

Eliot Select Board Agenda (amended)
Thursday February 10, 2022 5:30PM Town Hall
Meeting Room and use of the OWL for Remote via ZOOM

Call to order

- A. Roll Call**
 - B. Pledge of Allegiance**
 - C. Public Comment**
 - D. Approval of Minutes:** January 27, 2022
 - E. Department Head/Committee Report:**
 - 1. Planning Board; Ancillary Counsel
 - 2. Town Manager's Report
 - F. New Business:**
 - 1. Fiscal Year 2023 Budget Update (verbal)
 - 2. Request for Appointment of Leslie Stevens, Eliot Agriculture and Food Security Commission
 - 3. Request for Appointment of Sarah Polcharczyk, Eliot Agriculture and Food Security Commission
 - 4. Request for Appointment of Norman Owens, Eliot Agriculture and Food Security Commission
 - 5. Ratification of Town Manager's Appointment of Finance Director/Treasurer
 - G. Old Business**
 - Police Union Contract Ratification
 - H. Approval of Warrants:**
 - 1. A/P #63 \$109,641.22
 - 2. A/P #65 \$188,697.26
 - I. Selectmen's Report:** Seeking Committee Members Listing
 - J. Executive Session;**(not called for)
 - K. Adjournment:**
-

Join Zoom Meeting

<https://us06web.zoom.us/j/88956010163?pwd=NjV0OUl5MEJ2U2V1eC9MalpSZjd3UT09>

Meeting ID: 889 5601 0163

Passcode: 998133

One tap mobile

+13126266799,,88956010163#,,,,*998133# US (Chicago)

+16465588656,,88956010163#,,,,*998133# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

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Draft SELECT BOARD MEETING

January 27, 2022 5:30PM

Town Hall/Hybrid

Quorum noted

5:30 PM: Meeting called to order by Chairperson Donhauser.

A. Roll Call: Mr. Donhauser, Mr. McPherson, Mr. Widi, and Ms. Dow.

B. Pledge of Allegiance recited

C. Public Comment:

5:31 PM Ms. (Lori) Oeser, Roger's Point Drive, said that I am here regarding pickleball. This may be premature but I'm hoping some of the ARPA money will be dedicated to go to Frost Tuft's Park. Several of us pickleball players are willing to go get information from other communities to help in possibly re-habing the courts that we have or build new courts. We're willing to go to the other communities that have done this already – upgraded courts, built new courts – with your blessing if you want to do that. We would be happy to get that information from other communities if you think that would be helpful.

Mr. Widi said that I think it would be great for them to do.

The SB agreed.

Mr. Donhauser asked Ms. Oeser to give her contact information to the Town Manager.

D. Approval of Minutes of Previous Meeting(s)

5:31 PM Motion by Mr. Donhauser, second by Ms. Dow, to approve the minutes of November 15, 2021, as written.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

Motion by Mr. Donhauser, second by Ms. Dow, to approve the minutes of December 9, 2021, as written.

**Draft SELECT BOARD MEETING
January 27, 2022 5:30PM (continued)
Town Hall/Hybrid**

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

Motion by Mr. Donhauser, second by Ms. Dow, to approve the minutes of January 13, 2022, as amended.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

E. Department Head/Committee Reports

5:35 PM Town Manager's Report

Mr. Sullivan said that the report was a little late for getting it into the packet but it is available on the Town website.

J. New Business:

5:36 PM 1. Fiscal Year 2023 Budget.

Mr. Sullivan said that I don't have anything as a big update. I know the Budget Committee is meeting, and has been meeting and working on their review. They have two series of questions that we are working on getting appropriate, solid answers to. They have done a good job of pointing out some things that we may have missed and we will make those corrections. Hopefully, we will have an update in February and the budget will come closer to its final form. I like to think that, in looking at the budget, it's a relatively small increase, overall, and I appreciate the support from the Select Board in making sure we invest in staff and our people working in Eliot, as we are suffering from turnover.

**Draft SELECT BOARD MEETING
January 27, 2022 5:30PM (continued)
Town Hall/Hybrid**

5:37 PM

2. Acceptance of Meghan Zotara-Weeks resignation: Town Hall CIP Building Committee.

Mr. Donhauser moved, second by Mr. Widi, that the Select Board accept Meghan Zotara-Weeks' resignation and ask the Town Manager to send her a letter of appreciation.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

5:38 PM

3. Request for Appointment of Christine Bennett to the Eliot Planning Board.

Mr. Donhauser asked if Ms. Bennett would like to speak.

Ms. Bennett said no; that I'm here to answer any questions.

Mr. Donhauser said that we are happy that you have asked to be on the PB. It's great.

Mr. Widi moved, second by Mr. McPherson, that the Select Board appoint Christine Bennett to the Eliot Planning Board with a term ending June 30, 2023, as a regular member.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

**Draft SELECT BOARD MEETING
January 27, 2022 5:30PM (continued)
Town Hall/Hybrid**

K. Old Business:

5:40 PM 1. American Rescue Plan Act (ARPA) (revised).

Mr. Sullivan read the revised ARPA document:

American Rescue Plan Act Project Funding Request	Cost	Department & Responsible Party(s)	Select Board Approved/Denied
Pedestrian/Cycling Report Implementation	\$200,000	Planning, Jeff Brubaker, Steve Robinson	
Sewer Design and Technical Assistance	\$100,000	Planning, Jeff Brubaker	
Qualified Assistance Program for Sewer/Septic	\$15,000	Planning, Jeff Brubaker	
Records Retention filing system	\$29,000	Town Hall, Mike Sullivan, Wendy Rawski	
Fogg Library Addition	\$25,000	Library Lydia Goodwin, Sharon Kibut	
Employee Payroll System (3 year)	\$16,000	Town Hall, Mike Sullivan, Melissa Albert	
Fire Department Equipment/ATV/Trailer	\$85,000	Fire Department, Jay Muzzeroll	
Police Station Building Improvements	\$75,000	Police Department, Elliott Moya	
Play Surface Repairs	\$110,000	CS Heather Muzzeroll, Steve Robinson	
Transfer Station Compactor Replacement	\$15,000	DPW, Steve Robinson	
Employee Pandemic Compensation	\$57,000	Town Hall, Mike Sullivan	
Total	\$727,000		

NOTE: Play Surface Repairs includes resurfacing the tennis courts and installing pickle ball courts.

Mr. Sullivan said that I made some of the changes that I think the SB was suggesting. If money doesn't get spent in any of these categories, or there is more money released, it will come back before the SB for re-allocation or allocation of any new funds.

Mr. Donhauser said that we have not received all of this money, yet.

Mr. Sullivan said that we have received half of it and the other half will come in May 11th.

**Draft SELECT BOARD MEETING
January 27, 2022 5:30PM (continued)
Town Hall/Hybrid**

Mr. Donhauser asked if there were any questions regarding the distribution of funds. There were none. Mr. Donhauser said that a motion would be appropriate.

Mr. Widi moved, second by Ms. Dow, that the Select Board accept the American Rescue Plan Act allocation as presented and amended from the January 13th Select Board Meeting.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

5:43 PM 2. Lease agreement for Fire Truck.

Mr. Donhauser said that we have reviewed this at previous meetings and asked if any Board members had any questions for the Town Manager or Fire Chief.

Ms. Dow asked if this was the new truck.

Mr. Sullivan said that this is the brand-new truck waiting for us in Connecticut. I have copies of the lease. It's been reviewed by Town counsel and they have provided us with a motion tonight. If anyone wants to review this or someone wants me to email it to them, I'm certainly happy to do that. I would ask the Chair to be available next week because we have to, you and I, sign a number of papers, if the SB chooses to approve it tonight.

Mr. Widi moved, second by Mr. McPherson, that the Select Board allow and accept the following: a Capital Acquisition Project (the "Project") consisting of the lease of one New Smeal Pumper Truck, one New Command Vehicle along with associated equipment and accessories is hereby approved. Furthermore, the Lessee Resolution attached to the Lease with Option to Purchase Agreement #TE-2300 with All American Investment Group, LLC as Attachment E is hereby adopted; and furthermore, the Town Manager is authorized to execute the Lease with Option to Purchase Agreement #TE-2300 with All American Investment Group, LLC and all other documents reasonably necessary to accomplish the purpose of this vote in his capacity as Town Manager, as the documents may require; and furthermore, said Lease with Option to Purchase Agreement with All American Investment Group, LLC #TE-2300 is designated a "qualified tax-exempt obligation" of the Town

**Draft SELECT BOARD MEETING
January 27, 2022 5:30PM (continued)
Town Hall/Hybrid**

for the 2022 calendar year pursuant to Section 265(b)(3) the Internal Revenue Code of 1986, as amended.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

L. Approval of Warrant(s):

5:46 PM Mr. Donhauser moved, second by Mr. McPherson, that the Select Board approve A/P Warrant #57 in the amount of \$121,295.42, dated January 6, 2022; A/P Warrant #61 in the amount of \$125,722.78, dated January 22, 2022.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

L. Selectmen's Report:

There were no Selectmen's reports tonight.

M. Executive Session

Not called for.

N. Adjourn

Mr. Donhauser moved, second by Mr. McPherson, that the Select Board adjourn.

Roll Call Vote:

**Draft SELECT BOARD MEETING
January 27, 2022 5:30PM (continued)
Town Hall/Hybrid**

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

The meeting adjourned at 5:48 PM.

Respectfully submitted,

Ellen Lemire, Recording Secretary

Mr. Robert McPherson, Secretary

Date approved:

Staff Report
Procurement of Backup Legal Counsel

February 2, 2022

Background: Bernstein Shur is the Town's legal counsel. However, in matters where Bernstein Shur identifies a conflict of interest and must recuse itself, backup legal counsel may be needed.

Issue: Procurement of backup legal counsel for matters when the Town's legal counsel has a conflict of interest.

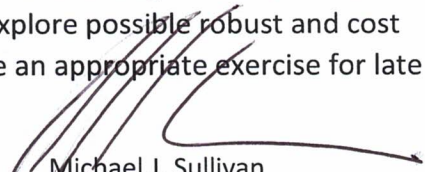
Discussion: It is recommended that the Town enter into an on-call contract with the backup legal counsel. The Town would then request legal counsel from this firm when Bernstein Shur has a real or apparent conflict of interest and must recuse itself, or for any other reason is not able to provide legal counsel in a matter. An example of this is when legal counsel was needed for a recent Planning Board review. Bernstein Shur had recused itself, and the Town was able to quickly engage with a backup legal counsel through sole-source procurement, but the contract had to be limited in amount to be consistent with the Town's procurement policy. Going forward, the Town proposes to solicit proposals through a procurement process and enter into the on-call contract with the selected backup firm. Task orders for legal assistance could then be agreed to with the backup counsel when their services are needed.

Fiscal Impact: This agenda item only seeks Select Board review and endorsement of the Town moving forward with seeking proposals. At a future Select Board meeting, Town staff expect to report the results of the solicitation and seek approval to enter into a contract. It is expected that the on-call contract itself would not have a fiscal impact, but that each task order would have its own fiscal impact from the same legal reserve budget line item as is used for Bernstein Shur's services.

Recommendation: Approve and direct Town staff to move forward with solicitation of proposals for backup legal counsel.

Prepared by: Jeff Brubaker, Town Planner

Town Manager Recommendation: Having an alternative when the present Town Counsel has a conflict is worthwhile and I support this strategy. Before we enter into a agreement with a firm, like banking we should review our legal relationships to explore possible robust and cost effective models of legal service. I would suggest this would be an appropriate exercise for late spring or the start of the new fiscal year.


Michael J. Sullivan
Town Manager

Eliot Town Manager Report

February 7, 2022

Submitted by

Michael J. Sullivan

To

Eliot Selectboard

Please accept this abridge report of activities and projects I and the dedicated staff have been working on in Town Hall these past weeks.

Budget Process; The replies to the Budget Committee's first two series of questions to the greatest extent feasible have been sent to Chair Murphy and posted on the webpage. I would like to thank the Budget Committee for their work. I found their questions have helped me become more familiar with various aspects of the budget, as well as the Town of Eliot's needs. I look forward to their recommendations scheduled for March 3rd.

There were questions about specific training. While I declined to offer specifics, it should be noted the trainings will be applied as needed, where it is most needed and when it is available at the best cost. It is clear every person, including the person writing this report could benefit from training. However, I am always reluctant to say this employee will get this training, revealing something of that nature could be misinterpreted by the employee and by the public.

For instance, there is one particular individual in Town Hall who gives exceptional customer service. There are several who actually do, but I am thinking of one in particular, but see what your mind did when you first saw the statement. Who is it? It must be so and so; it better not be you know who, all seeps into the mind.

This excellent employee may still benefit from some "customer service" training. If I announced the name publicly there would be a debate over whether the person needed, gave good customer service or would benefit from it and all for naught if we end up not getting the funding and cause unnecessary strain on the organization. It is plain to see how that could adversely affected an individual's morale and damage the municipal function. Ultimately training allocation is a management decision and should be part of the managers responsibility to coordinate the pan.

The budget material, including the Budget Committee's questions and the Town Manager's answers can be found @ <https://www.eliotmaine.org/town-manager/pages/town-managers-fy-23-budget>.

Police Contract; I am excited to report the Eliot Police MAP Union has voted to accept the offer discussed with the Select Board in Executive Session and hopefully we will have a MOU it in time for your February 10, 2022 meeting. It will be discussed and voted on in public.

Until the SB meeting and the ensuing public discussion on the matter, much of the details will be required remain in executive privilege. I have reached out to Town Counsel requesting a final MOU containing any changes to the contract to be available for Thursday evening.

In general terms, as was discussed in executive session, the contract will apply a modern approach to costs and will create a more competitive workplace focused on retaining professional law enforcement and attracting the type of police candidates we all will be proud in hiring.

This contract has been unsettled for nearly a year so the retro active portion will look substantial, but really is the result of the process. Thank you to all parties working diligently to find common ground and I recommend the Select Board to ratify the MOU as negotiated per your guidance.

Finance Director/Treasurer; I cannot thank Melissa Albert, Wendy Rawski and David Ross-Lyons enough. As they graciously served on the vetting panel for this critically important position. Their thorough and thoughtful interviews (3 interviews, plus one with TM) of the qualified potential candidates was professional and critically important.

Having a vetting panel to do the initial review and interviews of candidates and placing different employees on such panels is very helpful in identifying the best candidates. When the vetting panel completes their work, they make a recommendation to the Town Manager and I have discussed those recommendations individually with each panel member. This series of checks, reviews, follow ups and discussions, although time consuming, assists me as the appointing authority, to obtain an in-depth profile of the candidates. It is a great deal of time effort and extra work for everyone, but the end result is a quality employee and colleague.

Another important component which should never be overlooked is the potential hire is also interviewing the workplace. Having a panel made up of intelligent and inviting employees makes the likelihood of the most qualified candidate remain interested and ultimately accepting the job vital to the process. Melissa, Wendy and David really were proud to sell Eliot Town Hall as a great place to work, thank you!

As you are aware I have made a conditional offer of employment to a prospective candidate with impressive credentials and experiences, her skills assessment on-line was impressive and her references spoke glowingly of her work ethic and acumen. The ratification by the Select Board, of her appointment made by me as Town Manager will be before you Thursday evening. If we are still waiting for some of the background check material, I will ask that you take a vote "pending" completion of the review. Normally I would prefer waiting until everything is in place but given the critical nature of this position and the opportunity provided some training from the former Finance Director Jordan Miles on weekends, I am compelled to break precedent.

I have received an acceptance of the offer; however, I will wait until Thursday to make a formal announcement on the candidate to allow her time to announce it to her employer and for the background check to continue. Thank you for your support in this matter.

Pickleball Group; I will be meeting with Lorrie Oeser who has been advocating for establishment of designated pickleball courts to the Eliot Selectboard. She has sent material and will be inviting others to the Zoom meeting later today.

Their interest and dedication to the idea of creating courts will be quite helpful in making it a reality. However, I will be encouraging them to remain realistic about their expectations and positive about the progress. The Select Board's allocation of \$110K recently has been a substantial catalyst to make this project start to become real.

The CSD will oversee the development and construction of the project with assistance from the Public Works. I am very aware of the growth of pickleball, but I also need to be cognizant of other sports which had meteoric growth only to fall on hard times. Tetherball, handball, beach volleyball, skate boarding,

disc golf and a long list of others have seen growth periods and then a precipitous drop off. The importance of this understanding is to ensure the investment is modulated appropriately.

Part of the group's argument is about other nearby communities adding pickleball courts at break neck speed. This actually makes it somewhat harder to see where this all levels out in terms of that investment. I will do my best to bring a balance to the final plan.

Footprints Food Pantry; Last week I met with Footprints Director Megan Shapiro-Ross at the Kittery location of the pantry. They are providing a vital service to the Eliot underserved community. Although it fluctuates, they are helping about a dozen families in town gain access to food.

Megan and the Footprints have been an incredible partner to our GA Director Melissa Albert in supplementing other programs to assist citizens of Eliot survive temporary and, in some cases, chronic economic challenges, particularly in finding basic sustenance for all in need.

MSAD #35; I had a very informative meeting recently with Superintendent John Caverly and South Berwick Town Manager Tim Pellerin at the Marshwood Administrative Offices.

The focus was on the upcoming FY 23 budget, challenges the schools continue to face from everything from special needs to athletics to attracting and retaining qualified teachers (I felt his pain). The Superintendent also discussed with both Manager Pellerin and I, as new managers, touring the school facilities. The Superintendent will be setting something up for that tour in the near future.

South Berwick and Eliot will host upcoming meetings at their respective Town Halls and will encourage attendance by any interested official to attend. The public is always welcome to attend, as well. I find Superintendent Caverly to be a very diligent steward of the tax payer's dollars, thoughtful leader and tirelessly in the best interest of the students. You cannot ask for a better combination for a district.

Respectfully submitted;

Michael J. Sullivan

Town Manager, Eliot

Town Manager

From: Leslie Stevens <lesliestevens96@gmail.com>
Sent: Tuesday, November 16, 2021 7:24 AM
To: Town Manager
Subject: Agricultural Commission for Eliot

Hi Mike,

It was nice to meet you last night and I appreciate your support and willingness to put together some ideas for an Eliot Agricultural Commission/Ad Hoc committee. I would really love to participate in the committee if possible.

My contact info is below. Please don't use this Gmail account to get in touch. I don't really check this account much but in order to use the contact from the Eliot Town site I needed to use Gmail.

Thanks so much and look forward to hearing from you,
Leslie

Leslie Stevens
Sturgeon Creek Farm
1651 State Road
Eliot, Maine 03903

603-767-8545
Email: leslie@sturgeoncreekfarm.com

Sent from Mail for Windows

Town Manager

From: norman owens <chefnorm@hotmail.com>
Sent: Tuesday, February 1, 2022 5:17 AM
To: Michael Sullivan
Subject: EASFC

Hello,

I think this is a very interesting concept. I'm a local chef and I would like to offer any help that I can. I work a lot in the summer but have plenty of free time in the winter. Living in California gave me many opportunities to work with farmers and their offerings. I have also worked at farmers markets. Anything I can do to help promote local offerings would be great. Pickling veggies, buying products for my restaurant, connecting farmers to other restaurants, etc... I just moved to Eliot in October. I would love to help out and get involved with the community. Please let me know if you have any need for a chef.

Sincerely,

Norman Owens
Chefnorm@hotmail.com
415-264-1974

Town Manager

From: S. P <sel.lewis@gmail.com>
Sent: Wednesday, January 26, 2022 4:34 PM
To: Michael Sullivan
Subject: Eliot Agriculture Board

Good evening, I would like to be considered for the agriculture and food security board. This is a subject I am passionate about as we are a small farm on Brixham Rd. I have served on the conservation commission and TIF committee in the past. Please let me know what paperwork is required.

Thanks!
Sarah Plocharczyk
139 Brixham Rd

Sent from my iPhone

To the Select Board of Eliot,

I would like to be considered for the Agriculture and Food Security Commission. This is a subject that I have been passionate about since I was in Future Farmer of America (FFA) in high school. Eliot's agricultural history is why we moved here back in 2016 and we have a very small farm on Brixham Rd that sells eggs (chicken & duck), honey, jams, and various produce. I believe that it is important for such a commission to exist, especially with all the development our community has experienced in recent years, it is easy to erode our agricultural and homesteading traditions. In the past I have been involved with working with the Planning Board to ensure that the Animal Ordinance is in line with existing Land Use Ordinances. I look forward to the potential opportunity to continue to ensure Eliot's agricultural future.

Sincerely,

Sarah Plocharczyk

139 Brixham Rd

1:05 PM

Page 1

Warrant 63

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
00002 2WAY COMMUNICATIONS SERVICE, INC.						
0362	20086	01	vehicle rep/maint		71686	
vehicle rep/maint			E 20-01-24-15		1,463.00	0.00
Vendor Total-					1,463.00	
00109 CENTRAL MAINE POWER						
0362	20087	01	cmp fire dept		700000389339	
cmp fire dept			E 10-01-15-02		17.32	0.00
Invoice Total-					17.32	
0362	20087	01	cmp repeater		710001304646	
cmp repeater			E 10-30-15-02		44.90	0.00
Invoice Total-					44.90	
Vendor Total-					62.22	
00121 Cintas Corporation #758						
0362	20088	01	uniforms pub works		12312021	
uniforms pub works			E 20-01-03-15		887.89	0.00
Vendor Total-					887.89	
00247 GRANITE STATE MINERALS INC.						
0362	20089	01	ROAD SALT		080146	
ROAD Saltr			E 20-05-22-25		9,108.02	0.00
Vendor Total-					9,108.02	
00352 LAWSON PRODUCTS, INC.						
0362	20090	01	equipment rep/maint		9309149002	
equipment rep/maint			E 20-01-24-10		367.80	0.00
Vendor Total-					367.80	
00570 York County Registry of Deeds						
0362	20091	01	17 lien discharges		01252022	
17 lien discharges			E 01-02-05-20		323.00	0.00
Vendor Total-					323.00	
00648 SOUTHERN MAINE PLANNING						
0362	20092	01	stormwater 1232022		15891	
stormwater			E 20-30-15-02		1,705.00	0.00
Vendor Total-					1,705.00	
00684 THERMO DYNAMICS, INC.						
0362	20093	01	biannual maint		22-194	
biannual maiant			E 01-01-24-20		839.25	0.00
Invoice Total-					839.25	
0362	20093	01	replace cond. pump TO		22-211	
replace condensate pump			E 01-01-24-20		629.00	0.00
Invoice Total-					629.00	
Vendor Total-					1,468.25	
00717 TOWN OF KITTELY, MAINE						
0362	20094	01	pleasant st		132880	
pleasant st			E 70-01-05-60		84,686.58	0.00
Vendor Total-					84,686.58	
00816 IRVING OIL MARKETING, INC.						
0362	20095	01	fuel bill csd		34304543	
fuel bill csd			E 30-01-20-15		394.75	0.00
Vendor Total-					394.75	
00885 ELDREDGE LUMBER AND HARDWARE						

Warrant 63

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
0362	20096	01	supplies/materials		01152022	
supplies/materials			E 20-01-24-05		50.37	0.00
Vendor Total-					50.37	
00906 W.B. MASON COMPANY, INC.						
0362	20097	01	supplies clerks		226828132	
supplies clerks			E 01-01-20-40		52.88	0.00
Invoice Total-					52.88	
0362	20097	01	supplies		226682282	
supplies			E 20-01-20-40		27.98	0.00
Invoice Total-					27.98	
0362	20097	01	supplies		226580729	
supplies			E 20-01-20-40		84.95	0.00
Invoice Total-					84.95	
0362	20097	01	supplies		226638971	
supplies			E 20-01-20-40		23.48	0.00
Invoice Total-					23.48	
0362	20097	01	supplies		226627540	
supplies			E 20-01-15-04		27.95	0.00
Invoice Total-					27.95	
Vendor Total-					217.24	
01007 ELIOT SMALL ENGINE REPAIR, INC.						
0362	20098	01	equipment		30324	
equipment			E 10-01-24-10		36.00	0.00
Vendor Total-					36.00	
01049 BOUND TREE MEDICAL, LLC						
0362	20099	01	med supplies		010122	
med supplies			E 10-01-03-05		158.74	0.00
Vendor Total-					158.74	
01244 P. GAGNON & SON, INC.						
0362	20100	01	#2 fuel oil		23341	
#2 fuel oil FD			E 10-01-15-01		746.39	0.00
Vendor Total-					746.39	
01260 SPRINT						
0362	20101	01	cell phones fire dept		572604136	
cell phones fire dept			E 10-01-03-12		264.24	0.00
Vendor Total-					264.24	
01335 STEVEN R. ROBINSON						
0362	20102	01	cell phone reimb		012022	
cell phone reimb			E 20-01-03-12		20.00	0.00
Vendor Total-					20.00	
01513 Consolidated Communications						
0362	20103	01	cons comm town hall		461692186	
cons comm town hall			E 01-01-15-03		160.70	0.00
Invoice Total-					160.70	
0362	20103	01	cons comm. fire dept		461730021	
cons comm fire dept			E 10-01-15-03		885.18	0.00
Invoice Total-					885.18	
Vendor Total-					1,045.88	
01743 STATE OF NEW HAMPSHIRE						
0362	20104	01	driving record check		01202022	

Warrant 63

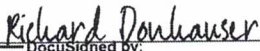
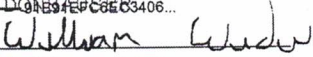
Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
driving record check			E 01-01-03-05		15.00	0.00
Vendor Total-					15.00	
01790 Chappell Tractor Sales, Inc.						
0362	20105	01	equipment rep/maint	P07779		
equipment rep/maint			E 20-01-24-05		205.18	0.00
Vendor Total-					205.18	
01966 YORK HOSPITAL						
0362	20106	01	physical exam	01072022		
physical exam Mathieu Car			E 10-01-03-05		249.91	0.00
Vendor Total-					249.91	
02029 WEX Bank						
0362	20107	01	wex fuel bill	01262022		
wex fuel bill			E 10-01-20-15		841.48	0.00
Vendor Total-					841.48	
02033 Kaz's Fine Lines						
0362	20108	01	striping	111221		
striping			E 10-01-24-20		495.00	0.00
Vendor Total-					495.00	
02064 Seacoast Printing						
0362	20109	01	uniforms pub works	5959		
uniforms pub works			E 20-01-03-05		443.00	0.00
Vendor Total-					443.00	
02350 New England Kenworth						
0362	20110	01	vehicle rep/maint	CP497319		
vehicle rep/amint			E 20-01-24-15		4.38	0.00
Vendor Total-					4.38	
02871 Fisher Plows of Lee NH LLC						
0362	20111	01	equipment rep/maint	27712		
equipment rep/maint			E 20-01-24-10		249.70	0.00
Vendor Total-					249.70	
02942 Nancy Shapleigh						
0362	20112	01	GA Rent paymetn	01272022		
GA rent payment			E 50-01-99-55		1,000.00	0.00
Vendor Total-					1,000.00	
02943 Performance Advantage Company Inc						
0362	20113	01	NEW Truck CIP FD	0114085-IN		
New truck CIP FD			E 62-05-99-01		3,080.58	0.00
Vendor Total-					3,080.58	
02944 Jordan Tweedie						
0362	20114	01	mileage reimb	01272022		
mileage reimb			E 20-01-03-05		51.62	0.00
Vendor Total-					51.62	

Warrant 63

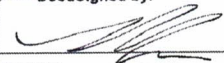
Jrnl	Check	Month	Invoice Description	Reference		
Description	Account		Proj	Amount	Encumbrance	
Prepaid Total-				0.00		
Current Total-				109,641.22		
EFT Total-				0.00		
Warrant Total-				109,641.22		

WE THE SELECTMEN OF THE TOWN OF ELIOT AUTHORIZE THE TOWN TREASURER
Jordan Miles TO PAY THE INVOICES ON THIS WARRANT.

ALEX ORESTIS

DocuSigned by:

RICHARD DONHAUSER
DocuSigned by:

WILLIAM W. MILES

LAUREN DOW

DocuSigned by:

ROBERT MCPHERSON

2:47 PM

Page 1

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00002 2WAY COMMUNICATIONS SERVICE, INC.						
0373	20115	02	january account activity		71768	
admin			E 01-01-24-30		2,202.00	0.00
police			E 10-05-10-14		740.00	0.00
pubworks			E 20-01-24-30		250.00	0.00
Invoice Total-					3,192.00	
0373	20115	02	december activity csd		71525	
december account activity			E 30-01-24-30		153.87	0.00
Invoice Total-					153.87	
0373	20115	02	january activity csd		71767	
january account activity			E 30-01-24-30		216.87	0.00
Invoice Total-					216.87	
Vendor Total-					3,562.74	
00013 ADMIRAL FIRE & SAFETY, INC.						
0373	20116	02	uniforms pd		220041	
uniforms pd			E 10-05-03-15		194.95	0.00
Vendor Total-					194.95	
00131 COMCAST						
0373	20117	02	comcast pub works		01132022	
comcast pub works			E 20-01-15-03		122.42	0.00
Vendor Total-					122.42	
00247 GRANITE STATE MINERALS INC.						
0373	20118	02	ROAD SALT		080195	
ROAD SALT			E 20-05-22-25		4,397.42	0.00
Invoice Total-					4,397.42	
0373	20118	02	ROAD SALT		080801	
ROAD SALT			E 20-05-22-25		33,572.57	0.00
Invoice Total-					33,572.57	
Vendor Total-					37,969.99	
00334 KITTELY ANIMAL HOSPITAL, INC.						
0373	20119	02	stray cat fee		537850	
stray cat fee			E 10-05-10-42		70.00	0.00
Vendor Total-					70.00	
00340 KITTELY WATER DISTRICT						
0373	20120	02	water bill PD		02102022	
water bill PD			E 10-05-15-04		36.65	0.00
Vendor Total-					36.65	
00375 MAINE CHIEFS OF POLICE ASSOC.						
0373	20121	02	2022 membership dues		MOYA	
2022 Dues			E 10-05-03-01		200.00	0.00
Vendor Total-					200.00	
00384 MAINE MUNICIPAL ASSOCIATION						
0373	20122	02	mna annual membership		1000421115	
annual dues			E 01-01-03-01		8,609.00	0.00
Vendor Total-					8,609.00	
00445 MUNICIPAL CODE CORPORATION						
0373	20123	02	records preservation		369325	
records preservation			E 62-05-99-01		1,661.00	0.00
Vendor Total-					1,661.00	
00474 NORTHEAST HYDRAULICS, INC.						

Warrant 65

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
0373	20124	02	supplies/materials	79648		
supplies/materials			E 20-01-24-05		164.00	0.00
			Invoice Total-		164.00	
0373	20124	02	vehicle rep/maint	79683		
vehicle rep/maint			E 20-01-24-15		171.40	0.00
			Invoice Total-		171.40	
			Vendor Total-		335.40	
00617 SANEL NAPA						
0373	20125	02	vehicle rep/maint	331602		
vehicle rep/maint			E 10-05-24-15		27.99	0.00
			Vendor Total-		27.99	
00717 TOWN OF KITTELY, MAINE						
0373	20126	02	pleasant st pump station	132880		
pleasant st pump station			E 70-01-05-60		50,265.85	0.00
			Invoice Total-		50,265.85	
0373	20127	02	fuel bill PD	02032022		
fuel bill PD			E 10-05-20-15		938.01	0.00
			Invoice Total-		938.01	
			Vendor Total-		51,203.86	
00725 TREASURER OF STATE						
0373	20128	02	BMV 0119-0131	0119-0131		
bmv 0119-0131			G 01-2040-00		41,563.25	0.00
			Vendor Total-		41,563.25	
00764 VERIZON/WIRELESS						
0373	20129	02	cell phones pub works	9897654297		
cell phones pub works			E 20-10-03-12		73.08	0.00
			Vendor Total-		73.08	
00782 WHITE SIGN						
0373	20130	02	sign materials	120114		
sign materials			E 20-01-24-56		54.60	0.00
			Vendor Total-		54.60	
00824 TREASURER, STATE MAINE						
0373	20131	02	Dogs012022	012022		
Dogs January			G 01-2010-00		669.00	0.00
			Vendor Total-		669.00	
00825 MAINE RECREATION & PARK ASSN.						
0373	20132	02	annual dues	2428		
annual dues			E 30-01-03-01		175.00	0.00
			Vendor Total-		175.00	
00827 TREASURER OF STATE						
0373	20133	02	weapons january	012022		
weapons january			G 01-2050-00		15.00	0.00
			Vendor Total-		15.00	
00830 HYGRADE BUSINESS GROUP, INC.						
0373	20134	02	AP checks	736972		
AP Checks			E 01-01-05-25		547.81	0.00
			Vendor Total-		547.81	
00899 TREASURER OF STATE						
0373	20135	02	IF&W January	012022		
IF&W January			G 01-2030-00		5,273.96	0.00

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
				Vendor Total-	5,273.96	
00906 W.B. MASON COMPANY, INC.						
0373	20136	02	office supplies	227011861		
office supplies			E 10-05-24-20		64.35	0.00
				Invoice Total-	64.35	
0373	20136	02	supplies pd	226722408		
supplies pd			E 10-05-20-40		23.79	0.00
				Invoice Total-	23.79	
				Vendor Total-	88.14	
00908 Galls, LLC.						
0373	20137	02	uniforms pd	020332354		
uniforms pd			E 10-05-03-15		80.95	0.00
				Vendor Total-	80.95	
01244 P. GAGNON & SON, INC.						
0373	20138	02	heating fuel	25235		
heating fuel			E 10-05-15-01		208.86	0.00
				Invoice Total-	208.86	
0373	20138	02	heating fuel	631215		
heating fuel			E 10-05-15-01		318.93	0.00
				Invoice Total-	318.93	
				Vendor Total-	527.79	
01393 HOME DEPOT CREDIT SERVICES						
0373	20139	02	home depot credit card	01132022		
HD credit card			E 20-01-24-05		117.47	0.00
				Vendor Total-	117.47	
01513 Consolidated Communications						
0373	20140	02	consolidated comm PD	461691588		
consolidated comm PD			E 10-05-15-03		673.16	0.00
				Invoice Total-	673.16	
0373	20140	02	cons comm pub works	461691380		
cons comm pub works			E 20-01-15-03		520.56	0.00
				Invoice Total-	520.56	
				Vendor Total-	1,193.72	
01770 UNDERWOOD ENGINEERS						
0373	20141	02	236 sewer water ext.	17761		
236 sewer water ext			E 62-04-10-35		21,341.96	0.00
				Vendor Total-	21,341.96	
01794 MAINE ASSOCIATION OF POLICE						
0373	20142	02	union dues pd	6286		
union dues pd			G 01-2235-00		300.00	0.00
				Vendor Total-	300.00	
01853 TOWN HALL STREAMS						
0373	20143	02	town hall streams	13754		
monthly streams			E 01-01-05-24		250.00	0.00
				Vendor Total-	250.00	
02144 Teamsters Union Local 340						
0373	20144	02	union dues	FEB2022		
union dues			G 01-2237-00		532.00	0.00
				Vendor Total-	532.00	
02291 Back Channel Canvas Shop, Inc.						

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
0373	20145	02	equipment maint	12606		
equipment maint	E 20-01-24-10			320.00	0.00	
Vendor Total-				320.00		
02315 Coyote Club Wildlife Ed.						
0373	20146	02	youth activity	11302021		
youth activity	E 30-08-03-05			2,200.00	0.00	
Vendor Total-				2,200.00		
02326 Seacoast Science Center						
0373	20147	02	explorer group trip	01192022		
explorer group trip	E 30-08-03-05			60.00	0.00	
Vendor Total-				60.00		
02350 New England Kenworth						
0373	20148	02	vehicle rep/maint	CP498120		
vehicle rep/maint	E 20-01-24-15			19.10	0.00	
Vendor Total-				19.10		
02424 Allied Equipment, LLC						
0373	20149	02	vehicle rep/maint	5732		
vehicle rep/maint	E 20-01-24-15			228.16	0.00	
Vendor Total-				228.16		
02462 Custom Truck & Equipment						
0373	20150	02	vehicle rep/maint	2022007019579		
vehicle rep/maint	E 20-01-24-15			592.89	0.00	
Vendor Total-				592.89		
02475 Leaf						
0373	20151	02	copier lease	12778797		
copier lease	E 10-05-10-14			205.73	0.00	
Vendor Total-				205.73		
02523 Creative Digital Services						
0373	20152	02	sewer billing	100527		
sewer billing	E 70-01-20-05			290.56	0.00	
Vendor Total-				290.56		
02601 Zip's AW Direct						
0373	20153	02	equipment maint	960691		
equipment maint	E 20-01-24-10			617.94	0.00	
Vendor Total-				617.94		
02717 Shredding on Site						
0373	20154	02	shredding fees	0076818		
shredding fees	E 20-25-06-55			130.00	0.00	
Invoice Total-				130.00		
0373	20154	02	shredding fees	0076815		
shredding fees	E 20-25-06-55			50.00	0.00	
Invoice Total-				50.00		
Vendor Total-				180.00		
02774 Quadient Finance USA, Inc						
0373	20155	02	postage	01272022		
postage	E 01-01-20-05			1,000.00	0.00	
Vendor Total-				1,000.00		
02824 The Goodyear Tire & Rubber Co.						
0373	20156	02	tires pub works	068-1076601		

Warrant 65

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
tires pub works			E 20-01-24-80		4,271.25	0.00
Vendor Total-					4,271.25	
02846 Advanced Workplace Strategies, Inc.						
0373	20157	02	drug testing	510533		
drug/alcohol testing			E 20-01-03-05		105.00	0.00
Vendor Total-					105.00	
02871 Fisher Plows of Lee NH LLC						
0373	20158	02	vehicle equipment	27714		
vehicle equipment			E 20-01-24-78		486.20	0.00
Vendor Total-					486.20	
02937 Law Enforcement Psychological						
0373	20159	02	employee expense	02022022		
psych exam			E 10-05-10-26		500.00	0.00
Vendor Total-					500.00	
02945 Childlight Education Company, LLC						
0373	20160	02	youth activity	12132021		
youth activity			E 30-08-03-05		180.00	0.00
Vendor Total-					180.00	
02946 PMAC						
0373	20161	02	youth activity	01282022		
youth activity			E 30-08-03-05		160.00	0.00
Vendor Total-					160.00	
02947 Lou's Custom Exhaust						
0373	20162	02	vehicle rep/maint	02022022		
vehicle rep/maint			E 10-05-24-15		400.00	0.00
Vendor Total-					400.00	
02948 Stanley Nashwinter						
0373	20163	02	excise tax reimb	Wendy		
excise tax reimb			R 01-01-04		82.70	0.00
Vendor Total-					82.70	
Prepaid Total-					0.00	
Current Total-					188,697.26	
EFT Total-					0.00	
Warrant Total-					188,697.26	

WE THE SELECTMEN OF THE TOWN OF ELIOT AUTHORIZE THE TOWN TREASURER
Jordan Miles TO PAY THE INVOICES ON THIS WARRANT.

ALEX ORESTIS

DocuSigned by:

Richard Donhauser

RICHARD DONHAUSER

WILLIAM WILSON

DocuSigned by:

Lauren Dow

LAUREN DOW

DocuSigned by:

Robert McPherson

ROBERT MCPHERSON