

SELECT BOARD MEETING and PUBLIC HEARING
April 22, 2021 5:30PM

Quorum noted

A. 5:30 PM: Meeting called to order by Chairperson Donhauser.

B. Roll Call: Mr. Donhauser, Mr. Orestis Mr. Lytle, Mr. McPherson, and Mr. Widi.

Moment of Silence observed for families and individuals of COVID-19.

C. PUBLIC HEARING – Shipyard Brewpub, Renewal of Liquor License and Special Amusement Permit.

5:33 PM Public Hearing open.

There was no public comment.

5:34 PM Public Hearing closed.

Mr. Orestis moved, second by Mr. Lytle, that the Select Board approve the renewal of the Liquor License and Special Amusement Permit for the Shipyard Brewpub.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. Orestis – Yes

Mr. McPherson - Yes

Mr. Lytle – Yes

Mr. Widi – Yes

Unanimous vote to approve motion.

D. Public Comment:

There was no public comment.

E. Approval of Minutes of Previous Meeting(s)

5:35 PM Motion by Mr. Donhauser, second by Mr. Lytle, to approve the minutes of March 25, 2021, as written.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. Orestis – Yes

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Mr. McPherson – Yes

Mr. Lytle – Yes

Mr. Widi – Yes

Unanimous vote to approve motion.

Motion by Mr. Donhauser, second by Mr. Orestis, to approve the minutes of April 8, 2021, as written.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. Orestis – Yes

Mr. McPherson – Yes

Mr. Lytle – Yes

Mr. Widi – Yes

Unanimous vote to approve motion.

5:36 PM Motion by Mr. Donhauser, second by Mr. Orestis, to approve the Special Select Board minutes of April 9, 2021, as written.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. Orestis – Yes

Mr. McPherson - Yes

Mr. Lytle – Yes

Mr. Widi – Yes

Unanimous vote to approve motion.

5:37 PM Motion by Mr. Donhauser, second by Mr. Orestis, to approve the Special Select Board minutes of April 10, 2021, as written.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. Orestis – Yes

Mr. McPherson - Yes

Mr. Lytle – Yes

Mr. Widi – Yes

Unanimous vote to approve motion.

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Motion by Mr. Donhauser, second by Mr. Orestis, to approve the Special Select Board minutes of April 12, 2021, as written.

Roll Call Vote:

Mr. Donhauser – Yes
Mr. Orestis – Yes
Mr. McPherson - Yes
Mr. Lytle – Yes
Mr. Widi – Yes

Unanimous vote to approve motion.

F. Department Head/Committee Reports

5:38 PM 1) Public Works – Road Paving Bid

Mr. (Steve) Robinson said that I sent out the paving specifications to three vendors for the 2021/2022 paving season. I only got one bid back – Libby-Scott Paving of Berwick, Maine for \$76.50/ton in place. In this case, I'm requesting the three-bid rule waiver.

Mr. Widi asked what we paid last year.

Mr. Robinson said that we paid the same price.

Mr. Widi moved, second by Mr. Orestis, that the Select Board waive the three-bid rule.

Roll Call Vote:

Mr. Donhauser – Yes
Mr. Orestis – Yes
Mr. McPherson - Yes
Mr. Lytle – Yes
Mr. Widi – Yes

Unanimous vote to approve motion.

Mr. Widi moved, second by Mr. McPherson, that the Select Board approve the paving bid of Libby-Scott of Berwick, Maine in the amount of \$76.50 per ton in place.

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Roll Call Vote:

Mr. Donhauser – Yes
Mr. Orestis – Yes
Mr. McPherson - Yes
Mr. Lytle – Yes
Mr. Widi – Yes

Unanimous vote to approve motion.

5:40 PM 2) Public Works – One Ton Chassis Bid

Mr. Robinson said that on March 18, 2021 we sent out specifications to four dealerships to replace the 2010 F350 with a 3500 Series, which is a one-ton dualy dump truck cab and chassis. Five bids went out and one was received from Weirs Motor Sales of Arundel, Maine for \$44,925. I am requesting to waive the three-bid rule

Mr. Lytle moved, second by Mr. Orestis, that the Select Board waive the three-bid rule.

Roll Call Vote:

Mr. Donhauser – Yes
Mr. Orestis – Yes
Mr. McPherson - Yes
Mr. Lytle – Yes
Mr. Widi – Yes

Unanimous vote to approve motion.

5:42 PM Mr. Widi moved, second by Mr. Lytle, that the Select Board approve the Weirs Motor Sales bid for the one-ton cab and chassis in the amount of \$44,925.

Roll Call Vote:

Mr. Donhauser – Yes
Mr. Orestis – Yes
Mr. McPherson - Yes
Mr. Lytle – Yes
Mr. Widi – Yes

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Unanimous vote to approve motion.

5:43 PM 3) Public Works – One Ton Snowplow Bid

Mr. Robinson said that I sent the bid specifications out to three vendors and only received one bid back – Fisher Plows of Lee, NH – for \$6,994.80. Because of this, again, I would request that the three-bid rule be waived.

Mr. Mr. McPherson moved, second by Mr. Lytle, that the Select Board waive the three-bid rule.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. Orestis – Yes

Mr. McPherson - Yes

Mr. Lytle – Yes

Mr. Widi – Yes

Unanimous vote to approve motion.

Mr. Lytle moved, second by Mr. Widi, that the Select Board award the bid to Fisher Plows of Lee, NH in the amount of \$6,994.80

Roll Call Vote:

Mr. Donhauser – Yes

Mr. Orestis – Yes

Mr. McPherson - Yes

Mr. Lytle – Yes

Mr. Widi – Yes

Unanimous vote to approve motion.

5:45 PM 4) Public Works – Poly Hopper Sander Bid

Mr. Robinson said that I sent the bid specifications out to three vendors and only received one bid back – Fisher Plows of Lee, NH – for \$6,246.17. I am requesting, again, for the three-bid rule to be waived

Mr. McPherson moved, second by Mr. Lytle, that the Select Board waive the three-bid rule.

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Roll Call Vote:

Mr. Donhauser – Yes

Mr. Orestis – Yes

Mr. McPherson - Yes

Mr. Lytle – Yes

Mr. Widi – Yes

Unanimous vote to approve motion.

Mr. McPherson moved, second by Mr. Lytle, that the Select Board award the bid to Fisher Plows of Lee, NH for \$6,246.17.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. Orestis – Yes

Mr. McPherson - Yes

Mr. Lytle – Yes

Mr. Widi – Yes

Unanimous vote to approve motion.

5:47 PM 5) Public Works – Dump Body Bid

Mr. Robinson said that I sent the bid specifications out to four vendors. Viking Cives of Lewiston, Maine; H.P. Fairfield of Skowhegan, Maine (2 options); Messer Truck Equipment of Westbrook, Maine; Hewes Body Company of Portland, Maine. The low bidder was Viking Cives for \$6,160 and my suggestion is to award the bid to Viking Cives of Lewiston, Maine for \$6,160.

Mr. McPherson moved, second by Mr. Orestis, that the Select Board award the bid to Viking Cives of Lewiston, Maine for \$6,160.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. Orestis – Yes

Mr. McPherson - Yes

Mr. Lytle – Yes

Mr. Widi – Yes

Unanimous vote to approve motion.

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5:49 PM Mr. Widi asked if he could say something real quick. It's a question for Mr. Robinson, a constituent thing I said I would bring up and ask him and fill you all in on. There was some chatter on Facebook that people had salt that was higher in their wells than in years past and I said I would bring it up with Mr. Robinson and the rest of the SB. So, I did bring it up with Mr. Robinson and I just wanted to give him a chance to publicly respond.

Mr. Robinson said that we did talk. I dug into it a little bit and, because of the drought, the salt infiltration into the wells is higher during the drought, which we had all last summer and through the winter, and we are still in a drought. It's because the wells are low and that allows the salt to seep in. For the last two years, we've been well-below the normal use of salt. This last year, we only used 1,850 ton. The year before it was actually less than that and, on average, over the course of the last 10 years, we usually use between 3,000 and 3,500 tons of salt. It all has to do with climate, the drought, and we take precautions in different areas to not spread as much salt. With the climate, there's not much we can do about it and I know people love to have their roads when they get up and go to work in the morning.

5:50 PM Mr. Widi said that I will relay that for everybody, publicly, on Facebook. For SB members, it was kind of starting to snowball on Facebook with people blaming the salt in their wells on road salt. I wanted to give Mr. Robinson a chance to dig into that. Thank you, Mr. Robinson.

Mr. Orestis said that the total cost to get that truck outfitted is \$64,325.97. I just feel that's important information to get out there, all those numbers added up. Does that sound about right.

Mr. Robinson said yes.

5:51 PM **6) Bill Olsen Resignation**

Mr. Donhauser said that he has moved out of Town.

Mr. Donhauser moved, second by Mr. Orestis, that the Select Board Mr. Bill Olsen's resignation, with regrets, and have the Town Manager send him a letter of appreciation for his service to the Town.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. Orestis – Yes

Mr. McPherson - Yes

Mr. Lytle – Yes

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Mr. Widi – Yes

Unanimous vote to approve motion.

5:52 PM 7) Town Manager Report

Ms. (Carol) Granfield, Interim Town Manager, said that I've been there, now, two weeks. Typically Mondays and Tuesdays and the staff has been great. I've had meetings with all the departments. We're going to start bi-monthly meetings with the department heads. Moving forth with the Town Manager Search Committee, they sent letters out and that will be meeting next week. We are currently recruiting the Assessor position. TextMyGov is something that will be coming out. We anticipate that, towards the end of May, it will be live and more information will be coming out. Basically, I think it will be great for the public because they can text; that not everyone uses computers and they can get a quick response. We are evaluating that now. Regarding the Route 236 water/sewer project. Underwood or their subcontractors will be out next week along Beech Road and State Road doing geo-tech investigations, including borings. After that, when they're done on Beech Road and State Road, they'll move to Route 236. Regarding COVID, we're continuing to monitor that. The majority of employees have all received at least the first vaccination shot. The Governor extended the State of Emergency to May 13th and we had been going along with that. April 30th was when we had extended the hours change at Town Hall, so, we think we'll keep in the same line and anticipate probably the next month we'll be able to move forth to having Town Hall open more hours. Probably Monday through Thursday, 7AM to 4:30PM, something of that nature. But we're not going to do that, as yet, sticking with the Governor's plans. Lastly, I was contacted by the Public Works Union regarding starting negotiations. They wanted to know if we wanted to wait, or in the interim, and we thought it was best because the contract ends June 30th. So, with that regard, a couple questions. I know that there have been SB members as liaisons and I would like to know who would be the liaison once they get started. Also, in the past we've used a couple of different labor negotiators and wanted to pursue which one we might utilize for that. We haven't been contacted, yet, from the Police but I anticipate it because I believe their contract ends the same June 30th. So, we may be hearing from them, as well. I also just wanted to commend the staff; that they've been great. They are a great group of employees and they've been doing above and beyond what they normally do. I think they've been a great help in the transition and I think they've done an excellent job. That's my report and happy to answer any questions you might have.

5:55 PM Mr. Orestis said that I think it's the Police Union that's ready to get going. I haven't seen anything from the Public Works Union come through, yet. I know

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that previous correspondence, for Mr. Donhauser and myself, have been on with our attorney Bob Bower and the Police Union.

Ms. Granfield said that I did receive today and it was about the Public Works Union. So, we'll be moving along with that.

5:56 PM 8) Monthly Financials

Mr. Donhauser asked Mr. Miles if there were any highlights or comments you would like to make about where we stand, currently, in this year's financial situation.

Mr. Miles said that I feel really good about this year. There was something that I brought up to Ms. Granfield a little earlier and thinking, in going forward, I know that this SRO thing has been kind of a little hiccup and, knowing that the PD is well-under budget this year because they've been done an officer, I was thinking that maybe the SB could think about rolling some of that money forward into a reserve to help fund that position in the future years so it's not such a big hit on the tax base. It's just an observation I made going through everything, lately.

Mr. Donhauser said that we should consider that. Perhaps we could put that on our next meeting agenda.

G. New Business:

5:58 PM 1) Referendum Town Meeting Ordinance Discussion/Schedule Workshop

Mr. Donhauser asked if there has been a time and date for that workshop.

Ms. Albert said that I think at the last meeting there was a discussion about the SB just taking a look at that ordinance and scheduling a workshop down the road in light of the situation where some people were upset about Citizen's Option. Ms. Rawski and I put that on the agenda for you to look at and decided whether you want to have a workshop.

Mr. Donhauser asked when the next available time would be for a workshop.

Ms. Albert suggested a Monday or an off Thursday.

The SB members agreed an off Thursday would work.

Mr. Donhauser suggested scheduling it for the next following Thursday.

April 29th will be scheduled for the workshop.

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5:59 PM 2) Referendum Town Meeting Newsletter Review

Mr. Donhauser asked who was writing that newsletter.

Ms. Albert said that Mr. Miles did the SB and Town Manager portion, which was prior to Ms. Granfield coming on board. The Budget Committee comments are from the Budget Committee. I sent this out today.

Mr. Donhauser asked if they were looking for approval from the SB today.

Ms. Albert said that the SB can approve it. I don't think there is anything written that says the SB has to approve it but I wanted to make sure you reviewed it and were okay with it. If you wanted to have consensus, so to speak, that it looks okay and there's no changes, then we could send it out in a couple of weeks.

Mr. Donhauser asked if everybody has had an opportunity to read it. I haven't seen it.

Ms. Albert said that I sent it out late so, if you just want to get back to me whenever you get a chance to read it, or Ms. Granfield.

6:01 PM Mr. Widi said that I think it would be better if we all reviewed it. I think it looks great. The only thing I would maybe recommend is on the Library – the Library point of view. For something that had such a turn-out at the Citizen's Option Meeting, adding that point of view, because it is on the ballot, but if the SB is opposed to that I can live without it.

Mr. Miles said that the reason I didn't include their point of view is because, technically, this letter comes from the SB, Town Manager, and the Budget Committee. I'm assuming that the Library is going to send something out on their own.

Mr. Donhauser suggested we give Ms. Albert our comments by Monday morning with any comments or suggestions.

There was **consensus** by the SB to do this.

H. Old Business:

6:03 PM Mr. Widi said that we had talked before involving Facebook and the Town communicating. With the whole Public Works thing and people getting worked up, some of that might have been lack of communication in different forms; that not many people go on the website. I know we had talked about it and approved doing some Facebook messaging. I talked with Ms. Granfield and she said that

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she would be willing to sit down with me and we could set some parameters for a Facebook group where we could turn the comments off, for example, and as a way to just get information out there. We can send all we want and we can say it's on the website all we want but most people don't read it. Unless everybody is opposed to that. Ms. Granfield and I are going to move ahead. If anyone is opposed, I'd be happy to hold off.

6:04 PM Mr. Donhauser said that I'm not opposed.

Mr. Orestis supported it, as well.

Mr. McPherson agreed.

Mr. Orestis said that he went up to the York County Courthouse last week for the County Budget Committee voting. I was the only one there from our district so I will be representing our district for the York County Budget Committee.

Mr. Donhauser asked if they would be meeting again.

Mr. Orestis said yes. There's going to be six meetings, I think, between now and the first or second week of June to go over the County budget. I will keep everyone posted.

I. Approve Warrants:

6:06 PM Mr. Orestis moved, second by Mr. Lytle, that the Select Board approve A/P Warrant #112 in the amount of \$77,155.43, dated April 7, 2021.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. Orestis – Yes

Mr. McPherson - Yes

Mr. Lytle – Yes

Mr. Widi – Yes

Unanimous vote to approve motion.

L. Selectmen's Report:

6:07 PM 1) Seeking Committee Members

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Mr. Donhauser said that we are seeking members for various committees of the Town and we encourage any Town citizen to apply for a committee position.

Ms. Lemire said that I'm pushing for a Planning Board member.

Mr. Donhauser said that Mr. Olsen was on the PB.

Ms. Lemire said yes, and he was really good.

Mr. Orestis asked if we want to talk about liaison positions for the union negotiations.

Mr. Donhauser said that I would be more than happy to allow somebody else, other than myself, be on that. It is somewhat time-consuming because you have frequent Zoom meetings. It's very interesting. It was Mr. Orestis and myself. I don't know if Mr. Orestis would like to continue.

6:08 PM Mr. Orestis said I'm happy to continue. I think either Mr. Donhauser or I should stay on because I think the knowledge gained in the past couple years is beneficial, obviously if we continue with Mr. Bower, which seems to make sense.

Mr. Donhauser said that I would like not to stay on. If someone wants to step up, I'd be more than happy to let them replace me.

Mr. Widi volunteered to be a liaison with Mr. Orestis.

Mr. Orestis said to Ms. Granfield that, if you look at your email from yesterday, there was an email Mr. Bower on the Police Union. I can forward it to you, if you need me to but he seems pretty anxious to get that going. I think we pushed it to this week a couple of weeks ago.

6:09 PM Ms. Granfield said that I will check with him and get back.

Ms. Albert said that there was an item that was supposed to be under New Business and I apologize that it wasn't on the actual agenda. We need to have a motion to approve the Public Hearing Notice (May 13th, 5:30PM) for the Annual Town Meeting Warrant Articles, and that is by Charter.

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Mr. Orestis moved, second by Mr. McPherson, that the Select Board approve the Notice of Public Hearing for the Annual Town Meeting Warrant Articles on Thursday May 13th at the Town Hall.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. Orestis – Yes

Mr. McPherson - Yes

Mr. Lytle – Yes

Mr. Widi – Yes

Unanimous vote to approve motion.

M. Executive Session

There was no executive session.

N. Adjourn

There was a motion and second to adjourn the meeting at 6:11 PM.

VOTE

5-0

Motion approved

Respectfully submitted,

Ellen Lemire, Recording Secretary

S/ Robert McPherson, Secretary

Date approved: May 13, 2021