

SELECT BOARD MEETING

June 10, 2021 5:30PM

(Remote)

Quorum noted

A. 5:30 PM: Meeting called to order by Chairperson Donhauser.

B. Roll Call: Mr. Donhauser, Mr. Orestis, Mr. McPherson, Mr. Widi, and Lauren Dow.

C. Election of Officers

5:31 PM The Interim Town Manager opened nominations for the position of Chair.

Mr. Donhauser nominated Mr. Orestis for the position of Chair. Second by Ms. Dow.

There were no other nominations and nominations were closed.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. Orestis – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

Mr. Orestis is now Chair.

The Interim Town Manager opened nominations for Vice Chair.

Mr. McPherson nominated Mr. Donhauser for the position of Vice Chair. Second by Mr. Orestis.

There were no other nominations and nominations were closed.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. Orestis – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

SELECT BOARD MEETING
June 10, 2021 5:30PM (continued)
(Remote)

The Interim Town Manager opened nominations for the position of Secretary.

**Mr. Donhauser nominated Mr. McPherson for the position of Secretary.
Second by Mr. Orestis.**

There were no other nominations and nominations were closed.

Roll Call Vote:

**Mr. Donhauser – Yes
Mr. Orestis – Yes
Mr. McPherson - Yes
Mr. Widi – Yes
Ms. Dow - Yes**

Unanimous vote to approve motion.

At this time, Mr. Orestis took over the meeting as Chair.

C. Pledge of Allegiance recited

D. Moment of Silence observed

D. Public Comment:

There was no public comment.

E. Approval of Minutes of Previous Meeting(s)

5:34 PM Motion by Mr. Donhauser, second by Mr. McPherson, to approve the minutes of May 27, 2021, as written.

Roll Call Vote:

**Mr. Orestis – Yes
Mr. Donhauser – Yes
Mr. McPherson - Yes
Mr. Widi – Yes
Ms. Dow - Yes**

F. Department Head/Committee Reports

SELECT BOARD MEETING
June 10, 2021 5:30PM (continued)
(Remote)

5:35 PM 1) Town Manager Report

Ms. Granfield said that, on the elections, I want to thank our Town Clerk and her staff for conducting an excellent election. Congratulations to Mr. Orestis, Ms. Dow, and all the others that were elected. The official voter results are published on our website. Some of the highlights include that all the department budgets were approved. However, the Solid Waste Transfer Station had the Budget Committee recommendation approved, which ultimately eliminates the part-time position that sells the trash bags from the small shed that has aided in streamlining everything so we're going to have to explore that if we're going to be able to modify things, or not. The School Resource Officer associated with the DOJ grant was approved, which is also partially funded by the school, so that's a positive addition. The Town Hall Expansion Architectural Study was approved. You already had presentations on that with two finalists so the next step will be to award it to one of the two, I would assume at your next meeting. I don't know what else you need for that so, if you need anything prior to that, let me know.

5:36 PM Mr. Widi asked if those were recorded so that Ms. Dow could listen to them and bring herself up-to-speed.

Ms. Granfield said yes. I can let you know which meeting that was at so you can review it. Anything in the past that Ms. Dow wants to review she can look at the Town Hall streams and pick the meeting date. Capital Improvements were all approved, which includes a lot of positive projects in Town. All the ordinance amendments were also approved. I'm pleased to announce that I have hired a new Assessor, who will be replacing Ms. Painchaud. There were no issues with the background checks and references. His name is Brent Martin and is currently the Assessor in the City of Belfast. He has been their Assessor for the past six years and is a Certified Maine Assessor; that he is a Certified Residential Appraiser, holds a Bachelor's Degree, and currently resides in Sydney, Maine. He will be in and working on June 21st and I think he'll be a good addition to the team. He has also worked with TIF Districts. Regarding the SB upcoming meetings, in the past we have spoken about some alternatives for being able to meet in person and talked about the flexibility of having a hybrid. I don't know if any of you have observed the system I had spoken about (Owl System). She discussed the South Berwick system/meeting and the discussion was that those who use the Owl System for \$1,000 is very effective. I think that's the route, if we want to move ahead with that, to install. If we go that route, we would look to install it after July 1st and then, perhaps, the SB could move to hybrid meetings. Let me know your thoughts on that. We also spoke about having an orientation workshop for the SB. I am looking at having it at a different location, not at Town Hall; that it would be a 3- to 4-hour half day session to go over everything, which would be a good cohesive way to both refresh yourselves and learn a few things, as a group, as a

SELECT BOARD MEETING
June 10, 2021 5:30PM (continued)
(Remote)

whole. I spoke with the Waldorf School and they said that they might have a spot that would be feasible. I don't know what your schedules are, asking whether they could meet on a morning or an afternoon or an evening. It would have to be on a Monday or Tuesday when I'm here. I was looking at either June 22nd, 28th, or the 29th. Also, MMA has an Elected Officials Workshop on Wednesday, August 18th in Saco from 4PM to 8PM. For those of you who want to go, let me know and we'll get you registered.

5:41 PM Mr. Orestis asked, regarding the training, how we get around more than two of us in a room.

Ms. Granfield said that we post it as a workshop training. People can attend, although she's never seen that.

Mr. Orestis asked if we would need to record it, as well.

Ms. Granfield said that we don't need to record it but we can if you want to. We aren't required to record workshops as much as we are your regular meetings. Let me know what you would like to do. I know that Ms. Muzeroll-Roy will be speaking about the Boat Basin but I wanted to make you aware that there's been a lot of activity there and we are trying to come up with a system to capture the traffic for both the boat launch, where we are losing a lot of revenue and other issues, and problems with dogs running loose. We put up the Police portable traffic monitor yesterday, which has the ability to count traffic, and we also put up a sign to have dogs leashed. I asked Chief Muzeroll to come and give a brief update on the ARC fire.

5:44 PM Chief Muzeroll said that Ms. Granfield related to me that there were questions from the public and the SB about our recent fire, or what appears to be our yearly training session, at ARC. I can open it up for questions and, if there are no questions, I can give a brief overview of what happened and what hasn't happened.

Mr. Donhauser asked how the fire started. It was a multi-alarm fire, as I understand. Also, the material that caught fire, I know was out of Eliot but was it brought from out of state.

Chief Muzeroll said that how it started is absolutely undetermined. It's a dumpster, a building that's about 150-foot by 125-foot square, and it ends up being one, big construction dumpster. Without somebody standing there and meeting the Fire Department and saying I started this, there is such a great amount of fire and the components of that fire are so great, that there is no real root cause. We can be an armchair quarterback and think about a number of things that could

SELECT BOARD MEETING
June 10, 2021 5:30PM (continued)
(Remote)

have caused it but that would be unfair to the business owner to kind of point the finger as to causes. It's frustrating for them as well as it is for me. Yes, it was a multi-alarm fire. We used 13 on-site entities and that includes engines and ambulances. That does not include the back-filling of the other fire stations that supported us there. We used approximately 750,000 gallons of water split between what we were able to get from the Kittery Water District (KWD) hydrant system as well as what we drafted from Great Brook. I will tell you that any of the runoff from the fire, their lot is graded to their retention pond, so the runoff goes to the retention pond before it would go back into Great Brook. It really is no different than what happens with a deluge rainstorm; that it's the same type of system. As far as environmental hazards, the DEP was notified by the Fire Department as well as their on-site Compliance Officer. They were not too concerned because of the retention pond system and that we did not use any chemicals to suppress the fires, so it was all water and heavy equipment. I guess the PD, on several occasions, and also the trucks that were going back and forth, monitored Route 236 for smoke conditions or anything that they thought may have been dangerous to anybody in the area and nothing was reported. One minor injury was the Assistant Chief, who tripped in the initial call, fell down, and broke his wrist. We had to force him to go to the hospital but he did go and was more upset that his golf game was going to be interrupted.

5:48 PM

My witness is that I've been there several times during operations; that there are tractor-trailers registered in other states coming in to that facility and assume that they are coming from other states. This is a large recycling facility. Once they've done whatever they have to do with that type of waste, and any recovery they may have, it is shipped to either Old Town or Bangor land fill from there. So, it may come from out-of-state and ends up in the State of Maine.

5:49 PM

Mr. Donhauser asked if the cost to our Town and surrounding towns is borne by those towns. It's not borne by the person having the fire.

Chief Muzeroll said that that is correct. One of the things I've worked on in the past, and I've never been able to come up with a system that is non-discriminatory to people, is a cost recovery ordinance. Some communities have them and I think they end up being a little too restrictive. We ran into this with the first fire that ARC had where their insurance company said that there is no ordinance and we're not paying for it. That is what mutual aid is all about; however, this is an extraordinary event that kind of gives some of us a kick in the butt to take a look at cost recovery programs for us, in particular. It can go anywhere from major fires to auto accidents so it can be as encompassing as any other ordinances, I think. So yes, there is a cost, mostly labor. We did feed everybody and we offered diesel fuel as everybody was leaving to go back to their community. I don't have the bills, yet, but I did tell the manager of the place that, if they are going to receive a bill from the Fire Department, it will be something I work out with the

SELECT BOARD MEETING
June 10, 2021 5:30PM (continued)
(Remote)

Treasurer to cover fuel costs and food costs. Anything else, like labor costs, we can't recover.

5:50 PM Mr. Widi said that the one question I have gotten from a bunch of people is what is the plan moving forward, as this is the fourth of fifth fire. Chief Muzeroll said that ARC has been sold to another private organization, although they are pretty good size – Wheelabrator, which is a big refuse company. They bought ARC and Shipyard Waste. Most of the management team left. However, their operations officer has been there for 11 years and is fully aware of what goes on there. Moving forward, I don't know if there is anything and I don't know if there's anything that can really be done to prevent any fire. My hopes are that when the Town completes the fire hydrant, or water, system expansion on Route 236, that they put it in their capital plan to run hydrants from Route 236 onto the property and to install on-site suppression systems, which would be sprinkler systems within the building. They have invested, in the past, in wells and sprinkler systems but sometimes the fires get out-of-hand. I have no commitment from them and, as strong as I'd like to say let's not have them, I don't think they want the fires any more than we do because it costs them money. Believe it or not, it's not a shabby-run facility. It's well-maintained, product is money for them. They have to get it at the scales and when it gets out of there and they make money, they get it that way. They don't want it any more than we do.

5:53 PM Mr. Widi said what is concerning to me is that I've gone in there and dumped stuff there before. I get that they have a guy on a loader driving around and doing other stuff and they have another guy running an excavator, feeding the shredder. You go to our Transfer Station and there's like four people that look at your stuff before you toss it in there. But you go there, you dump it and drive away. Nobody really even looks at it but a guy kind of pushes it in a pile.

Chief Muzeroll said that that's true to a point. Depends on how you want to look at it from a business point-of-view. I can't really comment on how they operate or how they want to operate or what they decide to have for manpower and equipment. The Town does their thing and I think that would be an unfair comparison for how a municipality runs something and how a private business runs a similar operation. I'm sure these people are not going to retire millionaires. They are blue-collar workers and hired to do a job. As I understand, they have a high attrition rate. So, it's not an easy task. I do know, because I've been there and followed a couple of trucks from away, what happens; how they look at things. They're not hand-picking it and, if you've ever looked at a construction dumpster or a commercial dumpster, you are pretty much on the honor system, and whatever is in there is in there. I do know that they kind of go through some of it but they can't go through everything. Keep in mind that it could be

SELECT BOARD MEETING
June 10, 2021 5:30PM (continued)
(Remote)

something as simple as a 9-volt battery and the right conditions that can start a fire. Believe me, I'm frustrated, as well.

5:55 PM Mr. Widi said that I get it and we get rid of our stuff somewhere and somehow. So, I totally understand that, and I've had fires at the farm, here, before so I understand that accidents happen. But we are having a fire at ARC every year and I have like 20 people knocking on the door. Chief Muzeroll said that there is nothing I have had in conversation and research across the country that it's inherent to Eliot. It happens every day across this country that there is a landfill or recycling building fire. New England has them all the time. Ours are sometimes a little bit smaller than the other ones that are around. Yes, it comes at a cost. I don't know how we can control anything more than what we do.

5:56 PM Mr. Donhauser asked if they currently have an alarm system.

Chief Muzeroll said that they are monitored via infra-red camera and thermal image camera in that building 24 hours a day. They have someone sitting behind a computer screen somewhere in this country that monitors hot spots or what could be a fire within that building and, if he notices something on that infra-red camera, he immediately calls the on-site personnel to investigate it. Some of the notices are after the people have gone home and he can remotely push a button and start their own sprinkler system, and he can somewhat direct it. But it's capacity-based. There's not a lot of water there for them to be able to control it. So, it's just like putting out a small fire. They can do that but the big ones just get out-of-hand.

Mr. Donhauser said that my recommendation to the SB, as an individual, is that we actually create an ordinance that somehow requires an alarm system, a fire suppression system, and somehow to allocate the cost of our expense to them. I think there are types of fires that have to be suppressed by different means. You monitor the gallons pumped and we could have them pay for the water based on gallons used. I would encourage our SB, collectively, to create some ordinance and, perhaps, even in insurance recovery.

Mr. Widi said that I would support that.

5:58 PM Mr. Orestis said that I think the challenge is how do we do that and not have it apply to other commercial places. How do we single out one particular business on Route 236.

Mr. Donhauser said that that's not what I'm implying. I meant any commercial enterprise. I think we can exclude residents but I think, if you are a commercial

SELECT BOARD MEETING
June 10, 2021 5:30PM (continued)
(Remote)

enterprise, I think you should have some type of fire suppression system or an alarm system, anyway, and share in the cost of fire suppression.

Chief Muzeroll said that, for new commercial refuse facilities, there are new fire codes that could be applied. It's usually the backbone of a strong recovery ordinance and some of these things are already covered by State statute by determining it's actually a hazardous material event. There are certain State laws that may apply for cost recovery. That's where the fire chiefs in Maine are having issues with insurance companies – what constitutes a hazardous material incident. I certainly support working with other people to take a look at a cost recovery ordinance and implementation for commercial and residential because I think we could run into some situations where we have huge residential properties that are just full of components that are better served at the Transfer Station or recycling facility. I don't think it would happen overnight. As I said, I've looked at cost recovery across the nation and, to me, it is sometimes a little bit too stringent. Additionally, we would also have to develop a policy, as part of that ordinance, as to where the money goes. Some communities can't take the money. If we're looking to repay other communities, they're not interested. They're more interested in the mutual aid agreement than they are anything else.

6:00 PM Mr. Donhauser asked if we pay for mutual aid.

Chief Muzeroll said no. I buy fuel and pizza.

Mr. Orestis asked if you have some cost recovery ordinances that you prefer over others that you may have available that you could send us to review.

Chief Muzeroll said that, yes, there is one out of Tennessee that I believe could be workable with some language changes and some cut and paste. It would just end up being what the community wants and what you're actually going to gain out of that.

6:01 PM Mr. Widi said that I think it's pretty safe to say that the community would be interested in something like that.

Chief Muzeroll said that it would certainly foster workshops and discussion and where do we want to go and how do we want to go.

Mr. Orestis said that, to me, it seems the next best step is that you've obviously done some research into this and, if you could take some that you like, send them to the group, and then as a group, we can review those and at another meeting maybe schedule a workshop yourself and others who have some input into this. At the same time, find a way about what the community does want, what's the best

SELECT BOARD MEETING
June 10, 2021 5:30PM (continued)
(Remote)

to figure out what the community does want, there, rather than the six of us making a decision. It would be nice to get some community input on that because I have heard a ton about ARC, itself.

Chief Muzeroll said okay. Before I sign off, I do want to let the complete SB know, and all the listening audience, that the Fire Department was approached by Ann Shisler at Eliot Elementary and she has arranged, going through the school board, to partner with the Town of Eliot and, specifically, the Fire Department, to host Wreathes Across America this December. Wreathes Across America will no longer stop at The Trading Post and Ms. Shisler had approached them; that they were looking for a new venue and I just wanted to let you know that I don't see any reason why we would not support that. It's December 13th and a couple hours here in Town, a few hundred people, and a very important project. I don't have a lot of information on specifics but it will involve the school and the Fire Department, predominately, but all the other Town departments will be involved, especially the Police Department, in some component one way or the other. Save the date.

6:04 PM 2) Boat Basin – Future of Park

Ms. Muzeroll-Roy said that Ms. Granfield touched base on the loss of revenue that is taking place down at the Boat Basin. It says the future of the park and, because we're at the beginning of the season right now, I think it's a great opportunity for everybody to just drive through occasionally to see how many out-of-state cars are down there. We are overloaded with NH cars right now. I go down three times a day and we are missing a lot of money. I've been in touch with Kittery, Newcastle, York is a little different because they have larger beaches, trying to get a vibe on how we can move forward with things. Non-residents in Kittery, it's \$20/car. If I charge \$20/car down at Eliot, I had seven out-of-Eliot residents, today, and that's revenue we just lost. We're getting a lot of Massachusetts boats coming up here, as well, and we have no one collecting money to do that. That drop box is not working. There was a few hundred dollars in it over a week and I collect it every day. There were four boats down there today and there was no money in that drop box. Season passes aren't happening. I didn't know that the PD signage was going to actually count cars so that's a great thing and would give you a sense of what's going on. Dogs are out of control down there so I'm hoping that sign will slow people down with that, too. I've got plenty of research going on but it will take some budgetary items to happen in the fall to move forward, as well. I would like some change to happen so it can be advertised in January if we are going to move forward with season passes. I'm not looking to charge Eliot residents, though. That would be something that would not happen. Kittery doesn't do that. Newcastle doesn't do that. It would just require a sticker. With non-residents, I would like that to happen from May 1st to Labor

SELECT BOARD MEETING
June 10, 2021 5:30PM (continued)
(Remote)

Day for next year. This gives us time to have conversations but that's the whole future of the Boat Basin discussion. So, if you get a chance to go down there, you can see for yourselves what is actually taking place and what we are missing out on revenue right now.

6:06 PM Mr. Widi asked if any of the commercial companies that launch, there, pay anything.

Ms. Muzeroll-Roy said that, with Independent Haulers, I feel we have a pretty good grasp on them. They would definitely be lost without the Eliot Boat Basin because they do make that their home base to put boats in and do work on. They do pay monthly towards their launch. But there are some charter boats down there that do not pay. There are Massachusetts groups that come in because it's an easy launch and they have moorings in NH that do not pay. It's really hard to track that right now because we have no one down there tracking what's going in and out, except for Friday, Saturday, and Sunday. Most of the time those boats don't launch.

Mr. Widi said that he wasn't singling Independent out, for sure, but those are giant boats that are not poor-people boats. Most people can afford a launching fee.

6:08 PM Ms. Muzeroll-Roy said that we've had that discussion several times and they are only allowed to launch Tuesday, Wednesday, and Thursday and not allowed to do Mondays or weekends, anymore. They are only supposed to have three boats up there at a time to control the flow of traffic. Rick has been great. He's been fine with everything we've done for changes. It is supposed to be \$50/launch and I'm not sure how often he pays that. It doesn't come to me but directly to the Town Hall.

Mr. Widi said that that's fair. If we get that from other people to be fair to Independent, you know.

Ms. Muzeroll-Roy said that it's supposed to be a \$50 commercial fee, which is stated on the sign, but I don't see anything. To go along with that, I think this is going to be another busy summer of beachgoers because people are trying to stay close to home. Last year, with COVID, that beach was packed. Everyone is looking for the bathrooms to be open longer. The park, itself, is probably the best it's looked in a few years with the Pavilion and bathrooms looking really nice. It's being used quite frequently right now. So, with the beachgoers especially, I think it's going to be another busy summer and we're missing out on opportunities that I don't want to miss out on anymore.

SELECT BOARD MEETING
June 10, 2021 5:30PM (continued)
(Remote)

6:09 PM Mr. Orestis said that it's free to park but charge for the boat launch, right. We do a Fort Foster pass so you're thinking that out-of-towners would just have to buy that permit. If not, then we're going to be regulating that and ticketing folks that are down there.

Ms. Muzeroll-Roy said correct. Ideally, in my head, I would love a gate and I know we've got the power to go there. Again, I need to get some budgetary stuff in order moving forward with that. Is it cost-effective to have a gate. I know Fort Foster has a gate and an attendant. I would love an attendant because there is so much activity there. A lot of people don't know the park rules but it is nice to have someone there to verse the park. I'm going to do more research but, for non-residents, I would charge \$75 to \$100, which is not unreasonable for a non-resident season pass. In Newcastle, I think they just went up on their fees. It used to be \$2/person and \$6/car and I think it's \$10/car now. With Fort Foster, you have to have a pass and I think it's \$20 just to get in unless you have a pass, which is quite expensive, but everybody goes. It's packed all the time and no one is balking at that price. I've got a folder, going forward, to present in the fall during budget. But I would like something so that we can start to warn those non-residents for next year that it's going to change a little bit. I don't think we're going to lose anybody. Everybody loves going there. It's a very easy in-and-out beach and pavilion to go to.

6:11 PM Mr. Widi asked, with your season pass idea, I'm thinking of a person who has a 20-foot boat that they launch and pull in every weekend, would the \$100 season pass include the launching of that boat.

Ms. Muzeroll-Roy yes. Technically, that season pass for residents, \$100 is considered 10 launches so, you're kind of making out a bit if you go beyond 10 launches. That's what it is right now. If you have a mooring and a dinghy there's no price, of course, because you're going to your mooring. I'm not looking to do anything different right now. I think our season pass prices was shock enough of a change. We changed that two years ago so I think we'll keep that the way it is for a little bit, anyway. That ramp is really, really busy and we've got really large boats there. There was a boat that everybody had to get out of the way for yesterday, even going down the road. That's a lot of wear and tear on our roads, as well. It's just a good opportunity for everybody to just take a ride every once in a while, and see the NH numbers. Of course, I don't know what's Eliot and what's non-resident but I don't recognize a lot of people. And not that I would because it's very, very busy. But it's a very good opportunity to go check those things out.

SELECT BOARD MEETING
June 10, 2021 5:30PM (continued)
(Remote)

6:12 PM Mr. Orestis said that another thing is that we already have the Transfer Station passes for residents; that that might be an easy, inexpensive way to just say to hang your tag.

Ms. Muzeroll-Roy agreed. Some people don't like stickers on their car but those hanging permits are absolutely perfect. I have that written down to get prices for those. And then I'm trying to figure out, if they don't have the money and they can't do the drive-through, where to direct the turn-off, which would be right past the shed as the easiest turn-off. We were taking a drive the other day and wanted to go into Fort Foster to see how it was set up and they wouldn't even let me go through. I had to somehow back out and get out. They wouldn't even let me turn around. So, we would just have to come up with some sort of turn-off, which would be convenient. I also know that some seniors are a little worried about some changes. It's not going to affect seniors or Eliot residents. I don't want that to change at all.

6:13 PM Mr. Donhauser said that we spoke last year about a ticket kiosk where you have to put your license plate number in and that would generate revenue when no one was there. Was that deemed to be too expensive.

Ms. Muzeroll-Roy said that I believe the previous Town Manager and Budget Committee did not agree on putting that in the budget, but I could be wrong. I do believe, at the time, it was too expensive even though I think it would have paid for itself in that two-year span. I have some quotes for prices going out for that and the regular armed gate, as well, to see which one would be cheaper.

Mr. Donhauser said that a gate, with a pass, could be where an Eliot resident could actually slide a card to open the gate. Once they are in there, if you want to pay for parking, you hang your tag and you wouldn't get a ticket because that is your ticket. Out-of-staters would have to have a ticket.

Ms. Muzeroll-Roy agreed. If we didn't use a kiosk and it was more cost-effective to use an armed gate where you are paying an attendant, then it just stays up after 5PM so anybody could go in. I know that Fort Foster is open after 6PM. I think Newcastle keeps their gate open after a certain time. It would just be a matter of timeframe and when we start all those things. To a lot of people, it looks like mid-May to Labor Day but I would want to start the beginning of May. I'm going to actually do my rentals starting May 1st next year, as well, just to keep it a little more consistent. Again, there are a lot of ideas flowing but I think this is the year to make those things happen for 2022.

6:15 PM Mr. Orestis said that I see a lot of nodding heads, here, so I think we're all in collective agreement. I think some of us have had discussions about it, as well.

SELECT BOARD MEETING
June 10, 2021 5:30PM (continued)
(Remote)

Mr. McPherson asked what she has for coverage down there now. How many days do you have an attendant there.

Ms. Muzeroll-Roy said that that was cut out of the budget so, right now, we just have Friday, Saturday, and Sunday, and that's it. So, Monday through Thursday we're relying on the drop box for boats and there is no other fee for anybody else to go down there.

Mr. McPherson said that commercial boats and everything are going in there four days a week for free.

Ms. Muzeroll-Roy said yes.

Mr. McPherson said that I have witnessed Massachusetts commercial boats going in there and launching their boats so people are aware that when they are not going to pay a fee for it.

Ms. Muzeroll-Roy said yes. I sat at the shed the other day for a little bit and didn't act like I worked there and people were just blowing by. There were three from NH, Massachusetts and not one stopped at the drop box. We have so many signs in the Town of Eliot, I don't know how many more signs we need to put up saying 'drop box'. I feel that the drop box is pretty visible. There's a sign right there stating that if there is no attendant, to pay, but it's just not happening.

6:17 PM Mr. McPherson added that it's \$10 or \$20 every time someone goes by there.

Ms. Muzeroll-Roy said correct. Today there were eight boats down there at 3PM and there wasn't one dime in the drop box.

Mr. Orestis said that I'm on Main Street so I can literally see boats drive by my house. I sit there at lunchtime on my front porch and there are boats going by of all sizes.

Chief Muzeroll said that we have electronic signs that we acquired. One is at Hammond Park and one is at the beginning of the Town Hall entrance. I offer them, one of them, for some sort of verbiage – "Pay your launch fee" or "This is not a free park" or something. Put one down there if anyone thinks it will help.

Ms. Muzeroll-Roy said that that's a good idea, since the PD one is actually on the road reminding people about the leash and the carry-in, carry-out, but it would probably be great to have another one at the immediate entrance before the launch shed to remind people where everything is. That's a good idea.

SELECT BOARD MEETING
June 10, 2021 5:30PM (continued)
(Remote)

6:18 PM

Mr. Widi offered an idea that is a little more labor-intensive. When people are zooming through there, probably someone from the Public Works or ECSD, there would be just a little flyer that you could stick on their windshield that says that this is a reminder that this is not a free boat launch. If you paid it, most people are going to say no problem. If you launched for free, you got a freebie. Those people might not come back or they might pay it next time.

Ms. Muzeroll-Roy agreed.

Mr. Donhauser asked if there was any video surveillance there.

Ms. Muzeroll-Roy said that I can't answer that. I'm not sure but I do not believe so.

Ms. Granfield said that I don't think so.

Ms. Muzeroll-Roy said that that was a conversation at one point but I'm not sure that actually ever went through. I don't think so. There was some talk at one point, because we had some vandalism last year, to put one over at the Pavilion so it would fan out a little bit. Again, I think that was a money thing so we didn't move forward with that. I do have it written down possibly for next year. It's pretty busy after hours there, too, and the cops can't be everywhere. It would be nice to at least have one on the shed facing the water and one on the Pavilion side.

6:20 PM

Ms. Granfield said that there's something inexpensive called Blink, which you can order for your home, or anything, and it's amazing. You could have one or two there; that it monitors the nearest activity and the picture is very clear. So, that might be an option.

Ms. Muzeroll-Roy said that I believe that there are waterways security grants for the waterfront for such things.

Ms. Dow asked if the fee that is taken, when there is a drop box, is there an envelope that it gets put into, like a trailer license number.

Ms. Muzeroll-Roy said that I tried to be simple but I think they caught on to my simpleness, where you would put money into an envelop and a yellow ticket, which ticket has to match at the end of the day if there's somebody down there. But I think people are re-using their tickets. In my mind, it was an amazing idea but I do think that that's not working out.

6:21 PM

Ms. Dow asked who can ticket. Is it only the police that can ticket. Could the Town ticket these trailers that don't.

SELECT BOARD MEETING
June 10, 2021 5:30PM (continued)
(Remote)

Ms. Muzeroll-Roy said that it's a matter of me and Chief Moya really sitting down, as we both are going in two different directions right now. He has offered his Police Auxiliary, who are volunteers. That was a conversation and it's really just him and me just sitting down to come up with a schedule; that they are authorized to do that.

Ms. Dow said that if we make the ticket price high enough, it seems that might cut back on a lot of that, at least for this year.

Ms. Muzeroll-Roy said that I think that's why we stalled a little bit. I think there might have to be an ordinance change or some sort of police discussion with that. But, yes, that is a conversation.

Mr. Orestis asked if that ticket revenue goes back into the Boat Basin.

Ms. Muzeroll-Roy said that my guess would be the Boat Basin.

6:22 PM Ms. Granfield said that, unless you have a specific system, it all goes into the Town system and you need a special type of system to have it go back in there. So, all the money goes into the Town directly. You can see how much is for it but it doesn't go back in.

Mr. Orestis said that the challenge is that pretty much every dollar that gets spent down there has to stay for improvements, right. Isn't that part of the deal.

Ms. Muzeroll-Roy said, with the Pavilion rentals, that is ECSD funds so that gets generated back into anything that's going on down there. There is a budget for the Boat Basin, which covers the cleaning fee and anything extra that needs to happen down there. Public Works does the mowing, and all of those things, so it's kind of split that way. I don't handle any of those things. The Pavilion rentals goes to the ECSD and the boat fees go to the Boat Basin Fund.

6:23 PM Mr. Orestis said that if we have Police Auxiliary ticketing individuals, we just need to be very clear on where those funds go. If it's supposed to go to the Boat Basin, it's got to go into that fund versus the Pavilion.

Ms. Muzeroll-Roy said that that's really all that I had. It was just an early-in-the-season conversation now that it's mid-June and it's getting busier down there. Just to make everybody aware that next year I would really like the changes to happen and, maybe by fall, coming up with a solid plan to begin advertising that for January. It will have some budgetary items to go with it and I wanted that put in everybody's brain along with everything else that's going on.

SELECT BOARD MEETING
June 10, 2021 5:30PM (continued)
(Remote)

6:24 PM Mr. Widi asked if you can summarize it and send it to the Budget Committee, too, just to kind of crack open the walnut shell, as it were. Just your concerns, like, we're losing money here, here, and here; just a little brief explanation, in writing, to them so they understand when we come around to budget season next year that it, hopefully, isn't an issue.

Ms. Muzeroll-Roy said that I will do that through Ms. Granfield.

Ms. Granfield said yes. I think that's one of the reasons we started putting that system there, so we could track. I think it was stated last year that there was no backup as to how many; that we needed to find a way to count this so we'll have something this year.

Ms. Muzeroll-Roy said that I don't mind doing that and I'll send it over to you so you can forward it on.

Mr. Orestis said to keep us posted as you do more research. I think it's awesome. We definitely need to do something.

6:25 PM **3) Acceptance of a Donation from Cell Signaling Technology, Inc. to the Eliot Land Bank in the amount of \$100.00.**

Ms. Granfield said that all I have is a check from them for \$100. I don't have any other information on it other than we need a motion to accept the donation.

Mr. Donhauser moved, second by Mr. McPherson, that the Select Board accept the \$100 donation from Cell Signaling Technology, Inc. to the Eliot Land Bank, in the amount of \$100.

DISCUSSION

Mr. Orestis asked if anyone knew anything about Cell Signaling Technology, Inc. or had any comments.

Ms. Granfield said that one of the things is that this has happened and it's not just from my perspective but I think, and maybe when we have that training session, what I'd like to do is to have both from departments as well as anything that would come to me, going to you have a cover staff report that gives you specifics about the key elements – what the background is, what the money is for, and even a sample motion. That way you'd have it and then you could just ask additional questions. Many times, someone isn't here or there is no information and it will

SELECT BOARD MEETING
June 10, 2021 5:30PM (continued)
(Remote)

be a new venture for the staff, too, because they haven't done this before. I think it will help you out a lot better.

Mr. Orestis said that, previously, we would ask the Town Manager and there would be insight from there. I found this interesting because, in my three years, I don't think there's been a donation to the Land Bank without any information other than a check.

DISCUSSION ENDED

Roll Call Vote:

Mr. Orestis – Yes

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

G. New Business:

6:28 PM Mr. Orestis said that I know the agenda says there is none but there's plenty.

Ms. Granfield said that we added some and I think we provided you with the information. The **first new business** is that the Town Manager Search Committee was recently informed of an omission from the advertisement that you all adopted when we recruited for the Town Manager position, indicating that it wasn't specific wording as was in the Charter. It was minor but we felt we should bring it back to the Board and provided you with the wording of the ad. It is mainly in the area of Requirements and it added a few additional words of what was preferred. The committee requested that we send it back to the Board and just have you re-look at it and re-adopt it with the additional wording so it mirrors the exact wording of the Charter.

Mr. Orestis said that it's the third paragraph that begins with
Successful candidates have a bachelor degree in public administration or related field, with a master degree preferred, five (5) years senior management
It wasn't omitted, it was paraphrased and we were informed that, based on the language in the Charter, it needed to be exact. We felt that it just made sense to bring it before the Board, again, for approval to re-post it.

SELECT BOARD MEETING
June 10, 2021 5:30PM (continued)
(Remote)

6:29 PM **Mr. Donhauser moved, second by Ms. Dow, that the Select Board adopt the amended Town Manager Search Committee Job Advertisement, as shown here.**

DISCUSSION

Ms. Dow asked if this will go back out or is it just going to be in the record as a new paragraph.

Ms. Granfield said that it will just be re-posted. The closing date is coming up, now, on June 15th. This is just to have the record straight.

DISCUSSION ENDED

Roll Call Vote:

Mr. Orestis – Yes

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

6:30 PM Ms. Granfield said that that **next item** is that the York County Commissioners are going to be conducting a second public hearing on June 23rd regarding uses for funding allocated under the American Rescue Plan Act. We can submit any additional comments. This is where the county is receiving a lot of funds; that the whole State is and a specific amount is being allocated to York County for things like municipal wastewater, infrastructure projects, some improvements and support for some premium pay for essential workers, a whole gamut of things. This is just to make you aware if you have specific comments and we'll also talk with the staff on anything we may think is beneficial for Eliot through the county. The **next** is regarding information we were sent from the Bureau of Parks and Land regarding the construction of a pier on submerged lands along property on the Piscataqua River. We have asked the Harbor Master to take a look at that and see if there is any impact that we need to address with that particular application. That's all I had under New Business.

H. Old Business:

6:32 PM Ms. Granfield said that I had some information come in today. You may recall at the May 13th meeting we had a public hearing for an application of Beer, Buds,

SELECT BOARD MEETING
June 10, 2021 5:30PM (continued)
(Remote)

and BBQ for a beer-tasting event in June. There was a motion for a conditional approval for up to twelve breweries until June 10th if they brought back the additional names. They never got back to us so we contacted them today asking for the status of this and they said that they just want to keep it as it was and not expand to the twelve. The four that they had listed are Woodland Farms Brewery, LLC; Corner Point Brewing Company; Definitive Brewing Company, LLC; Nonesuch River Brewing. At this point, we had a conditional approval so I would just have you make a motion to approve it for the ones in the application that were the four, with the stipulations. Once you approve it, Mr. Miles will be sending you a docu-sign to sign the application.

6:34 PM Mr. Widi moved, second by Mr. Donhauser, that the Select Board approve the four breweries listed in the application from Beer, Buds, and BBQ.

DISCUSSION

Ms. Dow asked where this is located. I didn't get anything. I wasn't here, yet.

Ms. Granfield said that it's at Raitt Farm. They are going to have an event. There will be beer-tasting and craft vendors and it was stipulated that you had to be 21 years of age or older in order to attend.

DISCUSSION ENDED

Roll Call Vote:

Mr. Orestis – Yes

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

I. Approval of Warrants:

Mr. Donhauser explained to Ms. Dow that we actually sign them. It takes at least three SB members to sign the warrant before any check can leave the office. This is a formality by the State requirement. We approve the warrants after at a meeting and that's what we're about to do.

SELECT BOARD MEETING
June 10, 2021 5:30PM (continued)
(Remote)

6:36 PM **Mr. Orestis moved, second by Mr. Lytle, that the Select Board approve A/P Warrant #126 in the amount of \$1,038,440.19, dated May 20, 2021; A/P Warrant #128 in the amount of \$159,195.21, dated May 26, 2021.**

Roll Call Vote:

Mr. Orestis – Yes
Mr. Donhauser – Yes
Mr. McPherson - Yes
Mr. Widi – Yes
Ms. Dow - Yes

Unanimous vote to approve motion.

J. Selectmen's Report:

6:37 PM Mr. Orestis said that, regarding the Town Manager Search Committee, I sat in a meeting on Monday. They don't let me hang out too long so it's just about how many applicants have come in and things like that. Once they get digging into the applications, they kick me out of the room. Just want to make sure that everyone is up-to-date on that process. So far, there have been 44 applicants and 14 have been moved to further screening. We're going to be closing the open call for applications on the 15th and the next step is screening for phone interviews.

Mr. Orestis said that I don't have the list in front of me but we're always looking for committee members.

Ms. Lemire said especially the Planning Board. We are missing two regular members.

Mr. Orestis said that, if people think of anyone, send them over to us.

N. Adjourn

There was a motion and second to adjourn the meeting at 6:41 PM.

Roll Call Vote:

Mr. Orestis – Yes
Mr. Donhauser – Yes
Mr. McPherson - Yes
Mr. Widi – Yes
Ms. Dow - Yes

**SELECT BOARD MEETING
June 10, 2021 5:30PM (continued)
(Remote)**

Unanimous vote to approve motion.

Respectfully submitted,

Ellen Lemire, Recording Secretary

S/ Mr. Bob McPherson, Secretary

Date approved: July 8, 2021