right there; what if you cut a pipe that ran right along the property line between our house and Gonzales' house, which is our abutter in Riverview. Put a pipe in there that would just discharge it into the river. Discharging it into the back of our property does not seem fair. With every explanation, she said that they were all too expensive to do and she walked away. You are welcome to come.

5:38 PM

Mr. Widi said that I don't profess to be an expert. I just want to see it. You are explaining it as well as it can be explained but there's nothing like putting eyeballs on something. So, I would just like to take a look at it when it's raining. There may be an easy solution, or not.

Mr. Donhauser said that I just want to tell the SB that I'm very good friends with the Getchells. I have actually walked down there when it wasn't raining and saw the catchbasin. We've had discussions by telephone and I know that Mr. Sullivan and I have had discussions; that I think Mr. Sullivan has something to say as I know you've done something in the interim.

5:40 PM

Mr. Sullivan said that I just want to let the SB know that I did go yesterday to Bayberry and looked at the area, looked at the catchbasin. I've asked the Superintendent to give me a memo brief about how this is all has unfolded over the years. I've also asked for Kristie Rabasca, our environmental engineer, who has gone down to the site, to give us a memo on her assessment of it.

Mr. Donhauser said so it is possible, perhaps, that there may be some resolution to it. We don't know exactly what it is at the moment. Is that correct.

Mr. Sullivan said that that is correct.

Mr. Donhauser said that I actually encouraged the Getchells to come and express their concern to the SB. Not that we are the people who are going to go down there with sticks and shovels; that we can only facilitate through the Town Manager.

**5:41 PM** Ms. Getchell said that you can be our advocate.

Mr. Donhauser said yes, the SB can be. It is a stormwater problem, I think.

Ms. Getchell said that, when we moved in there, it was all forested and now, it's been filled and paved. So, instead of the water percolating, the water just runs down.

Mr. Shapleigh asked why the State came down. What is their responsibility in this. I would think this is a Town responsibility.

Mr. Sullivan said that I don't know what was stated, what was heard. I'm not questioning what Ms. Getchell is saying but, until I know from all parties, it's hard for me to make an assessment on why anyone is making any statement. I went down and saw it; that it is a very odd catchbasin. I'm not sure what it was meant to do. Until I get all the facts, I'd rather not comment on whose responsibility it is. It's rain. The Town doesn't own it. The water is coming down from the sky. I've had this conversation and other experiences in other communities and it's unfortunate. It falls from the sky and we all own it to some extent and whose responsibility it is is not always clear.

5:46 PM

Mr. (Skip) Devito, State Road, discussed the median strip at the Eliot Commons. There is worked being planned there. We had a presentation about a years ago and I remember that Mr. Widi made some comments about the safety conditions in that area, and that's what they're going to be working on. In my observation, this is a good time to do something about the appearance of that. That area is essentially a gateway to the Town. I believe there are about 27,000 cars/day come through there so that's what people see of Eliot. Over the years a lot of people, officials and private groups, have tried to improve the appearance of Route 236, and it has. The businesses look pretty good now, I'd say. But that median strip is a dominant feature as you come into Eliot and a great opportunity. Right now, it's pushing up weeds that haven't even been cut down; that we've made some bad jokes about being the weed capitol of Maine but we don't want to advertise that, necessarily. We have strong support of the Garden Club, who does a lot of work around Town where they can. This is kind of beyond what they can do. Although some members will help, if asked for, financially and physically. One of the members of the Garden Club contacted the State engineers and they said that they

are waiting for the Town to weigh in on this. So, my request is the same as the previous speaker – advocacy; that you folks weigh in and say that this is a very important part of the Town. A very visible feature in the Town and it looks pretty bad and this is a special opportunity. I have some photographs (passed out to the SB) but sometimes I think we don't absorb what we are seeing every day. What I would like to do is, in the near future, get on the agenda to come in to give a presentation more cohesively and with some data, then go from there. I'm looking for the SB to join us in supporting an effort to get beautification. Take the opportunity while they are digging that up to put in some nice plantings, like so many towns and cities have around here.

**5:50 PM** Mr. Widi asked if there is a most recent plan for the upgrade on Route 236.

Mr. Sullivan said that there have been several conversations. The Planner and I discussed it today, as Mr. Devito dropped off a packet this morning. This is a State highway and we do have to work with the State. Certainly, we're willing to advocate, we're willing to ask for this. We certainly don't want to interrupt the project, from a safety perspective, to make sure it continues. We continue to work with the Maine DOT to try to find a resolution.

Mr. Sullivan asked what Mr. Devito's vision would be for that area.

Mr. Devito said some kind of vegetation and I would loke to the professionals. They do this kind of stuff all the time. There are certain ways of handling roadway plantings with proper vegetation. It might be trees. It might be bushes. It might be some things we could get the Garden Club to provide, such as flowers. Then you would see, coming into Eliot, a green strip rather than asphalt. And I think that's appropriate for this Town. There are so many businesses in this Town that have the ugliest and most visible spot seems really strange. Ritter reported back that they don't have anything firm on the boards, right now, so things are at a nice liquid state.

**5:52 PM** NOTE: At this time, there was a fire call and Mr. McPherson had to leave.

Ms. Dow asked, because it's a State road, who would be responsible for maintaining this.

Mr. Devito said that I think that its something we could coordinate with them. I don't know the answer to that. I don't think there is an answer right now. I can say that some members of the Town would definitely be supportive if that's what is being looked for. I think you can design those kinds of areas so that they're almost self-maintaining. Somebody mentioned that rosa rugose will take care of itself after well-established or certain trees. Maybe some automatic irrigation

could be installed while it's being torn up, and that's the key, because there won't be another opportunity. Right now, there are thirteen planted areas the Garden Club is taking care of.

5:54 PM Mr. 3

Mr. Shapleigh said that, for safety reasons, the Garden Club isn't really going to be able to do any maintenance in that center strip. So, like you said, it would have to be trees or bushes, something that is maintenance-free pretty much. That's a dangerous place for the Garden Club to be in.

Mr. Devito said that, also at that meeting, we talked about getting a crosswalk put in.

The vegetation (ornamental grasses) was discussed that have been planted in the Kittery Circle, as an example, and the wealth of available expertise, along with options for minimal maintenance.

### **D.** Approval of Minutes of Previous Meeting(s)

5:56 PM Motion by Donhauser, second by Mr. Widi to approve the special meeting minutes of July 12, 2022, as written.

#### **Roll Call Vote:**

Mr. Donhauser – Yes

Mr. Widi - Yes

Ms. Dow - Yes

Mr. Shapleigh - Yes

Unanimous vote to approve motion.

Motion by Donhauser, second by Mr. Widi, to approve the regular meeting minutes of July 14, 2022, as amended.

#### **Roll Call Vote:**

Mr. Donhauser - Yes

Mr. Widi - Yes

Ms. Dow - Yes

Mr. Shapleigh - Yes

Unanimous vote to approve motion.

### E. Department Head/Committee Reports

### 5:57 PM 1. Town Manager's Report

Mr. Sullivan said that I really have nothing to add. We have it up on the website already. It talked about the Eliot Police accreditation. Congratulations, again, to the department for that level of award. We talked about the Climate Resiliency Project and the meeting at Green Acres. One note I have to make is that the Town Hall goes to York County Community College (YCCC). It didn't happen again. COVID reared its ugly head for the instructor of one of the classes. We are looking at December 9<sup>th</sup> for the next instruction but we're thinking of having the instructor come here and having it in this room. If either instructor can't make it, we will do it via zoom or remote. The only challenge will be that we'll do it in two days and we'll be closed each of those mornings for an extra hour, as the classes run from 7:30 AM to 9:30 AM. Most everything else is in my budget presentation, which is next.

Ms. Lemire said that the Police Officers that were at the election were still highly pumped about the accreditation.

Mr. Sullivan said that they should be. I don't think that people outside the industry really know what it takes to meet the standards of accreditation. It is daunting and the Eliot Police Department should be very proud. I think there are only 12 accredited departments this year and there are 400 +/- departments.

Mr. Shapleigh said that I never saw any articles in the newspaper about it.

Mr. Sullivan said no and that's unfortunate.

#### **G.** New Business:

#### 

Mr. Sullivan discussed the budget:

**William Fogg Library:** The request for FY 24 is \$253,811.10. an increase of \$11,405.02. An additional \$43,659.20 is being funded from the library trust, for a total proposed budget of \$297,470.03. This will all be in your budget packet. I'm bringing this to you because I feel it's easier to get this out to the public and discuss things in a kind of small manner, not the whole budget. I met with the trustees of the library. Most of this increase is looking for staff costs and increasing staff. I haven't seen any evidence of poor operation or doing things

they shouldn't do. This ends up being about \$65/capita for the citizens of Eliot. Libraries usually run about \$80/capita.

Mr. Widi commented that that was a roughly 5% increase in a year we had 8% increase in inflation.

**Health Insurance Plans**: We have received increases for both insurance plans. Depending on the union plan, they range from 4% to 7%, depending on the category. That's about a \$60,000 increase. As you may recall, I separated them out. The health insurance used to be divided up into different departments and that didn't really depict that cost. I think it's important to have that cost congregated. We can break it out by department if someone needs a report for that but, I would just like to point out that health insurance costs the Town of Eliot about \$500,000/year. When you have it in different departments, it doesn't look as substantial as it is. I think it's a key thing we need to continue to talk about. Do I have any solutions. It doesn't seem like anyone has solutions for the spiraling cost of health care. But I think there are some things we can do in trying to have healthier situations with employees to try to improve our insurance experience. I also think we have to make our carrier aware, although it's a smaller portion because the union portion is the largest portion of our cost, that we're concerned about the cost and see if we can get an improved rate. Presently, we're with the Maine Municipal Health Trust. We'll continue to talk with them and look at other ways we can lower the costs. It becomes one of your biggest departments, just by itself. So, I think it's important to talk about during budget season and also strategies about how we might affect the slowing of the growth down. 4% is actually not terrible. I know of communities that are seeing 13%.

6:06 PM

**Budget Committee:** I met with the Budget Committee last evening. I felt that it was a very productive dialogue. I believe they were supportive of my approach to the FY24 budget in terms of making sure that users are paying the appropriate amount for accessing services is so many different departments, whether you're applying for a marijuana application, whether you're using a boat ramp, whether you're at ECSD for childcare. We want to make sure that the user fees are reflective of the true cost. So, I've asked departments to make sure that they get to me what they see as the true cost and allow me to analyze that. Also, what we're charging. I know that sometimes that will concern people because you don't want the fees to go up too much but there are things we can put in place for people that might be left out or not have access to services if the price gets too high. So, we're sensitive to that but we also have to make sure it's fair. Having boats go in the water, and have us get \$50/boat, when people who are delivering the boats are getting tens of thousands of dollars, you would think there's more room for people in Eliot to maintain that. And I am very much aware of the fact that it is State land and there is some agreements and limitations about how we charge

fees. Before I present a larger plan for anything like the Boat Basin, I'll work through those and try to give you the best model or strategy to bring balance there, if I can. Chief Moya and I will be meeting with some vendors on the kiosks that other communities have installed; that I will have more to report back to you soon. As I said, I'm asking all departments to look at fees and make sure that the fees are reflective of the true cost. For instance, it seems like a huge fee when we charge \$1,500 to an application for a marijuana license but, when you find out it costs us \$300 to put an ad in the paper and it costs us another \$400 to send out the abutters list [notifications], internal costs for staffing and other things, before you know it you say that \$1.500 isn't even enough. We can't put that on the backs of the taxpayers. I know that the SB doesn't want to do that, as well.

6:08 PM

Mr. Sullivan said that that is just some of my notes on budgeting from now until my budget is final and I hand it over to you. This will probably be a regular on your agenda, if you don't mind. I will keep bringing up parts of it to you as I see some areas of increased costs.

6:09 PM

Mr. Donhauser said that I want to bring another thing up while under New Business, and that's about **meetings in December**. I would like to suggest to the SB that we meet once in December. On December 8<sup>th</sup>, I am leaving to go to San Francisco and won't be back until the 29<sup>th</sup>. I would still be here on Zoom whether we have one or two meetings but I'm actually traveling on the 8<sup>th</sup>, which is a Thursday, so I wouldn't be able to Zoom in on that. So, I suggest we have one meeting on December 15<sup>th</sup>, which is the following Thursday and not around Christmas. I talked with Mr. Sullivan about that and he didn't see a lot of terrible important activities to go on during that period. I would like the SB's feedback about this.

Mr. Sullivan added that, if there is anything of an emergency nature, we can always call a special meeting, if necessary. Also, I appreciate having that time so that we can re-allocate the time that we would normally plan for an extra meeting, particularly during this very important part of the budget season. The more time that I can dedicate to budget-related issues, I think the better product we'll be able to produce. I think that having one meeting in December makes a whole lot of sense.

6:11 PM

Mr. Donhauser moved, second by Mr. Widi, that the Eliot Select Board that we only have one meeting on Thursday, December 15<sup>th</sup>, with the possibility of having a special meeting called, if necessary.

**DISCUSSION:** 

Mr. Widi said that my only concern is that it's my business's very busy time and, as you know, things can go wrong at the last minute so there's not a 100% guarantee that I'll be able to Chair that. I don't know if that goes to Mr. McPherson nest. So, if we could just make sure that we're going to have everyone, enough certainly for a quorum, just in case.

6:13 PM

Mr. Sullivan suggested that you could move it up to an earlier time, if it's more convenient on that day. For instance, the Budget Committee moved up to 4PM yesterday. Given that things are on Zoom, taped, and played the next day, it makes it a lot easier to accommodate.

The SB was supportive of that idea.

Mr. Donhauser asked if the SB wanted to set the time now.

The SB agreed to set it the week before. That is added to the motion.

**DISCUSSION ENDED** 

#### **Revised motion:**

Mr. Donhauser moved, second by Mr. Widi, that the Eliot Select Board have only one meeting on Thursday, December 15<sup>th</sup>, with the possibility of having a special meeting called, if necessary, and that the time of that meeting will be set the week before.

#### **Roll Call Vote:**

Mr. Donhauser - Yes

Mr. Widi - Yes

Ms. Dow - Yes

Mr. Shapleigh

Unanimous vote to approve motion.

### H. Old Business:

### 6:14 PM 1. Comcast Final Contract

Mr. Donhauser moved, second by Mr. Widi, that the Eliot Select Board authorize and approve the non-exclusive license agreement with Comcast of Maine/New Hampshire, Inc., for a term ending October 31,2032.

#### **DISCUSSION:**

Mr. Donhauser read into the record: "The most salient points of this agreement are: it is non-exclusive, therefore, if technology evolves another competitor who meets the same standards, can enter into an agreement with the Town of Eliot, it will be another significant tool to improve communications with the public (1,853 out of 2,800 households have Comcast Cable). Comcast is giving the use of a \$25,000 grant for start-up costs and the access channel should be up and running mid-2023. Comcast is also part of a "last mile" grant from the State of Maine, which will connect homes who do not have cable access (about a dozen in Eliot). The channel will be self-supporting financially. This agreement is consistent with FCC and Maine regulations for cable access." He asked if there are any comments to be made or questions about the contract.

There were none.

**DISCUSSION ENDED** 

#### **Roll Call Vote:**

Mr. Donhauser – Yes Mr. Widi – Yes Ms. Dow – Yes Mr. Shapleigh

Unanimous vote to approve motion.

#### 6:16 PM 2. TA Evaluation

Mr. Donhauser said that I want to talk about the Town Manager's evaluation. He's been with us for about a year and I think it's only fair that we give him some feedback. I sent out an email to the SB members that includes a form that the Town Manager is using to evaluate current employees. I think it's fair that we, individually, sit down and fill out that evaluation on our own, then bring it back together. If you give me back the evaluations, I think we should handle it in an executive session. Sit down with Mr. Sullivan and give him an opportunity to look at the evaluations just before that. Then, we can iron out any plans or changes.

### 6:17 PM

Mr. Sullivan said that, usually, at the end of a session or discussion about setting personnel goals, it's fair that the Chair synthesizes the remarks and puts out a small report to the public, generally speaking, to let them know how the Town Manager is operating. It kind of bridges the gap between me getting really good

feedback and having you really tell me what areas I lack in, what areas I'm strong in, and what areas you would like to see me more involved. At the same time, it doesn't affect the practical personnel policies. It's often common that I've seen before that I've been part of where the Chair would synthesize a small report to the public.

Mr. Donhauser said that I would be happy to synthesize a brief report and I will pass that before the SB before it actually goes to the public. If you don't have the evaluation form, or can't find the form, just let me know and I will send you another copy.

# I. Approval of Warrant(s):

6:19 PM

Mr. Donhauser moved, second by Mr. Widi, that the Select Board approve A/P Warrant #38 in the amount of \$157,487.26, dated October 20, 2022; A/P Warrant #40 in the amount of \$349.06, dated, October 26, 2022; A/P Warrant #41 in the amount of \$3,073.89, dated October 26, 2022; A/P Warrant #42 in the amount of \$144,819.54, dated October 27, 2022; A/P Warrant #44 in the amount of \$73,085.59, dated November 2, 2022.

### **Roll Call Vote:**

Mr. Donhauser – Yes Mr. Widi – Yes Ms. Dow – Yes Mr. Shapleigh - Yes

Unanimous vote to approve motion.

### J. Selectmen's Report:

There were no reports.

6:20 PM

Mr. Sullivan said that I want to thank Wendy Rawski and her team for the election. They did an absolutely incredible job in a very difficult environment. Not here in Eliot but we're all aware of everything going on all over the place. They conducted themselves, really, at the top echelon of voting and I think that Eliot should be really proud of that. I would also like to thank Kristin McNulty for the progress we've made with the new budget format.

Mr. Donhauser thanked Mr. Sullivan for reminding the SB that we should appreciate what Wendy Rawski does and how she runs it all.

Mr. Sullivan agreed. Absolutely unbelievable.

Ms. Lemire said that she is fabulous.

\*\*\*\*\*

There was clarification of the SB's responsibility in situations like what was brought up in the Public Comment period at the beginning of tonight's meeting, which is to suggest to the Town Manger that he continue to investigate and do something about that, if he can, or may not be able to.

Mr. Sullivan discussed asking Ms. Rabasca what her findings were and what she could do. Again, I hate to get into an argument with a resident. Is the top soil being washed away at a rate greater than should be expected. These roads exist. They've been there for quite some time. Any time you're involved in a municipality, if you only have one instance of this, there might be a lot you can do but we don't have the resources. There is a lot of flooding. Hydrology is changing a great deal. So, we'll work with them but I can never promise that there's going to be a solution that's going to meet the expectation of the citizen making the inquiry.

**6:23 PM** Mr. Shapleigh said that new construction has erosion control built into it

Mr. Sullivan agreed. And maybe there's some erosion control we can do along here. I asked about whether we can put some riprap along the side to try to take up some more of the water. But I want a professional to tell me what they see and what we can do.

Mr. Shapleigh said it was the same with Mr. Devito. We have nothing to say about it.

Mr. Sullivan said that it's a State highway. The Planner has had interaction about this specific item and has sent emails to Mr. Devito about it, and some other approaches. He could go directly and work with the Maine DOT. Let's be honest. We can't get the Maine DOT to cut the branches of trees hanging over on Goodwin Road that are dangerous. We are having to send our limited staff up there to do things that really the Maine DOT is admitting is their responsibility. We always fear that, when a project is starting to come into focus that, if we interrupt it too much, it might go to the bottom of the pile, again. This is an opportunity. He's absolutely right but we want to make sure that we don't do anything to cause them to slow down or not happen. Those guide wires that those lights are on are of far greater concern for us. And I respectfully say that the Garden Club in this community is unbelievable. They do an incredible job. What

they do at Hammond Park, at the Boat Basin, out front here, is just so commendable. I don't ever want to ever suggest that we don't appreciate what they're doing.

6:25 PM

Mr. Shapleigh said that those are safe locations. But, when folks come in and they are obviously looking to us to do something, then what do we do.

Mr. Sullivan said that it's very difficult. A lot of SBs will not engage. The people will make their comments and the SB will take them under advisement. That is the only thing they will say. This SB often has more discussion, and that's your prerogative. But what they would recommend at trainings for SBs, or others, is that you take what the person is bringing, in this case under advisement, and come back with a solution. I just received their concern maybe Tuesday. She said she had dropped it off 10 days ago, and she might have, but it got to my desk on Tuesday. Immediately I started to look into it and tried to gain information, get a clear picture of it. I've been down, walked the property. It's a very strange drain that they put in. I guess it was something that you did internally. It actually, to me, doesn't look safe because, when you go to the end of Bayberry, you're going to see that the drain is deep. If somebody was to have their car back up on it or turn an ankle, it doesn't look like it's to standard. Again, I'm not an expert. But there was vegetation there and usually vegetation will tell you that it's retaining the top soil but, again, I'm not an expert on that. It's really up to the SB but oftentimes the SB will just take it under advisement. I think the idea of putting them on a future date to discuss those, the plantings, is a great idea so I have time to go out and get information. I just got that planting one late this afternoon. It's just human nature that, when it's on the top of your mind, you want to get in and talk about it, and you want to get some dialogue back. I realize it's incredibly difficult to say to somebody that you've known all your life that you'll take it under advisement. One of the great things about this Town is that it's much more social and much more informal. I would never advocate for you to lose that. That's a good thing.

6:28 PM

Mr. Shapleigh said that they are going to call us some night and ask what we've done about the visitation I made a month ago. If we don't get feedback, we can't even discuss it.

Mr. Sullivan said that we will be composing a letter that you would get, as well as the Getchells, once we find out what the State says to make sure the record is accurate. It is tough. I've seen these before. It can become our rain somehow. Like I said, hydrology changes, whether it's climate change or something else. There's more rain and we didn't build systems. That area isn't a good example to try to mitigate it.

\*\*\*\*\*

#### 6:29 PM

Mr. Donhauser said that we have a notice, here, the Town Hall Schedule is from 8:30AM to 3:30PM, Monday through Thursday. There are personnel in the Town offices that are also available by appointment. You can call or email the intended employee of the Town. You can see the Town website for addresses and phone numbers. Also important, the Town Hall is scheduled to close on December 26<sup>th</sup>, 2022. Christmas is on a Sunday this year. And on January 2, 2023, the Town Hall will also be closed. This schedule is subject to change and, if you have questions about it, you can sign up for notifications at eliotme.org.

Mr. Sullivan emphasized that you can make appointments. We're happy to do that. Inclement weather is coming up. I want to add that closing on December 26 and January 2 is consistent with union contracts.

### K. Adjourn

Mr. Donhauser moved, second by Mr. Widi, that the Select Board adjourn.

**Roll Call Vote:** 

Mr. Donhauser – Yes Mr. Widi – Yes Ms. Dow – Yes Mr. Shapleigh - Yes

Unanimous vote to approve motion.

The meeting adjourned at 6:32 PM.

Respectfully submitted,

Ellen Lemire, Recording Secretary

S/ Robert McPherson, Secretary

Date approved: April 13, 2023