

SELECT BOARD MEETING

June 23, 2022 5:30PM

Town Hall/Hybrid

Quorum noted

5:30 PM: Meeting called to order by Chairperson Donhauser.

A. Roll Call: Mr. Donhauser, Mr. Widi, Mr. McPherson (Zoom), Ms. Dow, and Mr. Shapleigh.

B. Pledge of Allegiance recited

C. Select Board Annual Re-organization

5:31 PM Chair:

Mr. Donhauser said that I will accept nominations from the SB.

Mr. Widi nominated Mr. Donhauser as Chair. Second by Mr. Shapleigh.

Mr. Donhauser asked if there were any other nominations.

There were none. Mr. Donhauser closed the nominations, second by Ms. Dow, and asked for a roll call vote.

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow – Yes

Mr. Shapleigh - Yes

Unanimous vote to approve motion.

Richard Donhauser is elected Chair.

5:32 PM Vice Chair:

Mr. Donhauser said that I will accept nominations from the SB.

Mr. Donhauser nominated Mr. Widi as Vice Chair. Second by Mr. Shapleigh.

Mr. Donhauser asked if there were any other nominations.

There were none. Mr. Donhauser closed the nominations, second by Mr. Shapleigh, and asked for a roll call vote.

SELECT BOARD MEETING
June 23, 2022 5:30PM (continued)
Town Hall/Hybrid

Mr. Donhauser – Yes
Mr. McPherson - Yes
Mr. Widi – No
Ms. Dow – Yes
Mr. Shapleigh - Yes

Vote was 4 to 1 to approve motion.

Bill Widi is elected Vice Chair.

5:33 PM Secretary:

Mr. Donhauser said that I will accept nominations from the SB.

Mr. Widi nominated Mr. McPherson as Secretary. Second by Mr. Donhauser.

Mr. Donhauser asked if there were any other nominations.

There were none. Mr. Donhauser closed the nominations, second by Ms. Dow, and asked for a roll call vote.

Mr. Donhauser – Yes
Mr. McPherson - Yes
Mr. Widi – Yes
Ms. Dow – Yes
Mr. Shapleigh - Yes

Unanimous vote to approve motion.

Bob McPherson is elected Secretary.

D. Public Comment:

5:34 PM Mr. Brubaker gave a quick Planning Board update. Carmela Braun, PB Chair, is here. I just wanted to acknowledge her. She was just re-elected as PB Chair. We're moving forward with the Comp Plan update. We hope to release our Request for Proposals (RFP) to get a consultant for the Comp Plan process by the end of this month or early next month. We hope to have a suggested committee structure for the guidance committee, or steering committee, that's kind of going to guide the Comp Plan process, followed by a recruitment period to get folks on that committee. Then we're really hoping to be pretty solidly underway with the

SELECT BOARD MEETING
June 23, 2022 5:30PM (continued)
Town Hall/Hybrid

Comp Plan update process by the fall, including having a community survey out and a table at Eliot Festival Day. The Comp Plan was last updated in 2009.

Mr. Sullivan thanked the Planning Director for his diligence; that he's a great person to work with. We've been discussing how the upcoming items on your agenda, the Summer Summits, will fit nicely to kind of add a fuel source for the Comp Plan update. We appreciate that and will continue to work together on that.

E. Approval of Minutes of Previous Meeting(s)

There were no minutes tonight.

F. Public Hearing:

5:36 PM Public Hearing opened for renewal of a Special Amusement Permit for Dancing and Entertainment at Shipyard Brew Pub I, 28 Levesque Drive.

Applicant – Fred Forsley (not present).

There was no public comment.

5:37 PM Public Hearing closed.

Mr. Donhauser moved, second by Mr. Widi, that the Select Board approve a renewal Special Amusement Permit license application for Shipyard Brew Pub I, LLC.

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow – Yes

Mr. Shapleigh - Yes

Unanimous vote to approve motion.

5:38 PM Public Hearing opened for Green Alien, LLC d/b/a Cannabis Cure for an Adult Use Retail Store license at 28 Levesque Drive, Unit #3.

Applicant Representative – Attorney Malina Dumas (Zoom) was present.

Attorney Dumas said that I am based in Windham, Maine. I worked with the applicant, Mark Crockett, of Green Alien Cannabis Company on the application materials for this Adult Use Marijuana Retail Store license. The application was

SELECT BOARD MEETING
June 23, 2022 5:30PM (continued)
Town Hall/Hybrid

deemed complete and complies with Town code. I don't have much to say other than just to let you know I'm in the audience and I'd be happy to answer any questions if they do arise. I believe this is the first time appearing before the Eliot Select Board so I just wanted to take a moment to say I've been very appreciative of the responsiveness and diligence of the Town Manager, Michael Sullivan, and his staff. Everyone's been extremely helpful through this process and I can tell that the goal is to make sure compliant businesses can thrive and contribute to the community in Eliot. So, I just really wanted to express my appreciation for everyone's help and guidance through this process. Thank you for your consideration of the application.

Mr. Shapleigh said that Unit #3 is the new building.

Mr. Donhauser said yes.

Mr. Sullivan said that I spoke to a couple of the tenants and they are very appreciative. This was a catalyst for upgrades in the parking lot. It was a large investment.

5:40 PM Public Hearing closed.

Mr. Donhauser moved, second by Ms. Dow, that the Select Board approve a license application for Green Alien d/b/a Cannabis Cure at 28 Levesque Drive, Unit #3.

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow – Yes

Mr. Shapleigh - Yes

Unanimous vote to approve motion.

G. Department Head/Committee Reports

5:41 PM 1. Town Manager's Report

Mr. Sullivan apologized and said that I was so tardy in getting this report to the SB. It was a rough week. We had things going on last week and then I had some illness so I'm trying to rebound from that. As you can see in the report I get into a discussion about the elections and the affect it's having on the Town. The concern about the Workman's Comp being removed from the budget and, also, the wage and training funds. I'm also disappointed there was a reduction in what I thought

SELECT BOARD MEETING
June 23, 2022 5:30PM (continued)
Town Hall/Hybrid

was a fair amount for paving and for investing in Eliot. As you know, I'll be asking you tonight to call a **Special Town Meeting** to have an open, fair discussion about these. These were unforeseeable. As your Charter calls for, the SB has the right to call, and I think would be responsible to call, a Town Meeting. As you see, we talked a little bit about the **Transfer Station** and some of the changes that we are hoping to make there. I'm sure there will be a lot of opinions one way or another because change is always difficult. But we have to find a way to put better controls in place at the Transfer Station. The Auditor, myself, the Finance Director, and the Public Works Director have been working together to try to find best practices to put in place to make it more functional. I talk about the **ongoing audit**. It has been very difficult and there's a lot of gaps that we're trying to fill. My hat's off to Kristin McNulty, Finance Director, who has taken on the role of looking and shepherding the audit. At the same time, considering what kind of changes we need to put in place to avoid having so many complications in the future and to have better administration of the budget and the cash of the taxes that come into the Town from the people of Eliot. As I've said to some of you privately, the results of this audit are not going to be pretty. There's going to be some serious findings that will be painful but, out of it, we will have a stronger model and a stronger foundation. I hope you and the public can be patient with us as we implement change and try to improve our operations.

5:44 PM Mr. Donhauser asked about the timeline when it's expected to be completed.

Mr. Sullivan said that it was expected to be completed in the beginning of June. Every time we think we're making progress something else comes up that we have to address. Right now, there are some reserve accounts that we're trying to get to a stable place on. As you may know, we're also at the same time converting to a new bank – Kennebunk Savings – in Town. We think the savings will around \$14,000 to \$15,000/year in just making that change. They've been great to work with and the faster we can move over there the better off we are going to be. That's part of the foundational training. Hopefully, we'll have some answers in the next couple of weeks but I certainly don't want to promise anything.

5:45 PM Mr. Donhauser asked if we've moved to a different payroll system.

Mr. Sullivan said that we've taken the initial steps. We haven't actually used the Harper system, yet, but they have all of our contracts. They are embedding those contracts in the system. There are other items we need to migrate over but it really has been all hands on deck. As you know, we're short-handed. We've had some illness in the building that has caused us to be short-staffed and getting to all the things we're trying to do has been a challenge. But we're in it for the long haul.

SELECT BOARD MEETING
June 23, 2022 5:30PM (continued)
Town Hall/Hybrid

Mr. Donhauser moved, second by Ms. Dow, that the Select Board accept the Town Manager's Report, as submitted.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow – Yes

Mr. Shapleigh – Yes

Unanimous vote to approve motion.

H. New Business:

5:46 PM 1. End of Fiscal Year Update, Carry-overs

Mr. Sullivan said I apologize. This is my first go-around in the year in Maine and the rules are somewhat different. After going back and forth with the Maine Municipal Association (MMA) and our attorneys, it was determined that we actually don't have to do the carry-overs tonight. They can wait until we have the books closed on 2022. We will be coming up with some money we would like to carry over into the next fiscal year. There are some adjustments we're going to have to ask you to make at the end of the year in various accounts but we're trying to get to a stable place as part of the audit and part of the end-of-the-year exercise. We're getting closer but we're not quite there, yet, so thank you for your patience.

5:48 PM 2. FY 23 Budget/3. Special Town Meeting July 13, 2022

Mr. Donhauser said that this item sort of plays into the Special Town Meeting so we can spend a few minutes discussing what we have now on the table for the FY 2023 budget.

Mr. Sullivan said that, as you know, by all accounts people felt that the ballot was somewhat confusing. We essentially ended up cutting Workman's Comp out of the budget, which is a dangerous way to proceed. Workman's Comp insurance is not required by the State of Maine, or any other state, but Workman's Comp as a coverage you're exposed to. A major injury could be catastrophic for a community that goes without insurance. That's about a \$74,000 cost a year when it's all combined. I spoke again today to the attorneys about it and they agreed that having it in administration avoids some of the issues you might deal with from a personnel matter, HIPAA matters, when it's parsed out to different departments. I

SELECT BOARD MEETING
June 23, 2022 5:30PM (continued)
Town Hall/Hybrid

suggested to the Budget Committee that we can divide that out at the end of the year for them to make assessments; that we could look at what was assessed to each department. That doesn't necessarily have to be part of the budget. I was disappointed that there was about \$560,000 cut from the paving budget. As the SB is aware, Mr. Robinson was able to sign an agreement with our contractor to extend for one year at a rate that is much lower than what the market is showing. Where the State and other entities are seeing 8% to 9% increases, we are at 2½%. So, we had an opportunity to catch up on a lot of the paving but that was cut. The voters voted it. I respect that. We will reassess that. I think it's a lost opportunity. When I asked to restore \$139,175 back to the administrative budget, that also includes technology that I was looking to put forward; that it's technology that's meant to, for a lot less, better serve the public with efficiencies and I think that given how this we are with staff, it's critical that we keep on looking at ways, such as having a payroll system that's more up-to-date and more efficient. So that's part of what I'm looking to restore there. With the last item, we've seen people leaving. We've had a retention problem long before I came to Town. I feel really strongly that we need to ask at Town Meeting for people to give consideration to a training and wage budget. I know that there's been an accusation made that I should be telling you or I should be telling the Budget Committee who is going to get training and who is going to get a raise. I can tell you who is not getting a raise, and that would be me. I'm not fighting for myself. But I recognize that there's people in our great team, here, that really deserve to have consideration. There was a study done two years ago and it pointed out where some of the changes are necessary and needed to help with this retention issue. I think we need to have training and, as we ask people or pay people or compensate people more, we're going to be asking them to do more; to take more responsibility, to take more training, to do more licensure. For example, I had an employee who, we didn't have a local health officer, took it upon herself to take the classes, get certified, and could be appointed as the local health officer. Unfortunately, she's also one of the people who has been offered a new job elsewhere at much higher pay. So, those are the type of personnel of people we can't continue to lose. So, I really hope at Town Meeting there's an impassioned plea for us to invest that money. Long-term, that's a great investment to keep our costs low. I understand the short-term, or the nearsightedness, of saying that this is going to increase our costs. I don't feel that's true. You saw that the Town voted for a revenue number that this budget is well within, so, it's a case of where the people voted for the lower revenue that the SB put forward, not the Budget Committee, and any of these increases are well within that. They're well within LD1. They're lower than the cost that the State is saying that a government our size should be. It's a very economical government but we can't continue to put strain on the system by paying people less, by not investing in technology, by not investing in the Town of Eliot, whether it be paving or other infrastructure. I'm hoping the SB can see the sensibility in calling for a Town Meeting. The warrant

SELECT BOARD MEETING
June 23, 2022 5:30PM (continued)
Town Hall/Hybrid

has been reviewed by Town counsel. We have secured Eliot Elementary School for that evening and I hope you can consider it. That takes care of Items #2 and #3 of your agenda.

5:55 PM

Mr. Donhauser said, regarding Workman's Compensation, that that is an insurance premium that we would pay and it is approximately \$75,000/year. What the Budget Committee did, and what they were attempting to do, was to have us take the budget of \$75,000 and allocate it out to each department. The budget that we offered to the Town showed \$75,000 and then the Budget Committee allocated that down, so they reduced the administrative budget but they increased the budget downstream to the departments. With the voter going for the lower number, which is acceptable, they took out the administrative amount for Workman's Comp (\$75,000). But also, the numbers were higher and they took the SB numbers for the departments and essentially eliminated Workman's Comp in the other accounts. Essentially, they eliminated Workman's Comp. The problem with that is that you can have one injury and it can be catastrophic and could affect the individual for the rest of their life; that that person would be on the Town's payroll, in a sense, and we'd have to compensate that person under our own self-insured. I don't think we want to be in that position. The second thing is an argument against taking the budget and moving it down into these departments arbitrarily because you really don't know...I guess you can do it on payroll or something like that, you can allocate it but I'm not exactly sure. That's really not the cost to that department. For example, take the Fire Department and they have no injuries or any Workman's Comp claims. That department doesn't really have any cost on Workman's Comp. Let's say the DPW has a \$50,000 claim. It would appear to me that we would want to charge that department's \$50,000 claim but the budget would stay up in administration. It would go against the administrative budget but then you could say that that department just incurred a \$50,000 expense. But to arbitrarily move the budget among the departments, that's sort of a false accounting of Workman's Comp and I think that was the whole issue that didn't get resolved before the Town voted. All the other issues I think are important that we do have a Special Town Meeting. An open Town Meeting where people can stand up, ask questions, and truly understand what those Articles were doing. For example, a paving contract at a lower price this year where we can buy asphalt while we're paving at a much more reasonable price, certainly, that contract ends and the price will increase substantially and primarily because oil is going up. The other thing that Mr. Sullivan brought up is that we had some really good personnel here. You can't blame them for looking elsewhere where they can make \$5,000 to \$10,000 more for the same position at another municipality. We're sort of a training ground, in a sense, and it's becoming rather apparent that the turn-over is not an acceptable mode of operation and we have to stop that. That's another reason for having the Town Meeting so that we can actually explain to the public. My wife and I voted

SELECT BOARD MEETING
June 23, 2022 5:30PM (continued)
Town Hall/Hybrid

absentee ballot and she couldn't understand what was going on. I explained to her my position and she found it very confusing, the number of articles she had to look at and what every article meant. The other thing that really bothered me was the "none of the above" and I know that that's in our Charter. What was very unusual this year was in the Library. For example, the Budget Committee recommended last year's budget and the SB recommended what was asked by the Library, but "none of the above" was last year's budget. It was like you could vote twice on that. I'm not sure how the thinking is; that I think that some members of the Budget Committee that, because there are a number of people voting "none of the above" and the Budget Committee's recommendation, that that is somehow is making the referendum on the Library and I don't think that's true at all. The Library won even though there were votes in the negative that exceeded the positive votes. So, it was a very confusing ballot structure.

6:01 PM Mr. Widi said that every person I talked to after the election and I explained that we don't have money for Worker's Comp, it's like they're offended, and they should be, absolutely. It's crazy. Doing things this way is insane. Technically, there are five options. You can have SB recommendations, Budget Committee recommendations, Citizen's Option, "none of the above", or just 'blank' it. So, the way we have it at five options is insane. I looked at every town from Kennebunk, south, and they all have budget voting "yes/no". 'Yes' you approve. 'No' reverts to last year's number. I think it benefits the Budget Committee, or if you have a year like this year that people don't want to spend the money, just vote no. But adding five options and then having something like this. We don't really have a choice. We have to do this Special Town Meeting. To not have the money we need is reckless, dangerous. In my opinion, anybody who thinks we shouldn't do it, shouldn't be here. Moving forward, we really need to at least put the option out to the voters to switch to a 'yes/no'. I did an informal survey just to get people's opinion and it was overwhelming that people want 'yes/no' budget voting, in line with everyone else. We are on an island, by ourselves, the only ones doing it this way. Are we brilliant or are we crazy. Obviously, that we have to call a Special Town Meeting, we're not brilliant. So, we need to look at making some changes there.

6:03 PM Mr. McPherson asked when our Worker's Comp policy expires.

Mr. Sullivan said July 30; that we have to make our next payment by July 30.

Mr. McPherson asked if we bid that out or are we just going with Maine Municipal.

SELECT BOARD MEETING
June 23, 2022 5:30PM (continued)
Town Hall/Hybrid

Mr. Sullivan said that we go with Maine Municipal. We could bid it out at some point. Either way, whether we bid it out or not, we still have to have money to pay Workman's Comp.

6:04 PM Mr. McPherson said that I understand that. As far as not bidding it out, maybe we should be. And, if the voters realize that, if we don't approve this money, that whether Police, Fire, Admin, whatever, it's coming out of their budget because we have to have Workman's Comp. I don't know clearly what the PD's number is but the Police Chief is going to have to take that money somewhere out of his budget to pay for Workman's Comp, if I'm correct, because we have to have it. We don't have a choice and the people need to realize that.

Mr. Donhauser said that we either buy the insurance or we self-fund it (taken from department budgets).

6:05 PM **Mr. Donhauser moved, second by Mr. Widi, that the Select Board call a Special Town Meeting for July 13, 2022 to be held at Eliot Elementary School Gymnasium at 5:30PM to address issues which were unforeseeable at the Annual Town Meeting held June 14, 2022 pursuant to that warrant.**

Mr. Donhauser – Yes

Mr. McPherson – Yes

Mr. Widi – Yes

Ms. Dow – Yes

Mr. Shapleigh – Yes

Unanimous vote to approve motion.

Mr. Donhauser moved, second by Mr. Widi, that the Select Board accept the warrant as presented and direct the Town Clerk and Town Manager to post, distribute, and otherwise notify the citizens as required or permissible to the greatest extent feasible, with respect to this Town Meeting.

DISCUSSION:

Mr. Sullivan wanted to note that, regarding the warrant, there were other things, such as the paving, that are not on this warrant that are needed but we understand and tried to be fair to the voters. We also reduced the wage and training significantly. We cut \$84,000 off of that for this year. It's not that I don't think that we need that amount but, just to be respectful to the voters, I recommended the lower amount. I also think that we have to send a signal to our staff we're still in there and fighting for them and really respect the work that they do every day.

SELECT BOARD MEETING
June 23, 2022 5:30PM (continued)
Town Hall/Hybrid

Mr. Donhauser said that the warrant that that motion addresses is in our packet.

6:07 PM

Mr. Sullivan said yes; that it addresses three articles. One is where you elect the moderator. Article 2: *“To see if the Town will vote to raise and appropriate the sum of \$139,175 to the FY 2023 Administrative budget, bringing the total amount including the Annual Town Meeting held on June 14, 2022 appropriation to \$1,545,639 for FY 23.”* That would include the Workman’s Comp and the technology that I discussed earlier. Article 3: *“To see if the Town will vote to raise and appropriate the sum of \$110,000 to the FY2023 Reserve Account budget, bringing the total amount including the Annual Town Meeting held on June 14, 2022 appropriation to \$190, 944 adding \$110,000 to the “Wage and Training” line.”* I would also just like to make a comment on that. It may have been easier to just put the amount into the Administrative budget. That would have given the Town Manager a free hand to make whatever changes he wants to the schedule. But, by putting it in a reserve account, there is the additional oversight of the SB. So, any plan that the Town Manager devises to give additional compensation, to pay for training, has to come back before the SB as an added safety valve to make sure that the public trust is being revered and put forth. I think that got lost in a lot of the conversation, that by putting it in a reserve account, there is actually more checks and balances and more oversight. I hope the public respects that and understands.

Mr. Donhauser clarified that your comments were directly related to Article #3.

Mr. Sullivan said yes.

DISCUSSION ENDED

Mr. Donhauser – Yes

Mr. McPherson – Yes

Mr. Widi – Yes

Ms. Dow – Yes

Mr. Shapleigh – Yes

Unanimous vote to approve motion.

6:10 PM

4. Annual Appointment of Officers

Mr. Sullivan read the Annual Appointments for 2023 List of Officers:

- Animal Control Officer – Kristina Buckley
- Code Enforcement Officer, Local Plumbing Inspector, E-911 Municipal Coordinator – Rochelle Bishop
- Assessor – Brentley Martin

SELECT BOARD MEETING
June 23, 2022 5:30PM (continued)
Town Hall/Hybrid

- Civil Emergency Preparedness Officer – Jay Muzeroll
- Road Commissioner, Sewer Superintendent – Steve Robinson
- Town Clerk, Freedom of Access Officer, Excise Tax Collector – Wendy Rawski
- Treasurer/Finance Director – Kristin McNulty
- Tax Collector – Brenda Harvey
- Election Warden – J. Peter Dennett, Maryann Place
- General Assistance Coordinator – Melissa Albert

6:11 PM Mr. Donhauser moved, second by Ms. Dow, that the Select Board accept and appoint the annual appointments, as presented and read by the Town Manager.

Mr. Donhauser – Yes

Mr. McPherson – Yes

Mr. Widi – Yes

Ms. Dow – Yes

Mr. Shapleigh – Yes

Unanimous vote to approve motion.

I. Old Business:

6:12 PM 1. Summer Summits

Mr. Sullivan said that, before the date was set for a Town Meeting, we were hoping to set then for July 13 and 14. They would be in the daytime. The topics are: #1 Policies, Ordinance, and Charter – Wendy Rawski; #2 Municipal Image, Internal and External – Melissa Albert; #3 Land Use, Zoning, Infrastructure, Economic/Community Development – Jeff Brubaker; #4 Financial Forecasting – Brent Martin and Kristin McNulty; #5 Community: Housing, Resources, Volunteerism, Public Safety – Elliott Moya. The idea is, if the SB directs me to go forward with this, I would then be contacting various board Chairs to appoint one member from their boards to attend any of the summits to give that board's input. The hope is that that board member will go back and create discussion about what was talked about at the summit. It will hopefully serve to have people get to know each other better, have more exposure to the Town Hall staff in a different setting, and have the Town staff explain to the public some of the limitations and constraints that we have that might not be obvious to the average person. I think, overall, it would be good. We also want to include, where appropriate, non-profits, businesses, church groups, anybody who can come. I get the criticism that we're doing these in the daytime. Let's see how they work and if they work well.

SELECT BOARD MEETING
June 23, 2022 5:30PM (continued)
Town Hall/Hybrid

Maybe we do a Saturday or another day but hopefully this will get us up walking and then running. Then, once the running starts, I'll hand it off to the Town.

6:15 PM Mr. Donhauser said that this is over a two-day period, July 13 and 14.

Mr. Sullivan said yes. I may be asking you to change that with Town Meeting and everything else. But right now, I'm going to try to stick with the 13th and 14th.

6:16 PM Mr. Donhauser asked if it was important we stay in July.

Mr. Sullivan said that the idea is that we hope we'd be in a period where people have a little bit more time. Some people will claim they have less time and that may be true. Then we're hoping to schedule summits again in August where a participant from a various committee will come back and report to the group. Then, maybe we can form something a little more cohesive to have in September. Maybe a larger summit. Maybe Heritage Days is an appropriate place but let's work through that and think about it. As I mentioned before, I think this is a really good entrée with what you're going to be doing with the Comp Plan.

6:17 PM **Ms. Dow moved, second by Mr. Widi, that the Select Board endorse and direct the Town Manager to proceed with the summit schedule as outlined and to notify Board and Commission Chairs or other contributors to invite their participation as described.**

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson – Yes

Mr. Widi – Yes

Ms. Dow – Yes

Mr. Shapleigh – Yes

Unanimous vote to approve motion.

6:18 PM **2. Aging-in-Place Committee Appointments**

Mr. Sullivan said last time I was asked to go to the Chair of the Aging-in-Place, Ellen Ceppetelli, and she brought it back to the Aging-in-Place Committee. They have suggested we go to seven voting members and two non-voting associate members. Presently, there is one associate member and one associate member open. That would allow for two new voting members to be added to the committee. You interviewed Mike Thompson at your last meeting. You also have a request from Karen Tamino to be placed on the committee. There is also another

SELECT BOARD MEETING
June 23, 2022 5:30PM (continued)
Town Hall/Hybrid

applicant I haven't gotten an application for, yet, but I told Carol McMann that we'd be interested. So, it would be up to you to decide who you want to make as the two voting members for a three-year term and then an associate member for a three-year term.

6:19 PM Mr. Donhauser asked what the wish of the SB was. Do you want these individuals come before the SB.

Mr. Widi said that Mike Thompson already did.

Mr. Donhauser asked Mr. Sullivan for the names again.

Mr. Sullivan said that Michael Thompson and Karen Tamino have been interviewed and submitted applications and have met all the requirements. There is still one outstanding applicant, Carol McMann, that hasn't submitted, yet, so that would be at a future meeting. This is an ad hoc committee so you have the right to expand it. It is solely up to the SB. I suggest a motion to expand would be advisable to a seven voting-member committee with two associates (alternates). Then, if that simple motion is made, then you can decide if you want to make the appointments.

6:21 PM Mr. Widi moved, second by Ms. Dow, that the Select Board expand the Aging-in-Place Committee to seven voting members and two associate members.

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow – Yes

Mr. Shapleigh - Yes

Unanimous vote to approve motion.

6:23 PM Mr. Widi moved, second by Ms. Dow, that the Select Board appoint Michael Thompson and Karen Tamino to the Aging-in-Place Committee, with terms to end 2025, as full voting members.

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow – Yes

Mr. Shapleigh - Yes

SELECT BOARD MEETING
June 23, 2022 5:30PM (continued)
Town Hall/Hybrid

Unanimous vote to approve motion.

J. Approval of Warrant(s):

6:24 PM Mr. Donhauser moved, second by Ms. Dow, that the Select Board approve A/P Warrant #112 in the amount of \$74,041.98, dated June 8, 2022; A/P Warrant #114 in the amount of \$922,296.85, dated June 15 2022.

Mr. Donhauser – Yes
Mr. McPherson - Yes
Mr. Widi – Yes
Ms. Dow – Yes
Mr. Shapleigh - Yes

Unanimous vote to approve motion.

K. Selectmen’s Report: Seeking Committee Members Listing

There were no Selectmen’s reports tonight.

L. Adjourn

Mr. Donhauser moved, second by Ms. Dow, that the Select Board adjourn.

Mr. Donhauser – Yes
Mr. McPherson - Yes
Mr. Widi – Yes
Ms. Dow – Yes
Mr. Shapleigh - Yes

Unanimous vote to approve motion.

The meeting adjourned at 6:25 PM.

Respectfully submitted,

Ellen Lemire, Recording Secretary

S/ Robert McPherson, Secretary

Date approved: August 25, 2022