

**SELECT BOARD MEETING
January 27, 2022 5:30PM
Town Hall/Hybrid**

Quorum noted

5:30 PM: Meeting called to order by Chairperson Donhauser.

A. Roll Call: Mr. Donhauser, Mr. McPherson, Mr. Widi, and Ms. Dow.

B. Pledge of Allegiance recited

C. Public Comment:

5:31 PM Ms. (Lori) Oeser, Roger's Point Drive, said that I am here regarding pickleball. This may be premature but I'm hoping some of the ARPA money will be dedicated to go to Frost Tuft's Park. Several of us pickleball players are willing to go get information from other communities to help in possibly re-habing the courts that we have or build new courts. We're willing to go to the other communities that have done this already – upgraded courts, built new courts – with your blessing if you want to do that. We would be happy to get that information from other communities if you think that would be helpful.

Mr. Widi said that I think it would be great for them to do.

The SB agreed.

Mr. Donhauser asked Ms. Oeser to give her contact information to the Town Manager.

D. Approval of Minutes of Previous Meeting(s)

5:31 PM Motion by Mr. Donhauser, second by Ms. Dow, to approve the minutes of November 15, 2021, as written.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

Motion by Mr. Donhauser, second by Ms. Dow, to approve the minutes of December 9, 2021, as written.

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Roll Call Vote:

Mr. Donhauser – Yes
Mr. McPherson - Yes
Mr. Widi – Yes
Ms. Dow - Yes

Unanimous vote to approve motion.

Motion by Mr. Donhauser, second by Ms. Dow, to approve the minutes of January 13, 2022, as amended.

Roll Call Vote:

Mr. Donhauser – Yes
Mr. McPherson - Yes
Mr. Widi – Yes
Ms. Dow - Yes

Unanimous vote to approve motion.

E. Department Head/Committee Reports

5:35 PM Town Manager's Report

Mr. Sullivan said that the report was a little late for getting it into the packet but it is available on the Town website.

J. New Business:

5:36 PM 1. Fiscal Year 2023 Budget.

Mr. Sullivan said that I don't have anything as a big update. I know the Budget Committee is meeting, and has been meeting and working on their review. They have two series of questions that we are working on getting appropriate, solid answers to. They have done a good job of pointing out some things that we may have missed and we will make those corrections. Hopefully, we will have an update in February and the budget will come closer to its final form. I like to think that, in looking at the budget, it's a relatively small increase, overall, and I appreciate the support from the Select Board in making sure we invest in staff and our people working in Eliot, as we are suffering from turnover.

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5:37 PM 2. Acceptance of Meghan Zotara-Weeks resignation: Town Hall CIP Building Committee.

Mr. Donhauser moved, second by Mr. Widi, that the Select Board accept Meghan Zotara-Weeks' resignation and ask the Town Manager to send her a letter of appreciation.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

5:38 PM 3. Request for Appointment of Christine Bennett to the Eliot Planning Board.

Mr. Donhauser asked if Ms. Bennett would like to speak.

Ms. Bennett said no; that I'm here to answer any questions.

Mr. Donhauser said that we are happy that you have asked to be on the PB. It's great.

Mr. Widi moved, second by Mr. McPherson, that the Select Board appoint Christine Bennett to the Eliot Planning Board with a term ending June 30, 2023, as a regular member.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

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K. Old Business:

5:40 PM 1. American Rescue Plan Act (ARPA) (revised).

Mr. Sullivan read the revised ARPA document:

American Rescue Plan Act Project Funding Request	Cost	Department & Responsible Party(s)	Select Board Approved/Denied
Pedestrian/Cycling Report Implementation	\$200,000	Planning, Jeff Brubaker, Steve Robinson	
Sewer Design and Technical Assistance	\$100,000	Planning, Jeff Brubaker	
Qualified Assistance Program for Sewer/Septic	\$15,000	Planning, Jeff Brubaker	
Records Retention filing system	\$29,000	Town Hall, Mike Sullivan, Wendy Rawski	
Fogg Library Addition	\$25,000	Library Lydia Goodwin, Sharon Kibut	
Employee Payroll System (3 year)	\$16,000	Town Hall, Mike Sullivan, Melissa Albert	
Fire Department Equipment/ATV/Trailer	\$85,000	Fire Department, Jay Muzzeroll	
Police Station Building Improvements	\$75,000	Police Department, Elliott Moya	
Play Surface Repairs	\$110,000	CS Heather Muzzeroll, Steve Robinson	
Transfer Station Compactor Replacement	\$15,000	DPW, Steve Robinson	
Employee Pandemic Compensation	\$57,000	Town Hall, Mike Sullivan	
Total	\$727,000		

NOTE: Play Surface Repairs includes resurfacing the tennis courts and installing pickle ball courts.

Mr. Sullivan said that I made some of the changes that I think the SB was suggesting. If money doesn't get spent in any of these categories, or there is more money released, it will come back before the SB for re-allocation or allocation of any new funds.

Mr. Donhauser said that we have not received all of this money, yet.

Mr. Sullivan said that we have received half of it and the other half will come in May 11th.

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Mr. Donhauser asked if there were any questions regarding the distribution of funds. There were none. Mr. Donhauser said that a motion would be appropriate.

Mr. Widi moved, second by Ms. Dow, that the Select Board accept the American Rescue Plan Act allocation as presented and amended from the January 13th Select Board Meeting.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

5:43 PM 2. Lease agreement for Fire Truck.

Mr. Donhauser said that we have reviewed this at previous meetings and asked if any Board members had any questions for the Town Manager or Fire Chief.

Ms. Dow asked if this was the new truck.

Mr. Sullivan said that this is the brand-new truck waiting for us in Connecticut. I have copies of the lease. It's been reviewed by Town counsel and they have provided us with a motion tonight. If anyone wants to review this or someone wants me to email it to them, I'm certainly happy to do that. I would ask the Chair to be available next week because we have to, you and I, sign a number of papers, if the SB chooses to approve it tonight.

Mr. Widi moved, second by Mr. McPherson, that the Select Board allow and accept the following: a Capital Acquisition Project (the "Project") consisting of the lease of one New Smeal Pumper Truck, one New Command Vehicle along with associated equipment and accessories is hereby approved. Furthermore, the Lessee Resolution attached to the Lease with Option to Purchase Agreement #TE-2300 with All American Investment Group, LLC as Attachment E is hereby adopted; and furthermore, the Town Manager is authorized to execute the Lease with Option to Purchase Agreement #TE-2300 with All American Investment Group, LLC and all other documents reasonably necessary to accomplish the purpose of this vote in his capacity as Town Manager, as the documents may require; and furthermore, said Lease with Option to Purchase Agreement with All American Investment Group, LLC #TE-2300 is designated a "qualified tax-exempt obligation" of the Town

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for the 2022 calendar year pursuant to Section 265(b)(3) the Internal Revenue Code of 1986, as amended.

Roll Call Vote:

Mr. Donhauser – Yes
Mr. McPherson - Yes
Mr. Widi – Yes
Ms. Dow - Yes

Unanimous vote to approve motion.

L. Approval of Warrant(s):

5:46 PM Mr. Donhauser moved, second by Mr. McPherson, that the Select Board approve A/P Warrant #57 in the amount of \$121,295.42, dated January 6, 2022; A/P Warrant #61 in the amount of \$125,722.78, dated January 22, 2022.

Roll Call Vote:

Mr. Donhauser – Yes
Mr. McPherson - Yes
Mr. Widi – Yes
Ms. Dow - Yes

Unanimous vote to approve motion.

L. Selectmen's Report:

There were no Selectmen's reports tonight.

M. Executive Session

Not called for.

N. Adjourn

Mr. Donhauser moved, second by Mr. McPherson, that the Select Board adjourn.

Roll Call Vote:

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**Mr. Donhauser – Yes
Mr. McPherson - Yes
Mr. Widi – Yes
Ms. Dow - Yes**

Unanimous vote to approve motion.

The meeting adjourned at 5:48 PM.

Respectfully submitted,

Ellen Lemire, Recording Secretary

S/ Robert McPherson, Secretary

Date approved: 02/10/2022