

**Eliot Select Board Agenda**  
**Thursday June 9, 2022 5:30PM Town Hall**  
**Meeting Room and use of the OWL for Remote via ZOOM**

**Call to order**

- A. Roll Call**
- B. Pledge of Allegiance**
- C. Public Comment**
- D. Approval of Minutes:** Select Board Meeting April 14, 2022
- E. Department Head/Committee Report:**
  - 1. Town Manager's Report
- F. New Business;**
  - 1. Request to appoint Michael Thompson to Aging in Place
  - 2. Request to appoint Karen Tomanio to Aging in Place
- G. Old Business**
  - 1. Summer Summits
- H. Approval of Warrants:**
  - 1. A/P #108 \$55,933.47
  - 2. A/P #110 \$118,570.32
- I. Selectmen's Report:** Seeking Committee Members Listing
- J. Adjournment**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/87117826094?pwd=cThtWmZ3REt2cUwvYkIJRFNSb2pRZz09>

Meeting ID: 871 1782 6094

Passcode: 821483

One tap mobile

+13126266799,,87117826094#,,,,\*821483# US (Chicago)

+16465588656,,87117826094#,,,,\*821483# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

Meeting ID: 871 1782 6094

Passcode: 821483

Find your local number: <https://us06web.zoom.us/j/kcNi8DZzyU>

**Draft SELECT BOARD MEETING**

**April 14, 2022 5:30PM (continued)**

**Town Hall/Hybrid**

**E. Department Head/Committee Reports**

**5:32 PM 1. Town Manager's Report**

Mr. Sullivan encourage people to go to the Town website and look at it. There are a lot of exciting things going on in Town Hall. We're tackling a lot of things on a lot of levels. I had the opportunity to go to Marshwood Middle School and the Eliot Elementary School for a tour. It really is a well-run district from what I can see. I talked about the Property Task Force, with which we are making some progress on some different properties. I had the opportunity to look at the Capital Planning Committee for Town Hall and they are making progress. I learned more about the tidal gates than I ever knew. The first day the tidal gates were supposed to be open, the cable broke and they had to call the DOT in to make that repair. Beech Road was patched by the Maine DOT on Tuesday, thanking the SB for their support and for Representative Meyer for reaching out to the DOT and get them to listen more closely to our complaints. They will be replacing that culvert the first week of July.

**5:35 PM 2. Clerk's Report: Appointment of Election Workers**

**Mr. Widi moved, second by Ms. Dow, that the Select Board appoint the "Democratic Election Clerks" as nominated by that committee and as presented by the Town Clerk.**

**Roll Call Vote:**

**Mr. Donhauser – Yes**

**Mr. McPherson - Yes**

**Mr. Widi – Yes**

**Ms. Dow - Yes**

**Unanimous vote to approve motion.**

**Mr. Widi moved, second by Ms. Dow, that the Select Board appoint the "Republican Election Clerks" as nominated by that committee and as presented by the Town Clerk.**

**Roll Call Vote:**

**Mr. Donhauser – Yes**

**Mr. McPherson - Yes**

**Mr. Widi – Yes**

**Ms. Dow - Yes**

**Draft SELECT BOARD MEETING**  
**April 14, 2022 5:30PM (continued)**  
**Town Hall/Hybrid**

**Unanimous vote to approve motion.**

**Mr. Widi moved, second by Ms. Dow, that the Select Board appoint the  
“Election Clerks” as nominated by and as presented by the Town Clerk.**

**Roll Call Vote:**

**Mr. Donhauser – Yes**

**Mr. McPherson - Yes**

**Mr. Widi – Yes**

**Ms. Dow - Yes**

**Unanimous vote to approve motion.**

**F. New Business:**

**5:37 PM 1. Fiscal Year 2023 Budget Update (see Town website for material)**

Mr. Sullivan said that there is nothing to report. We are going through the process of putting out a statement from the Town Manager. I believe the SB Vice Chair was working on one to present to the full SB in the future. But there is nothing else to report.

**5:38 PM 2. Workplace Return to Work Policy**

Mr. Sullivan said that this is a part of a series of policies that I’ve discussed with the SB previously. This is just the next step to make sure that we have a solid process for someone to return to work, whether that be on light or limited duty, and there is a form process in the packet. It is part of our discussion with MMA on how we can tighten up and lessen our work comp premiums and how we can make this a safer workplace. As you may recall, you got the slip-and-fall policy at the last meeting as to how we report that. At the next meeting, we will get a little away from these types; that working with the MMA, I’m going to present you with a cyber security policy. We have added, as you know, and I think there are a bunch of committees that are approving the increase for the new cyber security firewall that we put in place. We also have some other strategies where we’re going to protect our information and that will be put in place in the next few months.

Mr. Widi asked, regarding the slip-and-fall policy and others, was this stuff you saw when you came here that we were deficient in or MMA reached out. What was the genesis of this.



**Draft SELECT BOARD MEETING  
April 14, 2022 5:30PM (continued)  
Town Hall/Hybrid**

Mr. Sullivan said that it was when MMA came to me and asked us to put policies in place. We were told that, in the previous years, there was an acknowledgement that these policies were in place but, when we actually went to look for them, they were not in place. So, they gave me some templates to work from. In other steps, every year employees have to sign these and I'm ready to put this one out if the SB accepts it tonight to hopefully make the employees aware of what the standards are for returning to work or if you are injured at work. There were supposed to be policies but we haven't been able to find them and no one who has worked here for years is familiar with them.

**Mr. Widi moved, second by Ms. Dow, that the Select Board accept the "Return to Work Policy" as presented.**

**Roll Call Vote:**

**Mr. Donhauser – Yes**

**Mr. McPherson - Yes**

**Mr. Widi – Yes**

**Ms. Dow - Yes**

**Unanimous vote to approve motion.**

**5:41 PM**

**3. Ratify appointment of Finance Director Kristin McNulty as of May 2, 2022**

Mr. Sullivan said that Ms. McNulty is present with us through the internet. She has experience in a municipality and a school district. We're very excited with Ms. McNulty coming on board. We are also working on some support services as we know there is a lot of work to be done here to make sure that we catch up with our audit and some of the other requirements that we have. We're excited about Ms. McNulty coming on board but we're also going to add some support services and some mentoring for her so she has somebody to go to because, no offense Ms. McNulty, but accountants talk a different language and, I would like to have someone who has that talent to talk with. I can muddle my way through it but, certainly, there's a lot of complications. Ms. McNulty has a degree from Merrimack College and is also finishing up her Master's in accounting. So, we're excited to have Ms. McNulty to come over to Eliot and I'm excited to work with her. If you ratify this appointment tonight, it will be as of April 29<sup>th</sup> and the present Finance Director will be moving on April 28<sup>th</sup>. Just so the public knows, we've made substantial progress in putting in policies, internally, as well. We put a new credit card policy in place this week. We've changed the way we do accounts payable submittals from department. So, there's a lot of work going on



**Draft SELECT BOARD MEETING**

**April 14, 2022 5:30PM (continued)**

**Town Hall/Hybrid**

inside that the Town will benefit from, as well as the Town Manager and Finance Director.

**Mr. Widi moved, second by Ms. Dow, that the Select Board ratify the Town Manager's appointment of Kristin McNulty as the Treasurer/Finance Director as of April 29, 2022.**

**Roll Call Vote:**

**Mr. Donhauser – Yes**

**Mr. McPherson - Yes**

**Mr. Widi – Yes**

**Ms. Dow - Yes**

**Unanimous vote to approve motion.**

**G. Old Business:**

**5:45 PM 1. Thermo Dynamics Renewal Agreement**

Mr. Sullivan said that I probably wouldn't normally bring this to you if it's a simple renewal but I wanted to be open and make sure that you are aware that I think we should sign for the 3-year contract, which would save 10% a year. I know it's only a couple hundred dollars but I don't think prices are going to go down. So, my recommendation is to allow me to enter into the agreement for 3 years.

**Mr. Widi moved, second by Mr. McPherson, that the Select Board authorize the Town Manager to renew for three years the maintenance contract with Thermo Dynamic as presented.**

**Roll Call Vote:**

**Mr. Donhauser – Yes**

**Mr. McPherson - Yes**

**Mr. Widi – Yes**

**Ms. Dow - Yes**

**Unanimous vote to approve motion.**

**Draft SELECT BOARD MEETING  
April 14, 2022 5:30PM (continued)  
Town Hall/Hybrid**

**H. Approval of Warrant(s):**

**5:46 PM** Mr. Donhauser moved, second by Mr. McPherson, that the Select Board approve A/P Warrant #78 in the amount of \$69,846.78, dated March 17, 2022; A/P Warrant #80 in the amount of \$79,754.58, dated March 23, 2022; A/P Warrant #82 in the amount of \$65,492.32, dated March 31, 2022; A/P Warrant #84 in the amount of \$788,089.19, dated April 7, 2022.

**Roll Call Vote:**

**Mr. Donhauser – Yes  
Mr. McPherson - Yes  
Mr. Widi – Yes  
Ms. Dow - Yes**

**Unanimous vote to approve motion.**

**I. Selectmen's Report:**

**5:48 PM** Mr. Widi said that we did the Easter Egg Hunt and raised some money for Eliot Festival Day. The Eliot/South Berwick Rotary was there in Concessions. We also raised \$3,000 for the Pavilion. The total raised from everybody after expenses were paid was about \$8,800.

**J. Executive Session**

**5:49 PM** Discuss legal options related to Maine Department of Labor Appeal.

**Mr. Widi moved, second by Ms. Dow, that the Select Board enter into executive session as allowed by 1 M.R.S.A. §405(6)(E) and will not return to open session.**

**Roll Call Vote:**

**Mr. Donhauser – Yes  
Mr. McPherson - Yes  
Mr. Widi – Yes  
Ms. Dow - Yes**

**Unanimous vote to approve motion.**

**Draft SELECT BOARD MEETING  
April 14, 2022 5:30PM (continued)  
Town Hall/Hybrid**

**K. Adjourn (Public portion of meeting)**

The public meeting adjourned at 5:50 PM.

**Respectfully submitted,**

**Ellen Lemire, Recording Secretary**

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**Mr. Robert McPherson, Secretary**

**Date approved:**

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## **Eliot Town Manager Report**

**June 2, 2022**

Submitted by

**Michael J. Sullivan to the Eliot Selectboard**

**236 Resurfacing (Depot Road to Route 4 in South Berwick.** We have inquired recently to MEDOT about this project's status. The Senior Project Manager, Southern Region LaRay Hamilton informed the Town Planner that the bids were advertised in early April, opened on May 4<sup>th</sup> and All States Construction. As of this date the contract details were still being worked out, so no schedule for the project has been established. We will circulate the schedule as soon as it does become available.

There will be interruptions in traffic patterns from this and the long list of other projects scheduled or contemplated for route 236 over the next three or more construction seasons. We hope you will be patient as these infrastructure improvements are critically needed. If you need to take an alternate route which, has you trekking through a less travelled neighborhood, please be considerate, reduce your speeds, pay extreme attention and enjoy the change. Thank you!

**Summer Summits.** I am working with the Select Board to create a series of discussion "summits". These informal discussions are intended to bring various boards/commissions together with appropriate staff, department managers or subject experts around specific topics in a supportive setting.

The summits would be panel style and should be considered a training tool for not only the citizen representatives from the various boards, but also for the participating employees. Each panel would be moderated, for purposes of expediency. The representatives would be tasked with bringing the discussion back to their board or commission for further discussion and then reverse the process as well.

Public input would be encouraged via email following the discussions and through the various boards and commissions. The subsequent discussions at the boards or reports developed by the moderator and interest in the subject matter in general would be the primary resource for the public to weigh-in.

This exercise will hopefully build communication between, boards, commissions, employees and constituents. It is not an attempt to achieve consensus, although we would hope to edge closer to such an elusive goal. The project aims to move forward in terms of the Town of Eliot affairs towards a common understanding for the future.

These would be mostly scheduled between 7 AM and 5 PM to coincide with staff schedules, we will have a limited capacity for panel participants to remote in to a summit, but we are really seeking the in-person participants.

Each board or commission chair will be asked to appoint an interested participant from their respective board. At the direction of the Select Board, I will invite the chairs to make panel appointments as space will allow. The size of the panel will be

The gatherings will be fast paced and will be 45 minutes to an hour. Again, there is no illusion these summits will solve all the challenges of Eliot, but if allowed could be an opportunity to enlighten and be enlightened on foci important to life in Eliot.

**Monthly "Colleague" Meeting.** The monthly meeting was held on May 2<sup>nd</sup> in Town Hall at 7:30 AM prior to opening up to the public. The topics discussed ranged from changes being developed for financial matters, the new Iworq's on-line permitting, Town Hall re-build project and various other organizational challenges.

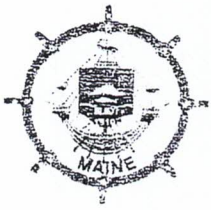
We are very much aware we need to improve communications externally, but also internally. Ensuring we are organizationally aware to the greatest extent possible is critical to our ability to serve the public. I have experienced much worse, but as a small municipal organization we could and should do better.

These colleague meetings are valuable training tools and critical communication tools. I am confident they will produce a more well-rounded understanding of the challenges which each department deals with every day.

Respectfully submitted,

Michael J. Sullivan  
Town Manager, Eliot





# TOWN OF ELIOT, MAINE

1333 STATE ROAD, ELIOT, ME 03903

TELEPHONE: (207) 439-1817 EMAIL: [wrawski@eliotme.org](mailto:wrawski@eliotme.org)

rec'd  
MAY 21 2022

☒ **INITIAL APPLICATION** FOR APPOINTMENT TO TOWN BOARDS,  
COMMITTEES & COMMISSIONS

☐ **RE-APPOINTMENT** TO TOWN BOARDS, COMMITTEES &  
COMMISSIONS

NAME: Michael Thompson

RESIDENCE: 161 Bolt Hill Rd.

MAILING (if different) P.O. Box 462 Kittery, Me. 03904

E-MAIL ADDRESS: mthompsonwaxdayshoo.com PHONE # (Home) \_\_\_\_\_

WORK # \_\_\_\_\_ CELL # ~~603-988-4577~~

**Please check your choices:**

- ☒ Aging-In-Place Committee  
☐ Board of Appeals  
☐ Capital Improvement Committee  
☐ Conservation Commission  
☐ Planning Board  
☐ Solid Waste & Recycling Committee

MEMBERSHIP PREFERENCE: Regular ☒ Alternate \_\_\_\_\_ No Preference \_\_\_\_\_

APPOINTMENT TERM: Full Term ☒ Partial Term \_\_\_\_\_ No Preference \_\_\_\_\_

EDUCATION/TRAINING: B.S. environmental conservation, lifetime builder/carpenter

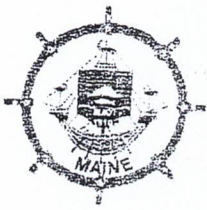
RELATED EXPERIENCE (Including other Boards/Committees and Commissions)

- practiced consensus - building on work crews  
- helped shepherd my parents through their final years in nursing home.

PRESENT EMPLOYMENT: semi-retired cabinet maker

ARE YOU 18 YEARS OR OLDER: ☒ YES ☐ NO





TOWN OF ELIOT, MAINE  
1333 STATE ROAD, ELIOT, ME 03903  
TELEPHONE: (207) 439-1817 EMAIL: wrawski@eliotme.org

**ACCORDING TO THE TOWN OF ELIOT ORDINANCE GOVERNING  
MUNICIPAL BOARDS PLEASE ANSWER THE FOLLOWING  
QUESTIONS.**

1. Express your interest as to why you want to serve:  
Want to participate more in the community, and hope to possibly help  
increase overall community connectedness and a spirit of mutual support.
2. Give a brief reason(s) as to why the Select Board should support your  
appointment.  
Specific to AIP Committee, I feel I could represent the senior male side  
of the population as a unique contribution. A particular interest would be housing.
3. Give a brief summary as to how you will maintain an unbiased participation  
on a regular and continuing basis throughout term.  
To avoid undue bias, I would make it a practice to hear from each  
member of the committee and participating public in their turn, and  
then seek and abide by vote consensus.
4. Any know conflict of interest: ☐ YES ☒ NO if yes, please list \_\_\_\_\_

**BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THE  
FOLLOWING:**

1. This application is for consideration and does not mean you will necessarily  
be appointed to this Board/Commission or Committee.
2. The Town Manager will review your application, may contact you, and  
determine any potential conflict of interests.
3. This application will be forwarded to the Select Board for consideration, the  
Board will want to interview possible appointees. Your application will be  
placed on the next available agenda.
4. Appointee agrees to take a sworn oath by Town Clerk except for Ad Hoc  
Committee members/Select Board Advisory Committees.
5. Applicant agrees that if appointed will attend all meetings, except for  
sickness or emergency, and will advise the Chairperson when you are unable  
to attend.

Please read the Town of Eliot, Maine Ordinance Governing Municipal Boards,  
Commissions, and Committees available at the Town Office or on the Town Website.

[Signature]  
SIGNATURE OF APPLICANT

05-24-2022  
DATE



TOWN OF ELIOT, MAINE  
1333 STATE ROAD, ELIOT, ME 03903  
TELEPHONE: (207) 439-1817 EMAIL: wrawski@eliotme.org

Rec'd  
JUN 01 2022  
Heath

**INITIAL APPLICATION** FOR APPOINTMENT TO TOWN BOARDS,  
COMMITTEES & COMMISSIONS  
☐ **RE-APPOINTMENT** TO TOWN BOARDS, COMMITTEES &  
COMMISSIONS

NAME: Karen Gomanio

RESIDENCE: 1700 State Rd. Eliot, Me. 03903

MAILING (if different) \_\_\_\_\_

E-MAIL ADDRESS: Karen.Tomanio@gmail.com PHONE # (Home) 207-703-4200

WORK # \_\_\_\_\_ CELL # 11

**Please check your choices:**

- ☐ Adult-Use Retail Cannabis Committee
- ☒ Aging-In-Place Committee
- ☐ Board of Appeals
- ☐ Cable Television Committee
- ☐ Clean Water Committee
- ☐ Conservation Commission
- ☐ Energy Commission
- ☐ Planning Board
- ☐ Solid Waste & Recycling Committee
- ☐ Tax Increment Financing (TIF) Committee

MEMBERSHIP PREFERENCE: Regular ☐ Alternate ☐ No Preference ☐

APPOINTMENT TERM: Full Term ☐ Partial Term ☐ No Preference ☐

EDUCATION/TRAINING: BeaSci-Art Education, Home Care

RELATED EXPERIENCE (Including other Boards/Committees and Commissions)

10 yrs experience w/ community dev. for Dev. Disability population  
10 yr experience managing group home, 5 yrs. Home care for elderly

PRESENT EMPLOYMENT: Home Instead



**Draft SELECT BOARD MEETING**

**April 14, 2022 5:30PM**

**Town Hall/Hybrid**

**Quorum noted**

**5:30 PM:** Meeting called to order by Vice Chair Widi.

**A. Roll Call:** Mr. Donhauser (Zoom), Mr. McPherson, Mr. Widi, and Ms. Dow.

**B. Pledge of Allegiance recited**

**C. Public Comment:**

There was no public comment.

**D. Approval of Minutes of Previous Meeting(s)**

**5:31 PM** Motion by Mr. Widi, second by Mr. McPherson, to approve the minutes of February 24, 2022, as written.

**Roll Call Vote:**

**Mr. Donhauser – Yes**

**Mr. McPherson - Yes**

**Mr. Widi – Yes**

**Ms. Dow – Abstained**

**3-0-1 vote to approve motion.**

**Motion by Mr. Widi, second by Mr. McPherson, to approve the minutes of March 10, 2022, as written.**

**Roll Call Vote:**

**Mr. Donhauser – Yes**

**Mr. McPherson - Yes**

**Mr. Widi – Yes**

**Ms. Dow - Yes**

**Unanimous vote to approve motion.**



**July and August Summer Session**  
**Regular Select Board Meeting on July 14 and August 18**

**Discussion Summits**

**Summit #1 Policy, Charter, Ordinance Review**

- a.) Policy; Personnel, Financial
- b.) Charter; Article 6 Financial Procedures, Article 4 Administrative Organization
- c.) Ordinance; Chapter 11 Marijuana, Chapter 2 Administration

**Summit #2 Land Use and Preservation**

- a.) Recreational Parks, Trails, and Agriculture
- b.) Resiliency and Conservation (Forestry, Wetlands, Riverfront)
- c.) Corridor and Business Development

**Summit #3 Life in Eliot**

- a.) Schools, Youth, Aging in Place (MSAD#35, Fogg Library)
- b.) Housing, Transportation, Utilities (gas, electric, cable)
- c.) Public Buildings

**Summit #4 Regional Integration**

- a.) Image, Demographic (future, present)
- b.) Regional Opportunities
- c.) State and Federal Priorities

**Summit #5 Community**

- a.) Board, Committee, Employee Relations
- b.) Civic Engagement
- c.) Service Agencies, Boards, Groups (i.e., Fogg Library, Footprints, AIP, Eliot Connects, Green Acres)

Two Members of the Select Board, Two Members of the Planning Board, facilitating each "Summit". One Member of Budget Committee, One Member of Conservation, One Member from Capital, One Member of School Committee invited to participate and bring input from respective boards.

Each summit meets three times, once to open discussion, once to prepare and once more to present.

Two staff and Town Manager assigned to each summit, meeting one and two would be during business hours, third public presentation to be determined. Town Clerk, Town Planner, Police Chief, Fire Chief, Town Assessor, PW Superintendent, CEO, General Assistance Director, Finance Director or others as appropriate to be assigned by Town Manager.

Representatives from interested non-profits, businesses, churches and organization asked to participate in relevant summits for their area of interest.

People who could not attend in person would be asked to attend remotely and provided with links.

The discussions are intended to be “safe space” and to expand the individual and collective understanding of Eliot’s future and present needs and challenges. Having this personal interaction opportunity in small settings will hopefully plant seeds to bear fruitful discussion.

## Warrant 108

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
<b>00002 2WAY COMMUNICATIONS SERVICE, INC.</b>						
0606	20613	05	CSD April 2022 Activity	72667		
CSD April 2022 Activity			E 30-01-24-30		216.87	0.00
Rep. & Maint / Comp. Rep.						
<b>Vendor Total-</b>					<b>216.87</b>	
<b>01426 Airgas USA, LLC</b>						
0606	20614	05	Gas Delivery 5/5/2022	9125540343		
Gas Delivery 5/5/2022			E 20-01-24-05		206.12	0.00
Rep. & Maint / Sup. & Mat.						
<b>Vendor Total-</b>					<b>206.12</b>	
<b>01445 Allegiant Care</b>						
0606	20615	05	July 2022 Insurance	July 2022		
PW Insurance			E 20-01-03-10		6,037.35	0.00
Employee Exp / Health Ins.						
Clerks Insurance			E 01-02-03-10		2,430.45	0.00
Employee Exp / Health Ins.						
Land Use Insurance			E 01-03-03-10		4,894.73	0.00
Employee Exp / Health Ins.						
EE Contributions			G 01-2230-00		2,834.47	0.00
Health Ins.						
<b>Vendor Total-</b>					<b>16,197.00</b>	
<b>02921 Archipelago Law, LLP</b>						
0606	20616	05	Legal Fees PB Case 21-16	454		
Legal Fees			E 01-01-40-75		907.50	0.00
Reserve Acct / Legal Fees						
<b>Vendor Total-</b>					<b>907.50</b>	
<b>00072 BERNSTEIN, SHUR, SAWYER &amp; NELSON</b>						
0606	20617	05	Matter 005085-00095	4013063		
General Labor Advice			E 01-01-10-02		2,147.00	0.00
Contract Svc / Legal Serv.						
<b>Vendor Total-</b>					<b>2,147.00</b>	
<b>01830 CHUCK POIRIER</b>						
0606	20618	05	Repair to 2" Water Line	2490		
Repair to 2" Water Line			E 20-10-24-10		185.00	0.00
Rep. & Maint / Equip. Rep.						
<b>Vendor Total-</b>					<b>185.00</b>	
<b>01513 Consolidated Communications</b>						
0606	20619	05	Town Offices 114055111091	5/18 to 6/17		
5/18 to 6/17 phone charge			E 01-01-15-03		588.94	0.00
Utilities / Communicat.						
<b>Vendor Total-</b>					<b>588.94</b>	
<b>00885 ELDREDGE LUMBER AND HARDWARE</b>						
0606	20620	05	Hardware/Parts	208956		
Hardware/Parts			E 20-10-24-05		7.18	0.00
Rep. & Maint / Sup. & Mat.						
<b>Invoice Total-</b>					<b>7.18</b>	
0606	20620	05	Hardware/Parts	209125		
Hardware/Parts			E 20-10-24-05		5.02	0.00
Rep. & Maint / Sup. & Mat.						
<b>Invoice Total-</b>					<b>5.02</b>	
0606	20620	05	Tools/Rakes	209141		
Tools/Rakes			E 20-10-24-05		69.97	0.00
Rep. & Maint / Sup. & Mat.						



## Warrant 108

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
<b>Invoice Total-</b>					<b>69.97</b>	
0606	20620	05	Hardware/Parts	209594		
Hardware/Parts			E 20-10-24-05		14.38	0.00
			Rep. & Maint / Sup. & Mat.			
<b>Invoice Total-</b>					<b>14.38</b>	
0606	20620	05	Return-Hardware/Parts	209595		
Credit Memo			G 01-9999-00		-6.12	0.00
			Clearing A/C			
<b>Invoice Total-</b>					<b>-6.12</b>	
<b>Vendor Total-</b>					<b>90.43</b>	
<b>00265 HAYDEE'S PEST-FREE MANAGEMENT, INC.</b>						
0606	20621	05	Rodent Treatment	164138		
Rodent Treatment			E 20-25-24-20		60.00	0.00
			tation - Rep. & Maint / Bldg. Rep.			
<b>Vendor Total-</b>					<b>60.00</b>	
<b>00000 Kerri Townsend</b>						
0606	20622	05	Refund Summer Camp	CSD Refund		
Refund KidsPLAY Camp			R 82-02-02		110.00	0.00
			Summer Camp			
<b>Vendor Total-</b>					<b>110.00</b>	
<b>02950 King Information Systems, Inc.</b>						
0606	20623	05	Archive Boxes	92169		
Archive Boxes			E 86-01-99-01		148.70	0.00
			Misc. / Misc.			
<b>Vendor Total-</b>					<b>148.70</b>	
<b>02475 Leaf</b>						
0606	20624	05	June Copier Lease	13208495		
June 2022 Copier Lease			E 01-01-10-30		754.66	0.00
			Contract Svc / Equip Lease			
<b>Vendor Total-</b>					<b>754.66</b>	
<b>01006 ME. MUNICIPAL EMPLOYEE HEALTH TRUST</b>						
0606	20625	05	June 2022 Health Premium	June 2022		
Admin			E 01-01-03-10		5,525.43	0.00
			Employee Exp / Health Ins.			
Land Use			E 01-03-03-10		1,072.91	0.00
			Employee Exp / Health Ins.			
Clerks			E 01-02-03-10		1,090.82	0.00
			Employee Exp / Health Ins.			
Public Works			E 20-01-03-10		95.10	0.00
			Employee Exp / Health Ins.			
Police			E 10-05-03-10		14,406.31	0.00
			Employee Exp / Health Ins.			
CSD			E 30-01-03-10		1,086.93	0.00
			Employee Exp / Health Ins.			
KidsPLAY			E 82-01-03-10		1,646.92	0.00
			Employee Exp / Health Ins.			
EE Portion			G 01-2230-00		5,501.37	0.00
			Health Ins.			
<b>Invoice Total-</b>					<b>30,425.79</b>	
0606	20625	05	June 2022 Health Credit	June 2022		
Credit Memo			G 01-9999-00		-2,102.70	0.00
			Clearing A/C			
<b>Invoice Total-</b>					<b>-2,102.70</b>	
<b>Vendor Total-</b>					<b>28,323.09</b>	

## Warrant 108

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
<b>02117 Melissa Albert</b>						
0606	20626	05	Mileage 2/23 to 5/17	Mileage		
Mileage 2/23 to 5/17			E 01-01-03-05		125.19	0.00
			Employee Exp / Training			
			<b>Vendor Total-</b>		<b>125.19</b>	
<b>01956 RHR SMITH &amp; COMPANY</b>						
0606	20627	05	Field Work Progress	2022-1413		
FY21 Audit Progress			E 01-01-10-01		2,500.00	0.00
			Contract Svc / Auditor			
			<b>Vendor Total-</b>		<b>2,500.00</b>	
<b>02347 Smart Source of Boston, LLC</b>						
0606	20628	05	Town of Eliot Booklet	1158192		
Town of Eliot Booklet			E 01-05-50-10		2,753.69	0.00
			Town Comm. / Budget Comm			
			<b>Vendor Total-</b>		<b>2,753.69</b>	
<b>01753 TOWN OF KITTELY</b>						
0606	20629	05	Backflow Repair	5132022		
Backflow Repair			E 70-10-25-10		619.28	0.00
			Rep/Maint / Equ/Rep/Main			
			<b>Vendor Total-</b>		<b>619.28</b>	
			<b>Prepaid Total-</b>		<b>0.00</b>	
			<b>Current Total-</b>		<b>55,933.47</b>	
			<b>EFT Total-</b>		<b>0.00</b>	
			<b>Warrant Total-</b>		<b>55,933.47</b>	

WE THE SELECTMEN OF THE TOWN OF ELIOT AUTHORIZE THE TOWN TREASURER  
Jordan Miles TO PAY THE INVOICES ON THIS WARRANT.

\_\_\_\_\_  
LAUREN DOW

\_\_\_\_\_  
ROBERT MCPHERSON

\_\_\_\_\_  
RICHARD DONHAUSER

\_\_\_\_\_  
WILLIAM WIDI

## Warrant 110

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
<b>00131 COMCAST</b>						
0805	20630	12	8773 30 121 0069340		5/20-6/19 2022	
PW Cable 5/20-6/19 2022			E 20-01-15-03		122.42	0.00
Utilities / Communicat.						
<b>Vendor Total-</b>					<b>122.42</b>	
<b>01513 Consolidated Communications</b>						
0805	20631	12	5/18-6/17 PW Phone Chgs		5/18-6/17 2022	
5/18-6/17 PW Phone Chgs			E 20-01-15-03		518.64	0.00
Utilities / Communicat.						
<b>Invoice Total-</b>					<b>518.64</b>	
0805	20631	12	PD Phone/Internet		May 2022	
PD Phone/Internet			E 10-05-15-03		669.80	0.00
Utilities / Communicat.						
<b>Invoice Total-</b>					<b>669.80</b>	
<b>Vendor Total-</b>					<b>1,188.44</b>	
<b>00000 Cornerstone Title, LLC</b>						
0805	20632	12	Refund Ovrpmnt Prop Taxes		Acct:2289/2022	
Refund Ovrpmnt Prop Taxes			G 01-1120-22		4,232.25	0.00
2022 R.E.TAX						
<b>Vendor Total-</b>					<b>4,232.25</b>	
<b>02791 Dirigo Safety, LLC</b>						
0805	20633	12	Accreditation Mngmnt		2022-092	
Accreditation Mngmnt			R 10-05-30		2,500.00	0.00
P/D Grants						
Accreditation Mngmnt			E 10-05-03-05		500.00	0.00
Employee Exp / Training						
<b>Vendor Total-</b>					<b>3,000.00</b>	
<b>02034 Election Systems &amp; Software</b>						
0805	20634	12	Tabulator Programming		CD2029017	
Tabulator Programming			E 15-15-24-10		1,510.68	0.00
Rep. & Maint / Equip. Rep.						
<b>Invoice Total-</b>					<b>1,510.68</b>	
0805	20634	12	Election Ballots		CD2028591	
Election Ballots			E 15-15-05-26		1,645.43	0.00
Service Fees / Ballots						
<b>Invoice Total-</b>					<b>1,645.43</b>	
0805	20634	12	Election Ballots		CD2028208	
Election Ballots			E 15-15-05-26		909.70	0.00
Service Fees / Ballots						
<b>Invoice Total-</b>					<b>909.70</b>	
0805	20634	12	Election Ballots		CD2028044	
Election Ballots			E 15-15-05-26		294.25	0.00
Service Fees / Ballots						
<b>Invoice Total-</b>					<b>294.25</b>	
0805	20634	12	Election Ballots		CD2027941	
Election Ballots			E 15-15-05-26		5.80	0.00
Service Fees / Ballots						
<b>Invoice Total-</b>					<b>5.80</b>	
<b>Vendor Total-</b>					<b>4,365.86</b>	
<b>01007 ELIOT SMALL ENGINE REPAIR, INC.</b>						
0805	20635	12	Grass Mix 50lb Bags		032585	
Grass Mix 50lb Bags			E 20-01-22-65		340.00	0.00
P/W Supplies / Drainage						



## Warrant 110

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
<b>Vendor Total-</b>					<b>340.00</b>	
<b>02973 Harbor Flags</b>						
0805	20636	12	Flag for PD	026706		
Flag for PD			E 10-05-20-40		74.95	0.00
			Supplies / Office Supp.			
<b>Vendor Total-</b>					<b>74.95</b>	
<b>00830 HYGRADE BUSINESS GROUP, INC.</b>						
0805	20637	12	Quarterly Sewer Billing	751006		
Quarterly Sewer Billing			E 70-01-05-25		237.80	0.00
			Service Fees / Printing			
<b>Vendor Total-</b>					<b>237.80</b>	
<b>01269 J. J. KELLER &amp; Associates, Inc.</b>						
0805	20638	12	Regulatory Alert Subscrip	9107002458		
Regulatory Alert Subscrip			E 20-01-03-05		689.00	0.00
			Employee Exp / Training			
<b>Vendor Total-</b>					<b>689.00</b>	
<b>02944 Jordan Tweedie</b>						
0805	20639	12	May 2022 Mileage Reimburs	May 2022		
May 2022 Mileage Reimburs			E 20-01-03-06		74.82	0.00
			Employee Exp / Mileage			
<b>Vendor Total-</b>					<b>74.82</b>	
<b>01737 JUDY SMITH</b>						
0805	20640	12	Reimburse Postage/Supplie	Reimburse		
Reimburse Postage			E 10-05-20-05		26.93	0.00
			Supplies / Postage			
Reimburse Supplies			E 10-05-20-40		9.14	0.00
			Supplies / Office Supp.			
<b>Vendor Total-</b>					<b>36.07</b>	
<b>02475 Leaf</b>						
0805	20641	12	PD Copier Lease	13239758		
PD Copier Lease			E 10-05-10-14		220.64	0.00
			Contract Svc / Contra/Maint			
<b>Vendor Total-</b>					<b>220.64</b>	
<b>02974 Legal and Liability Risk Management Institute</b>						
0805	20642	12	Online Seminar PD	225118		
Online Seminar PD			E 10-05-01-45		150.00	0.00
			Salaries / In-Ser.Train			
<b>Vendor Total-</b>					<b>150.00</b>	
<b>01244 P. GAGNON &amp; SON, INC.</b>						
0805	20643	12	PD Fuel Oil	42290		
PD Fuel Oil			E 10-05-15-01		852.78	0.00
			Utilities / Heating			
<b>Vendor Total-</b>					<b>852.78</b>	
<b>02901 Port City Architecture</b>						
0805	20644	12	Town Hall Study	21402-7		
Town Hall Study			E 85-02-85-20		3,998.80	0.00
			Capital Impr / Tn Off. Cap			
<b>Vendor Total-</b>					<b>3,998.80</b>	
<b>00142 R. N. CRAFT, INC.</b>						
0805	20645	12	55 Gal Fleetwash	31736		
55 Gal Fleetwash			E 20-01-24-05		385.00	0.00
			Rep. & Maint / Sup. & Mat.			

## Warrant 110

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
<b>Vendor Total-</b>					<b>385.00</b>	
<b>01956 RHR SMITH &amp; COMPANY</b>						
0805	20646	12	Audit Services FY21	2022-1450		
Special Svcs - Gen Acctng	E 01-01-10-01				3,125.00	0.00
			Contract Svc / Auditor			
<b>Vendor Total-</b>					<b>3,125.00</b>	
<b>02717 Shredding on Site</b>						
0805	20647	12	4 Mo. Shredding Bin Svcs	0084875		
4 Mo. Shredding Bin Svcs	E 01-01-05-75				200.00	0.00
			Service Fees / Service Fees			
<b>Invoice Total-</b>					<b>200.00</b>	
0805	20647	12	PW Shredding Svcs	0084873		
PW Shredding Svcs	E 20-25-06-55				57.50	0.00
			tation - P/W Service / Spec. Waste			
<b>Invoice Total-</b>					<b>57.50</b>	
<b>Vendor Total-</b>					<b>257.50</b>	
<b>01418 SPRINT</b>						
0805	20648	12	CSD Cell 4/9-5/8 2022	557872025-240		
CSD Cell 4/9-5/8 2022	E 30-01-10-12				217.53	0.00
			Contract Svc / Mobile Phone			
<b>Vendor Total-</b>					<b>217.53</b>	
<b>01335 STEVEN R. ROBINSON</b>						
0805	20649	12	May 2022 Mileage Reimburs	May 2022		
May 2022 Mileage Reimburs	E 20-01-03-06				20.00	0.00
			Employee Exp / Mileage			
<b>Vendor Total-</b>					<b>20.00</b>	
<b>00686 TMDE CALIBRATION LABS, INC.</b>						
0805	20650	12	On-site Repair 5/25/22	44968		
On-site Repair 5/25/22	E 10-05-24-40				85.00	0.00
			Rep. & Maint / Radio Rep.			
<b>Vendor Total-</b>					<b>85.00</b>	
<b>01853 TOWN HALL STREAMS</b>						
0805	20651	12	Monthly Town Streams	14032		
Monthly Town Streams	E 01-01-10-24				250.00	0.00
			Contract Svc / Video			
<b>Vendor Total-</b>					<b>250.00</b>	
<b>00725 TREASURER OF STATE</b>						
0805	20652	12	BMV May 12-26,2022	May 12-26, 2022		
BMV May 12-26,2022	G 01-2040-00				53,261.96	0.00
			G/L DMV Regs			
<b>Vendor Total-</b>					<b>53,261.96</b>	
<b>00899 TREASURER OF STATE</b>						
0805	20653	12	IFW May 2022	May 2022		
IFW May 2022	G 01-2030-00				15,482.18	0.00
			G/L Snow/Atv			
<b>Vendor Total-</b>					<b>15,482.18</b>	
<b>00824 TREASURER, STATE MAINE</b>						
0805	20654	12	May 2022 Dog Licenses	May 2022		
May 2022 Dog Licenses	G 01-2010-00				440.00	0.00
			G/L Hd.Dog			
<b>Vendor Total-</b>					<b>440.00</b>	

## Warrant 110

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
<b>01770 UNDERWOOD ENGINEERS</b>						
0805	20655	12	Rt 236 Sewer/Water Ext.	18272		
Rt 236 Sewer/Water Ext.			E 75-01-10-20		25,414.22	0.00
			Contract Svc / Sw Engineer			
<b>Vendor Total-</b>					<b>25,414.22</b>	
<b>00906 W.B. MASON COMPANY, INC.</b>						
0805	20657	12	Water 5Gal Deposit	229952263		
Water 5Gal Deposit			E 01-01-20-40		30.00	0.00
			Supplies / Office Supp.			
<b>Invoice Total-</b>					<b>30.00</b>	
0805	20657	12	Batteries/Staples	226239657		
Batteries/Staples			E 01-01-20-40		15.47	0.00
			Supplies / Office Supp.			
<b>Invoice Total-</b>					<b>15.47</b>	
0805	20657	12	Water Deposit/Supplies	226399086		
Balance Due on Invoice			E 01-01-20-40		16.46	0.00
			Supplies / Office Supp.			
<b>Invoice Total-</b>					<b>16.46</b>	
0805	20657	12	Water, Deposit, Supplies	227582419		
Unpaid Balance Due on Inv			E 01-01-20-40		30.00	0.00
			Supplies / Office Supp.			
<b>Invoice Total-</b>					<b>30.00</b>	
0805	20657	12	Water 5Gal	229857460		
Water 5Gal			E 01-01-20-40		36.10	0.00
			Supplies / Office Supp.			
<b>Invoice Total-</b>					<b>36.10</b>	
0805	20657	12	Refund for returned item	CM0501534		
Credit Memo			G 01-9999-00		-13.93	0.00
			Clearing A/C			
<b>Invoice Total-</b>					<b>-13.93</b>	
0805	20657	12	Water Deposit Refund	CM0474134		
Credit Memo			G 01-9999-00		-18.00	0.00
			Clearing A/C			
<b>Invoice Total-</b>					<b>-18.00</b>	
0805	20657	12	Water Deposit Refund	CM0564722		
Credit Memo			G 01-9999-00		-6.00	0.00
			Clearing A/C			
<b>Invoice Total-</b>					<b>-6.00</b>	
0805	20657	12	Water Deposit Refund	CM0765584		
Credit Memo			G 01-9999-00		-18.00	0.00
			Clearing A/C			
<b>Invoice Total-</b>					<b>-18.00</b>	
0805	20657	12	Water Deposit Refund	CM0901586		
Credit Memo			G 01-9999-00		-24.00	0.00
			Clearing A/C			
<b>Invoice Total-</b>					<b>-24.00</b>	
<b>Vendor Total-</b>					<b>48.10</b>	



## Warrant 110

Jrnl	Check	Month	Invoice Description	Reference	
Description	Account		Proj	Amount	Encumbrance
Prepaid Total-				0.00	
Current Total-				118,570.32	
EFT Total-				0.00	
Warrant Total-				118,570.32	

WE THE SELECTMEN OF THE TOWN OF ELIOT AUTHORIZE THE TOWN TREASURER  
Jordan Miles TO PAY THE INVOICES ON THIS WARRANT.

\_\_\_\_\_  
LAUREN DOW

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ROBERT MCPHERSON

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RICHARD DONHAUSER

\_\_\_\_\_  
WILLIAM WIDI