

Eliot Select Board Agenda
Thursday April 28, 2022 5:30PM Town Hall
Meeting Room and use of the OWL for Remote via ZOOM

Call to order

- A. Roll Call**
- B. Pledge of Allegiance**
- C. Public Comment**
- D. Approval of Minutes:** Select Board Meeting
- E. Department Head/Committee Report:**
 - 1. Town Manager's Report (to follow)**
 - 2. Planning Directors Report**
- F. New Business:**
 - 1. Fiscal Year 2023 Budget Update (see updated 3-3-2022 version on town website)
 - 2. Cyber Policy
 - 3. Glyphosate Ban/Advisory (to follow)
 - 4. Older Americans Proclamation May 2022 (Banner Approval)
 - 5. Eliot Conservation Commission Earth Day Clean up May 7, 2022
- G. Old Business**
 - 1. June 14 Warrant Acceptance
 - 2. Public Hearing Notice
 - 3. Select Board Budget Letter (to follow)
- H. Approval of Warrants:**
 - 1) A/P #85 \$67,976.69
 - 2) A/P #87 \$929,312.26
 - 3) A/P #88 \$6,631.42
 - 4) A/P #90 \$5,688.29
 - 5) A/P #91 \$5,489.97
 - 6) A/P #92 \$6,272.13
 - 7) A/P #93 \$7,681.08
 - 8) A/P #94 \$21,948.37
- I. Selectmen's Report:** Seeking Committee Members Listing
- J. Adjournment**

Join Zoom Meeting

<https://us06web.zoom.us/j/83613575231?pwd=cEJqbXlmK3ArUkJSTDhiVzYzdmTQT09>

Meeting ID: 836 1357 5231

Passcode: 878569

One tap mobile

+13126266799,,83613575231#,,,,*878569# US (Chicago)

+16465588656,,83613575231#,,,,*878569# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 836 1357 5231

Passcode: 878569

Find your local number: <https://us06web.zoom.us/j/83613575231?pwd=cEJqbXlmK3ArUkJSTDhiVzYzdmTQT09>

Staff Report
Approval of Contract for Legal Services

April 28, 2022

Background: This agenda item seeks Select Board approval to contract with legal counsel to represent the Town in a York Superior Court case involving the appeal of an Eliot Board of Appeals decision.

Issue: Legal representation

Discussion: On January 18, 2022, the Planning Board (PB) approved, with conditions, a site plan review application for a ground-mounted solar array located on Odiorne Ln. (case # PB 21-16). As part of this review, the Town had contracted with Archipelago Law, LLP, to provide legal counsel for the PB. The Town's legal counsel, Bernstein Shur, had disclosed a conflict of interest and recused itself from the case, and alternative legal counsel was urgently and quickly needed at one key juncture in the review.

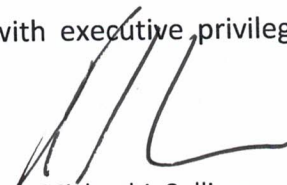
The PB21-16 decision was subsequently appealed, and the appeal was heard by the Board of Appeals (BOA) on March 17, 2022. At this meeting, the BOA upheld the appeal, reversing the PB decision. The applicant has now appealed from the BOA decision to York Superior Court by submitting a Rule 80B complaint, named after the rule of procedure upon which the Court conducts appellate review of local land use decisions. In these reviews, the Court "looks through" a BOA decision and reviews the PB decision. As the Town is the named Respondent in the case, there is a need for continued legal representation. Staff recommend continuing to retain Archipelago Law, LLP, to represent the Town and the PB decision, and that due to the urgency of the matter, the Select Board waive the 3-bid minimum per Section 7.2 of the Town's Purchasing Policy.

Fiscal Impact: \$30,000 using the Town's legal reserve fund

Recommendation: Authorize the Town Manager to enter into a contract with Archipelago Law, LLP, of Portland, Maine, of up to \$30,000, including expenses already incurred, to provide legal representation to the Town and the Eliot Planning Board's decision in the York Superior Court Review of Governmental Action Pursuant to M.R. Civ. P. 80B involving PB case #21-16 – approval of a ground-mounted solar array on Odiorne Lane; and waive the 3-bid minimum in Section 7.2 of the Town's Purchasing Policy.

Prepared by: Jeff Brubaker, Town Planner

Town Manager Recommendation: Approve up to \$30,000, with executive privilege (unless case is resolved) for updates at increments of \$10,000.


Michael J. Sullivan
Town Manager

CLIENT BILLING POLICY AND PROCEDURES

It is important to us that our clients be fully informed of and satisfied with our billing practices. We maintain very careful records to facilitate any review that might be requested. If at any time you do have a question about any fee or charge of this firm, don't hesitate to call.

1. HOURLY CHARGES

Unless otherwise agreed upon, fees will be based upon the time spent by the hour (and portions of an hour by tenths) for all time spent working on your behalf as set forth in our engagement letter or billing agreement. Travel time by car to hearings or meetings will be at the same specified regular hourly rate unless otherwise indicated. Hourly rates may be adjusted from time to time. If your case lasts for a considerable length of time, you should expect periodic increases in the fee charged.

2. MINIMUM FEES

A minimum fee may be charged for certain types of work, such as document preparation. This fee covers the first several hours of work on your behalf and work required in your case after those designated hours will be billed at the specified hourly rate.

3. ADVANCES

Unless otherwise indicated, we require a down payment or payment in advance of beginning work on your case, called an "advance". These payments will be credited to your account and will be used to defray disbursements and the hourly charge. Should your case be prolonged, additional payments on account will be requested from time to time, after the advance is exhausted.

4. ESTIMATES

Frequently we are asked to estimate fees for various legal matters. In many cases, particularly those involving negotiations and litigation, it is very difficult to make an accurate estimate of fees because of it being impossible to predict the course of events. While we will try to estimate fees and legal costs to the best of our ability, when asked, our estimates are only estimates and are not undertakings to perform the work for the estimate quoted. As work is performed, we will keep you advised of time expended so that you can see how much the matter is costing you. Unless otherwise indicated, we will send you monthly bills.

5. COSTS AND EXPENSES

In the course of your representation, we are also required to make out-of-pocket costs and expenses for forms, telephone calls, filing fees, sheriff's service, copies of transcripts, photocopies and other costs associated with your matter. These disbursements are billed along with our charge for services. We expect prompt payment of these items upon billing. Disbursements will be billed as follows:

Wiring -	\$25.00 per wire
Fax -	\$1.00 per page
Photocopies (B&W) -	\$.10 per page after first 25 Pages per file
Photocopies (color) -	\$.20 per page
Travel -	\$.58 per mile
Other -	Actual cost

6. PERFORMANCE OF SERVICES

Sometimes work is performed by an attorney other than the attorney with whom you have contact. General supervision of your work will remain however the responsibility of the attorney with whom you have contact. You should understand that if you do not pay bills when due, we have the right to withdraw from representing you in accordance with State and Bar rules.

7. LATE CHARGES

By hiring this firm, you will also agree to pay a late fee of 1.5% per month which will be charged on all amounts not paid within thirty (30) days.

PRIVACY POLICY NOTICE

Attorneys, like other professionals who advise on personal financial matters, are required by a new federal law to inform their clients of their policies regarding privacy of client information. Attorneys have been, and continue to be, bound by professional standards of confidentiality that are even more stringent than those required by this new law. Therefore, we have always protected your right to privacy.

In the course of providing services to our clients, we receive significant personal financial information from and about them. If you are a client of Archipelago, you should know that all information that we receive from you is held in confidence and is not released to people outside the firm, except as authorized by you, or as required under an applicable law.

We retain records relating to the professional services that we provide, so that we are better able to assist you with your professional needs and, in some cases, to comply with professional guidelines and standards. In order to guard your nonpublic personal information, we maintain physical, electronic, and procedural safeguards that comply with those professional standards.

BILLING AGREEMENT (Hourly Rate)

1. **ENGAGEMENT.** I retain and employ the law firm of Archipelago Law, LLP as my attorneys to represent and assist me in the following: Legal representation related to an 80B Appeal filed by Odiorne Lane Solar, LLC.

2. **ATTORNEYS FEES.** I agree to pay for attorney services at an hourly rate of \$275.00. I agree to pay a minimum fee of \$ 0.00.

3. **PARALEGAL SERVICES.** I agree to pay for paralegal services when appropriate at the hourly rate of \$ 95.00.

4. **ADVANCE.** I agree to pay, in advance of any services performed, an advance in the amount of \$ 0.00.

5. **DISBURSEMENTS.** I agree to pay all disbursements incurred on my behalf, including postage, photocopies, fax charges, toll calls and mileage according to the schedule set forth in the attached Billing Policies.

6. **STATEMENTS.** I request that statements be sent to me on a monthly basis and agree to pay promptly any amounts due when billed. I understand that my attorney can withdraw from representing me in the event that I fail to pay.

7. **LATE CHARGES.** I agree to pay a late charge of 1.5% per month on all outstanding amounts not paid within 30 days.

8. **BILLING POLICIES.** I have read and agree to the attached Archipelago Law, LLP Billing Policies herein incorporated and to the terms set forth in the Engagement Letter effectively dated April 21, 2022 accompanying this Billing Agreement.

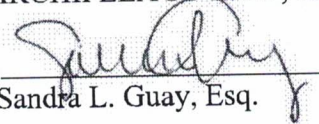
TOWN OF ELIOT

Dated: _____

By: _____

Dated: 04/21/2022

ARCHIPELAGO LAW, LLP

By: 
Sandra L. Guay, Esq.



Archipelago Law

Dr. John R. Coon, Esq. Benjamin E. Ford, Esq. Sandra L. Guay, Esq.

Sandra L. Guay, Esq.
Partner
sguay@archipelagolaw.com

22 Free Street
Portland, Maine 04101
Main office (207) 558-0102

April 21, 2022

Jeff Brubaker, AICP
Town of Eliot
1333 State Road
Eliot, ME 03903

Re: Legal Representation Related to an 80B Appeal filed by Odiorne Lane Solar, LLC

Dear Mr. Brubaker:

This law firm is pleased to be able to provide legal representation to the Town of Eliot in connection with the above-stated matter. Although we have made no promises or guarantees, nor can we for that matter, we shall exercise our best efforts and judgment on your behalf to obtain the desired results. We shall keep you informed of all significant developments by sending copies of correspondence and relevant documents.

Our fees will be billed on an hourly basis. At present, my municipal hourly rate is \$275.00 per hour. It is our practice, where appropriate, to involve more than one attorney or a paralegal with this firm in a particular project in an effort to perform all services in an efficient and cost-effective manner. Hourly rates vary depending upon the attorney performing particular services, but could range from \$175.00 per hour to \$275.00 per hour. Although I may call upon others to assist me, I will be responsible for all legal work performed on your behalf by this office.

In addition to the costs for the initial briefing and the preparation for and appearance at the Superior Court hearing, there are several factors that can affect the total cost of defending against an 80B appeal. In part, these include the unlikely but certainly possible filing of, and needed response to, any motions that could be filed by any of the parties, the possibility of a remand by the Court to the Planning Board on one or more specific issues (which would then likely require a return to the Superior Court), and what is more likely to happen - a possible appeal to the Maine Supreme Judicial Court which would require additional briefing, and which may or may not also require a hearing.

Presuming no additional motions are filed, the matter is not remanded to the Planning Board, and the Superior Court's decision is not appealed to the Maine Supreme Judicial Court, the total cost would be anticipated to fall in the \$8,000 - \$12,000 range (depending on whether a hearing is required by the Court); if the Superior Court's decision is appealed to the Maine

ARCHIPELAGO LAW, LLP

Jeff Brubaker, AICP
Town of Eliot
April 21, 2022
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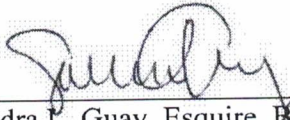
Supreme Judicial Court, the total would then be anticipated to fall in the \$12,000 - \$18,000 range (again, depending on whether a hearing is required). Any of the less likely but possible additional costs (e.g., motions or a remand) will increase those totals, but it is more difficult to estimate that additional cost until the scope of these possible variations are determined.

Time charges include all work performed in this matter such as conferences with you, emails, research, review of file materials, review of documents sent or received, drafting of pleadings, if necessary, drafting of correspondence, drafting of memoranda, preparation for administrative board and court appearances, negotiations, telephone conferences, and administrative board and court appearances. You will also be responsible for payment of all costs incurred by this firm in connection with litigation, including, as applicable, travel expenses, photocopying charges, fax charges, telephone charges, witness fees, sheriff's and constable's fees, investigative expenses and expert witness fees, if any. Should we expect to incur any substantial out-of-pocket expenses in the course of our representation, we reserve the right to request reimbursement or direct payment of those costs in advance.

I am enclosing herewith two copies of a Billing Agreement, both of which I have signed on behalf of this firm, and I would ask that you sign both if you find the agreement to be satisfactory. One copy of the signed agreement should be returned to me via email. The other copy is for your records. Also enclosed is a copy of the firm's Billing Policy which I would urge you to read at your earliest convenience. At the conclusion of this matter, we will retain the Town's legal files in this matter for a period of ten (10) years after we close our file. At the expiration of the 10-year period, we will destroy these files unless you notify us in writing that you wish to take possession of them. We reserve the right to charge administrative fees and costs associated with researching, retrieving, copying and delivering such files.

If you have any questions about what you are asking me to do for you, or about our fee agreement, please do not hesitate to call. I look forward to working with you, and I thank you for this opportunity to be of assistance.

ARCHIPELAGO LAW, LLP

By: 
Sandra L. Guay, Esquire, Bar No. 9350

SLG:lb
Enclosures

Town Of Eliot
Acceptable Technology Use Agreement

Effective cyber security is a shared responsibility, and a team effort involving the participation and support of every workforce member at Town of Eliot. It is everyone's responsibility to know, understand and adhere to the guidelines listed in this agreement.

Based on best practices and regulations, we have endeavored to create safe cyber practices which are clear, concise, and easy to understand. If you have any questions about this agreement, please contact Town Manager at townmanager@eliotme.org.

Thank you in advance for your support as we do our best to maintain a secure environment and fulfill our obligations and our mission.

Distribution

- Workforce members will receive a copy of this agreement upon hire or appointment and annually thereafter.

Access Control

Access to Town of Eliot information will be limited to those persons who are reasonably required to know such information in order to accomplish our legitimate business purposes or as is necessary for compliance with local, state and federal regulations.

Data Classification

- Town of Eliot data classifications include Protected and Confidential.
 - Protected information is defined as information that requires the highest level of protection; which if modified or disclosed would have legal, regulatory, and financial or negative public perception impact.
 - Confidential information is defined as information that is restricted to Town of Eliot workforce members, auditors, regulators, vendors, and affiliates on a "need-to-know" basis.
- For details regarding Town of Eliot data classifications, and the security requirements around each classification, contact the Town Manager at townmanager@eliotme.org

Authentication

Password Requirements

- Passwords must be at least 12 characters long and be comprised of a minimum of 3 out of the following 4 types of characters: numbers, lower-case letters, upper-case letters, and special characters (i.e., #, &, *, etc.).
- The password must not include the users first or last name and should not contain dictionary words or names like those of children, pet, or favorite hobby.
- Passwords must be changed at least every 365 days.
- Users are not permitted to reuse any of their last 10 passwords when selecting a new password.
- Accounts will be locked out (disabled) after 5 consecutive failed log-on attempts.
 - Network accounts will remain locked out 30 minutes.
 - If you need your account reenabled during the lockout period, contact the helpdesk at support@stellarnets.com or 603-296-1993.

Password Protection

- Every user is responsible for any actions performed using their network or application account. Therefore, it is critical that users protect their passwords by not storing them in a text file on their computer in an unencrypted form.
- Passwords must *never be shared* with anyone, including IT staff.
- Work passwords must never be used for accounts such as Gmail, Amazon, an ISP e-mail account, etc. These passwords can be easily intercepted and can result in compromising Town of Eliot network security.
- Users must report all password compromises or attempted compromises to the at support@stellarnets.com or 603-296-1993.
- Passwords must be changed if there is any suspicion of compromise.

Email

Email use is subject to the following:

- Town of Eliot owns the email system and the information transmitted and stored within it. Users will have no expectations of privacy.
- Users will use the Town of Eliot approved email encryption solution when sending any email (with or without attachments) which contains Protected or Confidential data. To encrypt messages simply put [encrypt] including the brackets into the subject line. When the message is processed this will trigger encryption.
- The following activities are prohibited:
 - Sending email that is intimidating or harassing.
 - Using email for purposes of political lobbying or campaigning.
 - Violating copyright laws by inappropriately distributing protected works.
 - Posing as anyone other than oneself when sending or receiving email, except when authorized to send messages for another when serving in an administrative support role.
- The following activities are prohibited because they impede the functioning of network communications and the efficient operations of electronic mail systems:
 - Sending or forwarding chain letters.
 - Sending unsolicited messages to large groups except as required to conduct Town of Eliot business.
 - Sending excessively large messages.
 - Sending or forwarding email that is likely to contain computer viruses.
- Individuals must not send, forward or receive protected or confidential information through non-Town of Eliot email accounts. Examples of non- Town of Eliot email accounts include, but are not limited to, Gmail, Yahoo mail, and email provided by other Internet Service Providers (ISP).
- Individuals must not access non- Town of Eliot email accounts from Town of Eliot provided equipment without prior written approval.

- Individuals must not send, forward, receive or store protected or confidential information utilizing non- Town of Eliot approved devices. Examples of such devices include, but are not limited to, home computers and laptops, tablets, etc.
- E-mail messages and Internet sites accessed are not private but are property of Town of Eliot. Town of Eliot may review e-mail messages and Internet sites accessed by a user.
- **Think twice before you open attachments or click links in email.**
 - If you don't know the sender, delete the email; if you do know the sender but weren't expecting an attachment, double check using an alternate method of contact that they actually sent the email.
 - If your contact didn't send you the attachment, delete the message. If his or her computer is infected with malicious code, it may automatically send you emails (without their knowledge) with links or attachments in an attempt to infect your computer as well.

Internet Use

In addition to being an excellent resource for information and a revolutionary way to communicate with the world, the Internet is a rapidly changing and volatile place which can introduce threats to Town of Eliot and its ability to achieve our mission. These policies are intended to provide guidance and protection, while still making available this useful business tool. The following rules apply when using the Internet:

All users must **not**:

- Knowingly visit Internet sites that contain obscene, hateful or other objectionable materials; send or receive any material, whether by email, voice mail, memoranda or oral conversation, that is obscene, defamatory, harassing, intimidating, offensive, discriminatory, or which is intended to annoy, harass, or intimidate another person. Intentional access to such sites, whether or not blocked by Town of Eliot's content filtering system, is prohibited, and subject to disciplinary action, including termination.
- Solicit non-Town of Eliot business for personal gain or profit.

- Use the Internet or email for any illegal purpose.
- Use the Internet or email for offensive or vulgar messages such as messages that contain sexual or racial comments or for any messages that do not conform to Town of Eliot's policies against harassment and discrimination.
- Download or install any software or electronic files without the prior approval of the helpdesk at support@stellarnets.com or 603-296-1993.
- Access the Internet via any means other than an approved connection provided for that purpose.
- Change any security settings in their Internet browser unless under the direction of the helpdesk.
- Upload, download, or otherwise transmit commercial software or any copyrighted materials belonging to parties outside of Town of Eliot, or Town of Eliot itself.
- Download or stream images, podcasts, music files, videos, games, etc. unless there is an approved business-related use for the material.
- Intentionally interfere with the normal operation of the network, including the propagation of computer viruses and sustained high volume network traffic, which substantially hinders others in their use of the network.

Social Media

Social media, such as Facebook, Twitter, and blogs, is largely a personal communication medium. Even LinkedIn, as well as other "professional" social media sites, are used by individuals in their personal capacity. If Town of Eliot elects to participate in social media, any Town of Eliot communications will be subject to review and approval by Town Manager.

Personal use of such media needs to be conducted in compliance with the following:

- Under no circumstances will Protected or Confidential Information be posted on social media sites.

- The personal use of Facebook, Twitter or social networking web sites must not interfere with working time. Personal use of social networking web sites from Town of Eliot provided equipment is prohibited.
- Any identification of the author, including usernames, pictures/logos, or "profile" web pages, must not use logos, trademarks, or other intellectual property of Town of Eliot, without approval of Town of Eliot.
- Written messages are, or can become, public. Use common sense.

Messaging

Town of Eliot's messaging systems are a communication tool designed to enhance productivity and facilitate internal communications in order to provide excellent customer service. Only messaging applications approved by Town of Eliot are permitted. Policies governing the acceptable use of email and the Internet apply to Messaging systems.

- Employees have no reasonable expectation of privacy when using the company's Messaging system. The company reserves the right to monitor, access and disclose all employee Messaging communications.
- The Messaging system is intended for business use only.
- Employees will use professional and appropriate language in all messages.

Removable Media

To minimize the risk of loss or exposure of sensitive information maintained by Town of Eliot and to reduce the risk of acquiring malware infections on computers operated by, Town of Eliot the following restrictions on removable media apply:

- Authorized Town of Eliot staff may only use Town of Eliot removable media in their work computers.
- Town of Eliot removable media may not be connected to or used in computers that are not owned or leased by Town of Eliot without explicit written permission of the Town Manager.

- Protected or Confidential information may only be stored on removable media when required in the performance of your assigned duties.
- When Protected or Confidential information is stored on removable media, it must be encrypted.

Mobile Devices

This section applies to all users who have been granted permission to access Town of Eliot internal information resources via the use of a mobile device (smartphone or tablet).

Mobile Device Controls

Smartphones and tablets are a great convenience and are a part of doing business. They also come with many risks including ease of theft, operation in unsecured environments, and easily intercepted wireless communications.

In order to protect our valuable information. Only Town of Eliot approved mobile devices may be used to access Town of Eliot information resources.

Laptops

Laptops are a great convenience. They also come with many risks including ease of theft, operation in unsecured environments, and easily intercepted wireless communications.

In order to protect our valuable information; laptop users must follow these rules of use:

- Only Town of Eliot approved laptops may be used to access Town of Eliot information resources.
- Laptops are subject to the same Town of Eliot controls as workstations, including patch requirements, malware protection, firewall rules, screen saver timeouts, etc.
- Laptops must be physically secured at all times.
- The theft or loss of a laptop must be reported to the Town Manager immediately.

- Protected and/or Confidential company data cannot be stored on laptops unless specifically authorized by the Town Manager.

Remote Access

This section applies to all users who have been granted permission to access the Organization's internal computing resources from a remote location.

Remote Access Policy

- Remote access to the Town of Eliot network will be provided to users authorized by Town Manager in writing.
- Any devices used for remote connectivity to the Town of Eliot network must conform to Town of Eliot remote access standards.
- Termination of an authorized user's Remote Access is handled through the standard employee termination process upon employee termination or at management's request.

Remote Access System

Users must review this Acceptable Use Agreement and acknowledge they understand their requirements in respect to remote access.

- Town of Eliot information WILL NOT be stored on / saved to the remote workstation without written authorization from the Town Manager.
- Remote access connections must use the authorized Town of Eliot remote access solution. Town Manager will provide access information with written permission.
- Remote access connections require two factor authentication. When logging into the support portal a code will be emailed to you which you must enter to complete the connection.
- The remote workstation will:
 - Be kept physically secure and not be used by anyone other than a Town of Eliot workforce member.
 - Have security controls in place:

- Antivirus Software installed and virus definition files updated.
 - Desktop Firewall Software.
 - Updated and current with operating system and application patches.
 - No critical vulnerabilities or malware are present that could negatively affect the health of the Town of Eliot network.
- Remote sessions will be automatically disconnected after 30 minutes of inactivity.

Physical Access

The section applies to all facilities operated by Town of Eliot and all workforce members and any other person who may come in physical contact with resources that affect Town of Eliot's information assets on Town of Eliot's premises.

Physical Security is the process of protecting information and technology from physical threats. Physical access to information processing areas and their supporting infrastructure (communications, power, and environmental) is controlled to prevent, detect, and minimize the effects of unintended access to these areas (i.e., unauthorized information access or disruption of information processing itself). The business of Town of Eliot requires that facilities have both publicly accessible areas as well as restricted areas.

- When an individual authorized to access a controlled area is separated from Town of Eliot or has a role change that no longer authorizes access to that area, that person's authorization will be removed from all applicable access lists and immediately removed from controlled areas.
 - When a user is separated from Town of Eliot, any access tokens or keys will be collected, and the necessary access control personnel will be notified.
- All individuals that enter any of Town of Eliot's secured areas must be verified as authorized to do so.
- Third parties must not be given access to the Data Center unless authorized by Town Manager in writing.
- Protected and confidential data and/or information systems containing confidential or protected data must be physically secured when not in use. Files must be stored in controlled areas or locked vaults and access is limited to appropriate users based on job function.

- Individuals are required to notify Town Manager if they notice improperly identified visitors.

Incidental Use of Information Resources

As a convenience to the user community, incidental use of Information Resources is permitted. Only brief and occasional use is considered to be incidental. The following restrictions on incidental use apply:

- Incidental personal use of electronic mail, Internet access, fax machines, printers, copiers, and so on, is restricted to approved users; it does not extend to family members or other acquaintances.
- Incidental use must not result in direct costs to Town of Eliot.
- Incidental use must not interfere with the normal performance of a user's work duties.
- Incidental use of information resources must not involve solicitation in any form, must not be associated with any outside business or employment activity, and must not potentially injure the reputation of Town of Eliot, or its workforce members.
- All messages, files and documents – including personal messages, files and documents – located on information resources are considered to be owned by Town of Eliot and may be subject to open records requests and may be accessed in accordance with this policy.

Termination

The following requirements apply to all users and contractors whose employment or affiliation is terminated either voluntarily or involuntarily.

- The terminated user must immediately surrender the following: all keys, IDs, access codes, badges, business cards and similar items that are used to access Town of Eliot's premises or records.

- The terminated user's voicemail access, e-mail access, Internet access, passwords, and any other physical or electronic access to personal information will be disabled immediately.
- The terminated user must return all records to Town of Eliot that contain protected or confidential information, which at the time of termination is in the terminated user's possession. Such records include all personal information stored on laptops or other portable devices or media, and in files, work papers, etc.

Acceptable Use Agreement

- I certify that I have read and fully understand this Acceptable Use Agreement. I understand and acknowledge my obligations and responsibilities.
- I understand that Town of Eliot reserves the right to monitor system activity and usage. My signature on this document means I have consented to this monitoring.
- I agree that I will not purposely engage in activity that may: harass, threaten or abuse others; take actions that will impede or reduce the performance of Information Resources; deprive an authorized Town of Eliot user access to a Town of Eliot resource; obtain extra resources beyond those allocated; or in any way circumvent Town of Eliot security measures.
- I further understand that violation of these policies is subject to disciplinary action up to and including termination without prior warning or notice. Additionally, individuals may be subject to civil liability and criminal prosecution.

Acknowledged & Agreed to by:

User Signature

Date

Printed Name



Older Americans Month 2022

A PROCLAMATION

Whereas, Town of Eliot includes a growing number of older Americans who contribute their strength, wisdom, and experience to our community; and

Whereas, communities benefit when people of all ages, abilities, and backgrounds are welcomed, included, and supported; and

Whereas, Town of Eliot recognizes our need to create a community that provides the services and supports older Americans need to thrive and live independently for as long as possible; and

Whereas, Town of Eliot can work to build an even better community for our older residents by:

- Planning programs that encourage independence.
- Ensuring activities are responsive to individual needs and preferences.
- Increasing access to services that support aging in place.

Now, therefore, the Eliot Select Board do hereby proclaim May 2022 to be Older Americans Month. We urge every resident of the Town of Eliot to recognize the contributions of our older citizens, help to create an inclusive society, and join efforts to support older Americans' choices about how they age in their communities.

Chair Richard Donhauser

Vice-Chair William Widi

Member Lauren Dow

Member Robert McPherson



Spring Cleanup

ELIOT, MAINE

May
7

Join us for Eliot's Spring Roadside Cleanup!

The Eliot Conservation Commission invites you to join us for a spring roadside cleanup. Many hands make light work!

Meet at the Eliot Commons parking lot, where we'll provide trash bags, reflective vests, and a limited number of grabbers. Wear comfortable, weather-appropriate clothing. Bright clothing is encouraged for safety, and sturdy shoes or boots are a good idea. We also recommend bringing work/gardening gloves. Bring a buddy if you can, or you can join a group when we meet at the Eliot Commons.

Think about which area you'd like to tackle! In particular, we'd like to have a few groups work on cleaning up parts of 236.

Questions?

Contact EliotConservationCommission@gmail.com

When:

Saturday, May 7, 2022
8:30 - 11:30 am

Where:

Meet at the Eliot Commons parking lot (near Cumberland Farms on Beech Road)

Why:

To keep our town clean and help reduce pollution

Who:

Anyone! Invite your friends and neighbors to come help out and please help us spread the word! Groups are encouraged.

IN PARTNERSHIP WITH



TOWN OF ELIOT, MAINE
ANNUAL TOWN MEETING ELECTION / REFERENDUM WARRANT
TUESDAY, JUNE 14, 2022

To Kristina Buckley, a Resident of the Town of Eliot, in the County of York, State of Maine

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Eliot, County of York, State of Maine, qualified by law to vote in town affairs, to meet at Marshwood Middle School, 626 H. L. Dow Highway, Eliot, Maine, on Tuesday, June 14, 2022 at 7:30AM for opening ceremonies and action on Article One, Election of Moderator. The polls for voting will be open from 8:00 AM to 8:00 PM for secret ballot voting on Articles Two through Thirty.

Pursuant to Title 21-A, Section 759(7) absentee ballots will be processed at the polling place from 9:00 AM – 8:00 PM on the hour, every hour as needed.

The Town will provide any reasonable accommodations for any disabled resident to attend this Election. Please notify the Town Clerk at the Town Office of the need. This is in accordance with the ADA Law.

NOTE: Please use the Depot Road entrance to the Parking Lot.

ARTICLE #1: To elect a moderator by written ballot to preside at said meeting.

ARTICLE #2: To elect One (1) Select Board/Overseer of the Poor for a three-year term, One (1) Select Board/Overseer of the Poor for a two-year term, Three (3) Budget Committee Members for a three-year term, and One (1) MSAD #35 Director for a three-year term.

ARTICLE #3: To see if the Town will vote to increase the property tax levy limit of \$ 4,024,001 as established for Eliot by State Law in the event that the municipal budget approved under the preceding and following articles will result in a tax commitment that is greater than that property tax levy limit or any other property tax limit established as a result of 30-A MRSA Section 5721-A Limitation on Municipal Property Tax Levy.

ARTICLE #4: To see if the Town will vote to apply the following 2022 / 2023 Estimated Revenues to reduce the amount to be raised by taxation (fiscal year is July 1, 2022 to June 30, 2023).

Revenue	Amount
Vehicle Excise Tax	\$ 1,500,000
On-Line Vehicle Excise Tax	\$ 350,000
Boat Excise Tax	\$ 17,800
Revenue Sharing	\$ 450,000
Interest (Investment/Tax)	\$ 27,000
Clerk Fees	\$ 40,000

CEO Permit Fees	\$ 99,000
Use of Sewer Fees (Bond)	\$ 98,500
Sewer Administration	\$ 37,100
Board of Appeal/Planning Board Fees	\$ 21,200
Police Fees / Grants / Details	\$ 142,014
Boat Basin Launch Fees	\$ 25,000
Tax Liens	\$ 9,000
Snowmobile Reimbursement	\$ 800
Marijuana Licensing Fees	\$ 55,000
Pay Per Throw	\$ 65,000
GA Reimbursement	\$ 7,300
Recycling	\$ 92,700
York Hospital Grant (CSD)	\$ 11,500
CSD Program Revenue	\$ 105,000
Kids Play Program Revenue	\$ 250,000
TIF Revenues	\$ 1,404,000
Dog Licensing Fees / Violation Fees	\$ 3,700
Miscellaneous	\$ 5,000
Mooring Fees	\$ 14,000
MDOT Road Assistance	\$ 35,000
TOTAL ESTIMATED REVENUES:	\$ 4,865,614

Select Board Recommends \$4,865,614 (Vote: 4 - 0)

Budget Committee Recommends \$4,939,204 (Vote: 7- 0)

(Last Fiscal Year: \$3,473,081)

ARTICLE #5: To see what sum the Town will vote to raise, appropriate, and transfer for employee salary, benefits, operation, and maintenance of the Administration.

Select Board Recommends \$1,545,639 (Vote: 4 – 0)

Budget Committee Recommends \$1,406,464 (Vote: 5 – 2)

(Last Fiscal Year: \$1,298,722)

ARTICLE #6: To see what sum the Town will vote to raise, appropriate, and transfer for Hearings and Elections:

Select Board Recommends \$28,245 (Vote: 4 – 0)

Budget Committee Recommends \$28,245 (Vote: 7 – 0)

(Last Fiscal Year: \$25,625)

ARTICLE #7: To see what sum the Town will vote to raise, appropriate, and transfer for the salaries, benefits, operation, and maintenance of the Fire Department.

Select Board Recommends \$223,356 (Vote: 4 – 0)

Budget Committee Recommends \$230,056 (Vote: 7 – 0)

(Last Fiscal Year: \$222,301)

ARTICLE #8: To see what sum the Town will vote to raise, appropriate, and transfer for employee salary, benefits, operation, and maintenance of the Police Department.

Select Board Recommends \$1,353,581 (Vote: 4 - 0)

Budget Committee Recommends \$1,371,356 (Vote: 7 - 0)

(Last Fiscal Year: \$1,206,965)

ARTICLE #9: To see what sum the Town will vote to raise, appropriate, and transfer for services related to Public Safety.

Public Safety Service	Requested Amount
Fire Hydrants	\$ 87,000
Dispatching	\$ 140,000
PSAP (911)	\$ 23,925
Harbormaster	\$ 10,683
Streetlights	\$ 17,000
Animal Control Officer	\$ 12,497
TOTAL REQUESTED AMOUNT:	\$ 291,105

Select Board Recommends \$291,105 (Vote: 4 - 0)

Budget Committee Recommends \$299,699 (Vote: 7 - 0)

(Last Fiscal Year: \$265,098)

ARTICLE #10: To see what sum the Town will vote to raise, appropriate, and transfer for the salaries, benefits, operation, and maintenance for the Public Works Department.

Select Board Recommends \$921,223 (Vote: 4 - 0)

Budget Committee Recommends \$939,792 (Vote: 7 - 0)

(Last Fiscal Year: \$918,643)

ARTICLE #11: To see what sum the Town will vote to raise, appropriate, and transfer for Snow Removal/Winter Roads.

Select Board Recommends \$213,033 (Vote: 4 - 0)

Budget Committee Recommends \$219,548 (Vote: 7 - 0)

(Last Fiscal Year: \$220,293)

ARTICLE #12: To see what sum the Town will vote to raise, appropriate, and transfer for the salaries, benefits, and operation of Summer Maintenance.

Select Board Recommends \$57,296 (Vote: 4 - 0)

Budget Committee Recommends \$57,296 (Vote: 7 - 0)

(Last Fiscal Year: \$61,496)

ARTICLE #13: To see what sum the Town will vote to raise, appropriate, and transfer for Roads and Bridges.

Select Board Recommends \$2,000 (Vote: 4 - 0)

Budget Committee Recommends \$2,000 (Vote: 7 - 0)

(Last Fiscal Year: \$2,000)

ARTICLE #14: To see what sum the Town will vote to raise, appropriate, and transfer for salaries, benefits, operations, and maintenance of the Solid Waste Transfer Station.
 Select Board Recommends \$269,568 (Vote: 4 – 0)
 Budget Committee Recommends \$272,423 (Vote: 7 – 0)
(Last Fiscal Year: \$278,108)

ARTICLE #15: To see what sum the Town will vote to raise, appropriate, and transfer for the implementation of the Federal Storm Water Management Plan.
 Select Board Recommends \$135,000 (Vote: 4 – 0)
 Budget Committee Recommends \$135,000 (Vote: 7 – 0)
(Last Fiscal Year: \$132,500)

ARTICLE #16: To see what sum the Town will vote to raise, appropriate, and transfer for the salaries, benefits, operation, and maintenance of the Community Service Department.
 Select Board Recommends \$442,773 (Vote: 4 – 0)
 Budget Committee Recommends \$439,348 (Vote: 7 – 0)
(Last Fiscal Year: \$417,206)

ARTICLE #17: To see what sum the Town will vote to raise, appropriate, and transfer for General Assistance.
 Select Board Recommends \$20,000 (Vote: 4 – 0)
 Budget Committee Recommends \$20,000 (Vote: 7 – 0)
(Last Fiscal Year: \$20,000)

ARTICLE #18: To see what sum the Town will vote to raise, appropriate, and transfer for Capital Improvements.

Capital Improvement	Requested Amount	Notes
Roadway Paving	\$ 1,000,000	Numerous Paving Projects
Public Works Vehicle Reserve	\$ 66,700	For Future Vehicle Purchase
Fire Truck Reserve	\$ 195,000	Lease Fire Trucks
Police Cruiser Reserve	\$ 56,000	Hybrid Police Cruiser
Town Office Capital Reserve	\$ 30,000	Town Office Improvements
TOTAL REQUESTED AMOUNT:	\$ 1,347,700	

Select Board Recommends \$1,347,700 (Vote: 4 – 0)
 Budget Committee Recommends \$945,700 (Vote: 7 – 0)
(Last Fiscal Year: \$1,000,860)

ARTICLE #19: To see what sum the Town will vote to raise, appropriate, and transfer for the operating Reserve Accounts.

Reserve Account	Requested Amount
Sick Leave Reserve	\$ 10,000
Health Insurance Reserve	\$ 10,000
Contingency Reserve	\$ 5,944

Land Bank Reserve	\$ 5,000
Wage and Training	\$ 190,421
TOTAL REQUESTED AMOUNT:	\$ 221,365

Select Board Recommends \$221,365 (Vote: 4 – 0)

Budget Committee Recommends \$80,944 (Vote 7 – 0)

(Last Fiscal Year: \$87,950)

ARTICLE #20: To see what sum the Town will vote to raise, appropriate, and transfer for Town Standing Committees.

Committee	Requested Amount
Board of Appeals	\$ 5,000
Budget Committee	\$ 2,400
Conservation Commission	\$ 1,520
Planning Board	\$ 25,000
Aging-In-Place Committee	\$ 1,500
TOTAL REQUESTED AMOUNT:	\$ 35,420

Select Board Recommends \$35,420 (Vote: 4 – 0)

Budget Committee Recommends \$35,420 (Vote: 7 – 0)

(Last Fiscal Year: \$31,020)

ARTICLE #21: To see what sum the Town will vote to raise, appropriate, and transfer for the William Fogg Library.

Select Board Recommends \$242,500 (Vote: 4 – 0)

Budget Committee Recommends \$241,434.00 (Vote: 7 – 0)

(Last Fiscal Year: \$241,433.94)

ARTICLE #22: To see what sum the Town will vote to appropriate and raise for Social Service Agencies.

Social Service Agency	Requested Amount
Agency of Aging	\$ 1,500
Eliot Festival Day	\$ 1,500
Historical Society	\$ 3,500
Memorial Day	\$ 1,000
Project Share	\$ 1,000
Senior Citizens	\$ 1,500
York Community Action Corporation	\$ 1,600
TOTAL REQUESTED AMOUNT:	\$ 11,600

Select Board Recommends \$11,600 (Vote: 4 – 0)

Budget Committee Recommends \$11,600 (Vote: 7 - 0)

(Last Fiscal Year: \$11,220)

ARTICLE #23: To see what sum the Town will vote to appropriate and transfer to Fixed Assessments from the established Tax Increment Financing Account and the Eliot Sewer Fund.

Select Board Recommends \$1,441,051 (Vote: 4 – 0)

Budget Committee Recommends \$1,514,641 (Vote: 7 – 0)

(Last Fiscal Year: \$399,100)

ARTICLE #24: To see what sum the Town will vote to appropriate and raise for Debt Service.

Sewer Pump Station	\$ 98,510
Town Hall Heating and Cooling	\$ 16,760
TOTAL REQUESTED AMOUNT:	\$ 115,270

Select Board Recommends \$115,270 (Vote: 4 – 0)

Budget Committee Recommends \$115,270 (Vote: 7 - 0)

(Last Fiscal Year: \$115,260)

ARTICLE #25: Shall an Ordinance entitled “Proposed Town Code Amendments of Chapter 1 – General Provisions, Chapter 33 – Planning and Development, Chapter 44 – Shoreland Zoning, and Chapter 45 – Zoning, Related to Solar Energy Systems” be enacted?

Planning Board Recommends Approval (Vote: 4 – 0)

Select Board Recommends Approval (Vote: 4 – 0)

The complete text is available at the Town Office and on the Town Website (www.eliotmaine.org) for review.

ARTICLE #26: Shall an Ordinance entitled “Proposed Town Code Amendments of Chapter 11 – Marijuana Establishments; Chapter 33 – Planning and Development; and Chapter 45 – Zoning, Related to Licensing and Performance Standards for Marijuana Uses” be enacted?

Planning Board Recommends Approval (Vote: 4 – 0)

Select Board Recommends Approval (Vote: 4 – 0)

The complete text is available at the Town Office and on the Town Website (www.eliotmaine.org) for review.

ARTICLE #27: Shall an Ordinance entitled “Proposed Town Code Amendments of Chapter 45 – Zoning, Related to Placement Standards for Signs and Making Minor Formatting Corrections” be enacted?

Planning Board Recommends Approval (Vote: 4 – 0)

Select Board Recommends Approval (Vote: 4 – 0)

The complete text is available at the Town Office and on the Town Website (www.eliotmaine.org) for review.

ARTICLE #28: Shall an Ordinance entitled “Proposed Town Code Amendments of Chapter 33 – Planning and Development, Related to Site Plan Review Content Requirements” be enacted?

Planning Board Recommends Approval (Vote: 4 – 0)

Select Board Recommends Approval (Vote: 4 – 0)

The complete text is available at the Town Office and on the Town Website (www.eliotmaine.org) for review.

ARTICLE #29: Shall the Town of Eliot allocate a maximum of 28 growth permits for new residential dwelling units for calendar year 2023, as recommended by the Eliot Planning Board, in accordance with §29-5 of the Growth Management chapter of the Municipal Code of Ordinances of Eliot, Maine?

**Note: In the event this article does not pass, the number of growth permits allocated in 2023 will be 105% of the mean number of permits issued for new residential dwelling units during the previous ten years, as required by M.R.S.A. 30-A §4360. That number is estimated to be 18.*

Planning Board Recommends Approval (Vote: 4 – 0)

Select Board Recommends Approval (Vote: 4 – 0)

The complete text is available at the Town Office and on the Town Website (www.eliotmaine.org) for review.

ARTICLE #30: Shall an Ordinance entitled "Active-Duty Military Personnel Vehicle Excise Tax Exemption Ordinance" be enacted?

Planning Board Recommends Approval (Vote: 4 – 0)

Select Board Recommends Approval (Vote: 4 – 0)

The complete text is available at the Town Office and on the Town Website (www.eliotmaine.org) for review.

Given under our hands this 28th day of April, 2022.

Richard Donhauser, Chairman

William Widi, Vice Chairman

Robert McPherson, Secretary

Lauren Dow, Selectman

**Select Board
Town of Eliot, Maine**

TOWN OF ELIOT, MAINE
OFFICE OF THE SELECT BOARD
1333 State Road, Eliot, ME 03903

PUBLIC HEARING NOTICE

AUTHORITY: ELIOT SELECT BOARD
PLACE: ELIOT TOWN OFFICE
DATE OF HEARING: THURSDAY, MAY 12, 2022
TIME: 5:30PM

Notice is hereby given that the Select Board of the Town of Eliot, Maine will hold a public hearing on Thursday, May 12, 2022 at 5:30PM in said Town to hear public comment on Annual Town Meeting Warrant Articles Three through Thirty to be voted by secret ballot on Tuesday, June 14, 2022.

All interested persons are invited to attend the public hearing and will be given an opportunity to be heard at that time.

Copies of the Annual Town Meeting Warrant and proposed ordinance amendments are available at the Town Office and on the Municipal Website (www.eliotmaine.org).

Municipal Officers' Return

Eliot, Maine

Pursuant to 30-A M.R.S.A. §2528(5), we have this day, being at least 10 days before the hearing directed Wendy Rawski, Town Clerk to notify the inhabitants of said Town of a public hearing, to be held at the time and place, and for the purposes stated above, by posting a copy of said notice at the following public and conspicuous places in said Town: Eliot Town Office, Eliot Transfer Station, Eliot Post Office and William Fogg Library.

Given under our hands this 28th day of April, 2022.

Richard Donhauser, Chairman

William Wldi, Vice Chairman

Robert McPherson, Secretary

Lauren Dow

Municipal Officers
Eliot, Maine

Warrant 85

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00388 MainePERS						
0512	41122	04	MainePERS Feb 22 Payment	02.28.2022		
MainePERS February			E 01-01-03-40		551.91	0.00
		Employee Exp / MPERS				
MainePERS February			E 01-02-03-40		1,717.67	0.00
		Employee Exp / MPERS				
MainePERS February			E 01-03-03-40		2,031.21	0.00
		Employee Exp / MPERS				
MainePERS February			E 10-05-03-40		9,296.92	0.00
		Employee Exp / MPERS				
MainePERS February			E 20-01-03-40		2,642.75	0.00
		Employee Exp / MPERS				
MainePERS February			E 30-01-03-40		1,201.15	0.00
		Employee Exp / MPERS				
MainePERS February			G 01-2215-00		10,811.78	0.00
		MSRS/Employe				
Invoice Total-					28,253.39	
0512	41122	04	MainePERS March Payment	03.31.22		
MainePERS March			E 01-01-03-40		1,580.81	0.00
		Employee Exp / MPERS				
MainePERS March			E 01-02-03-40		2,972.30	0.00
		Employee Exp / MPERS				
MainePERS March			E 01-03-03-40		2,946.23	0.00
		Employee Exp / MPERS				
MainePERS March			E 10-05-03-40		12,641.74	0.00
		Employee Exp / MPERS				
MainePERS March			E 20-01-03-40		3,132.90	0.00
		Employee Exp / MPERS				
MainePERS March			E 30-01-03-40		1,201.15	0.00
		Employee Exp / MPERS				
MainePERS March			G 01-2215-00		15,248.17	0.00
		MSRS/Employe				
Invoice Total-					39,723.30	
Vendor Total-					67,976.69	
Prepaid Total-					0.00	
Current Total-					67,976.69	
EFT Total-					0.00	
Warrant Total-					67,976.69	

WE THE SELECTMEN OF THE TOWN OF ELIOT AUTHORIZE THE TOWN TREASURER
Jordan Miles TO PAY THE INVOICES ON THIS WARRANT.

LAUREN DOW

ROBERT MCPHERSON

RICHARD DONHAUSER

WILLIAM WIDI

Warrant 87

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00879 MAINE MUNICIPAL ASSOCIATION						
0516	20423	04	PB TRAINING	1000416346		
PB TRAINING			E 01-01-50-05		35.00	0.00
			Town Comm. / Bd. Appeal			
PB TRAINING			E 01-01-50-45		140.00	0.00
			Town Comm. / Plan. Bd.			
Invoice Total-					175.00	
0516	20423	04	PB/BA TRAINING	1000410802		
PB TRAINING			E 01-01-50-45		135.00	0.00
			Town Comm. / Plan. Bd.			
BA TRAINING			E 01-01-50-05		45.00	0.00
			Town Comm. / Bd. Appeal			
Invoice Total-					180.00	
Vendor Total-					355.00	
00002 2WAY COMMUNICATIONS SERVICE, INC.						
0516	20424	04	STELLER T/H	72382		
STELLER T/H			E 01-01-24-30		2,466.00	0.00
			Rep. & Maint / Comp. Rep.			
STELLER T/H			E 10-05-10-14		740.00	0.00
			Contract Svc / Contra/Maint			
STELLER T/H			E 20-01-20-30		294.00	0.00
			Supplies / Sand/Gravel			
Invoice Total-					3,500.00	
0516	20424	04	EPD STELLER	MARCH		
EPD STELLER			E 10-05-10-14		614.21	0.00
			Contract Svc / Contra/Maint			
EPD STELLER			E 10-05-24-30		62.50	0.00
			Rep. & Maint / Comp. Rep.			
Invoice Total-					676.71	
Vendor Total-					4,176.71	
00035 AMERICAN SECURITY ALARM, INC.						
0516	20425	04	1323 FIRE MONITORING	145735		
1323 FIRE MONITORING			E 10-01-24-40		372.00	0.00
			Rep. & Maint / Radio Rep.			
Invoice Total-					372.00	
0516	20425	04	EPD SECURITY	145736		
EPD SECURITY			E 10-05-10-14		648.00	0.00
			Contract Svc / Contra/Maint			
Invoice Total-					648.00	
Vendor Total-					1,020.00	
02960 ARCHIE'S OFF ROAD & PERFORMANCE CENTER						
0516	20426	04	FRONT LVL KIT			
FRONT LVL KIT			E 20-01-24-15		135.25	0.00
			Rep. & Maint / Veh. Rep.			
Vendor Total-					135.25	
02888 AT&T Mobility						
0516	20427	04	EFD FIRST NET	287311808876		
EFD FIRST NET			E 10-01-03-12		21.46	0.00
			Employee Exp / Cell Phones			
Invoice Total-					21.46	
0516	20427	04	287306890466X03282022			
287306890466X03282022			E 10-05-03-12		392.24	0.00
			Employee Exp / Cell Phones			
Invoice Total-					392.24	

Warrant 87

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Vendor Total-					413.70	
00069 BEN'S UNIFORMS, INC.						
0516	20428	04	BENS UNIFORMS	101960		
BENS UNIFORMS			E 10-05-03-15		98.56	0.00
Employee Exp / Uniforms						
Vendor Total-					98.56	
02512 Center for Wildlife						
0516	20429	04	Center for wildlife	1120		
Center for wildlife inv 1			E 81-11-55-05		1,000.00	0.00
C/D/S / Youth Bound						
Vendor Total-					1,000.00	
00109 CENTRAL MAINE POWER						
0516	20430	04	EFD CMP	3001-2057-110		
718001328142			E 10-01-15-02		67.60	0.00
Utilities / Electricity						
Invoice Total-					67.60	
0516	20430	04	1333 STATE ROAD	35011556350		
1333 STATE ROAD			E 20-10-15-02		21.47	0.00
Utilities / Electricity						
Invoice Total-					21.47	
Vendor Total-					89.07	
01830 CHUCK POIRIER						
0516	20431	04	TRANSFER STATION PLUMBING	2484		
TRANSFER STATION PLUMBING			E 20-25-24-20		135.00	0.00
tation - Rep. & Maint / Bldg. Rep.						
Vendor Total-					135.00	
00131 COMCAST						
0516	20432	04	COMCAST PHONE			
8773301210069613			E 30-01-10-13		184.80	0.00
Contract Svc / Internet						
8773301210038659			E 10-01-15-03		31.69	0.00
Utilities / Communicat.						
Vendor Total-					216.49	
02083 Demoulas Supermarkets, Inc.						
0516	20433	04	2280383	40586		
CLIENT AJ31022			E 50-01-99-56		70.11	0.00
Misc. / G/A Food/HHS						
Vendor Total-					70.11	
02515 Edison Press						
0516	20434	04	TM BUSINESS CARD			
TM BUSINESS CARD			E 01-01-20-40		109.62	0.00
Supplies / Office Supp.						
Vendor Total-					109.62	
00885 ELDREDGE LUMBER AND HARDWARE						
0516	20435	04	149633			
207870			E 30-01-25-20		40.96	0.00
Rep/Maint / Bld/Maint.						
207900			E 30-01-25-20		4.49	0.00
Rep/Maint / Bld/Maint.						
207764			E 10-01-20-55		17.58	0.00
Supplies / FD Supplies						
207765			E 10-01-20-55		17.58	0.00
Supplies / FD Supplies						

Warrant 87

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
Invoice Total-					80.61	
0516	20435	04	490128			
490128			E 10-05-24-20		16.98	0.00
			Rep. & Maint / Bldg. Rep.			
Invoice Total-					16.98	
Vendor Total-					97.59	
02969 Funtown Splashtown USA						
0516	20436	04	Trip Deposit			
Trip Deposit			E 82-08-55-06		50.00	0.00
			C/D/S / Kids Play			
Vendor Total-					50.00	
00265 HAYDEE'S PEST-FREE MANAGEMENT, INC.						
0516	20437	04	PEST MGMT	163754 MT		
PEST MGMT			E 20-25-24-20		60.00	0.00
			tation - Rep. & Maint / Bldg. Rep.			
Vendor Total-					60.00	
02015 HEATWAVE OIL, LLC						
0516	20438	04	ULSD DPW	HEATWAVE MULTI		
283063			E 20-01-20-10		1,460.91	0.00
			Supplies / Diesel Fuel			
283212			E 20-01-15-01		1,551.68	0.00
			Utilities / Heating			
283302			E 20-25-15-01		438.91	0.00
			tation - Utilities / Heating			
Vendor Total-					3,451.50	
02967 IAFC						
0516	20439	04	IAFC DUES			
IAFC DUES			E 10-01-03-01		255.00	0.00
			Employee Exp / Dues			
Vendor Total-					255.00	
00816 IRVING OIL MARKETING, INC.						
0516	20440	04	EPD FUEL			
EPD FUEL			E 10-05-20-15		55.65	0.00
			Supplies / Gasoline			
EPD FUEL			E 10-05-20-15		42.20	0.00
			Supplies / Gasoline			
Vendor Total-					97.85	
00340 KITTELY WATER DISTRICT						
0516	20441	04	139 STATE	1ST QTR 2022		
139 STATE			E 10-01-15-04		36.65	0.00
			Utilities / Water			
Vendor Total-					36.65	
02475 Leaf						
0516	20442	04	1004131999002	13096774		
1004131999002			E 01-01-10-30		754.66	0.00
			Contract Svc / Equip Lease			
Vendor Total-					754.66	
01794 MAINE ASSOCIATION OF POLICE						
0516	20443	04	MAINE ASSOCIATION OF POLI	6363		
MAINE ASSOCIATION OF POLI			G 01-2235-00		240.00	0.00
			Union Dues			
Vendor Total-					240.00	

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Warrant 87

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
02831 New England Fire Equipment & Apparatus Corporation						
0516	20444	04	FIRE HOSES		29858	
FIRE HOSES			E 90-01-40-05		264.00	0.00
			Reserve Acct / Fire Truck			
Vendor Total-					264.00	
01244 P. GAGNON & SON, INC.						
0516	20445	04	#2 FUEL OIL FIRE STATION		37515	
#2 FUEL OIL FIRE STATION			E 10-01-15-01		723.41	0.00
			Utilities / Heating			
Invoice Total-					723.41	
0516	20445	04	143107-1 EPD #2FUEL		37521	
143107-1 EPD #2FUEL			E 10-05-15-01		742.09	0.00
			Utilities / Heating			
Invoice Total-					742.09	
Vendor Total-					1,465.50	
01560 PORTSMOUTH FORD						
0516	20446	04	VEHC REPAIR AND MAINT		4391813	
VEHC REPAIR AND MAINT			E 20-01-24-15		169.95	0.00
			Rep. & Maint / Veh. Rep.			
Vendor Total-					169.95	
00619 S.A.D. # 35						
0516	20447	04	APRIL 2022 BILLING			
APRIL 2022 BILLING			E 60-01-99-30		876,559.93	0.00
			Misc. / MSAD #35			
Vendor Total-					876,559.93	
02483 S.W. Cole Engineering, Inc.						
0516	20448	04	GEOTECH TOWN HALL		106458	
GEOTECH TOWN HALL			E 91-12-99-01		1,590.00	0.00
			Misc. / Misc.			
Vendor Total-					1,590.00	
00617 SANEL NAPA						
0516	20449	04	AUTO REPAIR & MAINT			
AUTO REPAIR & MAINT			E 10-05-24-15		12.58	0.00
			Rep. & Maint / Veh. Rep.			
Vendor Total-					12.58	
02968 SBM						
0516	20450	04	CSD COPIER		IN893636	
CSD COPIER IN89366			E 30-01-10-14		90.46	0.00
			Contract Svc / Contra/Maint			
Vendor Total-					90.46	
01096 SEACOAST GLASS						
0516	20451	04	EPD GLASS REPAIR			
24002			E 10-05-24-20		380.00	0.00
			Rep. & Maint / Bldg. Rep.			
Vendor Total-					380.00	
00648 SOUTHERN MAINE PLANNING						
0516	20452	04	PLANNING ASST		15988	
PLANNING ASST			E 01-03-10-35		17.50	0.00
			Contract Svc / Consulting			
Invoice Total-					17.50	
0516	20452	04	STORMWATER		16005	

Warrant 87

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
STORMWATER			E 20-30-05-35		2,310.00	0.00
			Service Fees / Consulting			
			Invoice Total-		2,310.00	
			Vendor Total-		2,327.50	
01260 SPRINT						
0516	20453	04	CSD PHONE	557872025-238		
CSD PHONE			E 30-01-10-12	217.55		0.00
			Contract Svc / Mobile Phone			
			Invoice Total-		217.55	
0516	20453	04	EFD SPRINT	572604136		
EFD SPRINT			E 10-01-03-12	251.77		0.00
			Employee Exp / Cell Phones			
			Invoice Total-		251.77	
			Vendor Total-		469.32	
00717 TOWN OF KITTEERY						
0516	20454	04	EPD FUEL INVOICE			
EPD FUEL INVOICE			E 10-05-20-15	775.56		0.00
			Supplies / Gasoline			
			Vendor Total-		775.56	
01753 TOWN OF KITTEERY						
0516	20455	04	WEEKLY CHECKS			
WEEKLY CHECKS			E 70-05-25-10	333.33		0.00
			Rep/Maint / Equ/Rep/Main			
WEEKLY CHECKS			E 70-10-25-10	333.34		0.00
			Rep/Maint / Equ/Rep/Main			
WEEKLY CHECKS			E 70-15-25-10	333.33		0.00
			Rep/Maint / Equ/Rep/Main			
			Vendor Total-		1,000.00	
00725 TREASURER OF STATE						
0516	20456	04	W/E 03/31/22-04/11/22	31090		
W/E 03/31/22-04/11/22			G 01-2040-00	30,343.18		0.00
			G/L DMV Regs			
			Vendor Total-		30,343.18	
00764 VERIZON/WIRELESS						
0516	20457	04	EFD VERIZON	842087878-00001		
EFD VERIZON			E 10-01-15-03	68.56		0.00
			Utilities / Communicat.			
			Vendor Total-		68.56	
01368 VILLAGE MOTORS SERVICE CENTER						
0516	20458	04	VEHC REP & MAINT	56545		
VEHC REP & MAINT			E 10-05-24-15	151.18		0.00
			Rep. & Maint / Veh. Rep.			
			Invoice Total-		151.18	
0516	20458	04	REPAIR AND MAINT	56530		
REPAIR AND MAINT			E 10-05-24-15	25.00		0.00
			Rep. & Maint / Veh. Rep.			
			Invoice Total-		25.00	
			Vendor Total-		176.18	
02029 WEX Bank						
0516	20459	04	FD FUEL	79915198		
FD FUEL			E 10-01-20-15	464.66		0.00
			Supplies / Gasoline			
			Vendor Total-		464.66	

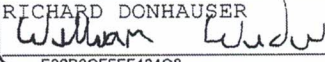
Warrant 87

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
02295 Witmer Public Safety Group, Inc.						
0516	20460	04	FIRE HOOKS/MAULS	INV14217		
66321 INV14217			E 10-01-20-55		121.12	0.00
			Supplies / FD Supplies			
Vendor Total-					121.12	
00570 York County Registry of Deeds						
0516	20461	04	LEIN RELEASE			
LEIN RELEASE			E 01-02-05-20		171.00	0.00
			Service Fees / Tran/Liens			
Vendor Total-					171.00	
Prepaid Total-					0.00	
Current Total-					929,312.26	
EFT Total-					0.00	
Warrant Total-					929,312.26	

WE THE SELECTMEN OF THE TOWN OF ELIOT AUTHORIZE THE TOWN TREASURER
Jordan Miles TO PAY THE INVOICES ON THIS WARRANT.

LAUREN DOW

ROBERT MCPHERSON

DocuSigned by:
RICHARD DONHAUSER

E32B9CFF404C8...
WILLIAM WIDI

Warrant 88

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
01943 KEY BANK						
0515	73121	07	July 2021 CC Expenses	M.Albert		
Meeting Owl Pro & wall mt	E 01-01-20-40			1,026.33	0.00	
Supplies / Office Supp.						
UHD Ultra Slim LED TV	E 01-01-20-40			634.01	0.00	
Supplies / Office Supp.						
Indeed	E 20-25-05-01			40.96	0.00	
tation - Service Fees / Advertising						
Goodhire.com Background	E 01-02-05-01			100.98	0.00	
Service Fees / Advertising						
Goodhire.com Background	E 01-02-05-01			51.00	0.00	
Service Fees / Advertising						
Zoom-remote meetings	E 01-01-10-11			40.00	0.00	
Contract Svc / Software						
Floor Care	E 01-01-24-20			169.99	0.00	
Rep. & Maint / Bldg. Rep.						
Zoom Subscription Fee	E 01-01-10-11			89.94	0.00	
Contract Svc / Software						
80" Projector Screen w/st	E 01-01-20-40			287.99	0.00	
Supplies / Office Supp.						
Best Buy misc	E 01-01-20-40			14.99	0.00	
Supplies / Office Supp.						
Invoice Total-				2,456.19		
0515	73121	07	July 2021 CC Expenses	J.Muzeroll		
Kitchen coffee supplies	E 10-01-20-55			29.15	0.00	
Supplies / FD Supplies						
5- Battery replacements	E 10-01-24-40			104.95	0.00	
Rep. & Maint / Radio Rep.						
NFPA Code Book	E 10-01-03-05			52.65	0.00	
Employee Exp / Training						
Superchips Flashcal Tuner	E 10-01-24-15			383.95	0.00	
Rep. & Maint / Veh. Rep.						
E-4 Light	E 10-01-24-85			126.10	0.00	
Rep. & Maint / Fire Trk Rep						
Go Daddy Annual Subscript	E 10-01-24-30			179.88	0.00	
Rep. & Maint / Comp. Rep.						
Ink	E 10-01-24-30			27.89	0.00	
Rep. & Maint / Comp. Rep.						
Adapter	E 10-01-24-20			27.97	0.00	
Rep. & Maint / Bldg. Rep.						
Flags	E 10-01-24-20			45.99	0.00	
Rep. & Maint / Bldg. Rep.						
TSA Pre-Check	E 10-01-03-05			85.00	0.00	
Employee Exp / Training						
Invoice Total-				1,063.53		
0515	73121	07	July 2021 CC Expenses	S.Robinson		
Maine Turnpike Transpass	E 20-01-20-10			750.00	0.00	
Supplies / Diesel Fuel						
Organic Solutions	E 20-25-22-57			525.80	0.00	
tation - P/W Supplies / Compost Bags						
Invoice Total-				1,275.80		
0515	73121	07	July 2021 CC Expenses	A.Paradis		
Supplies	E 82-02-20-40			264.82	0.00	
Supplies / Office Supp.						
Invoice Total-				264.82		
0515	73121	07	July 2021 CC Expenses	K.Lewis		
Home Depot	E 20-20-20-50			35.04	0.00	
Supplies / Bldg Supply						

Warrant 88

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Food Supplies			E 81-09-20-40		13.96	0.00
			Supplies / Office Supp.			
Dollar General - Supplies			E 81-09-20-40		15.56	0.00
			Supplies / Office Supp.			
Wal-Mart Supplies			E 81-09-20-40		31.23	0.00
			Supplies / Office Supp.			
Wal-Mart Supplies			E 30-20-20-50		21.23	0.00
			Supplies / Bldg Supply			
Dollar General Supplies			E 81-09-20-40		16.88	0.00
			Supplies / Office Supp.			
Invoice Total-					133.90	
0515	73121	07	July 2021 CC Expenses	E.Moya		
Police Dues			E 10-05-03-01		100.00	0.00
			Employee Exp / Dues			
Amazon Subscription			E 10-05-10-14		12.99	0.00
			Contract Svc / Contra/Maint			
Training Meals			E 10-05-03-05		237.00	0.00
			Employee Exp / Training			
Invoice Total-					349.99	
0515	73121	07	July 2021 CC Expenses	HMuzeroll-Roy		
Summer Concert-Ropelights			E 30-20-20-50		30.58	0.00
			Supplies / Bldg Supply			
Summer Concert Supplies			E 30-20-20-50		58.03	0.00
			Supplies / Bldg Supply			
Summer Camp Supplies			E 82-01-20-40		172.89	0.00
			Supplies / Office Supp.			
Summer Camp Supplies			E 82-02-20-40		63.98	0.00
			Supplies / Office Supp.			
Boat Basin Supplies			E 81-03-20-40		181.43	0.00
			Supplies / Office Supp.			
Office Supplies			E 30-01-20-40		26.36	0.00
			Supplies / Office Supp.			
Summer Camps			E 82-01-20-40		371.84	0.00
			Supplies / Office Supp.			
Office Supplies			E 30-01-20-40		49.61	0.00
			Supplies / Office Supp.			
Boat Basin			E 81-03-20-40		46.40	0.00
			Supplies / Office Supp.			
Office Decor Bicentennial			E 30-20-20-40		42.16	0.00
			Supplies / Office Supp.			
Summer Concert Supplies			E 30-20-20-50		43.91	0.00
			Supplies / Bldg Supply			
Invoice Total-					1,087.19	
Vendor Total-					6,631.42	

A / P Warrant

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Warrant 88

04/20/2022

Page 3

Jrnl	Check	Month	Invoice Description	Reference	Encumbrance
Description	Account		Proj	Amount	
Prepaid Total-				0.00	
Current Total-				6,631.42	
EFT Total-				0.00	
Warrant Total-				6,631.42	

WE THE SELECTMEN OF THE TOWN OF ELIOT AUTHORIZE THE TOWN TREASURER

Jordan Miles TO PAY THE INVOICES ON THIS WARRANT

DocuSigned by:

Lauren Dow

02C9118AB179438...

DocuSigned by:

Richard Donhauser

02C9118AB179438...

RICHARD DONHAUSER

William Wether

E32B96FF5F40498...

WILLIAM WETHER

DocuSigned by:

Robert McPherson

E2681BCD4D0046F...

ROBERT MCPHERSON

12:32 PM

Warrant 90

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
01943 KEY BANK						
0518	820212	08	Aug 21 CC Expenses	M.Albert		
Zoom for Remote Meetings			E 01-01-10-11		40.00	0.00
			Contract Svc / Software			
Goodhire Background Ck			E 30-01-05-01		61.50	0.00
			Service Fees / Advertising			
Zoom Monthly Subscription			E 01-01-10-11		89.94	0.00
			Contract Svc / Software			
Goodhire Background Ck			E 01-01-03-00		54.99	0.00
			Employee Exp / Employee Exp			
Goodhire Background Ck			E 01-01-05-01		29.99	0.00
			Service Fees / Advertising			
Invoice Total-					276.42	
0518	820212	08	August 2021 CC Expenses	S.Robinson		
Tarp System Arm			E 20-25-24-10		421.01	0.00
			tation - Rep. & Maint / Equip. Rep.			
2000/1600 Watt Generator			E 20-25-24-10		559.99	0.00
			tation - Rep. & Maint / Equip. Rep.			
Invoice Total-					981.00	
0518	820212	08	August 2021 CC Expenses	J.Muzeroll		
Pressure Washer Hose			E 10-01-24-20		32.99	0.00
			Rep. & Maint / Bldg. Rep.			
Water			E 10-01-20-55		25.86	0.00
			Supplies / FD Supplies			
BJ's Membership			E 10-01-03-01		115.00	0.00
			Employee Exp / Dues			
911 Signs			E 10-01-20-55		394.63	0.00
			Supplies / FD Supplies			
Great Bay Limosine			E 10-01-03-05		254.40	0.00
			Employee Exp / Training			
Shirts			E 10-01-03-05		107.08	0.00
			Employee Exp / Training			
Tools			E 10-01-24-10		105.69	0.00
			Rep. & Maint / Equip. Rep.			
Travel Meal			E 10-01-03-05		274.28	0.00
			Employee Exp / Training			
Day Room			E 10-01-20-55		69.99	0.00
			Supplies / FD Supplies			
Invoice Total-					1,379.92	
0518	820212	08	August 2021 CC Expenses	HMuzeroll-Roy		
Summer Camps			E 81-12-55-05		203.28	0.00
			C/D/S / Youth Bound			
Office Supplies			E 30-01-20-40		82.97	0.00
			Supplies / Office Supp.			
Shelf			E 82-01-20-40		53.94	0.00
			Supplies / Office Supp.			
Shed Supplies			E 81-03-20-40		37.29	0.00
			Supplies / Office Supp.			
6' Cedar Bench			E 94-01-99-01		2,209.62	0.00
			Misc. / Misc.			
Ink			E 30-01-20-40		88.56	0.00
			Supplies / Office Supp.			
Bissell Aqua Stick Vac			E 30-01-20-40		21.86	0.00
			Supplies / Office Supp.			
Summer Camp			E 81-12-55-05		141.25	0.00
			C/D/S / Youth Bound			
Cleaning Supplies			E 82-01-20-40		81.16	0.00
			Supplies / Office Supp.			

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Warrant 90

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Kidsplay			E 82-01-20-40		150.15	0.00
			Supplies / Office Supp.			
Summer Camps			E 82-02-20-40		69.97	0.00
			Supplies / Office Supp.			
Invoice Total-					3,140.05	
0518	820212	08	August 2021 CC Expenses	AParadis		
Summer Supplies			E 82-02-20-40		101.09	0.00
			Supplies / Office Supp.			
Invoice Total-					101.09	
0518	820212	08	August 2021 CC Expenses	W.Rawski		
Notary Self-Inking Seals			E 01-02-20-40		49.90	0.00
			Supplies / Office Supp.			
Invoice Total-					49.90	
0518	820212	08	August 2021 CC Expenses	K.Lewis		
Training			E 81-12-03-05		40.00	0.00
			Employee Exp / Training			
Invoice Total-					40.00	
0518	820212	08	August 2021 CC Expenses	E.Moya		
Amazon Subscription			E 10-05-10-11		12.99	0.00
			Contract Svc / Software			
Invoice Total-					12.99	
0518	820212	08	TV Return Credit	Memo 08.31.21		
Credit Memo			G 01-9999-00		-293.08	0.00
			Clearing A/C			
Invoice Total-					-293.08	
Vendor Total-					5,688.29	
Prepaid Total-					0.00	
Current Total-					0.00	
EFT Total-					5,688.29	
Warrant Total-					5,688.29	

WE THE SELECTMEN OF THE TOWN OF ELIOT AUTHORIZE THE TOWN TREASURER
Jordan Miles TO PAY THE INVOICES ON THIS WARRANT

DocuSigned by:

Lauren Dow

04C9118AB179436...

LAUREN DOW

DocuSigned by:

Robert McPherson

E2681BCD4D0046F

ROBERT MCPHERSON

Richard Donhauser

DocuSigned by:

RICHARD DONHAUSER

E32B0CFFFE404C8...

WILLIAM WIDI

Warrant 91

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
01943 KEY BANK						
0522	920214	09	Sept 2021 CC Expenses	J.Muzeroll-9		
Water			E 10-01-20-55		55.92	0.00
			Supplies / FD Supplies			
Kitchen Supplies			E 10-01-20-55		24.95	0.00
			Supplies / FD Supplies			
Oil Pads			E 10-01-24-10		156.08	0.00
			Rep. & Maint / Equip. Rep.			
Posters			E 10-01-24-20		115.10	0.00
			Rep. & Maint / Bldg. Rep.			
Tools			E 10-01-24-10		26.99	0.00
			Rep. & Maint / Equip. Rep.			
T-Mobile			E 10-01-24-30		29.99	0.00
			Rep. & Maint / Comp. Rep.			
Invoice Total-					409.03	
0522	920214	09	Sept 2021 CC Expenses	M.Albert-09		
Indeed Advertising			E 30-01-05-01		492.97	0.00
			Service Fees / Advertising			
Zoom			E 01-01-10-11		40.00	0.00
			Contract Svc / Software			
Staples Blueprints			E 01-03-20-40		85.99	0.00
			Supplies / Office Supp.			
Zoom			E 01-01-10-11		149.90	0.00
			Contract Svc / Software			
Rolling File			E 01-01-20-40		64.35	0.00
			Supplies / Office Supp.			
Zoom			E 01-01-10-11		89.94	0.00
			Contract Svc / Software			
Invoice Total-					923.15	
0522	920214	09	Sept 2021 CC Expenses	S.Robinston-9		
2 Way Radio Speakers			E 20-01-24-10		26.35	0.00
			Rep. & Maint / Equip. Rep.			
2 Way Radio Cable			E 20-01-24-10		8.43	0.00
			Rep. & Maint / Equip. Rep.			
Erasers			E 20-01-20-40		3.68	0.00
			Supplies / Office Supp.			
Pencils			E 20-01-20-40		3.68	0.00
			Supplies / Office Supp.			
2 Way Radio Speakers			E 20-01-24-10		20.03	0.00
			Rep. & Maint / Equip. Rep.			
Adobe Acrobat			E 20-01-20-40		189.77	0.00
			Supplies / Office Supp.			
Mr. Fox Composting			E 20-25-22-57		525.80	0.00
			tation - P/W Supplies / Compost Bags			
Vehicle Repair			E 20-01-24-78		540.96	0.00
			Rep. & Maint / Veh. Equip.			
Office Supplies			E 20-01-20-40		16.75	0.00
			Supplies / Office Supp.			
Invoice Total-					1,335.45	
0522	920214	09	Sept 2021 CC Expenses	H.Muzeroll-Roy9		
Kidsplay supplies			E 82-02-20-40		55.64	0.00
			Supplies / Office Supp.			
Office Supplies			E 30-01-20-40		36.82	0.00
			Supplies / Office Supp.			
Coach Training			E 81-12-03-05		140.00	0.00
			Employee Exp / Training			
Business cards			E 30-01-20-40		74.91	0.00
			Supplies / Office Supp.			

Warrant 91

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
American Red Cross Train			E 30-01-03-05		35.00	0.00
Employee Exp / Training						
Youth Athletics-Soccer			E 81-12-20-40		107.99	0.00
Supplies / Office Supp.						
Kidsplay supplies			E 82-02-20-40		495.69	0.00
Supplies / Office Supp.						
Office Supplies			E 30-01-20-40		128.57	0.00
Supplies / Office Supp.						
StraightTalk Prog Phone			E 81-11-55-05		140.10	0.00
C/D/S / Youth Bound						
Soccer cones			E 81-12-20-40		44.25	0.00
Supplies / Office Supp.						
Halloween activity			E 81-11-20-40		86.30	0.00
Supplies / Office Supp.						
Halloween supplies			E 30-20-20-40		207.60	0.00
Supplies / Office Supp.						
Park signs			E 30-01-25-55		22.00	0.00
Rep/Maint / Signage						
Soccer Canopy			E 81-12-20-40		63.29	0.00
Supplies / Office Supp.						
Youth Activity			E 81-11-20-40		21.16	0.00
Supplies / Office Supp.						
Invoice Total-					1,659.32	
0522	920214	09	Sept 2021 CC Expense	A.Paradis-9		
Kidsplay supplies			E 82-01-20-40		51.21	0.00
Supplies / Office Supp.						
Office Supplies			E 30-01-20-40		151.73	0.00
Supplies / Office Supp.						
Invoice Total-					202.94	
0522	920214	09	Sept 2021 CC Expenses	E.Moya		
USPS postage			E 10-05-20-05		21.90	0.00
Supplies / Postage						
Travel expenses			E 10-05-03-05		938.18	0.00
Employee Exp / Training						
Invoice Total-					960.08	
Vendor Total-					5,489.97	
Prepaid Total-					0.00	
Current Total-					0.00	
EFT Total-					5,489.97	
Warrant Total-					5,489.97	

WE THE SELECTMEN OF THE TOWN OF ELIOT AUTHORIZE THE TOWN TREASURER

Jordan Miles TO PAY THE INVOICES ON THIS WARRANT

DocuSigned by:
Lauren Dow04C9118AB773438...
LAUREN DOW

Richard Donhauser

04E616FAD8B93406...
RICHARD DONHAUSER

William Widd

E22B8CFF5F40468...
WILLIAM WIDD

DocuSigned by:

Robert McPherson

E26818CD4D0046E...
ROBERT MCPHERSON

Warrant 92

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
01943 KEY BANK						
0525	102100	10	Oct 2021 CC Expenses	J.Muzeroll		
DB Electric			E 10-01-24-10		98.56	0.00
			Rep. & Maint / Equip. Rep.			
Shipyard Brew- Funeral			E 10-01-20-55		225.00	0.00
			Supplies / FD Supplies			
Walmart Supplies			E 10-01-20-55		69.91	0.00
			Supplies / FD Supplies			
Walmart Luggage			E 10-01-03-05		48.00	0.00
			Employee Exp / Training			
Great Bay Limo-Airport			E 10-01-03-05		254.40	0.00
			Employee Exp / Training			
Midtown Grill			E 10-01-03-05		178.35	0.00
			Employee Exp / Training			
Great Ba Limo-Airport			E 10-01-03-05		239.40	0.00
			Employee Exp / Training			
2-Milwaukee Lith Battery			E 01-01-40-05		549.94	0.00
			Reserve Acct / Fire Truck			
Invoice Total-					1,663.56	
0525	102100	10	Oct 2021 CC Expenses	H.Muzeroll-Roy		
Halloween supplies			E 30-20-20-40		452.42	0.00
			Supplies / Office Supp.			
Youth Activity			E 81-11-20-40		248.05	0.00
			Supplies / Office Supp.			
Youth Atheletics			E 81-12-20-40		245.78	0.00
			Supplies / Office Supp.			
Kids Play Supplies			E 82-01-20-40		263.88	0.00
			Supplies / Office Supp.			
Comcast Internet			E 30-01-10-13		510.04	0.00
			Contract Svc / Internet			
Postage Stamps			E 30-01-20-05		58.00	0.00
			Supplies / Postage			
Keyboard sets			E 30-01-20-40		220.62	0.00
			Supplies / Office Supp.			
Office Supplies			E 30-01-20-40		104.19	0.00
			Supplies / Office Supp.			
Car Wash			E 30-01-25-15		20.00	0.00
			Rep/Maint / Vehicle			
Invoice Total-					2,122.98	
0525	102100	10	Oct 2021 CC Expenses	A.Paradis		
Dunkin- Halloween			E 30-20-20-40		10.00	0.00
			Supplies / Office Supp.			
Kidsplay Supplies			E 82-01-20-40		157.96	0.00
			Supplies / Office Supp.			
Halloween supplies			E 30-20-20-40		147.60	0.00
			Supplies / Office Supp.			
Invoice Total-					315.56	
0525	102100	10	Oct 2021 CC Charges	M.Albert		
Zoom-Remote Meetings			E 01-01-10-11		40.00	0.00
			Contract Svc / Software			
Good hire- PW Background			E 20-25-05-01		95.99	0.00
			tation - Service Fees / Advertising			
Zoom User Accounts			E 01-01-10-11		89.94	0.00
			Contract Svc / Software			
EPA - NRP Permit-Planning			E 01-03-10-11		258.00	0.00
			Contract Svc / Software			
BJ's Building Supplies			E 01-01-20-50		26.99	0.00
			Supplies / Bldg Supply			

Warrant 92

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
BJ's Building Supplies			E 10-05-20-50		61.47	0.00
			Supplies / Bldg Supply			
Walmart Bldg Supplies			E 10-05-20-50		19.96	0.00
			Supplies / Bldg Supply			
Invoice Total-					592.35	
0525	102100	10	Oct 2021 CC Expenses	E.Moya		
Qualification Targets			E 10-05-20-60		364.00	0.00
			Supplies / Ammunition			
Postage			E 10-05-20-05		35.08	0.00
			Supplies / Postage			
Amazon Monthly Charge			E 10-05-10-11		12.99	0.00
			Contract Svc / Software			
Chief's Conference			E 10-05-03-05		366.24	0.00
			Employee Exp / Training			
Building Supplies			E 10-05-24-20		37.23	0.00
			Rep. & Maint / Bldg. Rep.			
Invoice Total-					815.54	
0525	102100	10	Oct 2021 CC Expenses	S.Robinson		
Amazon Monthly Charge			E 20-01-24-05		12.99	0.00
			Rep. & Maint / Sup. & Mat.			
Watch for Children Signs			E 20-01-24-56		58.98	0.00
			Rep. & Maint / Sign Rep.			
Mr. Fox Composting Bags			E 20-25-22-57		525.80	0.00
			tation - P/W Supplies / Compost Bags			
Truck Tire Bead Seater			E 20-01-24-10		76.96	0.00
			Rep. & Maint / Equip. Rep.			
Invoice Total-					674.73	
0525	102100	10	Oct 2021 CC Expenses	W.Rawski		
Election Supplies			E 01-15-20-40		87.41	0.00
			Supplies / Office Supp.			
Invoice Total-					87.41	
0525	102100	10	Reverse Credit Memo	Reverse CM		
Reverse C<			E 01-01-20-40		293.08	0.00
			Supplies / Office Supp.			
Invoice Total-					293.08	
0525	102100	10	Ultra Slim LED TV Return	113-2439225-884		
Credit Memo			G 01-9999-00		-293.08	0.00
			Clearing A/C			
Invoice Total-					-293.08	
Vendor Total-					6,272.13	

Warrant 92

Jrnl	Check	Month	Invoice Description	Reference	Encumbrance
Description	Account		Proj	Amount	
Prepaid Total-				0.00	
Current Total-				0.00	
EFT Total-				6,272.13	
Warrant Total-				6,272.13	

WE THE SELECTMEN OF THE TOWN OF ELIOT AUTHORIZE THE TOWN TREASURER
Jordan Miles TO PAY THE INVOICES ON THIS WARRANT.

DocuSigned by:
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04C9118AB179438...
DocuSigned by:
Richard Donhauser
91E91EFC6E3406...
RICHARD DONHAUSER
William Widi
E32B0CEFFF404C8...
WILLIAM WIDI

DocuSigned by:
Robert McPherson
E2681BCD4D0046F...
ROBERT MCPHERSON

Warrant 93

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
01943 KEY BANK						
0534	112101	11	Nov 21 CC Expenses	J.Muzeroll		
FD Truck Reserve Expenses			E 90-05-40-05		1,223.83	0.00
			Reserve Acct / Fire Truck			
Alcohol Prep Pads			E 10-01-11-16		19.90	0.00
			Contract FD / SCBA Maint			
Deluxe Managed Word Press			E 10-01-24-30		479.42	0.00
			Rep. & Maint / Comp. Rep.			
VP Fuels			E 10-01-24-15		218.00	0.00
			Rep. & Maint / Veh. Rep.			
Best Western-Training			E 10-01-03-05		780.72	0.00
			Employee Exp / Training			
Hook & Ladder Restaurant			E 10-01-03-05		80.00	0.00
			Employee Exp / Training			
Drill & Vice Jaws			E 10-01-20-55		77.94	0.00
			Supplies / FD Supplies			
Acer Computer & Mouse			E 10-01-20-55		428.45	0.00
			Supplies / FD Supplies			
Dell Desktop Computer			E 10-01-03-05		279.98	0.00
			Employee Exp / Training			
Coffee			E 10-01-24-50		33.90	0.00
			Rep. & Maint / Bldg. Supp			
Frames			E 10-01-20-55		52.58	0.00
			Supplies / FD Supplies			
Invoice Total-					3,674.72	
0534	112101	11	Nov 21 CC Expenses	W.Rawsky		
Election Supplies			E 01-15-20-40		241.90	0.00
			Supplies / Office Supp.			
Invoice Total-					241.90	
0534	112101	11	Nov 21 CC Expenses	S.Robinson		
Amazon Subscription			E 20-01-24-05		12.99	0.00
			Rep. & Maint / Sup. & Mat.			
Invoice Total-					12.99	
0534	112101	11	Nov 21 CC Expense	M.Albert		
Zoom Remote Meetings			E 01-01-10-11		40.00	0.00
			Contract Svc / Software			
Renewals Acrobat Pro Subs			E 01-01-35-10		645.28	0.00
			Purchases / Office Equip			
Zoom Subscription			E 01-01-10-11		89.94	0.00
			Contract Svc / Software			
Christmas Decorations			E 01-01-24-20		429.26	0.00
			Rep. & Maint / Bldg. Rep.			
Invoice Total-					1,204.48	
0534	112101	11	Nov 21 CC Expenses	E.Moya		
Zoom Annual Subscription			E 10-05-10-11		149.90	0.00
			Contract Svc / Software			
Supplies			E 10-05-20-50		65.93	0.00
			Supplies / Bldg Supply			
Polygraph Exam			E 10-05-03-20		425.00	0.00
			Employee Exp / Safety			
Amazon Subscription			E 10-05-10-11		12.99	0.00
			Contract Svc / Software			
Invoice Total-					653.82	
0534	112101	11	Nov 21 CC Expenses	H.Muzeroll-Roy		
Youth Activity Gift Cards			E 81-11-20-40		50.00	0.00
			Supplies / Office Supp.			
Office Supplies			E 30-01-20-40		453.47	0.00

Warrant 93

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
			Supplies / Office Supp.			
Kidsplay supplies			E 30-01-20-40		286.61	0.00
			Supplies / Office Supp.			
FD Special Event			E 30-20-20-40		146.84	0.00
			Supplies / Office Supp.			
Tree Lighting Event			E 30-20-20-50		210.75	0.00
			Supplies / Bldg Supply			
Gas for Van			E 81-11-20-15		64.00	0.00
			Supplies / Gasoline			
Youth Activity			E 81-11-20-40		67.24	0.00
			Supplies / Office Supp.			
Invoice Total-					1,278.91	
0534	112101	11	Nov 21 CC Expenses	A.Paradis		
Office Supplies			E 30-01-20-40		67.91	0.00
			Supplies / Office Supp.			
EIG*IPage.com			E 30-01-10-11		401.76	0.00
			Contract Svc / Software			
Kidsplay Supplies			E 82-01-20-40		144.59	0.00
			Supplies / Office Supp.			
Invoice Total-					614.26	
Vendor Total-					7,681.08	
Prepaid Total-					0.00	
Current Total-					0.00	
EFT Total-					7,681.08	
Warrant Total-					7,681.08	

WE THE SELECTMEN OF THE TOWN OF ELIOT AUTHORIZE THE TOWN TREASURER

Jordan Miles TO PAY THE INVOICES ON THIS WARRANT

DocuSigned by:

Lauren Dow

04C9118AB179438...

LAUREN DOW

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Richard Donhauser

DocuSigned by:

RICHARD DONHAUSER

E22B8CFF40498...

WILLIAM WILSON

DocuSigned by:

Robert McPherson

E2681BCD4D0046F...

ROBERT MCPHERSON

Warrant 94

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
00002 2WAY COMMUNICATIONS SERVICE, INC.						
0537	20462	04	CSD STELLER MARCH	72380		
CSD STELLER MARCH			E 30-01-24-30		216.87	0.00
			Rep. & Maint / Comp. Rep.			
			Vendor Total-		216.87	
02044 Allegiance Trucks						
0537	20463	04	REPAIR AND MAINT	4477		
REPAIR AND MAINT			E 20-01-24-15		403.16	0.00
			Rep. & Maint / Veh. Rep.			
REPAIR AND MAINT			E 20-01-24-15		217.38	0.00
			Rep. & Maint / Veh. Rep.			
			Vendor Total-		620.54	
00072 BERNSTEIN, SHUR, SAWYER & NELSON						
0537	20464	04	Legal Services	4010531		
Matter 005085-00023			E 05-05-50-45		448.00	0.00
			Town Comm. / Plan. Bd.			
			Invoice Total-		448.00	
0537	20464	04	Legal Services	4010532		
Matter 005085-00095			E 01-01-10-02		980.00	0.00
			Contract Svc / Legal Serv.			
			Invoice Total-		980.00	
0537	20464	04	Legal Services	4010533		
Matter 005085-000163			E 01-01-10-02		23.50	0.00
			Contract Svc / Legal Serv.			
			Invoice Total-		23.50	
0537	20464	04	Legal Services	4010534		
Matte 005085-00177			E 05-05-50-45		130.00	0.00
			Town Comm. / Plan. Bd.			
			Invoice Total-		130.00	
0537	20464	04	Legal Services	4010535		
Matter 005085-00997			E 01-01-10-02		56.00	0.00
			Contract Svc / Legal Serv.			
			Invoice Total-		56.00	
			Vendor Total-		1,637.50	
02556 CAI Technologies						
0537	20465	04	GIS CONSULTING	13799		
13799			E 20-30-10-05		438.75	0.00
			Contract Svc / GIS Mapping			
			Invoice Total-		438.75	
0537	20465	04	GIS CONSULTING	13693		
GIS CONSULTING 13693			E 20-30-10-05		621.25	0.00
			Contract Svc / GIS Mapping			
			Invoice Total-		621.25	
0537	20465	04	GIS CONSULTING	13855		
GIS CONSULTING 13855			E 20-30-10-05		508.75	0.00
			Contract Svc / GIS Mapping			
			Invoice Total-		508.75	
			Vendor Total-		1,568.75	
00109 CENTRAL MAINE POWER						
0537	20466	04		CMP MULTI		
30012572829 719001313172			E 10-30-15-02		44.19	0.00
			Utilities / Electricity			
30010287305 700000422197			E 20-10-15-02		9.73	0.00

Warrant 94

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
			Utilities / Electricity			
35011470099	700000422198		E 10-30-15-02		3.07	0.00
			Utilities / Electricity			
Vendor Total-					56.99	
00147 CUMMINS INC						
0537	20467	04	REPAIR AND MAINT	V6-67222		
REPAIR AND MAINT			E 10-05-10-14		362.19	0.00
			Contract Svc / Contra/Maint			
Vendor Total-					362.19	
01676 ELIMINATOR SYSTEMS INC.						
0537	20468	04	CATCH BASIN	48059		
CATCH BASIN			E 20-01-22-65		95.00	0.00
			P/W Supplies / Drainage			
Vendor Total-					95.00	
01007 ELIOT SMALL ENGINE REPAIR, INC.						
0537	20469	04	390XP Saw	029304		
390XP/28 Saw and Chain			E 20-01-24-10		1,130.99	0.00
			Rep. & Maint / Equip. Rep.			
Invoice Total-					1,130.99	
0537	20469	04	Grass Mix & Tackifier	031775		
Grass Mix & Tackifier			E 20-01-24-10		177.98	0.00
			Rep. & Maint / Equip. Rep.			
Invoice Total-					177.98	
Vendor Total-					1,308.97	
02940 Fisher Auto Parts						
0537	20470	04	REPAIR AND MAINT	284683		
REPAIR AND MAINT			E 20-01-24-15		280.50	0.00
			Rep. & Maint / Veh. Rep.			
Vendor Total-					280.50	
00579 GENEST PRECAST						
0537	20471	04	HDPE PIPE	59199		
HDPE PIPE			E 20-01-22-65		1,420.00	0.00
			P/W Supplies / Drainage			
Vendor Total-					1,420.00	
00816 IRVING OIL MARKETING, INC.						
0537	20472	04	018518006433			
34435127			E 20-01-20-15		49.84	0.00
			Supplies / Gasoline			
Vendor Total-					49.84	
00343 L.W. MORGRIDGE & SON, INC.						
0537	20473	04	PUMPING TRUCK	149751		
PUMPING TRUCK			E 20-25-24-20		425.00	0.00
			tation - Rep. & Maint / Bldg. Rep.			
Vendor Total-					425.00	
01244 P. GAGNON & SON, INC.						
0537	20474	04	#2 Fuel Oil	37517		
#2 Fuel Oil			E 10-01-15-01		45.99	0.00
			Utilities / Heating			
Vendor Total-					45.99	
02773 Quadient Leasing USA, Inc.						
0537	20475	04	Postage Lease	N9371004		
Postage Lease			E 01-01-10-11		432.81	0.00

A / P Warrant

Eliot

10:06 AM

Warrant 94

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
Contract Svc / Software						
Vendor Total-					432.81	
00559 RAITT'S SIGNS & DESIGNS						
0537	20476	04		5145		
RAITT'S SIGN'S			E 20-01-24-56		358.00	0.00
			Rep. & Maint / Sign Rep.			
Vendor Total-					358.00	
00648 SOUTHERN MAINE PLANNING						
0537	20477	04	ODIORNE SOLAR	15906,15965,988		
Odiorne Solar			E 01-03-05-35		1,552.90	0.00
			Service Fees / Consulting			
Odiorne Solar			G 01-6666-02		1,540.00	0.00
			Odiorne			
Vendor Total-					3,092.90	
00725 TREASURER OF STATE						
0537	20478	04	31090 4/11/22--4/14/22			
31090 4/11/22--4/14/22			G 01-2040-00		9,916.75	0.00
			G/L DMV Regs			
Vendor Total-					9,916.75	
00906 W.B. MASON COMPANY, INC.						
0537	20479	04	OFFICE SUPPLIES	228880676		
OFFICE SUPPLIES			E 01-01-20-40		68.40	0.00
			Supplies / Office Supp.			
Invoice Total-					68.40	
0537	20479	04	WB Credit Memo	STMT45507402		
Credit Memo			G 01-9999-00		-8.63	0.00
			Clearing A/C			
Invoice Total-					-8.63	
Vendor Total-					59.77	
Prepaid Total-					0.00	
Current Total-					21,948.37	
EFT Total-					0.00	
Warrant Total-					21,948.37	

WE THE SELECTMEN OF THE TOWN OF ELIOT AUTHORIZE THE TOWN TREASURER
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LAUREN DOW

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