

Eliot Select Board Agenda
Thursday May 26, 2022 5:30PM Town Hall
Meeting Room and use of the OWL for Remote via ZOOM

Call to order

- A. Roll Call**
- B. Pledge of Allegiance**
- C. Public Comment**
- D. Approval of Minutes:** SB Meeting Feb, 10 & 24, 2022, March 10 & 24, 2022
- E. Public Hearing(s);**
 - 1. CATLAB LLC 19 Levesque Drive Testing Cannabis Facility
 - 2. Blackbeard Farms LLC Tier II Cultivation Cannabis Facility (ACB1121)
- F. Department Head/Committee Report:**
 - 1. Town Manager's Report
 - 2. Historic Committee Report
- G. New Business;**
 - 1. Spirit of America
 - 2. Raitt Farm Catering License (8-27-2022, Stella Wedding)
 - 3. Summer Schedule Discussion
 - 4. Appointment Voters Registration Appeals Board
- H. Executive Session;** Bargaining Teamsters/Public Works
- I. Old Business**
 - 1. Chemical Herbicide Ban
 - 2. Police Final Contract
 - 3. Public Works Final Contract (pending executive session outcome)
- J. Approval of Warrants:**
 - 1. A/P #102 \$4,587.40
 - 2. A/P #103 \$956,526.23
 - 3. A/P #105 \$175,753.18
 - 4. A/P #106 \$6,646.40
- K. Selectmen's Report:** Seeking Committee Members Listing
- L. Adjournment**

Join Zoom Meeting

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Meeting ID: 846 5407 7619

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SELECT BOARD MEETING
February 10, 2022 5:30PM
Town Hall/Hybrid

Quorum noted

A. 5:30 PM: Meeting called to order by Chairperson Donhauser.

B. Roll Call: Mr. Donhauser, Mr. McPherson, Mr. Widi, and Ms. Dow.

C. Pledge of Allegiance recited

D. Moment of Silence observed

E. Public Comment:

There were no public comments.

F. Approval of Minutes of Previous Meeting(s)

5:31 PM **Motion by Mr. Donhauser, second by Mr. McPherson, to approve the minutes of January 27, 2022, as written.**

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

H. Department Head/Committee Reports

5:32 PM **1. Planning Board: Ancillary Counsel**

Mr. Sullivan said that I spoke with our Planner, Jeff Brubaker, and when our regular counsel (BernsteinShur) has a conflict, we'd like to have an option to back up with an ancillary counsel, which we've done in the past. As my recommendation calls for, and I think this, along with our banking relationships, our legal relationships should be reviewed in the spring just to make sure that we have the right arrangements with the existing firm or if there's another firm out there that would be a better fit for Eliot. I don't have any that I'm aware of but it's prudent to review these agreements on a regular basis every few years, and I understand that it hasn't been done. During the spring I will review it and hopefully I will have a recommendation before the Board later in the year.

SELECT BOARD MEETING
February 10, 2022 5:30PM (continued)
Town Hall/Hybrid

The SB had no questions regarding this item.

5:33 PM 2. Town Manager's Report

Mr. Sullivan said that his report had comments on the budget process, police contract and the finance director. These three items will be discussed further in the agenda. Regarding **pickleball**, we started having conversations with the people who design them. I met with the pickleball group earlier this week and we had a great meeting. I had a meeting yesterday with **MSAD #35** and had a great visit with **Footprints** and really admire the work they are doing. Meghan Shapiro-Ross is a force to be reckoned with; that she is really dedicated and passionate about what she is doing in there.

J. New Business:

5:34 PM 1. Fiscal Year 2023 Budget Update (verbal)

Mr. Sullivan said that certainly no vote necessary, here, but the Budget Committee has not submitted any additional questions. I have their questions up on the Town website Town Manager's Page. I encourage citizens to go and look at how that is progressing. They did present some analysis for voting patterns with regards to the Fogg Library that were interesting. We identified some changes, as did they about the Bicentennial Committee appropriation being cut. I'll also be asking you, as the SB, to change the wage reserve title to wage reserve and training. I think these two items are inextricably tied. As we train people, we have to adjust compensation to protect them from getting stalled and as they become more experienced and available to do other jobs, I think it's incredibly important that they are protected in that manner. We'll be covering training and wages in that \$194,000 appropriation.

Mr. Donhauser asked if Mr. Sullivan was asking us to change the name or if he was going to.

Mr. Sullivan said that I would change the name and you would have to support it. I hope you would support it.

5:36 PM Mr. Donhauser said that I think it's grand and asked for input from Board members.

SB members were supportive.

Mr. Donhauser said, regarding the Fogg Library, I read a letter presented by the Budget Committee Chair and I take issue with one of the suggestions she made.

SELECT BOARD MEETING
February 10, 2022 5:30PM (continued)
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She compared when we had a Citizen's Option the last time we voted. The Citizen's Option was much higher than what the SB and the Budget Committee recommended. The issue is that she said that there are a number of people that voted "None of the above" and then she equated those people with actually voting against it and I think that's a wrong assumption. In her argument, she said that people who voted for the SB and Budget Committee and add those "None of the above", it exceeded the people who voted for the Citizen's Option. I don't think you can assume that people voting "None of the above" are voting against it. They might have wanted something more and I just wanted to point that out.

5:38 PM Mr. Sullivan said that I think that's an important point getting into the mind of the voters. We can see that on a national level, the presupposition of what voters are going to vote or thinking when they're voting is nearly impossible. As you say, they might be voting just because they had some other idea and, therefore, "None of the above".

Mr. Donhauser said that I don't have any significant issues with the rest of her letter but that part sort of hit me right off.

Mr. McPherson agreed. I had the same thought. It doesn't mean they are voting against it. I have had people very close to me make the statement, "Is that enough?" So I don't agree with her statement.

Mr. Sullivan will put the letter up on the website for the public to review.

5:40 PM **2. Request for Appointment of Leslie Stevens, Eliot Agricultural and Food Security Commission.**

Both Ms. Stevens and Mr. Owens were present for this item. The SB expressed their pleasure with Ms. Stevens, Mr. Owens and Ms. Plocharczyk for being the first volunteers for this commission.

Mr. Widi moved, second by Ms. Dow, that the Select Board appoint Leslie Stevens to the Eliot Agricultural and Food Security Commission for a term ending June 30, 2025.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

SELECT BOARD MEETING
February 10, 2022 5:30PM (continued)
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Unanimous vote to approve motion.

5:42 PM 3. Request for Appointment of Sarah Plocharczyk, Eliot Agricultural and Food Security Commission.

Mr. Widi moved, second by Ms. Dow, that the Select Board appoint Sarah Plocharczyk to the Eliot Agricultural and Food Security Commission for a term ending June 30, 2025.

Roll Call Vote:

Mr. Donhauser – Yes
Mr. McPherson - Yes
Mr. Widi – Yes
Ms. Dow - Yes

Unanimous vote to approve motion.

4. Request for Appointment of Norman Owens, Eliot Agricultural and Food Security Commission.

Mr. Widi moved, second by Ms. Dow, that the Select Board appoint Norman Owens to the Eliot Agricultural and Food Security Commission for a term ending June 30, 2024.

Roll Call Vote:

Mr. Donhauser – Yes
Mr. McPherson - Yes
Mr. Widi – Yes
Ms. Dow - Yes

Unanimous vote to approve motion.

Mr. Sullivan said that I will contact the three inaugural members, congratulations, and set up a date that's convenient for them to meet. He also asked that they stop in to be sworn in with the Town Clerk's office. I am really excited. Mr. Stevens is a chef and brings that food service experience. Ms. Stevens has been a great advocate and is a farm person. Ms. Plocharczyk is also a farmer. It's exciting to have those diverse backgrounds.

Mr. Owens said that he volunteers at Footprints and also Table of Plenty so I have those connections.

SELECT BOARD MEETING
February 10, 2022 5:30PM (continued)
Town Hall/Hybrid

Mr. Sullivan said that we have another applicant coming in at your next meeting and there is one more opening after that.

5:44 PM

5. Ratification of Town Manager's Appointment of Finance Director/Treasurer.

Mr. Sullivan introduced Doreen Chester, who is attending via Zoom. This is very exciting and we are all very happy. Ms. Chester went through a gauntlet of interviews and did extremely well in the on-line testing; that we appreciate that. Since 2008, she's been the finance director in Exeter, NH and very skilled and experienced. She will be able to start on the 21st of February and invited her to speak.

Ms. Chester said that I am really thrilled about the opportunity and I'm really looking forward to know everyone and working for the Town of Eliot.

The SB members welcomed her.

Mr. Sullivan said that I would like to thank the panel, who did a great job managing to come up with a great candidate. Ms. Chester is their top candidate and very professionally handled. David Ross-Lyons, Wendy Rawski, and Melissa Albert did a thorough job and it's greatly appreciated. We're excited Ms. Chester.

Mr. Widi moved, second by Mr. McPherson, that the Select Board confirm the Town Manager's appointment of Doreen Chester as the Eliot Treasurer/Finance Director pending completion of all employment requirements and reviews.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

Mr. Donhauser said welcome to Ms. Chester. We look forward to having you.

SELECT BOARD MEETING
February 10, 2022 5:30PM (continued)
Town Hall/Hybrid

K. Old Business:

5:47 PM 1. Police Union Contract Ratification

Mr. Sullivan said that this has been a very long process. I think we've come to terms and will remain competitive with our police. We had discussed these changes in executive session. A lot of communities are looking at 4% and 5% for COLAs but, as you can see, in Year One it's 2.5%, which will be retroactive. Year Two is 2%. Year Three is 2%. An extra addition to that is that we're putting \$1,000 to the base salary in Fiscal Year 2022 and then, in Fiscal Year 2023, we'll add another \$500 after the 2% COLA. The reason for that is, when you only use percentages in a contract, the distance between the lowest paid (newest officers), some that are very hireable to be taken away from you, are moving away from the higher officers. So, I was really excited that the union voted to support that line of thinking. I think it's a good step for us to retain and protect some of the young officers as they come in. Not that older officers don't get stolen away, sometimes, it's just less likely. The sergeant's pay is pretty much what was left from the original bargaining team standards that were put in place back in October. The sergeant will get paid 10% over the highest Patrol Step with anyone less than three years. Three years at 12% and eight years at 14%. Regarding the educational stipend, because educational costs have gone up, it was deemed appropriate to go up by 1.5%. Midnight shift differential goes from \$.75/hour to \$1.00/hour. Outside detail pay will be \$75.00/hour, which will be very beneficial for our police officers. Vacation buy-out is a little bit different where we changed the language to 10-hour increments. Retirement health insurance is just allowing the retiree from the Police Department to buy into the system. It doesn't cost the Town anything. That will allow the retirees to stay on the health insurance and pay 100% of the cost. Regarding vacation buyout is the one I was referring to earlier that's a little bit different. It allows us to pay out 40 hours as opposed to allowing somebody to carry over. If you weren't able to take a vacation this year, you're not probably going to take it next year and it's just going to build up. By allowing people to buy it out, if they were to take their vacation, we'd have to backfill that with somebody at time and a half. This really saves us half pay for those 40 hours. I just pay it out directly to the officers. I think it's a prudent way to approach it. With Insurance opt out we agreed to go from \$300.00 to \$350.00. Regarding uniforms, it is quite different. We were previously paying \$1,200. We add \$300 to go to \$1,500 but we added that right to their salaries. It doesn't have a real affect on the budget because that money was already in there to pay them for their uniforms. It's now the employee responsible for their uniforms with language that the Chief can direct them to buy new uniforms as the come in with uniforms that are substandard. The ARPA bonus has been discussed before. Then language that would certify that the SRO (School Resource Officer) is a fully sworn officer and part of this bargaining unit. The fitness incentive, we got a

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language change that requires everyone to participate and only those who pass it will get any incentive pay for it. Then, we put in a 15-minute shift change so when one cruiser is coming in, the other officer that's coming on for that shift would be there before so he or she could discuss what went on in that shift and things they should be looking for. It's a common practice. It adds one hour and a quarter of overtime for each officer. Total, our calculations were that the retro would be about \$56,000 to \$57,000. This will add about the same to the contract on an annual basis. A little bit more in the next year because there is the 2%. When you break that down over eight officers, it's really not that onerous. We had put an amount in the budget that we are going to make sure of our numbers but we think we can pare that back a little. It's a great contract, I think, for the Town of Eliot. And the police are very happy, from what I hear. They have already voted in terms of this contract. If you are willing to, and I hope you are, ratify the MOU tonight I will get back to you with a final contract as soon as it can be crafted for you to accept and sign.

5:55 PM Mr. Donhauser asked if we've lost police officers in the recent past.

Mr. Sullivan said that we lost one this year; that we have one retiring now.

Mr. Donhauser said that I think this is a great contract to retain our police officers.

Mr. Sullivan said, in particular, when you see that there are some communities offering \$15,000 bonuses. This will not make you the richest place to work but it will be competitive; that I think you've got a great leader there so people are willing to work with him. I'm excited and I think it's going to be good for the department.

Mr. Widi moved, second by Mr. McPherson, that the Select Board accept and approve the Memorandum of Agreement between the Town of Eliot and the MAP Eliot Police Union and direct the Town Manager to notify the union of this vote and to return a complete agreement back to the Select Board for final ratification when available.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

SELECT BOARD MEETING
February 10, 2022 5:30PM (continued)
Town Hall/Hybrid

L. Approval of Warrant(s):

5:57 PM **Mr. Mr. Donhauser moved, second by Mr. Dow, that the Select Board approve A/P Warrant #63 in the amount of \$109,641.22, dated January 30, 2022; A/P Warrant #65 in the amount of \$188,697.26, dated February 6, 2022.**

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

L. Selectmen's Report: Seeking Committee Members Listing

5:58 PM **Mr. Donhauser listed the available committee openings. The Capital Improvement Committee has two regular member positions, one through June 2022 and one through June 2023. The Conservation has one regular opening and two alternate openings. The Planning Board has two alternate member openings. We encourage people to fill out an application. Are there any other comments by the SB on anything.**

There were no Selectmen's reports tonight.

M. Executive Session

There was no executive session tonight.

N. Adjourn

Mr. McPherson moved, second by Ms. Dow, that the Select Board adjourn.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

**SELECT BOARD MEETING
February 10, 2022 5:30PM (continued)
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The meeting adjourned at 6:00 PM.

Respectfully submitted,

Ellen Lemire, Recording Secretary

Mr. Robert McPherson, Secretary

Date approved:

**Draft SELECT BOARD MEETING
February 24, 2022 5:30PM
Town Hall/Hybrid**

Quorum noted

5:35 PM: Meeting called to order by Chairperson Donhauser.

NOTE: Start of meeting had technical difficulties.

A. Roll Call: Mr. Donhauser, Mr. McPherson, and Mr. Widi.

Excused: Ms. Dow

B. Pledge of Allegiance recited

C. Public Comment:

5:36 PM There was no public comment.

D. Approval of Minutes of Previous Meeting(s)

There were no minutes approved.

E. Public Hearing: Renewal of License(s) 207 Tavern 811 Harold L. Dow Highway

5:37 PM Public Hearing opened.

There was no one who spoke to this application.

5:38 PM Public Hearing closed.

Mr. Widi moved, second by Mr. McPherson, that the Select Board approve renewal of an on-premise liquor license and special amusement permit for 207 Tavern, 811 Harold L. Dow Highway.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Unanimous vote to approve motion.

F. Department Head/Committee Reports

Draft SELECT BOARD MEETING
February 24, 2022 5:30PM (continued)
Town Hall/Hybrid

5:39 PM

1. Planning Board Summary of anticipated zoning ordinance changes

Mr. Brubaker said that next Tuesday's PB meeting, if you go to the agenda packet, you can see the latest full draft of all of the ordinances. You have the staff report so I'll just briefly summarize and I'd be happy to answer any questions at the end. The big one we've been working on is **Solar Energy System**. The PB has reviewed two drafts to-date. We've gotten some really good feedback from PB members as well as some citizens, too, so I want to thank the PB and those citizens for their input. We are looking to adopt comprehensive and use-specific standards for solar energy systems, including larger, utility-scale systems. Right now, I think the priority is to bifurcate solar energy systems into the smaller-scale roof-mounted systems that would continue to be just building permit approval by the CEO, which we have on the books today. Then, establishing new standards for those larger-scale rack-mounted systems, making sure that there are thorough environmental standards, decommissioning requirements in place, and things of that nature. I feel we have a pretty good draft right now but it will still go through more iterations. You can see the full draft in the March 1st PB packet, as I mentioned. Are there any questions on this item.

Mr. Donhauser said that we currently have a solar array that has been approved, is that right, in Eliot.

5:40 PM

Mr. Brubaker said yes; that that larger-scale system was approved by the PB on January 18th.

Mr. Donhauser asked if this ordinance change will affect them.

Mr. Brubaker said no it wouldn't because that was reviewed before this ordinance potentially gets approved by voters.

There were no more questions.

Mr. Brubaker said that **Erosion & Sedimentation Control** is part of our requirements as an MS4 Permit holder or subject to the MS4 Permit. Again, that's the General Permit for stormwater systems, of which Eliot has a part along with other Southern Maine communities. The focus for this election cycle will be to update our erosion & sedimentation control standards for development projects disturbing one acre and greater just to make sure that, when they are building, they are instituting as all necessary measures to control erosion & sedimentation. For example: things like silt fences and State-licensed construction entrances, hay bales, and things like that; not having exposed piles of dirt and things like that. We do have some basic standards in Chapter 45 zoning but they are definitely in

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86 need of an update. In fact, we are required to update the code as an MS4
87 permitting.
88

89 **5:42 PM** Mr. Widi asked if that acre is turning over the topsoil; that it's not like timber
90 harvesting, as an example. It's just bringing in an excavator and clearing out the
91 topsoil type of thing.
92

93 Mr. Brubaker said that our stormwater consultant, who is excellent (Ms.
94 Rabasca), is very aware of what constitutes the definition of disturbed area but, in
95 my understanding, yes. Anything that really disturbs the topsoil, obviously
96 anything that puts impervious surface down but I can't remember exactly the
97 definition she gave me. That's the general gist of it.
98

99 **5:43 PM** Mr. Donhauser asked what the amount of impervious surface one could put down
100 on a lot.
101

102 Mr. Brubaker said that, with non-Shoreland Zoning, the Maine standard is lot
103 coverage. Lot coverage has to do with the percent of the lot covered by buildings
104 or structures. Within Shoreland Zoning, it adds a non-vegetative surface
105 requirement. So generally, any property that is in Shoreland Zone, you cannot
106 have more than 20% of it be non-vegetative, so, mainly we are talking about any
107 new impervious surface. When it's not Shoreland Zoning, it's the lesser lot
108 coverage standard, which does pick up any buildings or structures but doesn't
109 pick up all impervious surfaces. There may be other provisions that indirectly
110 related to not paving an entire non-Shoreland Zoning lot but, generally, there
111 aren't upper limits on the amount of impervious surface you can have in non-
112 Shoreland situations.
113

114 Mr. Donhauser said that, regarding the C/I District, I have had to deal with this
115 and it can restrict the amount of buildings and pavement that you can put on a lot.
116 My question is if you can do something to mitigate, such as a collection pond. I
117 think the purpose of the ordinance is to prevent your run-off from quickly going
118 onto other properties around you. Can you have, say, 80% with a collection pond
119 so that you can actually build out the lot with buildings.
120

121 **5:45 PM** Mr. Brubaker said, generally, yes. That is one of the stormwater management
122 facilities that you can have and that is one of many that are encouraged. The idea
123 is to obviously not impact neighboring properties unduly with run-off but also to
124 not increase the peak stormwater run-off onto those other properties. Eliot's
125 standard right now is a 50-year storm. If you have a property in the C/I District,
126 you do generally have the ability to develop a lot of it but, once you start talking
127 about the necessary stormwater facilities that you need to have, front, side, and
128 rear setbacks, and certain buffering standards, inevitably your site is going to be a

**Draft SELECT BOARD MEETING
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129 mix of developed area and area that stays green with stormwater management
130 facilities. That gets calculated with site planning and making sure that the site
131 features work together to have the development there but also to have those green
132 spaces and that stormwater management.
133

134 There were no more questions.
135

136 **5:47 PM**

137 Mr. Brubaker said the third one is **Modification of Performance Standards for**
138 **Marijuana Uses**. This ordinance amendment would do a number of things to
139 boost performance standards and clarify the performance standards for marijuana
140 uses. First, it would require marijuana cultivation and manufacturing facilities to
141 have a wastewater disposal plan in place and to dispose of wastewater in
142 accordance with applicable laws. Second, it would require adult use marijuana
143 retail stores to conduct a traffic impact assessment as part of their application. The
144 PB already has the authority to require a traffic study for any application it feels
145 would create a significant traffic impact on the adjacent streets but this would
146 basically require it by default for adult use marijuana retail stores. It would also
147 increase the parking space requirement for adult use marijuana retail stores.
148 Currently, retail uses are required to provide one parking space per 150 feet of
149 retail floor area and that would be one space per 100 square feet of retail floor
150 area for adult use marijuana retail stores. The final provision about the 500-foot
151 rule for accessory residential uses on a commercial property, the PB in their initial
152 review was not so keen on that so the latest draft has taken that out. But the PB
153 did want to see, after I submitted this staff report for this meeting, increased odor
154 management rules in our performance standards and, so, the March 1st PB
155 meeting draft includes some clarified and strengthened odor management rules for
156 uses to mitigate the affects of odor from these uses on adjacent properties. So that
157 is that in a nutshell and I will pause for questions.

158 **5:49 PM**

159 Mr. Widi asked what is involved in a traffic assessment.

160 Mr. Brubaker said that, generally, it starts with trip generation where the applicant
161 estimates the number of trips that their use will create on a daily basis and during
162 peak hours. Then, they would assign those trips to the network. So, they would
163 provide an estimate of how many trips would turn right and how many trips
164 would turn left so you know how much traffic is loading onto each direction,
165 perhaps like near an intersection. Then they would assess the level of service of
166 those adjacent streets to determine if their use is deteriorating traffic conditions
167 enough so as to cause congestion, particularly during peak hours. They would also
168 look at associated things such as whether the facilities that they would be locating
169 there, that their business designs are adequate to handle both the background
170 traffic that already goes by their site plus the trips that they are adding to the
171 system.

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Town Hall/Hybrid

5:51 PM

Mr. Widi asked if the traffic impact assessment said that they would negatively impact a road at peak hours, then what. Is that grounds for the PB to deny it. We can all clearly see an example of that happening right now where things back up on Route 236 during rush hour, particularly Friday afternoons. I hear a lot about it all the time. So, if there is a traffic impact assessment and it says it's a problem, then what.

Mr. Brubaker said that, in a worst-case scenario for the applicant, one option is for the PB to deny it because the application hasn't demonstrated that it's met the performance standards in our code, including Chapter 45, §45-406 Traffic. But, oftentimes in my experience, myself and the PB tends to work with the applicant to discuss potential modifications to their site plan, potential improvements they might contribute to, or conditions of approval that would mitigate those conditions. It could be a smaller-scale use. It could be some other thing that attempts to mitigate the number of peak hour trips generated.

Mr. Widi asked who makes the determination and who is doing the traffic assessment.

Mr. Brubaker said that, in this case, the applicant could hire the consultant and there's a lot of traffic engineers out there that this is their bread and butter. They do these traffic assessments and is a very common tool used in development review. But, the PB is empowered in our code, currently, to hire a third-party reviewer that the applicant pays for but the PB directs. That third-party reviewer, if the PB is suspicious of anything in the applicant's engineer's traffic impact assessment, could offer that third-party perspective on that to guard against any particular biased conclusion.

5:54 PM

Mr. McPherson asked, regarding the 500-foot rule, if Mr. Brubaker said that the PB wanted to leave it the way that it is.

Mr. Brubaker said that, with the 500-foot rule, I've heard that it is very important to the community and I think it's very important to the PB; that I think it's a very important performance standard. So overall, that would largely stay the same. This was just looking at a very narrow exception to that. To clarify, the 500-foot rule is shorthand to describe the requirement that a marijuana retail store, a medical marijuana dispensary, or caregiver retail store – the actual building be at least 500 feet as the crow flies from certain uses' property lines, including residences, childcare facilities, places of worship, and schools. So, it's important to mitigate those uses' impacts on those properties. What was contemplated with this current amendment, which the PB was lukewarm on, was a situation where you have a commercial property and you have an accessory residential use that is

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permitted and legally non-conforming on that same property. That would not have been considered a sensitive residential use and would not, by itself, trip the 500-foot rule. Although, if there were adjacent residential properties, those would still be included and covered by the 500-foot rule. That is all that change was but, again, it is out of the latest draft and the current sensitive uses rule would stay as is.

5:56 PM

Mr. McPherson said that the 500-foot measurement is from building to building, right.

Mr. Brubaker clarified that it is from the marijuana building exterior wall to the nearest point of the property line of the sensitive use.

Mr. Donhauser said that, tagging onto that question, the Town has a parcel of land that we own on Route 236 and there was an issue where the marijuana business couldn't put their business next to it because it was a municipality. Is that related to the 500-foot rule.

Mr. Brubaker said that I think a plain reading of the 500-foot rule (§33-190(5)), along with the current definition of public facility in Chapter 11, that language would include those two parcels as a sensitive use as a public facility. Others are welcome to interpret that differently but that's my reading on that.

Mr. Donhauser said that, in that case, it seems sort of unfair to the business owner who is trying to do whatever his business use was because the Town wasn't going to use that land, I believe. Hopefully, that will never come up.

5:58 PM

Mr. Brubaker said that **sign setbacks** basically seeks to clarify ambiguous setback requirements for signs, particularly commercial signs along Route 236. It would just clarify that there is no front lot line setback for signs along Route 236; that as long as the business located the sign fully on their property and not encroaching on the Route 236 ROW, that would be acceptable. Except for the fact that certain signs we do not want close to the edge of pavement, particularly monument and pole-mounted signs that are anchored by concrete into the ground because we don't want those in the clear zone. We don't want anything that isn't designed to be breakaway within the clear zone for the purposes of avoiding severe run-off-the-road collisions with those signs from motor vehicles.

There were no questions.

6:00 PM

Mr. Brubaker said that the **site plan content requirements** just clarifies what documents are needed for an applicant to show ownership standing. In other words, if they propose to develop the site, we want to know they have the

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authority to develop it as potentially approved by the PB. It seems self-evident but it's important because you wouldn't want a situation where the PB imposes reasonable conditions of approval and the applicant doesn't have a legal ability to implement those conditions. It also just clarified that when the PB reviews Home Business applications, that the typical content requirements for a site plan are assumed to not be required of that applicant. An extreme example is a home hair salon doesn't need to do a high intensity soils survey on their property. It also requires applicants to provide two-dimensional building elevations sketches so that the PB can actually see what the building will look like; that we actually don't have that in our code although a lot of applicants voluntarily provide that. Some don't. This gets toward a better aesthetic review by the PB. The last two are **barn event venues or event centers**. This is not something we are considering for June but we are engaging SMPDC to begin thinking about whether it makes sense, the pros and cons, to look at allowing some event centers in zoning districts other than the C/I District. For example, barns that get converted into occasional, for-rent wedding venues. It's a very sensitive issue and there's a lot of potential neighbor impact and so what we're doing now is an internal discussion among staff, including the Fire Chief, the CEO, the Town Manager, and others as to what are the pros and cons, sensitivities, and considerations. We have gotten some requests from residents, for sure, and so we at least want to look into it. But there are no guarantees on where this will go and certainly, if the SB, either now or in the future, has some thoughts. I just wanted to mention that this isn't something for June. This is something we are assessing internally and we welcome any input. With the last one, I just wanted to note that we are starting to look into some **zoning possibilities for Route 236** as we are, right now, about a week away from bid advertising for Contract #1 for the Route 236 Water & Sewer Project. So, we are beginning to engage with SMPDC to think about what potential zoning changes could be considered in conjunction with the eventual completion and beginning of operation of the extended water and sewer lines.

6:04 PM

Mr. Donhauser asked if that could affect lot size.

Mr. Brubaker said that that is kind of a key assumption; that that will unlock the ability to have smaller minimum lot sizes as lots have the option of getting off septic and going onto the municipal sewer system.

Mr. Widi said that I read a version, I think an SMPDC draft a couple years ago, that they had kind of suggested between Depot Road and Beech Road, I believe was the example they put. As you're doing it, I would be in favor of it going from Depot Road to Bolt Hill Road, since that is where the sewer is going to be going anyway.

Mr. Brubaker said that I will make a note of that. That's all I've got unless you have any questions.

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6:07 PM Mr. Sullivan said that I was going to ask, as Mr. Brubaker is here, if the SB would suspend the necessary rules and take Item G4 out of order. Basically, it's just requesting that you see the final version, accept it, and allow the Chair to sign it.

Mr. Donhauser said that there is no objection and we will move down to G4, which is acceptance of the PB by-law revision.

G4. Acceptance of Planning Board By-law Revisions

Mr. Widi moved, second by Mr. McPherson, that the Eliot Select Board accept the revised by-laws as presented this evening and authorize Chair Donhauser to endorse the revisions on behalf of the Select Board on this matter.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Unanimous vote to approve motion.

F2. Town Manager's Report

Mr. Sullivan said that I think the report is pretty self-explanatory. We're pretty excited about the Route 236 Project. Mr. Brubaker has certainly put in a great effort and helped out a lot. We have our portion of the SRF funding to our partner at Underwood this week. We are in the final stages of choosing a payroll system to implement, which will save time and money and allow us to re-focus the staff time to other pressing issues. The record storage people have asked about that. It is adaptable if you were to build a new building sometime. We'll go from having to use five different rooms, presently, to four rooms and still have more space by adapting this system and I think this system is relatively inexpensive.

Mr. Donhauser said that, in auditing the Town for a number of years, locating records was an arduous task; that we didn't know what box they were in, etc., so I think this is a great move and an important thing to do.

G. New Business:

**Draft SELECT BOARD MEETING
February 24, 2022 5:30PM (continued)
Town Hall/Hybrid**

6:10 PM 1. Fiscal Year 2003 Budget Update (verbal)

Mr. Sullivan said that I did give you a copy of questions I have answered for the Budget Committee, and they are posted on the website. I would encourage citizens to look at them. I don't know if there is anything on there that you would like me to address more or put more time into. Again, we're talking about the training, which I think is a good investment for the Town that will pay dividends in the future. There are some questions about Workmen's Comp going all into one administrative fund. I think that is because we just want to control from the Workmen's Comp from Administration and, certainly, we're willing to break it out as it comes to fruition but you don't know what department is going to need and how much until, and hopefully no department needs any Workmen's Comp claims, but we think there will be a long-term savings and we'll be able to have better coordination of that. The Public Works computer repair, since it's an 8-year-old system, I think I addressed that. The \$1,500 in advertising for the Town of Eliot I think is a modest amount that really doesn't impact the budget that much. It will give us the opportunity when we want to promote and tell people how proud we are of Eliot outside of our sphere, it will give us a small amount of money to do so. One great example is, if we had some of that money when we recently had the Wreaths Across America event; that we may have been able to focus and add some additional advertising to that. Unfortunately, on some websites Kittery got credit for it and it was right here in Eliot. We can thank the Chief for that and the elementary school for all that they did on it. We've all seen major cities and states increasing their advertising budgets and there's a reason. It's a return on investment and, whether you're advertising on Facebook or group ads, the opportunity might present itself. On the other hand, if we don't have those opportunities and they don't present themselves, we return that money to the general fund. Like so many of the things we're asking for, the question is if we have the opportunity, we're going to make those investments. We're hoping that the public sees the importance of investing in Eliot. If we don't need those dollars during the budget year, then they're returned to the general fund. We don't spend it, which is often the case in the Town of Eliot.

6:12 PM Mr. Donhauser said that, in my discussions with you on the budget, there's a focus on employees and training and cross-training, depending on what they actually do and how they do it. I think that's proper because payroll compensation, and all the associated expenses related to payroll, payroll taxes, retirement, health insurance, is very expensive and is a very significant part of our budget. I think you're focusing on that and I commend you for doing it. O appreciate that.

6:15 PM 2. Request for Appointment to EAFSC, Tim Johnson

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Mr. Donhauser said that I read your letter, Mr. Johnson, and it's great that you want to be on the committee. It's a great committee.

Mr. Johnson said that I think so, too.

Mr. Widi commented that it has a very diverse group of people.

Mr. Donhauser said that Eliot is a great farming community, actually, so a motion would be in order.

Mr. Widi moved, second by Mr. McPherson, that the Eliot Select Board appoint Tim Johnson to the Eliot Agriculture and Food Security Commission to a term ending June 2024.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Unanimous vote to approve motion.

Mr. Donhauser let Mr. Johnson know that he would need to see the Town Clerk to get sworn in.

Mr. Sullivan said that we actually made arrangements that the first meeting will be March 3rd at 4:30 PM and the Clerk is going to attend so she can swear in all the committee members.

6:17 PM 3. Discussion Pease Air Cargo Project, Cathy Goodwin

Mr. Donhauser invited Cathy Goodwin to speak to this.

Ms. Goodwin, Cedar Road, and I really appreciate having some time tonight to fill you in on the past history with Pease and our Town and the potential of what may be happening there in the future, as we've all read in the paper, and I think you have some things added to your packets tonight. First, I want to say I'm not anti-business. I was the Chamber Executive in York for 15 years so I support business and actually applaud the PDA (Pease Development Authority) for the tremendous development that they have done at Pease and brought so many high-quality jobs. It is exactly what all of us wanted back in the day when it was being discussed and planned after the Air Force left. We'd like to see that continue, of course. The concern is about the freight side of this and let me give you a little

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history about what we did. Back in the day I was the Chair of the Comprehensive Planning Committee (late 80's and early 90's) and part of the charge to us was to look at a 10-mile radius at impacts that other towns' activities would cause potential impacts for us and, of course, Pease became the big issue because it's one nautical mile from here. So, if the river wasn't where it is, we would be potential abutters to the development. We would have been treated like abutters. But as we know, they have refused to include anyone from Maine on that Authority. We have no standing to this day. So, it is a New Hampshire-focused project that could have potentially tremendous impact on us because of what kinds of planes will fly, when they'll fly, how frequently they'll fly, and so on. A second group was formed out of the Comprehensive Planning Committee, a subcommittee. We call ourselves the Eliot Regional Development Authority, although we have no authority to do a lot. We had a charter – Bruce Trott, Jack Murphy, so there were about ten of us on the committee at that time. We attended all the meetings. We met the congressional delegation. We partnered up, eventually, with the Town of Newington, and those folks were very concerned about the potential of, for instance, a "Logan North". And, so, we did a lot of studying and one of the documents we studied very closely was the Air Force Environmental Impact Study. In that study, if I remember correctly, it was determined that freight is used in the oldest, dirtiest, noisiest planes and they fly at night. So, Logan flies primarily commercial planes, very low freight. They operate from about 7AM or 8AM, when flights start, then end at 10PM or 11PM and there are no more flights at night. It doesn't work for freight to be in Boston. So, given the expansion possibilities of what could be happening next at Pease, if it's still determined that the kinds of freight planes are still the noisiest, dirtiest, and so on, we have a problem because that will definitely impact our property values. That's what we learned when we did the study of DIS. We looked at Heathrow, we looked at Houston, we looked at Revere, we looked at all of the places where flights happen on a regular basis – every five minutes for a takeoff or landing - and property values diminished pretty massively. So far there's not been any mention of Maine and any impact in Maine and I think that's what I'm most concerned about for all of us. I think it's very important that we pay attention to this. I don't know that it's a red flag kind-of-thing but I think we can't sit back on our laurels and just assume that the PDA is going to do what we would like them to do, which is not go with the freight if it is all those things. I think there should be an updated study. I think that the Select Board, here, ought to write to the PDA and asked to be included in any meetings where this is discussed. That we potentially form a committee at some point. I'm not sure that's necessary right now because it is all very preliminary. For those of you who don't know what I'm addressing, it's the development of a 450,000 square-foot warehouse at Pease that will be a warehouse for all of our great packages from Amazon or Walmart or another. We're not sure who they're actually talking with, yet, but we're assuming it's got to be one of the big players to make that kind of a

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473 massive investment. So, we're not talking about a small industrial addition out
474 there. We're talking about a major, major development. Thousands of jobs. The
475 other interesting thing from the Air Force Study was that they determined that for
476 every single job created at Pease, Maine would see an additional four residents.
477 That proved to be true because our growth spurt happened when they really
478 started adding jobs primarily because New Hampshire doesn't have a lot of room
479 left. The Portsmouth area is very limited now on new development, and so on, so
480 you're seeing these big high-rises going up now over there Instead of what we
481 have here, which is one-, two-, three-acre zoning, and it's very different. I guess
482 I'll close with that and if you have questions. I don't want to belabor the issue. I
483 know I did ask Mr. Sullivan if he would bring it up at the Town Manager's
484 Meeting last month and he did. I think we should be talking with our partner
485 towns – the KEYS community (Kittery, Eliot, York, South Berwick), at least, to
486 make sure they are all paying attention. And I think we need to let the PDA know
487 we're paying attention. Even if we don't have an official voting voice in what
488 they choose to do, we were able, as communities, to come together last time and
489 to say these are the things we would like to have, these are the things we're not so
490 crazy about, and they went with the things that we now have, which is great. They
491 listened to us and they did a great job in the end. But it went on for a couple of
492 years. They would come out to public hearings, or public meetings, and they'd
493 listen to everybody then they would go back into executive session because they
494 were negotiating will all of these businesses and nobody knew what was going on.
495 So, it was kind of a cliffhanger for a while and then, eventually, came forward
496 with what their plan was going to be. As I said, it has turned out very well. I
497 would be surprised if the businesses out at Pease would want the kind of noise
498 and kind of impact that's there and it's hard to tell what they're not saying – if
499 they embrace the idea or not.
500

501 **6:20 PM**

501 Mr. Donhauser said that it would also impact the ground transportation, too. You
502 have that freight house moving out of the terminal on the ground. I see a massive
503 amount of trucks over the road, both in Maine coming up 95.
504

505 Ms. Goodwin agreed. We are the bottleneck. I call us the hour glass. We're right
506 here and we talk about the back up on Route 236. So, I don't know where we're
507 going to put all these new employees, for one thing. There's no housing available
508 right now. There's lots of potential impact.
509

510 Mr. Donhauser said that I'm looking down through this article. It's like 3,000
511 flights, or something, a year. I read in this article that there was the possibility of
512 3,000 additional flights in addition to the flights that are currently happening.
513 There are some communities that actually ban that; that they make it so they can't
514 fly between those hours.
515

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516 Ms. Goodwin said that that would also be a possibility, that the fly during the day,
517 but I still think we need to be certain of the kind of planes that fly.

518
519 Mr. Donhauser added that there would be flights taking off every five minutes.
520

521 **6:22 PM**

522 Ms. Goodwin said that I would say that, when the study came out, freight died
523 very quickly. It was determined pretty quickly that nobody wanted the dirtiest,
524 noisiest planes. So, it was eliminated as one of the potential outcomes for re-
525 development at the air base.

526 Mr. Donhauser asked if our congressional senators and representatives have an
527 impact. Do they have any pull in New Hampshire.
528

529 Ms. Goodwin said that's the FAA. They did at the time. As a matter of fact, one
530 of our congressmen asked the FAA to meet with him to discuss the project and
531 the FAA refused; that he said to us that you don't refuse a congressman's request
532 to meet. You just don't. We were not loved by the FAA. They refused to bring
533 their noise machine to Maine. And so, our committee, we had bright engineers.
534 They created their own noise machine, a replica, and we brought it up to meetings
535 so that we could say to people this is what this kind of plane sounds like at this
536 height. So, the FAA wasn't happy about it. But yet, that was the beginning of our
537 having conversations, meeting several of the House members. They do have
538 impact with the FAA.
539

540 **6:26 PM**

541 Mr. Donhauser asked, as a Town, what would be our initial move.

542 Ms. Goodwin said that I think the first thing we should do is send a letter to the
543 PDA saying that we have concerns about potential impacts. Request an updated
544 environmental impact study in that letter. And then, potentially, send maybe our
545 Planner to their meetings so that there is a presence. It made a difference showing
546 up, for sure. Start with that. I do think it's a little premature for a committee.
547 Potentially a committee, depending upon how this starts to roll out, to fall in
548 because this did take ten of us meeting and studying and trying to figure out the
549 pieces.
550

551 Mr. Donhauser asked if she and Michael would be interested in participating.
552

553 Ms. Goodwin said Michael, no.
554

555 **6:28 PM**

556 Mr. McPherson asked if there is a timeline on this.

557 Ms. Goodwin said that it's going to be a couple of years. They don't have a
558 timeline yet. The proposal came, as I understand it, came before the PDA Board

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559 just at the end of January so they haven't really delved into it too much. I will say
560 that Peggy Lamson (Margaret Lamson) served on the PDA Board. She is a former
561 Selectman in Newington and she was one of the ones we partnered with at the
562 time. She raised some of these same concerns. I haven't talked with her. I haven't
563 approached anybody. I have felt sort of that it's really not my place and I think
564 there is much more weight if the Town does that just to let them know that we
565 have an interest in an updated study of what the impact will be. At the time they
566 determined "Logan North" would not be at Pease, Manchester wanted to be
567 "Logan North" but, in that interim period, the flight paths changed. I don't know
568 if any of you remember, but the planes started coming over the beach, coming
569 right over us, and then landing. They stopped that when those flights ended up
570 going to Manchester. So, I think we saw a little bit of the impact. There were
571 contrails in the sky. If you were at the beach on sunny days, they were very
572 frequent.

573
574 Mr. Donhauser said that the Air National Guard flies out of Pease today and what
575 always amazes me is that the way the runway is, they have to get to that end and
576 come pretty close over my house, and they're pretty darn low. It doesn't happen
577 very frequently but I always look up and watch because they're massive. They
578 definitely fly over Eliot, that's for sure.

579
580 **6:30 PM**

581 Mr. Widi said that there has been a definite change in the last year; that I'm out
582 almost every day and they are 400 or 500 feet up. It doesn't bother me that much
583 but I totally appreciate the concerns and I think the best thing is probably to try to
584 cooperative towns together to send a letter. If the PDA is all people from New
585 Hampshire and they say well, let's just let it happen, and that's over us. I think we
586 have more power with numbers. I don't know if Mr. Sullivan would want to reach
587 out to Kittery, York, South Berwick and do a joint letter and say we want some
588 voice, even if it's not in an official capacity, so we have someone sitting there
589 looking out for the interests of Maine.

590 Mr. Sullivan said that Mr. Brubaker had mentioned it and I knew this was a
591 subject matter we should bring forward and start a discussion with; that I did
592 bring it to the February meeting of the York County Manager's Association. I also
593 spoke to SMPDC about it. They are a regional planning voice and they need to
594 have a part of this. The Management group agreed that, at a future meeting, they
595 would allow a presentation and I'm planning on working with SMPDC to do that.
596 Like Ms. Goodwin, I'm hoping that a letter from the SB, if you are so inclined,
597 would help me to present that to other communities to say my SB is behind this;
598 that we're not anti-business. We just want to make sure that it is fair with our
599 residents when you talk about changing flight patterns. I know they can be
600 adjusted and we would like them to be adjusted that impacts Eliot in the least
601 possible way. Environmental concerns are important, as well.

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6:35 PM

Mr. Donhauser said that I'm hearing that we, as a group, want to move forward with this, like a letter to the PDA Board, as Ms. Goodwin suggested, have municipalities help, and get some representation. And now is the time to get involved. I appreciate what you brought forth.

Ms. Goodwin said that a great thing that came out of it for us was that working with the Town of Newington turned out to be very...it was fun, for one thing...but they realized that they had been doing to us, what the PDA was doing to them, which is any development that they have along the river, they never considered the impact on us. And so, at least for a few years after the whole thing settled down, Newington would invite our planning committee, our Planning Board, to appear as if we were abutters whenever they were planning something along the waterfront. So, good things do come and not everyone in New Hampshire is wanting to just say let's take advantage of Maine. But we are in a weak position; that we have no official say. So, we have to join voices with our other towns and with New Hampshire towns, as well, that might not want it, either.

6:37 PM

Mr. Donhauser said that I think you pointed out very properly that we are an abutter if it wasn't for the river, and we should have a voice in what goes on as an abutter.

Mr. Widi said that this is also not the first encroachment of New Hampshire industry on us. We had the smell issue in South Eliot so it's not unique to this issue. I think we need to be more proactive about it.

Mr. Widi moved, second by Mr. McPherson, that the Eliot Select Board direct the Town Manager to prepare a letter to be sent to Southern Maine Planning and Development Corporation and/or Pease Development Corporation expressing the concerns of the Eliot Select Board as to the Pease Air Cargo Plan with copies to our state and federal delegation and any abutting towns willing to co-sign.

Roll Call Vote:

**Mr. Donhauser – Yes
Mr. McPherson - Yes
Mr. Widi – Yes**

Unanimous vote to approve motion.

H. Old Business:

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There was no old business.

I. Approval of Warrant(s):

6:40 PM Mr. Donhauser moved, second by Mr. Widi, that the Select Board approve A/P Warrant #67 in the amount of \$926,059.48, dated February 12, 2022. A/P Warrant #69 in the amount of \$23,899.49, dated February 12, 2022.

Roll Call Vote:

Mr. Donhauser – Yes
Mr. McPherson - Yes
Mr. Widi – Yes

Unanimous vote to approve motion.

J. Selectmen's Report:

6:42 PM Mr. Donhauser said that we are always seeking committee members for various committees of the Town

Mr. McPherson said that I would like to state for the record that Mike Grogan, Eliot Police Officer, retired yesterday after 33 years in service to the Town of Eliot. I would just like to acknowledge that. Being a police officer for 33 years is quite a commitment and give a big thank-you for everything he did. He is a pretty dedicated Town employee.

Mr. Sullivan added that he had a very classy send-off yesterday.

There was praise for a well-done celebration by Chief Moya and the Eliot Police Officers. South Berwick and Kittery and York had policemen there and he got an escort home.

K. Executive Session (not called for)

There was no executive session.

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L. Adjourn

Mr. McPherson moved, second by Mr. Widi, that the Select Board adjourn.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Unanimous vote to approve motion.

The meeting adjourned at 6:43 PM.

Respectfully submitted,

Ellen Lemire, Recording Secretary

Mr. Robert McPherson, Secretary

Date approved:

**Draft SELECT BOARD MEETING
March 10 2022 5:30PM
Town Hall/Hybrid**

1 Quorum noted

3 5:30 PM: Meeting called to order by Chairperson Donhauser.

5 A. Roll Call: Mr. Donhauser, Mr. McPherson, Mr. Widi, and Ms. Dow.

7 B. Pledge of Allegiance recited

9 C. Public Comment:

There was no public comment.

13 D. Public Hearing:

There were no public hearings.

17 E. Approval of Minutes of Previous Meeting(s)

**19 5:31 PM Motion by Mr. McPherson, second by Ms. Dow, to approve the minutes of
20 February 10, 2022, as written.**

22 Roll Call Vote:

24 Mr. Donhauser – Yes

25 Mr. McPherson - Yes

26 Mr. Widi – Yes

27 Ms. Dow - Yes

29 Unanimous vote to approve motion.

31 F. Department Head/Committee Reports

33 5:33 PM 1) Town Manager's Report

Mr. Sullivan said that there is not much to add. I would like to encourage people to go to the website and check out the Manager's Report that is posted monthly. The sewer project is moving quickly, now, which is very exciting. I did announce that we have another retirement coming for Ms. Bragg, who has been great, in the Clerk's Office, and will retire in March. We recently had Police Officer Mike Brogan retire that Mr. McPherson had mentioned last time. We wish them well in their retirement and we are taking a cautious approach to replacing those people. We want to make sure we are looking at the job descriptions, review them thoroughly, and make sure we match them up with future needs as well as

**Draft SELECT BOARD MEETING
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historical responsibilities that those positions have. I'm trying to not rush into just hiring quickly to replace people but give it some deep thought about what we are going to need going forward.

G. New Business:

5:34 PM 1) Fiscal Year 2023 Budget Update (see update 3/3/2022 version on Town website)

Mr. Sullivan said the, tonight, we will be voting on the warrant and I thought, as I go along in the notions, if there's a section the SB would like to discuss, I will address it at that time.

Mr. Donhauser agreed.

Mr. Sullivan said that the first one is really an advisory motion but we will take it anyway.

Article #3:

Mr. Donhauser moved, second by Mr. Widi, that the Select Board accept Article #3 as presented in the warrant setting the levy limit at \$4,024,001.

DISCUSSION

Mr. Sullivan said that this will be quite a bit below LD1. Something that was desirous of the SB and Budget Committee. We have realized some increase in values due to the hard work of our Assessor. In discussions with him, he had related to me that about 60% of those increases are going to be attributed to businesses along Route 236 that were not valued at what the rate should be at this point. So, it is good for Eliot financially and I think those businesses are going to be benefitting by improvements and increased opportunities for businesses along that corridor. It is a slight increase but I don't think it's going to impact residents as much as people predict.

DISCUSSION ENDED

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

**Draft SELECT BOARD MEETING
March 10, 2022 5:30PM (continued)
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Unanimous vote to approve motion.

Article #4:

Mr. Donhauser moved, second by Mr. Widi, that the Select Board accept Article #4 as presented in the warrant setting the revenue projection for fiscal year 2023 at \$4,865,614.

DISCUSSION

Mr. Sullivan said that, as you can see, there is a discrepancy between what the Budget Committee feels is appropriate. They set their revenue estimate at \$4,939,204; that it would be about \$80,000 more than what the SB is recommending to be voted on. A lot of that has to do with the positioning of the TIF salary money, which I've spoken on before. I do believe that it's sound fiscal practice to not use borrowed money. We're essentially borrowing that money at this point until you get to a position that you're clearly going to see that the funds are sufficient and money is coming in to satisfy that bond. You're borrowing \$70,000 to \$80,000 a year. The payback on that over the period of the bond is probably \$300,000 to \$400,000. If you do that every year, it's going to turn into millions of dollars. So this year, I think you certainly have the wherewithal to pay that money from your general fund taxation and I'd encourage you to do so.

Mr. Donhauser said that I agree with not taking this from the anticipated revenue from the TIF and moving it, as we have in the past, to the general fund to offset salaries. I agree with the Town Manager's assessment of the actual cost in doing that. Regarding the Budget Committee, they have a recommendation on Line #2, showing an increase of \$73,590, which is the difference between what we're proposing. Then, under Line #3 Administration, they show a reduction as a result of that recommendation. My Question is, on Line #19, fixed assessments has also increased by \$73,590. Why is that.

Mr. Sullivan said that we don't know.

Mr. Donhauser said that it looks like it was put in, taken out, then put in again.

Mr. Sullivan agreed.

Mr. Donhauser said that, so, it's been put in twice. I couldn't understand that.

Mr. Sullivan said neither could we or the Finance Director.

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Town Hall/Hybrid**

DISCUSSION ENDED

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

Article #5:

5:40 PM Mr. Donhauser moved, second by Mr. Widi, that the Select Board accept Article #5 as presented in the warrant setting the Administrative Budget for fiscal year 2023 at \$1,545,639.

DISCUSSION

Mr. Donhauser said that the difference in the Budget Committee appears to have been somewhat divided, with 5-2. Do you know what the difference is.

Mr. Sullivan said about \$139,000. Some of that is the \$73,000 and they requested other adjustments to the travel and training go back to last year's figure. But I strongly believe this is an appropriate amount to operate.

Mr. Donhauser said that the major difference is the \$73,590, which is the TIF money being reduced as a result of transferring TIF money into the general fund.

DISCUSSION ENDED

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

**Draft SELECT BOARD MEETING
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Article #6:

Mr. Donhauser moved, second by Mr. Widi, that the Select Board accept Article #6 as presented in the warrant setting the Hearings and Elections Budget for fiscal year 2023 at \$28,245.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

Article #7:

5:42 PM Mr. Donhauser moved, second by Mr. Widi, that the Select Board accept Article #7 as presented in the warrant setting the Fire Department Budget for fiscal year 2023 at \$223,356.

DISCUSSION

Mr. Sullivan said that the only discrepancy there is the want to have worker's comp restored to their budget.

Mr. Donhauser said that what the Budget Committee appears to be doing is actually just moving the budget around instead of increasing or decreasing it. In fact, it's not really a recommendation for an increase or decrease. It's merely the accounting of the budget and I think that's an administrative function not a Budget Committee function.

Mr. Sullivan said that your Charter is clear, paraphrasing, that the Town Manager and SB choose the form appropriate to present the budget.

Mr. Donhauser said that we run into this repeatedly because the Budget Committee is essentially distributing the worker's comp budget throughout about seven different articles. I actually don't see a benefit of that because every department is not going to have worker's comp potential claim every year, or it would be unlikely that there would be more than two or three. I think that putting it in one account makes a lot of sense and just maintain a schedule of where those claims are. I support this article as recommended.

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Mr. Widi said that, when they sent us this, it's confusing for the voters. We're here bi-monthly and we get it but people aren't going to understand this – more money for one thing and less money for another. All it does is muddy the waters and essentially makes voting worthless and not a good way to do it. The Budget Committee should be ashamed of themselves. If they want clear transparency, to do it this way is just insane. I don't get it.

DISCUSSION ENDED

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

Article #8:

5:45 PM

Mr. Donhauser moved, second by Mr. Widi, that the Select Board accept Article #8 as presented in the warrant setting the Police Department Budget for fiscal year 2023 at \$1,353,581.

DISCUSSION

Mr. Sullivan said that, again, the difference is the worker's comp.

DISCUSSION ENDED

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

Mr. Sullivan said that, before we move on, we had a very impressive conference at the Regatta for the police. Police from Boston, New Hampshire, and many others gathered and talked about mental health issues that police face. Hats off to

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our Chief, Elliott Moya, who is right up front of that issue. His stature is growing amongst people so I just want to give a shout out to him and the great job the whole police department did about mental health issues.

Article #9:

5:47 PM Mr. Donhauser moved, second by Mr. Widi, that the Select Board accept Article #9 as presented in the warrant setting the Public Safety Budget for fiscal year 2023 at \$291,105.

DISCUSSION

Mr. Donhauser said that, again, I believe that the worker's comp is the difference.

DISCUSSION ENDED

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

Article #10:

Mr. Donhauser moved, second by Mr. Widi, that the Select Board accept Article #10 as presented in the warrant setting the Public Works Budget for fiscal year 2023 at \$921,223.

DISCUSSION

Mr. Donhauser said that their suggestion that we reduce the budget by \$3,600 represent workman's comp. They are actually increasing that budget by \$20,395 but they are reducing it by \$_____, which I don't understand. It says a minus \$3,600. I don't see any explanation for the minus \$3,600.

Mr. Sullivan said, again, it's such a small portion. When you're doing budgeting, you're trying to budget forecasting. I think it's important to leave room in the budget for departments to operate and to exploit opportunities. If the money is not

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used, it will go back to the general fund. It's the Manager's job to make sure they spend this money appropriately and I commit that that will happen.

Mr. Donhauser said that another point that should be made is that \$3,600 on an over \$8,000,000 budget represents .0004 percent of the budget. That's almost infinitesimal. Not a great amount of money when you view the entire budget.

Mr. Sullivan agreed.

DISCUSSION ENDED

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

Article #11:

5:50 PM Mr. Donhauser moved, second by Mr. Widi, that the Select Board accept Article #11 as presented in the warrant setting the Snow Removal/Winter Roads Budget for fiscal year 2023 at \$213,033.

DISCUSSION

Mr. Donhauser said that, again, the difference is in the workman's comp.

DISCUSSION ENDED

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

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Article #12:

Mr. Donhauser moved, second by Mr. Widi, that the Select Board accept Article #12 as presented in the warrant setting the Summer Maintenance Budget for fiscal year 2023 at \$57,296.

DISCUSSION

Mr. Donhauser said that, again, the difference in the amounts is the distribution of workman's comp.

Ms. Dow said that I think these are legal.

Mr. Donhauser agreed.

DISCUSSION ENDED

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

Article #13:

5:52 PM Mr. Donhauser moved, second by Mr. Widi, that the Select Board accept Article #13 as presented in the warrant setting the Roads and Bridges Budget for fiscal year 2023 at \$2,000.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

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Mr. Sullivan said that, in talking with department heads, we'd like to make a suggestion that the ordinance be adjusted to consolidate some of these articles. \$2,000 for Roads & Bridges has gone back, I think, like 2,000 years. It hasn't changed and it's used to lease one piece of machinery. I just think it should be consolidated into your Public Works budget. Same thing with Summer Maintenance. This might not be the time to talk about it but I just want to let you know, and the public, that department heads and I have been talking about that. I hope you can consider that in the future. It just seems to make the ballot longer and more confusing.

Mr. Donhauser said, for example, Article #13 (Roads & Bridges) and Article #12 (Summer Maintenance), between the SB and Budget Committee are in agreement, anyway, and they both relate to roads. Those two articles could easily be combined. Perhaps not this year but in the future. I also agree that small amounts don't necessarily require they're own article.

Article #14:

5:54 PM Mr. Donhauser moved, second by Mr. Widi, that the Select Board accept Article #14 as presented in the warrant setting the Solid Waste Transfer Station Budget for fiscal year 2023 at \$269,568.

Roll Call Vote:

**Mr. Donhauser – Yes
Mr. McPherson - Yes
Mr. Widi – Yes
Ms. Dow - Yes**

Unanimous vote to approve motion.

Article #15:

Mr. Donhauser moved, second by Mr. Widi, that the Select Board accept Article #15 as presented in the warrant setting the Federal Stormwater Management Budget for fiscal year 2023 at \$135,000.

Roll Call Vote:

**Mr. Donhauser – Yes
Mr. McPherson - Yes**

**Draft SELECT BOARD MEETING
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Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

Article #16:

Mr. Donhauser moved, second by Mr. Widi, that the Select Board accept Article #16 as presented in the warrant setting the Community Services Department Budget for fiscal year 2023 at \$442,773.

DISCUSSION

Mr. Widi asked if Mr. Sullivan could explain the Budget Committee's comment – "This should be included under programming expenses for each activity." Are we counting teaspoons and gasoline.

Mr. Sullivan said that the way I understand it, they feel there should be an assessment to any activity to pay for the gasoline.

Mr. Widi said that that is totally not workable or practical. As someone who uses a lot of gasoline, I can tell you that's almost impossible. They would spend five hours a week trying to figure out many teaspoons of gasoline they put in each tank, and for what reason. It's crazy.

Mr. Sullivan said that, again, it goes back to what you mentioned earlier that this is such a small portion of the budget and you and they and I have spent a lot of time on it. That time is valuable and, again, if we don't use this money, it goes back to the general fund, and we will use it judiciously. I know that others don't trust that but it's true. We look very closely at how we can save money.

DISCUSSION ENDED

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

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5:57 PM

Article #17:

Mr. Donhauser moved, second by Mr. Widi, that the Select Board accept Article #17 as presented in the warrant setting the General Assistance Budget for fiscal year 2023 at \$20,000.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

5:58 PM

Article #18:

Mr. Donhauser moved, second by Mr. Widi, that the Select Board accept Article #18 as presented in the warrant setting the Capital Improvement Budget for fiscal year 2023 at \$1,347,700.

DISCUSSION

Mr. Donhauser said that the obvious, major difference is \$500,000 being taken away from Road Paving. That that's a minus and then they are putting back \$106,000 (Public Works Reserve \$75,000 and Parks & Maintenance \$35,000). I'm not sure why.

Mr. Widi said, regarding Paving, (Budget Committee's comment) "last year's budget no documentation provided for increase to \$1,000,000". Drive around Town and, when your tire almost falls off your car, you will understand the need for paving. Drive down Governor Hill Road and you'll understand where the money is going. We have been underfunding this for years.

Mr. Donhauser said that I've had a discussion with the Town Manager that made a lot of sense for me. We can use a smaller budget but the problem with a smaller budget is that you can only do half the work or even half the job. For example, when you normally pave the road, there's a number of ways you can do it. You can take up the entire road and pulverize the existing asphalt, put it back down as a base, put a binder on top of that, and put a seal coat on top of that. What we do to try to extend a paving budget at a lesser amount is to do a portion of that. Let's say we can't pull up the old asphalt, which has a lot of cracks and holes, so what we do is put a binder over that. Then you have water infiltration if you don't put a

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516 surface coat on there. So, it's somewhat shortsighted and I tend to agree with the
517 Town Manager that it's shortsighted if you only do half of a job, half of the way.
518 That is one of the reasons I would say we need \$1,000,000 to repair the roads in
519 Eliot. I think Mr. Widi has a good point. You can drive around and hit the
520 potholes, telling what roads need to be paved.
521

522 Ms. Lemire said that it's very obvious when you look at the impact on the roads.
523 The cracks and where they are, the potholes and where they are, located within
524 the road surface that our roads are in very bad shape.
525

526 **6:00 PM**

527 Mr. Widi said that it would be one thing if we lived south of the Mason-Dixon
528 Line and we could half-heartedly do the roads. But, you can't do that in areas
529 where you get heavy frost, then frost-thaw, frost-thaw since January.

530 Mr. Donhauser added that circumstances also change. From now until summer,
531 we might have a road completely open up, primarily because of heavy trucks
532 driving. We try to restrict the driving of heavy trucks over a certain weight limit
533 but, if we have constant freeze and thaw, freeze and thaw, the roads break down
534 rather quickly. So, it's difficult to make a list today and not include a road that's
535 potentially damaged in the near future.
536

537 Mr. Sullivan said that I appreciate the comments and I agree. One of the other
538 parts of that is, when we're contracting with Libbey Scott, or whoever we're
539 going to have do our paving, we have to know how much we have because it
540 might change the dynamics. We might do a neighborhood 'here' if we get
541 \$1,000,000 but, if we don't get \$1,000,000 because of the way it works out in the
542 contract, we may stay away from that neighborhood. And that's been happening
543 all too often. I think that, reasonably, if you go out and look around, there's
544 \$1,000,000 worth of work on Eliot's streets to be repaired. I really appreciate you
545 supporting that. This is going to an area the taxpayers are demanding. It's one of
546 the #1 things we hear from people – to make the roads safe. We also, with this
547 paving money, have applied for some grants and we're looking at some other
548 opportunities to put crosswalks in and signal lights in for 'slow caution', where
549 it's appropriate for grants. If we're not paving the road or applying for those
550 grants, it's just going to look haphazard. And so, I appreciate the fact that we need
551 to invest in Eliot and make sure that we make that investment last and do it the
552 right way.
553

554 **DISCUSSION ENDED**

555 **Roll Call Vote:**

556 **Mr. Donhauser – Yes**
557
558

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Mr. McPherson - Yes

Mr. Widi -- Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

6:04 PM Article #19:

Mr. Donhauser moved, second by Mr. Widi, that the Select Board accept Article #19 as presented in the warrant setting the Reserve Account Budget for fiscal year 2023 at \$221,365.

DISCUSSION

Mr. Sullivan said that he would like to say two things. Going back to the streets, there were a number of requests to tell us exactly what streets we are doing and I think it's really important to not politicize what streets are being done. That's for the professionals. That's not for people to say I want this street or that street. And here, similarly, the wage and training, I think, really bothered them. They don't like the fact that there is a risk of people that are going to get particular training, what the compensation changes are going to be, those kinds of details. And as I've said to you before, and I appreciate your understanding, it's pretty difficult, particularly in a union environment, to say who is going to get training before this money is put in place because it could go all awry and create dissension among the ranks. If I say Chairman Donhauser is going to get training and Member McPherson is not going to get training, there might be some animus there that, if I'm not going to get the money, I'm don't need to deal with it. I will be able to deal with it, if it happens, but I need to know what resources I have to work with. This is a managerial issue. It's plagued Eliot for a long time and I hope, with your support and the support of the voters, I'll be able to make some corrections this year. And again, if we don't use it, it will go back into the general fund and I will use it judiciously.

6:06 PM Mr. Donhauser added that the amount of money that we're looking at leaving in or approving in this article is somewhat forward-looking in the sense that we want to train people to do jobs in the future. It also ties into employee retention. You train somebody to do something well, or you cross-train, you get a lot less turnover or, if you do have turnover, it's a lot less costly if someone else is trained to fill that position or that task. So there's a reason you want to put training in the budget.

Mr. Sullivan said that, if you invest in someone, they feel valued and feel more committed and more engaged in their work.

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Mr. Donhauser said that I fully support this article and strongly support the amount of \$190,000, which is a major portion of that article for Wages & Training with respect to our employees in Town.

6:07 PM

Mr. Widi said how can you possibly know who is going to leave and who is going to need training for something that hasn't happened. We're trying to plan over the next 14-16 months and that's exactly why you can't allocate every nickel. You have to leave some flexibility for the managers to manage when something unexpected arises. Either somebody leaves, like our excellent Treasurer, or some odd situation arises, like COVID, or any other weird thing that could happen; that you can't allocate every nickel for the future. And anybody that's ever run a business or run a government understands that you have to leave some flexibility.

Mr. McPherson said that maybe the most important, the best place you can spend money, is in training. In any job, the need is training, and we're talking about, in Mr. Donhauser's quick math, \$190,000 is how much of the budget.

Mr. Sullivan said that it's about 9% but it pays incredible dividends.

DISCUSSION ENDED

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

6:09 PM

Article #20:

Mr. Donhauser moved, second by Mr. Widi, that the Select Board accept Article #20 as presented in the warrant setting the Town Standing Committees Budget for fiscal year 2023 at \$35,420.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

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645
646 **Unanimous vote to approve motion.**
647

648 Mr. Sullivan said, as a side note, the Budget Committee asked for an increase and
649 were granted that.
650

651 **6:10 PM Article #21:**
652

653 **Mr. Donhauser moved, second by Mr. Widi, that the Select Board accept**
654 **Article #21 as presented in the warrant setting the William Fogg Library**
655 **Budget for fiscal year 2023 at \$242,500**
656

657 DISCUSSION
658

659 Mr. Donhauser said that it's totally mindboggling the Budget Committee's
660 recommendation, which is 'none of the above'. There is only 'one of the above'
661 and, so, that's one issue I have. The other is that they seem to be able
662 commanding decisions on very small budgets requested. An example would be
663 \$3,675 for travel, which represents .0004 of the total budget or they want to
664 reduce \$2,500 for streetlights, which represents .00030. But they cannot render a
665 recommendation on the Library. I'm not sure why they're doing this but, if
666 something's going to confuse the voter, this will confuse the voter. What does
667 'none of the above' mean. Does it mean zero or maybe they want more or maybe
668 they want less. It's unlikely that they want more.
669

670 **6:11 PM**Mr. Sullivan said that, working with the Town Clerk, we did advise the Chair of
671 the Finance Committee (Budget Committee?) that there's no such vote. When the
672 ordinance talks about 'none of the above', it means on the ballot, not on a vote
673 from the Budget Committee. So, we did get to clarify that today. The Chair,
674 through the Town Clerk, expressed that their intent was to vote for last year's
675 number.
676

677 Mr. Donhauser said that, then, that number should be here.
678

679 Mr. Sullivan said correct and they were advised of that. They are going to call a
680 meeting next week and take a vote of clarification to set their amount at \$241,
681 433.94. It's a \$1,500 difference that's been requested by the Library. I would
682 greatly appreciate the support of the SB because I want to build a relationship
683 with the Library. There's been talk for years about having more oversight of the
684 Library and, as we can see in world affairs right now, it's hard to have oversight
685 when you're at each other's throats. I'm hoping that we can bring some civility to
686 it and, over this next year I'll hopefully, unless Jean Hardy gets her way and I get
687 fired in June, I'll be able to build a relationship with the Library so we can go

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forward and we don't have to have these kinds of difficult conversations. Everybody's not going to like each other. I get it. There are personalities everywhere you go. But, let's just be civil about it all. Again, I hope you recognize the \$242,500 and we can move on and, over the next year, we'll try to continue to build a positive relationship.

DISCUSSION ENDED

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

6:14 PM Article #22:

Mr. Donhauser moved, second by Mr. Widi, that the Select Board accept Article #22 as presented in the warrant setting the Social Service Budget for fiscal year 2023 at \$11,600.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

Article #23:

Mr. Donhauser moved, second by Mr. Widi, that the Select Board accept Article #23 as presented in the warrant setting the Fixed Assessments Budget for fiscal year 2023 at \$1,441,051.

DISCUSSION

Mr. Donhauser said that the main difference between the Budget Committee and SB is \$73,590, which again I don't understand. They took it out on revenue and administration and, now, they're putting it back in with Fixed Assessments, so,

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I'm not sure I understand that. That's the thinking behind why I'm supporting this article.

DISCUSSION ENDED

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

6:15 PM

Article #24:

Mr. Donhauser moved, second by Mr. McPherson, that the Select Board accept Article #24 as presented in the warrant setting the Debt Service Budget for fiscal year 2023 at \$115,270.

DISCUSSION

Mr. Donhauser said that I would like to say that Eliot is very fortunate, at the current time, to probably have the least amount of debt of any municipality in the State of Maine, to have this small amount of debt service. We're certainly in a position to take on debt for the TIF.

DISCUSSION ENDED

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

6:16 PM

Mr. Donhauser said that, at this time, I would like to commend the Town Manager for doing a very good job of putting a budget together in a very expedient way and in a difficult environment, with the pandemic going on and the change in personnel happening. I think that the process, from my perspective, instead of calling all those department heads in on a weekly basis over the budget

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774 period and grilling them over smaller amounts that didn't make a lot of sense, it
775 was really a management decision than true a budgeting issue. The other thing I'd
776 like to say, and it's meant as constructive criticism for the Budget Committee, I
777 think it's inappropriate that they talk about things in their budget meetings, and I
778 had an opportunity to view their budget meetings. An example would be that Mr.
779 Strong (Budget Committee member) made a comment that the SB gave the Police
780 Chief of Eliot a raise because he went and applied for a position at the Navy Yard.
781 That is 100% false. It's a public meeting that they are holding and they are
782 making public comments that are unsubstantiated, and for him to do that was
783 unconscionable. Again, I think that he means well but I think that's not the
784 appropriate place or forum to talk about things like that. The second thing is that
785 they shouldn't be discussing personal issues. For example, whether the Town
786 Manager should be hired, fired, or reviewed. That's totally inappropriate. They
787 may not like the Town Manager and they may not like me. That's irrelevant. I
788 think their purpose on the Budget Committee should be on budget items. Not on
789 personnel matters. And they should refrain from making comments that don't
790 reflect specifically on the budget. It would certainly serve the Town of Eliot well
791 and, again, I mean that as constructive criticism and I respect the effort that they
792 put into the budget. They put a lot of time in. We don't always agree. In fact, we
793 seldom agree but, in many cases, we did this time.
794

795 **6:19 PM**

796 **2) Request for appointment to EAFSC Jim Waters**

797 **Mr. Donhauser moved, second by Mr. Widi, that the Select Board appoint**
798 **Jim Waters to the Eliot Agriculture and Food Security Commission for a**
799 **term ending June 2023.**
800

801 **DISCUSSION**
802

803 Mr. Donhauser said that I think it's great that we're doing this.
804

805 Mr. Sullivan said that it's one of the most exciting board meetings I ever went to.
806 Just the energy from the farmers and mixing them with chefs, having a discussion
807 with Mr. Sapiro from Green Acres to possibly make their commercial kitchen
808 available in the fall to do canning and pickling and jams, and things. It's really
809 exciting. It's great stuff and I commend you for going forward with that and
810 putting it together. They are really an interesting group and will be meeting again
811 April 4th. Thank you to Ms. Rawski for attending that meeting and swearing in en
812 masse. It was a nice touch.
813

814 **DISCUSSION ENDED**
815

816 **Roll Call Vote:**

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6:22 PM

**Mr. Donhauser – Yes
Mr. McPherson - Yes
Mr. Widi – Yes
Ms. Dow - Yes**

Unanimous vote to approve motion.

3) Request for appointment to EASFC David Davison

This request was withdrawn.

4) Inter-Municipal Sewer Agreement Amendment #1 (Eliot/Kittery)

Mr. Sullivan said that this isn't much different except that it increases our capacity from 200,000 gpd to 400,000 gpd, with a million-peak flow. We didn't have to do any of the cost-shifting because we are by-passing the pump station that's going to be re-built.

Mr. Widi moved, second by Ms. Dow, that the Select Board accept and endorse the Inter-Municipal Agreement Addendum #1 for reception, treatment and disposal of the Town of Eliot waste water from 200,000 gallons average flow per day to 400,000 gallons average flow per day and as expressed in the addendum.

Roll Call Vote:

**Mr. Donhauser – Yes
Mr. McPherson - Yes
Mr. Widi – Yes
Ms. Dow - Yes**

Unanimous vote to approve motion.

6:23 PM

5) Application One-Day Alcohol Beverage License Raitt Homestead Farm Museum (2077 State Road)

Mr. Widi moved, second by Ms. Dow, that the Select Board approve a One-Day Alcohol Beverage License for Raitt Farm, 2077 State Road, for June 25, 2022 from 12PM to 6PM.

DISCUSSION

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Mr. Donhauser said that this has been a really nice activity.

Mr. Widi said that I went last year and it was an exceptionally well-attended and exceptionally well-behaved people. It's a good thing for Eliot to have a positive social event.

DISCUSSION ENDED

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

H. Old Business:

No old business.

I. Approval of Warrant(s):

6:24 PM Mr. Donhauser moved, second by Ms. Dow, that the Select Board approve A/P Warrant #1 in the amount of \$122,166.26, dated February 28, 2022.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

J. Selectmen's Report:

Seeking Committee Members

There were no Selectmen's reports tonight.

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K. Executive Session

There was no executive session.

L. Adjourn

Mr. Donhauser moved, second by Mr. McPherson, that the Select Board adjourn.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

The meeting adjourned at 6:27 PM.

Respectfully submitted,

Ellen Lemire, Recording Secretary

Mr. Robert McPherson, Secretary

Date approved:

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1 **Quorum noted**

2
3 **5:30 PM:** Meeting called to order by Vice-Chairperson Widi.

4
5 **A. Roll Call:** Mr. Donhauser (Zoom), Mr. McPherson, Mr. Widi, and Ms. Dow.

6
7 Note: Vice Chair Widi is Acting Chair for tonight's meeting as Mr. Donhauser (Chair) is on
8 Zoom this evening.

9
10 **B. Pledge of Allegiance recited**

11
12 **C. Public Comment:**

13
14 **5:31 PM** Mr. (James) Parent, Pheasant Lane, said that there are at least 22 out of 42 homes,
15 52% of the homes located in The Village at Great Brook, that have not been fully
16 completed by the developer and the builder to-date. Some of the residents date
17 back over five years. The detailed concerns of the residents of the community are
18 identified in this document and a petition is floating around our neighborhood
19 right now that allow over 40 names on there, at least, submitted to the Town. This
20 memorandum is provided to document and identified the numerous concerns, as
21 well as other major issues that have not been resolved. This includes a lack of a
22 fully-functional sewer system, poor community-wide roadways and driveways,
23 swales that haven't been maintained or repaired, and holding ponds throughout
24 the community that are not maintained and repaired by the developer and the
25 builder. The builder and the developer continue to receive permits from the Town
26 of Eliot while the occupant's concerns have not been remedied. The current plan
27 for The Village at Great Brook, as amended and signed by the Eliot Planning
28 Board on April 11, 2007, should be followed. The approved plan should not be
29 updated by the Planning Board for just the first three phases of the plan but a full
30 review should be completed to include all six phases identified in the approved
31 plan to support the residents located at The Village at Great Brook. The reason I
32 say that is that the residents there, when they first had their homes, the plan on the
33 table was for six phases and 90 homes. The developers and builders have only put
34 in 42 homes at this time. So, we want the Town to follow the plan and not revise
35 it. The current developer is trying to sell off the property adjacent to us and trying
36 to have the plan revised to only include three phases. I just wanted to get this on
37 the record and I can pass this on to the notes keeper.

38
39 Mr. Widi said that you said current developers so the one who started this is a
40 different developer.

41
42 Mr. Parent said yes. I'm fairly new to Eliot, having been here for only a year.
43 When I purchased the home, the plans I was given were for six phases. The

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44 developers and builders have changed hands since the Planning Board established
45 it and I think they've been building, mainly, for six years now. I know there's
46 residents that have been in that community for over six years. He thanked the SB
47 for their time and submitted his documents.
48

49 **D. Approval of Minutes of Previous Meeting(s)**

50
51 There were no minutes approved.
52

53 **E. Department Head/Committee Reports**

54
55 **5:34 PM 1. Town Manager's Report**
56

57 Mr. Sullivan said that it's fairly self-explanatory. King information starts on April
58 28th as we are putting a **new record-retention system** into the Town Hall. I was
59 able to attend the **Law Enforcement Wellness and Resiliency Forum** that the
60 Eliot Police hosted. There were police departments from Boston to Bangor there.
61 It was at The Regatta and they really shined the light on the great work that Chief
62 Moya and his department are doing, particularly in the area of mental health and
63 the issues surrounding that. So, we're excited about that. A week later I was at the
64 opening of **Reform Physical Therapy**, a new physical therapy facility at Eliot
65 Commons. I talked a little bit in my report our task force to try and address some
66 of the properties that, every spring, pop up and are in disrepair and how we can
67 address those. All the departments that are tied to that issue have been meeting
68 every other week and we'll be meeting again next week to talk about the progress
69 we've made. I will answer any questions.
70

71 **5:36 PM 2. Planner's Report**
72

73 Mr. Brubaker shared his powerpoint on the screen, saying that we are doing
74 ordinance amendments for June. 'This' is the background and I think you should
75 all have motion templates provided by the Town Manager for each of these
76 ordinance amendments for your recommendation for the June ballot. I would just
77 say that implicit in these motions would be Town staff being able to make minor
78 formatting changes that don't substantially affect the content. I think there may be
79 some footnotes to clean up but they are pretty much in final form right now. All
80 these ordinance amendments are generated by the PB and recommended by the
81 PB. The PB did conduct a public hearing on March 15th and I want to recognize
82 Carmela Brain, our PB Chair, is here. They did a ton of work on all of these and I
83 want to thank them all. On March 15th they did recommend each one with a 4-0
84 vote; that there was one member with an approved absence. Legal review has
85 been completed for these and, as you know, most ordinance amendments are
86 effective 7 days after the election, if approved by voters. In this case, there are no

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87 special effective dates except that any changes to Chapter 44 Shoreland Zoning
88 needs to be approved by the DEP before they go into effect. So, we will certainly
89 have that Chapter 44 review. The four ordinance amendments are 'site plan
90 contents', 'signs' along Route 236, 'marijuana performance standards', and 'solar
91 energy systems'. There is also the annual 'growth permit' warrant article. I don't
92 know if there's any particular ones you want to start with. I realize the motion
93 templates you have are in a certain order and I'd be happy to go in any order you
94 want. But I think what I want to do is pretty quickly go through the first three and
95 then spend a few more minutes on 'solar energy systems'.
96

97 Mr. Sullivan said, just to make it probably easier for the viewers too, Article 25,
98 because this will be cascading into what we see at the election, would be the first
99 one in the series of planning changes and that is related to 'solar energy systems'
100 – changes to Chapter 1: General Provisions, Chapter 33: Planning and
101 Development; Chapter 44: Shoreland Zoning; Chapter 45: Zoning related to solar
102 energy systems, if that helps.
103

104 Mr. Brubaker said that we can start right there.
105

106 Mr. Widi said that, based on correspondence we had, I'll probably do the longest.
107 So, I guess I'll start with that one.
108

109 The SB agreed.
110

111 **Article #25: Solar Energy Systems**
112

113 Mr. Brubaker said that, again, I want to thank the PB. A lot of different resources
114 out there that helped inform this, including the Maine Audubon Model Ordinance,
115 resident Gene Wypyski also provided some great input, the Conservation
116 Commission had some good input, and as you know from October 2021 you
117 heard from Representative Meyer and, at that point, we talked about moving
118 ahead with these ordinance amendments. It was definitely a community effort
119 from a lot of folks. At its heart, this creates use-specific standards for **solar**
120 **energy systems**. It modifies and creates new solar energy system definitions in
121 our code and it modifies the definition of 'public utility' to sync with the State
122 law definition. It creates two sizes of solar energy systems. The SES-SR, which is
123 a small, ground-mounted system, that can be up to 1/3 of an acre in size or a roof-
124 mounted system of any size. Then, it creates an SES-LG, which is a larger-scale,
125 ground-mounted system. The SES-SR is a 'by right' use in all zones and all
126 Shoreland zones. That's similar to today's code in regard to what's called a solar
127 energy system. They are just subject to basic code requirements, building,
128 electrical, building, and so forth. They are reviewed by the Code Enforcement
129 Officer. SES-LGs, the larger-scale, ground-mounted systems are allowable in the

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Rural, Suburban, and Commercial/Industrial Zoning Districts and prohibited in the Village District, as well as prohibited in all Shoreland Zones. They are subject to comprehensive performance standards under this ordinance and new site plan content requirements and a site plan review fee of \$500. There are a lot of new site plan requirements for these larger, ground-mounted systems, including a decommissioning plan and something generally required by the State, already, but we wanted to use it as well. A financial guarantee, also required by the State, that gives the Town the option to be an additional obligee in that financial assurance. It requires a comprehensive bunch of environmental information on site plan review applications, including endangered and threatened species of concern habitats. Vernal pools within 250 feet of the property, wetlands that have to be delineated within the past five years (Conservation Commission emphasized), archeological and historical resources, provide the PB with summary of their status with DEP permits, identify prime farmland and soils of State-wide importance on their site plan as well as conduct an environmental assessment and alternative analysis to show how they selected the site and how they are avoiding and minimizing environmental impacts. There is an exemption from all of this information if you have a system that is at least 90% on an existing impervious surface, like a parking lot or on a brownfield site. You also are required to provide the location of any power lines as well as your status with the grid operator, CMP, first and do your study with them. You are also required to submit and operations & maintenance plan as well as an emergency response plan with Fire Department review.

Mr. Sullivan said that a question came in today regarding the archeological and historical information going to the State but with these sites, the local Eliot Historical Society would be able to weigh in as well.

Mr. Brubaker said correct. This ordinance amendment would require that historical information be provided at the site plan review and will require sign-off by the Maine Historic Preservation Commission. The Eliot Historical Society has the option to participate on site plan review and provide information to the PB, including at a public hearing. We have that with any site plan review project, where any group, including the Historical Society, is welcome to provide that information to the PB. He discussed performance standards applicable to large, ground-mounted systems. First of all, they require electric code compliance for all systems, which is in the code today. There is a comprehensive set of standards for the larger systems: visual screening, 50+ feet of vegetative buffer from residential uses and roads, fencing that is compliant with the electric code as well as allows for small/large animals passage, limitations on clearing/removal of mature trees and removal of prime agricultural soil, wetlands are to be avoided or minimized (alterations), protections for significant vernal pools, threatened species, species of concern and, with some exceptions, a prohibition on larger-scale, solar energy

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systems in focus areas of State-wide ecological significance. There is a requirement for ecological site maintenance so you have to plant native, pollinator-friendly plants, minimize mowing, and no use of chemicals for snow removal, no fertilizers or pesticides. Maine Historical Preservation sign-off, overhead power lines avoided to the extent possible, need to have signage on-site for emergency contacts, fire safety requirements, and there are requirements that all large-scale systems properly decommission and remove the project when it has largely ceased to operate or at the end of its useful life. That is my summary of this ordinance amendment.

Ms. Dow said that I wonder if adding the Eliot Historical Society in that final line would be detrimental. Why would we, or would we not, want to put them in that line.

Mr. Brubaker said that I fully respect and understand Ms. Adams' concern here. Again, I would just echo that they would have the chance to be an active participant in conveying any historical information to the PB while it reviews. I'm also hesitant to place non-profit organizations in a regulatory capacity in our code. Whereas the Maine Historic Preservation Commission is already a State agency. I try to go to their meetings and I greatly respect the Eliot Historical Society and all that they do. I would certainly hope that they would participate in any reviews where they feel the historical resources might be affected.

Mr. Widi said that the process is that the site is sent to the State Historical Preservation Commission to review. Would they then reach down to the Town level to ask the Eliot Historical Society (EHS) or do they make a determination based on information they have. I think that's the crux of Ms. Adams issue, that something could go through and the EHS would never hear about it. How do we make sure they are notified.

Mr. Brubaker said that I will commit to making sure they are notified for any site where I feel that there might be some historic resources affected.

Ms. Braun said that that is what we did with the Conservation Commission (CC). We notify them that there is a site they should be looking at and it's pretty much been working as far as I can tell.

Mr. Sullivan suggested that the PB might accept it as a PB policy.

Ms. Braun said that I don't see an issue with that.

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214 Mr. Donhauser said that, with respect to the assurance when a large solar array is
215 no longer functioning, what is the assurance monetarily that they will remove it
216 and, with the \$500 fee, is that annual or just a one-time fee.
217

218 Mr. Brubaker said that the fee is a one-time fee to help recover costs of site plan
219 review. The financial assurance is required by the DEP for larger-scale solar
220 energy systems. They are already going to the State DEP to submit their
221 decommissioning plan as well as a financial guarantee (required); that the DEP
222 lists a number of different types but most would do a surety bond. The language
223 in this ordinance gives the Town the option to be an additional obligee on that
224 surety bond. So presumably, if there was a problem with decommissioning, we
225 would be able to make a claim against that surety bond. By giving the Town the
226 option, if there's a reason the Town shouldn't be on the surety bond, it's the
227 Town's choice whether to be on that bond or not, but it would at least empower
228 the Town to be a part of that financial guarantee, like a surety bond. The DEP has
229 decommissioning requirements, too, and I believe there's something in the DEP's
230 requirements stating that the financial guarantee does get updated after a certain
231 time so you are keeping up with inflation somewhat.
232

233 Mr. Donhauser asked what is the standard life of a large solar array.
234

235 Mr. Brubaker said I'm not sure but my ballpark guess would be 20 to 30 years.
236

237 Ms. Dow said that I liked hearing about all the guidelines for the environmental
238 concerns. Did you guys find those suggestions from other projects or towns.
239

240 Ms. Braun said that most of them came from Audubon and also from just
241 listening to the public as to what their concerns were. Vernal pools were a big, big
242 concern and we wanted to protect everyone – the Town and the residents and the
243 environmental aspects. We tried to be as inclusive as we could.
244

245 Mr. Brubaker said that I would also like to give a shout-out to Maine Inland
246 Fisheries and Wildlife as well as the Maine Department of Agriculture because
247 both of those agencies put out documents. As I had those documents in front of
248 me, I was literally plucking language out of them and putting them in this
249 amendment.
250

251 Ms. Dow said that I know there are concerns from residents about the invertor
252 placement and noise. Can you talk about that.
253

254 Mr. Brubaker said that every site plan review does need to address noise. So, the
255 PB is empowered to apply the existing Town code standard to that site plan. If
256 there is a concern expressed by abutters or PB members or anybody reviewing the

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project that the inverter or transformer could create a noise that isn't in compliance with that existing section, the PB could ask the applicant to change the location of the inverter or do something else to mitigate the noise. It is a legitimate concern. I just think it's covered by our current noise standard.

Mr. Widi said that Ms. Layman feels that the buffer should be 100 feet and I think I saw the PB thought going 50 feet was sufficient.

Mr. Brubaker said correct.

Mr. Widi said that I'm not inclined to change that if the PB agrees on that.

The SB agreed.

Mr. Widi said that the battery storage, transmission line, and noise is kind of looped into Ms. Dow's question.

Ms. Dow said that I don't understand the battery storage.

Ms. (Melissa) Layman said that some larger solar installations actually have dozens to even 100 batteries on-site. I don't know if that would ever be proposed for an installation in Eliot but I wanted to mention it because many of the projects I have researched actually had on-site battery storage. If there are fires, that causes much more of a hazard.

Mr. Widi asked Mr. Brubaker if that was a primary DEP issue.

Mr. Brubaker said that I do think that would be addressed by a number of existing or proposed standards. Again, any system will be required to meet national electrical code. I admit to not knowing that code very well but I assume that there are some standards for battery storage. In addition, we have some performance standards in Chapter 45 regarding limitations on hazardous materials and explosive materials. So, if there is a concern about a battery bank on-site, I think that is a concern that can be addressed either by the PB under those existing standards or by the national electrical code.

Mr. Widi thanked Ms. Layman for writing. It's always good to get correspondence that lets us know what people think out there because it can be an echo chamber in the building sometimes. I have one concern. Concerning the Shoreland Zone part of it, Limited Commercial was just a straight up 'no'. My personal thought was that it should be a site plan review (SPR) we could leave to the PB for the purpose of...there's a lot of great lands in the Commercial Zone that is not particularly scenic and the dirty little secret is that the marijuana

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300 businesses are not green. They still use high pressure sodium lightbulbs that use
301 2000 watts in order to get plants to flower, etc. and they are consuming massive
302 amounts of power. As a community, I think we should try to plan a little bit better
303 about off-setting the consumption in our Town. We are currently seeing that
304 energy prices can be all over the place and the only secure energy is that that you
305 have in your own community. So, my personal preference is if we have a little bit
306 of flexibility and leave it up to the PB's discretion. I will give you one sample of
307 property that I briefly looked at. If you go down Passamaquoddy Lane (right
308 behind Dollar General), on the right-hand side there is probably an acre or two of
309 really good, usable land but then there's a fairly large section that is Limited
310 Commercial and if you kind of get your feet out there, I don't want to say it's not
311 significant but it could serve a better purpose. We have other spaces in Town that
312 are green spaces but I don't necessarily think the Commercial Zone is a great
313 green space area when we could be doing things to produce power. So, that was
314 my only suggested change. I don't know if that made any sense to anyone else. I
315 know you said that any change to Shoreland would have to be approved by the
316 DEP.

317
318 Mr. Brubaker said yes. I think it's a great suggestion. I have one option for
319 property owners who have a lot of that Limited Commercial on their property.
320 They still could do that small-scale system.

321
322 Mr. Widi said that that is like a third of an acre.

323
324 Mr. Brubaker said yes. They do have to meet some additional lot coverage
325 standards in the Limited Commercial Zone if they are able to have to have a
326 building or have an existing building, they could do a rooftop plus a small-scale
327 ground mounted.

328
329 Mr. Widi said that my only thought as I was reading Ms. Layman's concerns and
330 thinking if you had an area where you just didn't have the noise issue or those
331 other concerns, I think we should just make a little more adjustment in the
332 Commercial Zone because that's really what it's for. It's not a deal-breaker for me
333 but I would just ask that we amend the Limited Commercial Zone to be SPR and
334 the PB could still use their discretion to decide if it's appropriate. That would not
335 be a difficult change to make.

336
337 Mr. Sullivan said that the Town Clerk briefed me on any changes suggested
338 tonight. It is a concern that any amendments made would have to go to the PB, be
339 reviewed by the PB, sent back here, and we'd probably be required to call a
340 special meeting. Regarding the things we discussed today, if this is put into place,
341 you can always amend it for November, or later, to expand it.

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Mr. Widi said that I will go along with this. Her asked if Mr. Brubaker would give his word that he will present it to the PB and make a full effort behind making that an amendment piece.

Mr. Brubaker said that I give you my word only if Ms. Braun reminds me.

Ms. Braun said that all we have are tools in the toolbox to appropriately review and currently we do not have the tools.

Mr. Widi said that I understand. I don't want to hold the whole thing up. I just look at this and think this is something we could just fix right now. Regarding the timing stuff, not that anybody's to blame but I wish we'd gotten this earlier so we didn't have this issue; that it's the way it's been for years. For somebody like me, at my personal business, who can make a change like 'that', it can be frustrating.

6:05 PM Mr. Widi moved, second by Ms. Dow, that the Select Board endorse the Planning Board amendments to General Provisions Chapter 33, 44, and 45 as presented, so as to be placed on the June 14, 2022 Warrant as Article #25 to be considered by the voters of Eliot.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

6:06 PM Article #26 Marijuana

Mr. Sullivan said that this is a proposed amendment to Chapter 11 Marijuana Establishments, Chapter 33 Planning and Development, and Chapter 45 Zoning related to licensing and performance standards for marijuana use.

Mr. Brubaker said that this one adds to the **existing marijuana performance standards**. It requires a wastewater plan and wastewater disposal compliance for cultivation and manufacturing uses. It removes the option to seek relaxation of the 500-foot rule – the separation and buffering rule of certain marijuana uses to sensitive uses. It requires a traffic impact assessment (TIA) for adult use marijuana stores and increases the parking requirement for adult use marijuana retail stores from one per 150 square feet to one per 100 square feet. It rewrites the odor management standard into a new subsection §33-190(14) with additional

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odor management requirements. It incorporates odor management complaints into annual license renewal, including odor management information that would be put onto notices sent to abutters for the public hearings that come before you for license renewal. It allows for omission of certain documents in license renewal applications if the applicant attests that that info is unchanged from the previous application and is still valid; that that would allow for a reduction in paperwork and reduction in staff time to review if that paperwork is the same. With that, I would be happy to answer any questions.

6:07 PM

Ms. Dow asked what prompted you to think about wastewater.

Mr. Brubaker said that I just heard on the news that there were certain issues with wastewater in marijuana uses. This doesn't really create a new standard because the State already requires them to have a wastewater disposal plan, it just duplicates the standard for the Town so that when the PB reviews the PB can also see that wastewater disposal plan. I also think that, as we move forward with the water and sewer project on Route 236, we're going to start seeing some of these uses potentially connect to the sewer system and I think it would behoove us to have a closer look at what will be entering the shared sewer system.

Mr. Widi talked about the process in growing can leave excess nitrogen and phosphorus and potassium that are going to cause issues. It's the economics of farming that it's not always clean.

Ms. Dow asked if that can be extracted from the wastewater.

Mr. Widi said that they do have carbon filters.

Mr. McPherson said that I don't see anything about parking in that. There are serious issues with parking on Route 236; that there is parking on both sides of the road at times with the retail stores. Very important and I hope that corrects that.

Mr. Widi said that, with the removing of the 500-foot variance, I'm assuming that's because the potential companies were just flooding the PB and BOA with requests for that.

Mr. Brubaker said that that was a review comment by the PB.

Ms. Braun said that there is absolutely no reason to waive 500 feet for any marijuana uses. So that was my personal view. Why should we waive it in one circumstance and not in another. So, we wanted to be consistent that it is not going to be waived.

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Mr. Widi agreed, saying that it would be a big time-saver for everybody.

6:10 PM

Mr. Widi moved, second by Mr. McPherson, that the Eliot Select Board endorse the Planning Board Amendments to Chapters 11, 33, and 45, as presented, so as to be placed on the June 14, 2022 Warrant as Article #26 to be considered by the voters of Eliot.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

6:11 PM

Article #27 Signs

Mr. Sullivan said that this was a proposed amendment to Chapter 45 Zoning related to placement standards for signs and making minor formatting corrections.

Mr. Brubaker said that this changes language regarding **front lot line setbacks for signs on Route 236**. Currently, the language could be interpreted as requiring an 8-foot front lot line setback. We do have a lot of signs that are simply not 8 feet back from the front lot line but we also have some unpermitted signs out there. This new language tries to clarify that. Basically, it implicitly removes that 8-foot setback requirement so that signs do not need to be setback 8 feet but they do still need to be out of the ROW. If they are non-breakaway signs, signs that are anchored by concrete in the ground, where we are talking about avoiding motor vehicle collisions, they need to be out of the ROW and at least 20 feet from the edge of pavement. There is an exception for an engineering justification. That tries to respect 'clear zone' standards. Then, it does allow certain unpermitted signs that are closer than 8 feet from the front lot line a one-year period to receive an after-the-fact permit without being moved as long as there's no other reason that they are a risk to public safety. If unpermitted and it might be a crash hazard or blocking site distance, those signs would need to be removed. If the only thing wrong with your unpermitted sign is that it is currently less than 8 feet from the front lot line, you would have the opportunity to go to the CEO, get an after-the-fact permit (double the fee), then you could keep your sign. The reason is that it didn't make sense to have an 8-foot setback from the front lot line because a lot of these signs are pretty far set back from the pavement. As long as they are on the

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property line is what we're trying to go for. It also makes some minor formatting and footnote numbering corrections, as some sections were a little off.

Mr. McPherson asked what the ordinance says as far as these lots being numbered for police and fire. I can tell you sometimes it's a bear going out there, especially at night, and with all the companies hoping to come in, they should all be clearly numbered, in my opinion, so we can find them.

Mr. Brubaker said that I'm not the best person to answer that. Our Fire Chief or CEO would be better able to opine on that. I just wanted to clarify that last bullet point that the numbering correction is related to the footnotes. If there is interest in a future code amendment to clarify that I would be glad to work with whoever would want to do that.

6:16 PM Mr. Widi moved, second by Ms. Dow, that the Eliot Select Board endorse the Planning Board Amendments to Chapter 45, as presented, so as to be placed on the June 14, 2022 Warrant as Article #27 to be considered by the voters of Eliot.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

Mr. Sullivan said that address numbers are a requirement of the State E911. The CEO assigns them through some standards from the State statute.

6:17 PM Article #28 Site Plan Review

Mr. Sullivan said that this was a proposal to Chapter 33 Planning and Development related to **site plan review content requirements**.

Mr. Brubaker said that this changes the 'affidavit of ownership' section to 'right, title, and interest'. That is the section that requires that applicants prove they have standing to develop as approved by the PB; that they own the property or have a contract to purchase the property or have a lease. It also adds a requirement that applications include elevation drawings of proposed buildings so the PB can see what the buildings will actually look like (dimensions/architectural features). So, a basic aesthetic review.

**Draft SELECT BOARD MEETING
March 24, 2022 5:30PM (continued)
Town Hall/Hybrid**

514
515 Mr. Widi asked, if someone is just adding onto their garage, sketch something up,
516 and say 20 feet tall and showing some features, is that sufficient. They don't need
517 to spend money unnecessarily to pay a professional to draw something up.
518

519 Mr. Brubaker said that this is neutral. This doesn't require that there needs to be
520 an engineered drawing. A lot of residential projects won't even go to the PB
521 unless it's in the Shoreland. Subdivisions, yes, but not single, residential homes.
522

523 **6:19 PM** Mr. Widi moved, second by Mr. McPherson, that the Eliot Select Board
524 endorse the Planning Board Amendments to Chapter 33, as presented, so as
525 to be placed on the June 14, 2022 Warrant as Article #28 to be considered by
526 the voters of Eliot.
527

528 **Roll Call Vote:**

529
530 **Mr. Donhauser – Yes**

531 **Mr. McPherson - Yes**

532 **Mr. Widi – Yes**

533 **Ms. Dow - Yes**
534

535 **Unanimous vote to approve motion.**
536

537 **6:20 PM** **Article #29 Growth Permits**
538

539 Mr. Sullivan said that Article #29 is to increase growth permits for 2023 to
540 twenty-eight (28).
541

542 Ms. Dow asked how many we had last year.
543

544 Mr. Brubaker said 27. This continues the practice from previous planners. So, the
545 backup is the number of single-family units only and, then, we upped the number
546 to 28, which includes elderly housing. I don't know what the genesis of that
547 calculation was but I just continued it from previous planners. AUDs have their
548 own limit but don't count towards this number. If you tear down an existing house
549 and build new, that doesn't count, either.
550

551 Ms. Dow asked how developers were counted in subdivisions.
552

553 Mr. Brubaker said each unit counts as one growth permit.
554

555 Ms. Dow asked if subdivisions can take all the growth permits. How does that
556 work.

Draft SELECT BOARD MEETING
March 24, 2022 5:30PM (continued)
Town Hall/Hybrid

Mr. Brubaker said that I think they were under the cap because the project is built up over time. A chunk in each year.

Ms. Dow asked if people are denied permits because they have all been used in a year.

Ms. Lemire said that, as long as the ordinance hasn't changed, half of them are for single-family and half for subdivision. So, subdivision can't take all of them and neither can single-family. I don't think the Growth Ordinance has been changed.

Mr. Brubaker said that it could be. I can't speak to that specific language but I'm pretty sure it's in Chapter 29. I believe that, for most years, permits requested have been under the cap.

6:22 PM Mr. Widi moved, second by Mr. McPherson, that the Eliot Select Board endorse the Planning Board recommendation to set the residential growth permit maximum for 2023 at twenty-eight (28) so as to be placed on the June 14, 2022 Warrant as Article #29 to be considered by the voters of Eliot.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

6:23 PM 3. Clerk's Report

Mr. Sullivan said that this ordinance is enacted pursuant to 36 M.R.S.A. §1483-A, which expressly authorizes an ordinance to allow active-duty military personnel's vehicle excise tax to be exempt during their service. They have to be active duty outside of the State of Maine, a State rule. The Town Clerk met with some veterans' groups that were recommending this. We looked at it and she determined that the effect on revenue would be minimal, less than \$5,000/year.

Mr. Widi moved, second by Ms. Dow, that the Eliot Select Board endorse the Town Clerk's recommendation to place an Active-Duty Excise Tax Exemption pursuant to 36 M.R.S.A. §1483-A, so as to be placed on the June 14, 2022 Warrant as Article #30 to be considered by the voters of Eliot.

**Draft SELECT BOARD MEETING
March 24, 2022 5:30PM (continued)
Town Hall/Hybrid**

Roll Call Vote:

Mr. Donhauser – Yes
Mr. McPherson - Yes
Mr. Widi – Yes
Ms. Dow - Yes

Unanimous vote to approve motion.

F. New Business:

6:26 PM 1. Fiscal Year 2023 Budget Update (see updated 3/3/2022 version on Town website).

Mr. Sullivan said that the SB is aware that we have received the recommendations from the Budget Committee. Monday we will have our Citizen's Option Meeting and we encourage the public to attend. We will discuss the budget proposals, the budget changes and recommendations from the Budget Committee, as well as what the Select Board and Town Manager has presented. There is information on the website and I would encourage people to go to that information to become familiar with both the questions that have been asked by the Budget Committee and the responses. And other information about the FY 23 budget. It is at Marshwood Middle School at 6:30 PM. The Budget Committee has indicated to the Town Clerk that they will be in attendance.

6:27 PM 2. Community Solar Ampion

Mr. Sullivan said that this is a project that came across my desk and I've been working on it. The Town of Eliot would enter into a power purchase agreement with Ampion. We could leave the agreement at any time. It is a way to buy community solar that's green power either being generated in Eliot or in surrounding communities. It gives us a 15% savings on a section of our power. Fortunately, Eliot doesn't use a lot of municipal power. Ampion was actually impressed about some of the ways that Eliot has lowered their costs through the solar array on the landfill and also through energy-saving methods like Split systems, and other things, that LEDs that you've already invested in. You should be congratulated for that as it's saving taxpayers money. This will allow us to save \$200 to \$230 annually. So, it's only \$20/month but it is a gesture where the Town of Eliot is going towards a non-fossil fuel energy base. I think it's a positive step if you have no objection and I go forward with signing us up for this. The group will make a \$100 donation to Eliot Connects and anyone in Town who signs up for the program, which any resident can sign up for this program, they

Draft SELECT BOARD MEETING
March 24, 2022 5:30PM (continued)
Town Hall/Hybrid

will also make a donation of \$100 to Eliot Connects or to a non-profit of your choice. I think it's a positive all around and I'm excited to get it started.

6:30 PM

Ms. Dow said that that's great. I know we've been approached by many different companies for this exact service. I have a friend that didn't really know which one to go with, or whether or not to do it, so I appreciate that you've done some research and looked into it. Did you say that the power was generated nearby. Did they give definitively that it is from a local source.

Mr. Sullivan said that it's Maine-generated solar. They get as much as they can from Eliot as Eliot's capacity grows and community solar, Ampion, buys more locally.

Ms. Dow said that I would love if other residents sign on, then we could all donate to Eliot Connect.

Mr. Sullivan said that there's no motion for that. If there's no objection, I'll be moving forward in April with it.

NOTE: Mr. McPherson said that he was told that the Citizen's Option meeting is at 6 PM.

Mr. Sullivan said that that was correct.

6:32 PM

3. General Assistance FY 23 Carry-over (\$16,519).

Mr. Sullivan said that there was \$20,000 appropriated last year for the program. The program had \$3,481 given out to those who qualified. The qualifications are part of the Town ordinance §1921. Last year there were 10 applicants, 6 qualified, and the highest I think was about \$1,100 and ranged down to about \$400. We expect more people will be using it this year but, instead of putting it in the budget again, I thought there was enough money for next year as well. If the SB is willing to carry it over, we will be all set for next year.

Mr. Widi moved, second by Ms. Dow, that the Select Board approve and allow a General Fund Carry-over from the FY 2022 "Tax Assistant Program" in the amount of \$16,519, to be available in FY 2023.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

**Draft SELECT BOARD MEETING
March 24, 2022 5:30PM (continued)
Town Hall/Hybrid**

685 Ms. Dow - Yes

686
687 Unanimous vote to approve motion.

688
689 6:34 PM

690 **4. Workplace Safety Policy (Slips, trips and falls).**

691 Mr. Sullivan said that, as you can see, this is an area that we're just starting to
692 delve into, as far as policies. We've been meeting with OSHA and our insurance
693 risk advisor regularly, now, from the Maine Municipal Association (MMA)
694 Insurance Division. We would like to go from a Tier I to a Tier II community
695 over the next couple of years. We'd have to put a number of safety policies in
696 place and work with our departments for training, not that we've had a lot of
697 accidents but to lower the occurrence of accidents. As we move up and we take
698 more of these policies and trainings, we will be able to lower our premium cost
699 over time. Again, this isn't going to be a huge savings but it protects our
700 employees, which are our most valuable resource and it will also move us along
701 to being just a safer community, in general, in making employees more aware.
702 The first one we've decided to do is an Eliot Workplace Safety Initiative for slips,
703 trips, and falls. It has us looking and paying more attention to loose rugs, wires
704 that are all over the place, and things of that nature. With the SB and working on
705 this from the administrative office, I think people will start to pay more attention
706 to what keeps us safe and what puts us in danger. I will be coming in with these
707 every other month, or every month, as we go along and implement them. I'm
708 hoping that the SB can support this first one and we can let the MMA know that
709 we've put it in place and we're starting to work on it.

710
711 Ms. Dow asked how many tiers there are.

712
713 Mr. Sullivan said three. We are Tier I, which is the lowest. We will work hard to
714 get to Tier II.

715
716 Mr. Widi said that it seems like a 'see something, say something' kind of thing.
717 Don't just say 'not my job'. I support that.

718
719 6:37 PM

720 Mr. Sullivan said that they were impressed with the project we're doing regarding
721 filing and retention. We showed them some pictures of other success stories and
722 they were excited and quite impressed. I appreciate the support we've gotten from
723 the SB on that.

724 **Mr. Widi moved, second by Mr. McPherson, that the Eliot Select Board**
725 **accept the Workplace Safety Policy regarding slips, trips, and falls and direct**
726 **the Town Manager to inform staff and continue to work towards full**
727 **compliance.**

**Draft SELECT BOARD MEETING
March 24, 2022 5:30PM (continued)
Town Hall/Hybrid**

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

G. Old Business:

1. Planning Board Warrant Articles

NOTE: This was taken up under E. Department Heads/Committee Reports and completed.

H. Approval of Warrant(s):

6:38 PM Mr. Donhauser moved, second by Mr. McPherson, that the Select Board approve A/P Warrant #73 in the amount of \$98,763.76, dated March 15, 2022; A/P Warrant #74 in the amount of \$47,472.15, dated ___, 2022; A/P Warrant #76 in the amount of \$999,486.26, dated March 10, 2022.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

I. Selectmen's Report: Seeking Committee Members

6:39 PM Mr. Widi said that, as always, we are seeking committee members

Mr. McPherson asked if there is any information on the reason why the Beech Road hazard is not being addressed by the State of Maine.

Mr. Sullivan said that we've had several conversations right up the line with MainesDOT. They have it out to bid. They said that the earliest they will be able to

**Draft SELECT BOARD MEETING
March 24, 2022 5:30PM (continued)
Town Hall/Hybrid**

771 make an improvement to that because of the condition of the culvert, which is
772 rusting out on the bottom, a crack across the top, and they are worried that any
773 trucks that go over it might present a problem. The earliest they say they can
774 replace it is June, maybe early July.
775

776 Mr. McPherson was not pleased.
777

778 Mr. Sullivan said that we weren't happy with them, either. I spoke to them a
779 couple of times and I know that Mr. Robinson has been on the phone to them
780 several times.
781

782 **6:40 PM**

Ms. Dow asked if they could put a temporary light or something.
783

784 Mr. Sullivan said that they put in some patch and put cones around it, which
785 doesn't seem safe to me.
786

787 Ms. Dow said that that's a main road.
788

789 Mr. Sullivan said that they are convinced that that's the only thing they can do.
790 But to your point, certainly I could call them again and, perhaps, engage our State
791 delegation as well.
792

793 Mr. McPherson said that they've inspected the other side of Beech Road so only
794 one side is bad. How thoroughly has that been inspected. One side is bad and the
795 other side is good then we're moving an awful lot of traffic, school buses, fire.
796 There's no limitation on construction vehicles going over it. It's a tough thing to
797 understand how one side of that can be bad and the other side is okay to drive
798 over.
799

800 **6:41 PM**

801 Mr. Sullivan said that I think it's a fair question. I appreciate that and I'll bring it
802 to their attention. I know they ran a camera through it and they were convinced
803 that the right-hand side as you head towards Route 236 is the area that is very
804 susceptible to caving in.

805 Mr. McPherson said that July is a long time.
806

807 Mr. Sullivan said that it is unfortunate. We know that they are responsible for
808 Route 236 and we've had several complaints in the last few days about the
809 condition of Route 236. Litter, trash, and we have been on the phone with them
810 today. The Public Works crew was picking up some windows that someone
811 dropped off on the side of the road. We had called in a couple of days before and
812 asked them to pick it up and they hadn't come in. I said to Mr. Robinson today tat
813 we can't wait or let this hang around over the weekend. It's just too dangerous.

Draft SELECT BOARD MEETING
March 24, 2022 5:30PM (continued)
Town Hall/Hybrid

814 He got up there today and picked them up. There's a number of items like that
815 that we see and we're ending up picking them up just to keep Eliot clean and keep
816 some pride in Eliot. I have spoken to the York Chamber of Commerce to see if
817 there is a group here in Eliot or through the Chamber of the businesses there to do
818 a weekend clean-up, as I know they've had them before, to concentrate on Route
819 236. It's that time of season. Every community suffers from this in the beginning.
820 People have asked me about the DPW crews. I was out Tuesday at a couple of the
821 parks. We've had some dumping over the winter in remote areas of the parks and
822 we have to work to get that trash removed. Again, if you see something, say
823 something. You aren't bothering us. Please call and let us know. And if you see
824 vehicles that are probably dumping things, let us know about it because we have
825 to enforce it as best we can and any information we could get would be helpful. It
826 is a tough time of season for this.
827

828 **6:44 PM**

829 Mr. Donhauser said that I had the opportunity to go to the Fire Station to look at
830 the new pumper. It is a fantastic piece of equipment. One of the fellows showed
831 me around and it was very impressive with all the things you can do with that
832 machine. The other comment that I have is that they wouldn't let me run the siren.

833 Mr. McPherson said to let him know and I bet we could make that happen
834 (laughter).
835

836 Mr. Widi said, regarding the Beech Road thing, this might sound stupid but asked
837 if they can't just cut a smaller diameter pipe and slide it in the section they are
838 worried about, structurally sufficient for the short period of time until June.
839

840 Ms. Lemire said that I use Beech Road a lot and I have noticed that there are
841 times when those cones are not there. They're moved and I don't know why.
842

843 Mr. Sullivan said that's because people hit them. I've almost hit them, particularly
844 a week ago in snowstorms the plows hit them so the State comes by and puts them
845 back up or, if we see them, we put them back up. It's not a solution we are really
846 excited about. We're loathe to take some of the risk away; that it's their risk. If we
847 play with that culvert, we don't want to be in a position where it becomes the
848 responsibility of the Town of Eliot unfairly. I appreciate what Member
849 McPherson said and I will give them another call.
850

851 **6:46 PM**

852 Mr. McPherson said that if it's not safe to drive there and the only thing we have
853 are cones, that's another issue. It's not blocked off; it's not gated off.

854 Mr. Widi said that I have no data but that might be the second busiest road in
855 Eliot.
856

**Draft SELECT BOARD MEETING
March 24, 2022 5:30PM (continued)
Town Hall/Hybrid**

Mr. Sullivan said that Representative Meyer has been really helpful with the issues on Route 236 and coordinating with MaineDOT. She has been helpful with the projects going up there and it's exciting that those projects are starting to move forward. We met about those today and we will get the final signatures on the increase of capacity with Kittery on Tuesday. Then that will be all done. We have the permit worked out with the State so I think we'll be in good shape on that project very soon. In another three weeks we'll pick a contractor, with Underwood's help.

J. Adjourn

Mr. Widi moved, second by Ms. Dow, that the Select Board adjourn.

Roll Call Vote:

Mr. Donhauser – Yes

Mr. McPherson - Yes

Mr. Widi – Yes

Ms. Dow - Yes

Unanimous vote to approve motion.

The meeting adjourned at 6:48 PM.

Respectfully submitted,

Ellen Lemire, Recording Secretary

Mr. Robert McPherson, Secretary

Date approved:

TOWN OF ELIOT, MAINE
OFFICE OF THE SELECT BOARD
1333 State Road, Eliot, ME 03903

PUBLIC HEARING NOTICE

AUTHORITY: ELIOT SELECT BOARD
PLACE: ELIOT TOWN OFFICE
DATE OF HEARING: THURSDAY, May 26, 2022
TIME: 5:30PM

Notice is hereby given that the Select Board of the Town of Eliot, Maine will hold a public hearing on Thursday, May 26, 2022 at 5:30PM in said Town to hear public comment on the following:

1. An application for a Testing Facility License for CATLAB LLC 19 Levesque Drive, Eliot Maine (map 29, parcel 26)

All interested persons are invited to attend the public hearing and will be given an opportunity to be heard at that time. Please refer to the Town of Eliot's website for zoom instructions if you do not want to participate in person at the town office.

If you cannot attend meeting in person or zoom, and want to make comments in regards to the topic, please send any correspondence to the Town Manager prior to meeting date at townmanager@eliotme.org

Copies of the license application is available at the town office for review.

TOWN OF ELIOT, MAINE
OFFICE OF THE SELECT BOARD
1333 State Road, Eliot, ME 03903

PUBLIC HEARING NOTICE

AUTHORITY: ELIOT SELECT BOARD
PLACE: ELIOT TOWN OFFICE
DATE OF HEARING: THURSDAY, May 26, 2022
TIME: 5:30PM

Notice is hereby given that the Select Board of the Town of Eliot, Maine will hold a public hearing on Thursday, May 26, 2022 at 5:30PM in said Town to hear public comment on the following:

1. An application for a Tier II Cultivation Facility for Blackbeard Farms LLC 276 Harold L. Dow Highway, Eliot Maine (map 37, parcel 9)

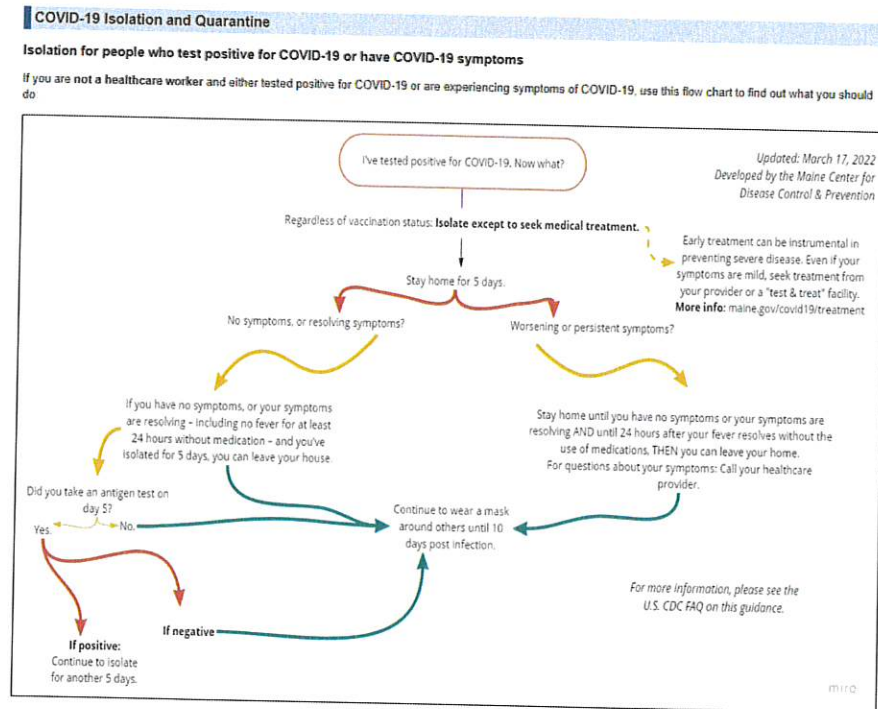
All interested persons are invited to attend the public hearing and will be given an opportunity to be heard at that time. Please refer to the Town of Eliot's website for zoom instructions if you do not want to participate in person at the town office.

If you cannot attend meeting in person or zoom, and want to make comments in regards to the topic, please send any correspondence to the Town Manager prior to meeting date at townmanager@eliotme.org

Copies of the license application is available at the town office for review.

Eliot Town Manager Report
May 19, 2022
Submitted by
Michael J. Sullivan to the Eliot Selectboard

COVID 19; Please be advised Town Hall and Public Works have recent had significant employee exposure to COVID 19, this includes employees who have tested positive. We are following the guidelines set by the Maine CDC for both positive case and substantial exposures to persons who have tested positive.



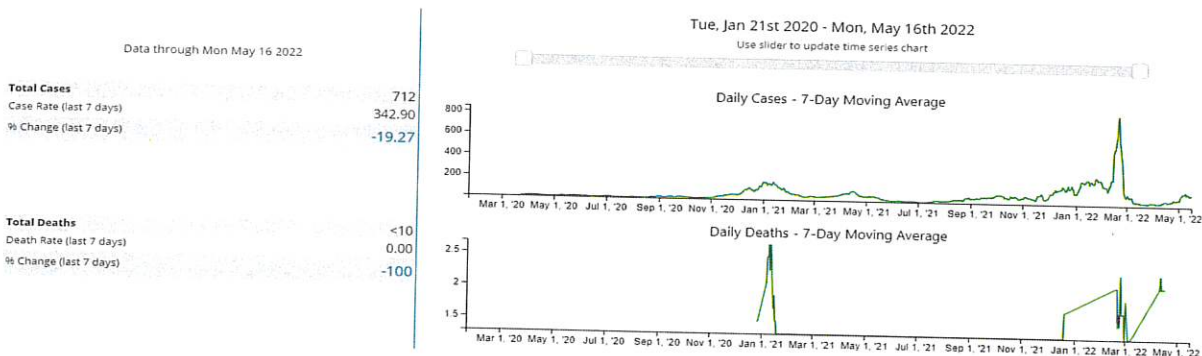
We have asked for visitors to Town Hall or other public buildings to mask regardless of your vaccination status and to avoid visiting if you recently or are presently been feeling ill or have had a significant exposure to a positive case. This is not a mandate, but we hope in the spirit of cooperation we will see widespread compliance, thank you in advance.

This challenge comes at a particularly difficult time, as Town Hall is extremely busy, the Town Clerk's Office in particular. The town election is June 14th and absentee ballots are available (please visit <https://www.eliotmaine.org/election-information-june-14-2022> for detailed information). Town Hall is also seeing increased traffic for dog licensing, tax payments, assessment inquiries, building permits, slip permits and pretty much every other service we offer.

As you are probably aware the staffing in Eliot Town Hall is excellent, but limited by size. When a key person is not available it places an excessive strain on the entire organization as we always try to adjust to accommodate the void. It is an area we will continue to address through training internally and externally which is supported by the Select Board FY 23 budget recommendation.

I would like to especially thank Town Clerk Wendy Rawski and her staff David Lyons-Ross, Brenda Harvey and super sub, "jill of all trades" Melissa Albert for their efforts in these difficult times.

Cases & Deaths in York County, Maine



Boat Basin; The boating season is upon us and the basin is already quite busy. There have been several calls for booking pavilions at “Dead Duck” and other at Frost-Tufts. I would encourage anyone who may be thinking about reserving a space of getting a slip to go to the link below and do so soon, as it is looking more and more like a very busy season.

https://eliotcsd.myrec.com/info/facilities/area_info.aspx?FacilityID=14714&AreaID=14715

Thank you to the Public Works staff for all their efforts in getting the basin ready for the season. Nice work!

Climate Resiliency Project; I attended a remote statewide webinar on Resiliency Grants this past Tuesday evening. I was joined by planners, planning board members, town managers, community advocates and other municipal officials from across the state of Maine.

Victoria Boundy from the Casco Bay Estuary Partnership did a great job of coordinating the event and wrangling the ensuing conversation. It is no easy task, where it is not uncommon to have diverse opinions across a state the sheer size of Maine causes another layer of diverse opinion/need. Being a lowlander, it came as a bit of a surprise just how different the needs and approaches were across Vacationland.

I had participated in a Climate Resiliency Grant process previously in Massachusetts and land preservation always scored high in all parts of that state as a mitigation method. At least in this meeting it did not score at the top, especially as you went north.

Eliot has joined forces regionally with other York County communities to apply for and address climate change. This is a pathway to access some of the federal, state controlled money allocated to this challenge. SMPDC will head up the effort with the initial resiliency assessment. The important part of this program is once you finish a community assessment, prioritize the needs a town is nearly guaranteed to get federal money to act on the stated priorities. I will keep you up to date as this exercise unfolds.

Locally we met May 18th remotely with our regional cohort for developing our plan to address climate change and to gain a better understanding of the strategies and the inner workings of the grant process.

The Towns of Old Orchard Beach, Fryberg, Berwick and Eliot will be part of this regional planning grant, but each will be able to pursue what they feel will be the most impactful for their respective community.

Planning Director Jeff Brubaker will be the "Lead" for Eliot. Part of the initial community assessment will be drawing comment and opinion from boards, commissions, business and members of the community. We will be seeking to determine the most crucial challenges caused by climate change and how we can best prepare locally to address and mitigate those challenges.

As the process evolves and there is sufficient input or at least opportunity to provide input the Eliot Select Board will be called upon to make a resolution to promote climate resiliency in Eliot. Jeff will be able, due to his impressive skills and knowledge, to integrate and coordinate the goals of this effort with the Eliot Comprehensive Plan and other guiding principles for future growth. His efforts on all those levels are greatly appreciated.

Town Meeting Warrant/FY 23 Budget; The warrant notice and information brochure was mailed May 11 and posted to the town website. I have had several calls and visits from residents to discuss the budget and happy to answer any questions. I am confident voters will weigh the different and opposing views and vote what they think is best for Eliot.

Having done this for so many years I know full well it is always a stressful time for taxpayers, employees and businesses. While I feel it is important to invest in a community and to have a budget that responsibly allows management and practitioners to do their respective jobs, I also respect the vote process.

The message the voters send via an election is always dissected and deciphered by various parties to best suit their argument. However, there is basic things we will glean from any election which will be irrefutable. Hopefully the clear message will be investing in the Town of Eliot is a great thing. I believe it will be!

Absentee ballots are available please consult the website or call the Town Clerk's Office for more information. If you get an aptly named "busy signal" please leave a message and they will get back to you as soon as possible. They are very "busy" right now.

Respectfully submitted;

Michael J. Sullivan

Town Manager, Eliot

Town Manager

From: Michael Sullivan
Sent: Tuesday, May 10, 2022 9:30 AM
To: 'Rosanne Adams'
Cc: Jan Cerabona; Lydia Goodwin
Subject: RE: Eliot Maine Bicentennial Committee Report/update
Attachments: Eliot Select Board Agenda.docx

Rosanne,

It is on the agenda for May 26th. There is a \$1,472 balance for FY 22, there is a zero balance in the "Reserve Account". I have copied the "draft" agenda for the meeting. I suspect the agenda will fill up as we draw closer. The Budget Committee recommended not funding the Bicentennial Committee for \$1,500 in FY 23. Please let me know if you or another member will attend to discuss the recommendation.

Thanks,
Mike

Michael J. Sullivan
Town Manager
Eliot, Maine 03903
207-439-1813, ext. 107

From: Rosanne Adams <rma249@yahoo.com>
Sent: Tuesday, May 10, 2022 9:02 AM
To: Michael Sullivan <msullivan@eliotme.org>
Cc: Jan Cerabona <jcerab2805@aol.com>; Lydia Goodwin <goodwinl@williamfogglibrary.org>; Rosanne Adams <rma249@yahoo.com>
Subject: Re: Eliot Maine Bicentennial Committee Report/update

Good morning Michael,

I'm just checking in to see if our report was presented to the Select Board.

I've sent an email, today, to the Town Treasurer asking for the balance in the account.

Have a great day,

Rosanne
Eliot Maine Bicentennial Committee

----- Forwarded Message -----

From: Rosanne Adams <rma249@yahoo.com>
To: Michael Sullivan <msullivan@eliotme.org>
Cc: Melissa Albert <malbert@eliotme.org>; Jan Cerabona <jcerab2805@aol.com>; Rosanne Adams <rma249@yahoo.com>; Lydia Goodwin <goodwinl@williamfogglibrary.org>
Sent: Sunday, May 1, 2022, 03:47:09 PM EDT
Subject: Eliot Maine Bicentennial Committee Report/update

TO: Eliot Select Board
RE: Report from the Eliot Maine Bicentennial Committee

As you are probably aware, Maine's Bicentennial celebration extended, by necessity, into 2021 and 2022. The State Committee announced last year that groups were to continue their programming and the use of their funds into 2022. We here in Eliot still have 3 projects to complete, before our Committee officially disbands.

We understand that there is approximately \$2000 still in our account and would like to confirm that, before committing to any of the projects. They have been prioritized and it is hoped that we will have enough to complete all three, but, in any case, we will stay within the confines of the funds available to us.

The projects are:

(1) A soft cover book, chronicling our town's celebration, to be placed in the Town Hall, Library, Eliot Historical Society, Maine State Archives, Maine Historical Society (and copies for the members of the committee, if the funds allow).

(2) To finish and install the last plaque of the History Timeline Wall at the High School - "Ambush Rock". This plaque was worked on but they were not able to complete it due to lack of time. To "hold its place" there is an empty indentation waiting for it. We would like to facilitate its completion.

and

(3) To mark an historic building. The building next to the Fire Station (used for ECSD storage), was Melvin Dixon's Blacksmith Shop. Town Meetings were held here in the years leading up to the building of the first permanent Town Hall, in 1880. We feel, due to the history of the building and location in the town, it is important that it be marked so that its history is not lost for future generations.

We have the book about 98% completed ; Sundance Signs of Dover, NH is set to make the plaque for the High School; and we will be asking the company that did the Time Capsule plaque do the one for the Blacksmith Shop.

Our goal is to have all accomplished by September and then to officially disband the Committee.

With sincere appreciation for all your support,

The Eliot Maine Bicentennial Committee

Rosanne Adams, Sec.
Lydia Goodwin, Co-chair
Janice Cerabona, Co-chair

5/26

Melissa Albert

From: Bruce Flaherty <bwflah@gmail.com>
Sent: Thursday, May 5, 2022 11:06 AM
To: Melissa Albert; Michael Sullivan
Subject: Eliot Spirit of America Tribute

Dear Melissa,

Thanks so much for everything & hoping Eliot picks 2022 winner!

Best wishes,
Bruce

From: Bruce Flaherty <bwflah@gmail.com>
Sent: Sunday, February 13, 2022 10:17 AM
To: aorestis@eliotme.org; townmanager@eliotme.org; wraski@eliotme.org
Subject: For Selectmen: 2022 Eliot Spirit of America Tribute

Dear Alexandros, Michael, Wendy & Other Eliot Officials,

Hope you're enjoying a healthy 2022 & thank you for your town choosing such a deserving recipient (Ellen Ceppetelli) of the 2021 Spirit of America Foundation award – Eliot is listed with pride on Foundation website <https://spirame.org>

Invitation:

Your Board of Selectmen is asked to pick the local person, project or group to receive the 2022 Eliot Spirit of America Foundation Tribute for outstanding community service using your own criteria and to honor the recipient (presumably with a resolution or proclamation) if sensible amidst the pandemic at your annual town meeting. We'll need to know (see end of this e-mail) about the recipient to facilitate an anticipated Fall event honoring all 2022 Spirit of America award winners throughout York County.

Best/simplest strategy for most communities: choose the one to whom your annual town report is dedicated as Spirit of America winner and honor them (perhaps posthumously) at the annual town meeting – it's usually a well-attended event (great publicity for those honored) & is a nice tradition to which folks will look forward!

Your Selectboard may choose and honor the town's Spirit of America recipient each year without waiting to hear from us.

County event:

The 2022 privilege granted to Maine municipalities to choose Spirit of America Foundation Tribute winners expires on June 30. For any municipality not informing us of its Spirit of America recipient by 6/30, its county officials have permission to pick the 2022 winner. That sensible arrangement gives towns plenty of time to make a selection, helps counties with planning/preparing certificates for their annual Spirit of America event, and could ensure the county ceremony publicizes community service for each town.

Fifteen Maine counties hosted ceremonies honoring their towns' recipients of the 2019 Spirit of America Foundation Tribute – because of the pandemic many counties have sent congratulatory mailings to their winners since then in lieu of ceremonies. In any case, you might visit <https://www.cumberlandcounty.org/CivicMedia?VID=November-12-2019-Monthly-Commissioner-Me-112#player> to watch an exciting pre-pandemic event!

Background:

Spirit of America Foundation is a 501(c)(3) public charity established in Augusta, ME to encourage volunteerism & it allows the Spirit of America Foundation Tribute to be presented in the name of any Maine municipality. There is no fee involved, and local officials chose their community's 2021 Spirit of America winner in 150+ towns!

The first Spirit of America Foundation award was presented to Alma Jones by Augusta Mayor William Burney on Nov. 26, 1991. Maine Governors John Baldacci and Angus King and Maine Municipal Association Director Chris Lockwood are among many who have played key roles at one of the 500+ Spirit of America ceremonies over the years. Much more info is on website <https://spirame.org> (where you can click 'Resources' and 'Municipal Resolution' to see sample resolutions, click 'Awards' and 'Honored Ever' for towns' previous winners list, etc.).

A municipality may achieve Spirit of America's Gold Distinction by presenting the Spirit of America Foundation Tribute at the annual town meeting or inauguration, during an annual community festival, or during National Volunteer Month (April). Qualifying towns are listed in 'Gold Distinction' at website <https://spirame.org> (and you may find links to this site in Maine Municipal Association's Dec. 2022 'MMA This Month' e-mail newsletter & on its <https://www.memun.org> website under 'Recent Announcements').

2021 Gold Distinction towns included: Albion, Arrowsic, Baldwin, Bath, Belgrade, Bethel, Brownfield, Burnham, Cambridge, Canaan, Cape Elizabeth, Caribou, Carmel, Castle Hill, Chapman, Chelsea, Columbia Falls, Corinna, Cornish, Damariscotta, Dixfield, Dresden, Embden, Etna, Fairfield, Freedom, Fryeburg, Gray, Greene, Greenwood, Guilford, Hampden, Harmony, Hartford, Holden, Hollis, Kennebunkport, LaGrange, Lamoine, Leeds, Lewiston, Lincoln, Lisbon, Madison, Mapleton, Mexico, Monmouth, Moose River, Morrill, Mount Vernon, Naples, Newcastle, Newfield, Norridgewock, North Yarmouth, Old Orchard Beach, Owls Head, Phippsburg, Pittston, Portage, Rangeley, Readfield, Ripley, Roxbury, Searsport, Sebago, Skowhegan, Solon, South Berwick, St. Albans, Stockton Springs, Vassalboro, Wales, Washburn, Washington, Weston, Whitefield, Windsor, Winterport, Wiscasset, Woodstock.

By June 30 please let us know the name, mailing address and an accomplishment of Eliot's 2022 Spirit of America recipient and the occasion of your local award ceremony (see end of this e-mail).

Thanks for your immense help to volunteerism!

Bruce Flaherty, President
Maine Spirit of America
(a chapter of Spirit of America Foundation)
622-7311, bwflah@gmail.com

These past Spirit of America winners might trigger ideas for your selection:

Connor Barry, a youth, raised \$275 from Hot Chocolate sales and bought needy kids Xmas gifts.
Judy Cyr has made a lot of free COVID-19 protective face coverings for residents & businesses.
FHC, Inc. (a business) runs several community projects, including fundraisers for fire dept. & school.
The Herring Family has volunteered and held many municipal positions over a 200-year period.
Vernon Stevens is police officer saving lives of two youths as their home was engulfed in flames.
Eugene Turner has overcome handicaps, goes out of his way to aid those needing help/guidance.
WHOU is a radio station conducting a Nov. donation drive & doing other things to help folks.

We anticipate the most common 2022 scenario is towns presenting a resolution (click 'Resources' and 'Municipal Resolution' on <https://spirame.org> to see samples) to their Spirit of America winner at the annual town meeting.

Though it doesn't assess fees, Spirit of America Foundation incurs significant annual expenses (including for the website). To help ensure its lovely program can continue, municipalities/public officials/others may send a charitable



Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
8 State House Station Augusta, ME 04333-0008 (Regular Mail)
10 Water Street Hallowell, ME 04347 (Overnight Mail)
Telephone: (207) 624-7220 Fax: (207) 287-3434
Email: MaineLiquor@Maine.gov

Qualified Catering Organization Application for Catered Function

(Note: This application is for Qualified Caterers ONLY. If you are a Class A Restaurant, Restaurant/Lounge, Lounge, Hotel, Club, or Bed & Breakfast please complete form number 5.5 or 5.6.)

The law requires the application to be submitted at least **24 Hours** prior to the function, however a longer notice is appreciated to allow additional time for processing.

License No.: 11399 DBA Name: Mainely SIPS
Mailing Address: 108 St. John St.
Town/City: Portland State: ME Zip Code: 04102
Telephone: 207-272-2921 Fax: _____
Email Address: Mainelybuss@gmail.com

Event Details

Title and Purpose of Event: Stella Wedding
Location of Event: Raitt Homestead Farm Museum
Physical Address of Event: 2077 State Road Eliot, ME 03903
Town/City: Eliot State: ME Zip Code: 03903
Check One: ☐ Indoor Event ☒ Outside Event (If outside, a diagram must be included)
Describe specific indoor and/or outdoor area to be licensed: Cash bar for a farm wedding All outside
Date of Event: 8/27/22 Time From: 4:30pm To: 9:30pm
Name of Person or Entity contracting your services: Maddie Stella
Number of Persons Attending: 2150 ppl
Address: 2077 State Road Town/City: Eliot
State: ME Zip Code: 03903 Telephone Number: 207-272-2921
Will Dancing be offered during the event? YES ☐ NO ☒
Does the venue have a dance license? YES ☐ NO ☐ (If yes, please provide a copy of the license)

Signature of Licensee or Corporate Officer

Jack Barber

Print Name of Licensee or Corporate Officer

Date

5/11/22

DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram that you are requesting approval.

Please see attached

1. There must be a stanchion or fence completely enclosing the area.
2. Signs must be posted stating "No alcohol beyond this point".
3. There must be sufficient employees at the event to control and monitor the area.

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:
Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: _____, Maine _____
City/Town County

The undersigned being: ☐ Municipal Offices ☐ County Commissioners of the
☒ City ☐ Town ☐ Plantation ☐ Unincorporated Place of: _____, Maine

Signature of Officials	Printed Name and Title

[] APPROVED
[] NOT APPROVED

DATED: _____
ISSUED BY: _____

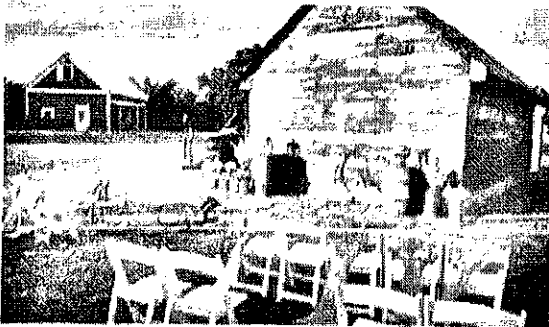
Google Maps

Raitt Homestead Farm Museum

Proposed Setup



Copyright © 2022 Mahe Consulting & Analytics Technologies, USDA Farm Service Agency. All data © 2022 100 ft



Raitt Homestead Farm Museum

4.6 ★★★★★ 85 reviewed
Museum

Abstract



2077 State Rd, Elliot, ME 03903

 smithsonian.org

(207) 332-5444

Town of Eliot

Chemical Herbicide Ban and Advisory

The Eliot Select Board hereby bans the use of all chemical herbicides from all schools, public parks, and daycares located in Eliot.

Rational:

The safety of our children is of paramount importance. The World Health Organization considers glyphosate, one such chemical herbicide, a "probable human carcinogen." Glyphosate, which was introduced in 1974, has been linked in scientific studies to certain cancers, such as non-Hodgkin's lymphoma, while other studies have found that extended use of glyphosate has led to pesticide-resistant weeds and pathogens. In February 2021, Bayer, the pharmaceutical company that owns Monsanto, agreed to pay \$2 billion to resolve future class-action lawsuits brought by plaintiffs who say their cancers were caused by glyphosate.

Advisory:

Furthermore the Eliot Select Board issues this advisory to all private property owners; please reduce or eliminate your use of chemical pesticides and herbicides. Please seek your own information, from credible sources, concerning the dangers of chemical pesticides and herbicides. Please seek alternative pest and weed control. Several effective biological or organic options are available.

12:03 PM

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Warrant 102

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
01943 KEY BANK						
0549	999999	02	Feb 22 CC Expenses	M.Albert		
Indeed			E 01-01-05-01		225.00	0.00
			Service Fees / Advertising			
Goodhire Background Check			E 01-01-05-01		64.99	0.00
			Service Fees / Advertising			
Zoom RemoteMeetings			E 01-01-10-11		89.94	0.00
			Contract Svc / Software			
BJ's building supplies			E 01-01-20-50		129.95	0.00
			Supplies / Bldg Supply			
BJ's building supplies			E 10-05-20-50		55.98	0.00
			Supplies / Bldg Supply			
BJ's building supplies			E 20-01-25-20		9.99	0.00
			Rep/Maint / Bld/Maint.			
Growsmart Maine Conf			E 01-03-03-05		25.00	0.00
			Employee Exp / Training			
Notary Renewal			E 01-01-03-05		50.00	0.00
			Employee Exp / Training			
Batteries 12V			E 01-03-20-40		59.98	0.00
			Supplies / Office Supp.			
Invoice Total-					710.83	
0549	999999	02	Feb 22 CC Expense	J.Muzeroll		
Dell Optiplex Computer			E 10-01-03-05		233.98	0.00
			Employee Exp / Training			
USB Wifi Adapter			E 10-01-20-55		37.98	0.00
			Supplies / FD Supplies			
Pivot Ladder Extension			E 10-01-20-55		128.97	0.00
			Supplies / FD Supplies			
Lambs Touch Pad			E 10-01-20-55		59.98	0.00
			Supplies / FD Supplies			
Telescoping Ladders			E 01-01-40-05		109.98	0.00
			Reserve Acct / Fire Truck			
Repl Battery for Ryobi			E 10-01-24-15		64.99	0.00
			Rep. & Maint / Veh. Rep.			
Milwaukee Hex Driver			E 10-01-20-55		114.90	0.00
			Supplies / FD Supplies			
Harbor Freight equipment			E 10-01-24-20		521.64	0.00
			Rep. & Maint / Bldg. Rep.			
Wireless Intercom System			E 10-01-24-10		42.99	0.00
			Rep. & Maint / Equip. Rep.			
RV Steps			E 10-01-24-85		56.00	0.00
			Rep. & Maint / Fire Trk Rep			
Sabina's Pizza			E 10-01-20-55		23.61	0.00
			Supplies / FD Supplies			
Coffee			E 10-01-20-55		68.94	0.00
			Supplies / FD Supplies			
Lambs Wash & Pad Holder			E 10-01-20-55		77.98	0.00
			Supplies / FD Supplies			
Battery Disconnect Switch			E 10-01-24-15		18.99	0.00
			Rep. & Maint / Veh. Rep.			
Invoice Total-					1,560.93	
0549	999999	02	Feb 22 Credit Card Exp	H.Muzeroll		
Kidsplay Supplies			E 30-01-20-40		120.13	0.00
			Supplies / Office Supp.			
Kidsplay Supplies			E 30-01-20-40		37.35	0.00
			Supplies / Office Supp.			
Gas for Van			E 81-11-20-15		59.01	0.00
			Supplies / Gasoline			
Invoice Total-					216.49	

A / P Warrant

05/11/2022

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Warrant 102

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
0549	999999	02	Feb 22 CC Expenses	A.Paradis		
Kidsplay Supplies	E 82-01-20-40				8.43	0.00
	Supplies / Office Supp.					
Kidsplay Supplies	E 82-01-20-40				24.06	0.00
	Supplies / Office Supp.					
Kidsplay Supplies	E 82-01-20-40				121.18	0.00
	Supplies / Office Supp.					
Kidsplay Supplies	E 82-01-20-40				68.85	0.00
	Supplies / Office Supp.					
Invoice Total-					222.52	
0549	999999	02	Feb 22 CC Expenses	S.Robinson		
Mr. Fox Composting	E 20-25-22-57				525.80	0.00
	tation - P/W Supplies / Compost Bags					
Plow Lights	E 20-01-24-10				298.25	0.00
	Rep. & Maint / Equip. Rep.					
Inspection Stickers	E 20-01-24-05				63.00	0.00
	Rep. & Maint / Sup. & Mat.					
Amazon Subscription	E 20-01-24-05				12.99	0.00
	Rep. & Maint / Sup. & Mat.					
Invoice Total-					900.04	
0549	999999	02	Feb 22 Credit Cards	W. Rawksy		
Fed Ex	E 01-02-20-05				39.70	0.00
	Supplies / Postage					
Invoice Total-					39.70	
0549	999999	02	Feb 22 CC Expenses	E.Moya		
Window Shades	E 10-05-24-20				161.92	0.00
	Rep. & Maint / Bldg. Rep.					
FTO Supervisor Course	E 10-05-01-45				295.00	0.00
	Salaries / In-Ser.Train					
Amazon Prime Subscription	E 10-05-10-11				12.99	0.00
	Contract Svc / Software					
Frame	E 10-05-20-40				16.98	0.00
	Supplies / Office Supp.					
CIT Coord. Cert Registrat	E 10-05-01-45				450.00	0.00
	Salaries / In-Ser.Train					
Invoice Total-					936.89	
Vendor Total-					4,587.40	
Prepaid Total-					4,587.40	
Current Total-					0.00	
EFT Total-					0.00	
Warrant Total-					4,587.40	

WE THE SELECTMEN OF THE TOWN OF ELIOT AUTHORIZE THE TOWN TREASURER
Jordan Miles TO PAY THE INVOICES ON THIS WARRANT.

LAUREN DOW

ROBERT MCPHERSON

RICHARD DONHAUSER

WILLIAM WIDI

A / P Warrant

05/11/2022

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Warrant 103

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
02962 Alliance Asset Management						
0577	20543	05	G/A Rental Assistance	G/A Rental Asst		
G/A Rental Assistance	E 50-01-99-57				999.00	0.00
Misc. / G/A Emer rnt						
Vendor Total-					999.00	
02556 CAI Technologies						
0577	20544	05	PWIM GIS Consulting	14377		
PWIM GIS Consulting	E 20-30-10-05				1,353.75	0.00
Contract Svc / GIS Mapping						
Invoice Total-					1,353.75	
0577	20544	05	GIS Consulting	14376		
GIS Consulting	E 01-01-10-05				152.50	0.00
Contract Svc / GIS Mapping						
Invoice Total-					152.50	
Vendor Total-					1,506.25	
00109 CENTRAL MAINE POWER						
0577	20545	05	3501-1553-068	700000431698		
11 Dixon Road	E 20-10-15-02				7.20	0.00
Utilities / Electricity						
Invoice Total-					7.20	
0577	20545	05	3501-2229-213	700000431697		
Cor State/Bolthill Rd	E 10-30-15-02				4.46	0.00
Utilities / Electricity						
Invoice Total-					4.46	
0577	20545	05	3501-4248-732	700000431695		
River Rd	E 20-10-15-02				2.10	0.00
Utilities / Electricity						
Invoice Total-					2.10	
0577	20545	05	3501-1470-099	700000431694		
Route236-Beech Rd	E 10-30-15-02				16.86	0.00
Utilities / Electricity						
Invoice Total-					16.86	
0577	20545	05	3001-0287-305	700000431693		
Greenacres Rd	E 20-10-15-02				16.86	0.00
Utilities / Electricity						
Invoice Total-					16.86	
0577	20545	05	3501-3043-258	700000431696		
Harold L Dow Hwy Trf	E 20-25-15-02				8.96	0.00
tation - Utilities / Electricity						
Invoice Total-					8.96	
0577	20545	05	3501-5950-351	700000431699		
Old Rd	E 20-10-15-02				0.15	0.00
Utilities / Electricity						
Invoice Total-					0.15	
0577	20545	05	3501-1556-350	700000432050		
1333 State Road	E 01-01-15-02				21.47	0.00
Utilities / Electricity						
Invoice Total-					21.47	
Vendor Total-					78.06	
00121 Cintas Corporation #758						
0577	20546	05	Public Works Uniforms	4118010124		
Public Works Uniforms	E 20-01-03-15				97.39	0.00
Employee Exp / Uniforms						

2:36 PM

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Warrant 103

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
01337 CNC ELECTRIC					97.39	
0577	20547	05	Repairs to Crusher	3137		
Repairs to crusher			E 20-25-24-10		500.00	0.00
			tation - Rep. & Maint / Equip. Rep.			
Invoice Total-					500.00	
0577	20547	05	Block heater repairs	3101		
Block heater repairs			E 20-25-24-20		325.00	0.00
			tation - Rep. & Maint / Bldg. Rep.			
Invoice Total-					325.00	
0577	20547	05	Light repairs main garage	3112		
Light repairs main garage			E 20-01-24-20		1,250.00	0.00
			Rep. & Maint / Bldg. Rep.			
Invoice Total-					1,250.00	
Vendor Total-					2,075.00	
02333 EcoMaine (Bulky)						
0577	20548	05	April 2022 Bulky Contract	Apr22 Bulky		
April 2022 Bulky Contract			E 20-25-06-55		412.80	0.00
			tation - P/W Service / Spec. Waste			
Vendor Total-					412.80	
01007 ELIOT SMALL ENGINE REPAIR, INC.						
0577	20549	05	Grass Mix & Mulch	32278		
Grass Mix & Mulch			E 20-01-22-65		184.99	0.00
			P/W Supplies / Drainage			
Vendor Total-					184.99	
01865 FASTENER WAREHOUSE						
0577	20550	05	hardware supplies	143265		
hardware supplies			E 20-01-24-05		78.25	0.00
			Rep. & Maint / Sup. & Mat.			
Vendor Total-					78.25	
02940 Fisher Auto Parts						
0577	20551	05	Reflector Assembly Part	460-212468		
Reflector Assembly part			E 20-01-24-15		2.23	0.00
			Rep. & Maint / Veh. Rep.			
Invoice Total-					2.23	
0577	20551	05	Misc. Chemicals	460-212801		
Misc. chemicals			E 20-01-24-15		191.43	0.00
			Rep. & Maint / Veh. Rep.			
Invoice Total-					191.43	
0577	20551	05	Engine Oil Filters	460-213619		
Engine Oil Filters			E 20-01-24-15		7.82	0.00
			Rep. & Maint / Veh. Rep.			
Invoice Total-					7.82	
0577	20551	05	Oil	460-214267		
Oil			E 20-01-24-15		78.42	0.00
			Rep. & Maint / Veh. Rep.			
Invoice Total-					78.42	
Vendor Total-					279.90	
00343 L.W. MORGRIDGE & SON, INC.						
0577	20552	05	Pipe Insp. Camera Equip	150025		
Pipe Insp. Camera Equip			E 20-01-22-65		514.00	0.00
			P/W Supplies / Drainage			

05/11/2022

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Warrant 103

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
			Vendor Total-		514.00	
01757 PIKE INDUSTRIES, INC.						
0577	20553	05	3/4" Crushed Stone Base	1178191		
3/4" Crushed Stone Base			E 20-01-22-32		788.37	0.00
P/W Supplies / Gravel Mat.						
			Invoice Total-		788.37	
0577	20553	05	3/4" Crushed Stone Base	1177485		
3/4" Crushed Stone Base			E 20-01-22-32		2,073.89	0.00
P/W Supplies / Gravel Mat.						
			Invoice Total-		2,073.89	
			Vendor Total-		2,862.26	
00142 R. N. CRAFT, INC.						
0577	20554	05	100' R2 Hose	31569		
100' R2 Hose			E 20-01-24-05		259.00	0.00
Rep. & Maint / Sup. & Mat.						
			Vendor Total-		259.00	
00559 RAITT'S SIGNS & DESIGNS						
0577	20555	05	Sign for Boat Basin	5161		
Signs for Boat Basin			E 20-01-24-56		86.00	0.00
Rep. & Maint / Sign Rep.						
			Vendor Total-		86.00	
01956 RHR SMITH & COMPANY						
0577	20556	05	Progress FY21 Audit	2022-1296		
Progress FY21 Audit			E 01-01-10-01		2,500.00	0.00
Contract Svc / Auditor						
			Vendor Total-		2,500.00	
00578 RICCI SUPPLY COMPANY, INC.						
0577	20557	05	Lumber	179721		
Lumber			E 20-10-24-10		65.44	0.00
Rep. & Maint / Equip. Rep.						
			Vendor Total-		65.44	
00619 S.A.D. # 35						
0577	20558	05	May 2022 School Assessmnt	May 2022		
May 2022 School Assessmnt			E 60-01-99-30		876,559.93	0.00
Misc. / MSAD #35						
			Vendor Total-		876,559.93	
02886 TextMyGov						
0577	20559	05	Software Renewal	500645		
Software Annual Renewal			E 01-02-10-11		2,800.00	0.00
Contract Svc / Software						
			Vendor Total-		2,800.00	
02824 The Goodyear Tire & Rubber Co.						
0577	20560	05	Repairs/Parts	068-1077272		
Repairs/Parts			E 20-01-24-80		133.66	0.00
Rep. & Maint / Tires						
			Vendor Total-		133.66	
01972 THE WEEKLY SENTINEL						
0577	20561	05	PB Public Hearing Notice	67986		
PB Public Hearing Notice			E 01-01-50-45		65.00	0.00
Town Comm. / Plan. Bd.						
			Vendor Total-		65.00	
01753 TOWN OF KITTEERY						

A / P Warrant

05/11/2022

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Warrant 103

Jrnl	Check	Month	Invoice Description	Reference	
Description			Account	Proj	Amount
					Encumbrance
			Prepaid Total-		0.00
			Current Total-		956,526.23
			EFT Total-		0.00
			Warrant Total-		956,526.23

WE THE SELECTMEN OF THE TOWN OF ELIOT AUTHORIZE THE TOWN TREASURER
Jordan Miles TO PAY THE INVOICES ON THIS WARRANT.

LAUREN DOW

ROBERT MCPHERSON

RICHARD DONHAUSER

WILLIAM WIDI

2:22 PM

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Warrant 105

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
00002 2WAY COMMUNICATIONS SERVICE, INC.						
0599	20568	05	April Managed Svcs	72672		
Town Office			E 01-01-10-06		2,477.00	0.00
			Contract Svc / contract fee			
PD			E 10-01-10-06		740.00	0.00
			Contract Svc / contract fee			
DPW			E 20-01-10-06		244.00	0.00
			Contract Svc / contract fee			
Invoice Total-					3,461.00	
0599	20568	05	PD April Tech Fees	72669		
PD April Tech Fees			E 10-05-24-30		196.88	0.00
			Rep. & Maint / Comp. Rep.			
PD April Tech Fees			E 10-05-10-14		614.21	0.00
			Contract Svc / Contra/Maint			
Invoice Total-					811.09	
Vendor Total-					4,272.09	
02888 AT&T Mobility						
0599	20569	05	EFD First Net	04282022		
EFD First Net			E 10-01-03-12		85.91	0.00
			Employee Exp / Cell Phones			
Invoice Total-					85.91	
0599	20569	05	PD Cell Phones	04282022		
PD Cell Phones			E 10-05-03-12		370.45	0.00
			Employee Exp / Cell Phones			
Invoice Total-					370.45	
Vendor Total-					456.36	
02599 Batteries Plus Bulbs						
0599	20570	05	Lightbulbs DPW	P51402495		
Lightbulbs DPW			E 20-01-24-15		19.99	0.00
			Rep. & Maint / Veh. Rep.			
Vendor Total-					19.99	
00109 CENTRAL MAINE POWER						
0599	20571	05	3501-1553-530	700000422218		
Fire Station Electricity			E 10-01-15-02		16.86	0.00
			Utilities / Electricity			
Invoice Total-					16.86	
0599	20571	05	35011553530 FD	700000432054		
FD Electricity			E 10-01-15-02		344.41	0.00
			Utilities / Electricity			
Invoice Total-					344.41	
0599	20571	05	3001-2057-110 FD	719001348244		
FD Electricity			E 10-01-15-02		65.52	0.00
			Utilities / Electricity			
Invoice Total-					65.52	
0599	20571	05	3501-1553-241 PD	700000432049		
27 Dixon Road			E 10-05-15-02		21.41	0.00
			Utilities / Electricity			
Invoice Total-					21.41	
Vendor Total-					448.20	
00121 Cintas Corporation #758						
0599	20572	05	DPW Uniforms	4118699790		
DPW Uniforms			E 20-01-03-15		152.82	0.00
			Employee Exp / Uniforms			

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Warrant 105

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
Vendor Total-					152.82	
00131 COMCAST						
0599	20573	05	FD Cable 8773301210038659	4/27-5/26 2022		
4/27-5/26 2022 FD Cable			E 10-01-15-03		31.69	0.00
			Utilities / Communicat.			
Invoice Total-					31.69	
0599	20573	05	8773 30 121 0069613 CSD	4/18-5/17 2022		
4/18-5/17 2022 for CSD			E 30-01-15-03		184.21	0.00
			Utilities / Communicat.			
Invoice Total-					184.21	
Vendor Total-					215.90	
02955 D.J.'S MUNICIPAL SUPPLY, INC						
0599	20574	05	PED Signage w Stands	296551		
PED Signage w Stands			E 20-01-24-56		1,200.10	0.00
			Rep. & Maint / Sign Rep.			
Vendor Total-					1,200.10	
02791 Dirigo Safety, LLC						
0599	20575	05	Perf. Mngmnt Class	2022-101		
Perf. Mngmnt Class			E 10-05-01-45		50.00	0.00
			Salaries / In-Ser.Train			
Vendor Total-					50.00	
01007 ELIOT SMALL ENGINE REPAIR, INC.						
0599	20576	05	Carburetor	032368		
Repair Parts - Carburetor			E 20-01-24-10		134.96	0.00
			Rep. & Maint / Equip. Rep.			
Vendor Total-					134.96	
01534 FAIL SAFE TESTING, INC.						
0599	20577	05	Annual Hose/Ladder Test	023053		
Annual Fire Hose Test			E 10-01-11-22		2,505.60	0.00
			Contract FD / Hose Maint.			
Annual Ladder Test			E 10-01-11-21		310.75	0.00
			Contract FD / Ladder Maint			
Heat Sensor Label			E 10-01-11-21		20.00	0.00
			Contract FD / Ladder Maint			
Vendor Total-					2,836.35	
01865 FASTENER WAREHOUSE						
0599	20578	05	Parts - Plugs	143156		
Parts - Plugs			E 20-01-24-05		36.00	0.00
			Rep. & Maint / Sup. & Mat.			
Vendor Total-					36.00	
02972 Gatehouse Media Massachusetts I, Inc.						
0599	20579	05	Notice-Rt.236 Water-Sewer	4489657		
Notice-Rt.236 Water-Sewer			E 62-04-99-01		811.24	0.00
			Misc. / Misc.			
Vendor Total-					811.24	
00265 HAYDEE'S PEST-FREE MANAGEMENT, INC.						
0599	20580	05	Trtmnt for Ants - Town Of	164099		
Trtmnt for Ants - Town of			E 01-01-24-20		165.00	0.00
			Rep. & Maint / Bldg. Rep.			
Vendor Total-					165.00	
02941 Hew's Company-SP						
0599	20581	05	Fender Set - Repairs	SP179066		

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Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
Fender Set - Repairs			E 20-01-24-05		4.00	0.00
			Rep. & Maint / Sup. & Mat.			
			Invoice Total-		4.00	
0599	20581	05	Fender Kit - Reparis	SP179000		
Fender Kit - Repairs			E 20-01-24-15		236.63	0.00
			Rep. & Maint / Veh. Rep.			
			Invoice Total-		236.63	
0599	20581	05	Parts for Fender Repair	SP178928		
Parts for Fender Repair			E 20-01-24-15		852.61	0.00
			Rep. & Maint / Veh. Rep.			
			Invoice Total-		852.61	
			Vendor Total-		1,093.24	
00287 INDUSTRIAL PROTECTION SERVICES, LLC						
0599	20582	05	Glass Cutter	179803		
Glass Cutter			E 10-01-24-15		464.88	0.00
			Rep. & Maint / Veh. Rep.			
			Invoice Total-		464.88	
0599	20582	05	O2 Sensor	179815		
O2 Sensor			E 10-01-24-10		480.69	0.00
			Rep. & Maint / Equip. Rep.			
			Invoice Total-		480.69	
			Vendor Total-		945.57	
00816 IRVING OIL MARKETING, INC.						
0599	20583	05	Fuel Bill DPW	34474245		
Fuel Bill DPW			E 20-01-20-15		23.01	0.00
			Supplies / Gasoline			
			Invoice Total-		23.01	
0599	20583	05	PD Fuel	34474241		
PD Fuel			E 10-05-20-15		249.25	0.00
			Supplies / Gasoline			
			Invoice Total-		249.25	
			Vendor Total-		272.26	
00330 KENNEBEC EQUIPMENT RENTAL						
0599	20584	05	Dolly Cart Rental	350040-5		
To move heavy file cabine			E 01-01-20-50		20.00	0.00
			Supplies / Bldg Supply			
			Vendor Total-		20.00	
02950 King Information Systems, Inc.						
0599	20585	05	Records Management	92151		
Records Managements			E 86-01-99-01		13,999.00	0.00
			Misc. / Misc.			
			Vendor Total-		13,999.00	
00338 KITTELY POLICE DEPARTMENT						
0599	20586	05	Fuel PD	April 2022		
Fuel PD			E 10-05-20-15		803.07	0.00
			Supplies / Gasoline			
			Vendor Total-		803.07	
00340 KITTELY WATER DISTRICT						
0599	20587	05	Water Bill 1333/141 State	12/7/21-3/7/22		
1333/141 State Water Bill			E 01-01-15-04		92.30	0.00
			Utilities / Water			
			Vendor Total-		92.30	

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Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
01794 MAINE ASSOCIATION OF POLICE						
0599	20588	05	Union Dues - PD	6440		
PD Union Dues April 2022			G 01-2235-00		300.00	0.00
Union Dues						
Vendor Total-					300.00	
00375 MAINE CHIEFS OF POLICE ASSOC.						
0599	20589	05	2022 Spring Training Conf	2022-539		
2022 Spring Training Conf			E 10-05-01-45		230.00	0.00
Salaries / In-Ser.Train						
Vendor Total-					230.00	
00384 MAINE MUNICIPAL ASSOCIATION						
0599	20590	05	2022 MMA HR & Mgmt Conf.	1000426498		
Conference - M.Albert			E 01-01-30-05		85.00	0.00
Insurance / Town Ins.						
Vendor Total-					85.00	
00388 MainePERS						
0599	999999	05	MainePERS April 2022	April 2022		
Admin April 2022			E 01-01-03-40		996.33	0.00
			Employee Exp / MPERS			
Clerks April 2022			E 01-02-03-40		1,901.74	0.00
			Employee Exp / MPERS			
Land Use April 2022			E 01-03-03-40		2,073.01	0.00
			Employee Exp / MPERS			
Police April 2022			E 10-05-03-40		6,897.74	0.00
			Employee Exp / MPERS			
DPW April 2022			E 20-01-03-40		1,893.90	0.00
			Employee Exp / MPERS			
CSD April 2022			E 30-01-03-40		1,201.15	0.00
			Employee Exp / MPERS			
Emp Contributions			G 01-2215-00		9,214.61	0.00
MSRS/Employe						
Vendor Total-					24,178.48	
01435 NEW ENGLAND BACKFLOW, INC.						
0599	20591	05	Backflow Testing May 2022	22900		
Backflow Testing May 2022			E 10-05-24-20		110.00	0.00
Rep. & Maint / Bldg. Rep.						
Vendor Total-					110.00	
02487 Occupational Health Services						
0599	20592	05	Physical Exam	77085		
Physical Exam			E 01-01-03-00		101.00	0.00
Employee Exp / Employee Exp						
Vendor Total-					101.00	
01244 P. GAGNON & SON, INC.						
0599	20593	05	Fuel Oil	40234		
Fuel Oil			E 10-01-15-01		880.69	0.00
Utilities / Heating						
Vendor Total-					880.69	
01757 PIKE INDUSTRIES, INC.						
0599	20594	05	3/4" Crushed Stone Base	1178963		
3/4" Crushed Stone Base			E 20-01-22-32		626.81	0.00
P/W Supplies / Gravel Mat.						
Invoice Total-					626.81	
0599	20594	05	Erosion Stone	1179840		

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Jrnl	Check	Month	Invoice Description	Reference	
Description	Account	Proj	Amount	Encumbrance	
Erosion Stone	E 20-01-22-38		1,623.03	0.00	
P/W Supplies / Erosion Stne					
	Invoice Total-		1,623.03		
	Vendor Total-		2,249.84		
01587 PORTLAND POLICE DEPARTMENT					
0599	20595	05	Field Traning School	14	
Field Traning School	E 10-05-01-45		150.00	0.00	
Salaries / In-Ser.Train					
	Vendor Total-		150.00		
01560 PORTSMOUTH FORD					
0599	20596	05	Hardware/nuts & bolts	33302	
Hardware/nuts & bolts	E 20-01-24-15		4.72	0.00	
Rep. & Maint / Veh. Rep.					
	Vendor Total-		4.72		
02795 PowerDMS, Inc.					
0599	20597	05	Power Software Renewal	INV-19847	
Power Software Renewal	E 10-05-10-14		4,399.88	0.00	
Contract Svc / Contra/Maint					
	Vendor Total-		4,399.88		
02108 ReVision Energy, LLC.					
0599	20598	05	Solar Array at Landfill	112	
Police 28%	E 10-05-15-02		766.17	0.00	
Utilities / Electricity					
Sewer 42%	E 70-01-15-02		1,149.25	0.00	
Utilities / Electricity					
Town Office 14%	E 01-01-15-02		383.08	0.00	
Utilities / Electricity					
Fire 12%	E 10-01-15-02		328.36	0.00	
Utilities / Electricity					
Public Safety 4%	E 10-30-15-02		109.45	0.00	
Utilities / Electricity					
	Vendor Total-		2,736.31		
00627 SEACOAST CHIEF FIRE OFFICERS ASSN.					
0599	20599	05	Annual Dues 2022	1091	
2022 Annual Dues	E 10-01-03-01		400.00	0.00	
Employee Exp / Dues					
	Vendor Total-		400.00		
02874 Sirchie Acquisition Company, LLC					
0599	20600	05	Blue Evidence Tape	0541798-IN	
Blue Evidence Tape	E 10-05-20-40		145.17	0.00	
Supplies / Office Supp.					
	Vendor Total-		145.17		
01418 SPRINT					
0599	20601	05	CSD Cell Phone	557872025-239	
CSD Cell Phone	E 30-01-10-12		435.08	0.00	
Contract Svc / Mobile Phone					
	Vendor Total-		435.08		
02778 Staples					
0599	20602	05	Toner Cartridge	3056908651	
Toner -after acct. credit	E 10-05-20-40		29.55	0.00	
Supplies / Office Supp.					
	Vendor Total-		29.55		
02144 Teamsters Union Local 340					

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Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
0599	20603	05	PW Union Dues May 2022	May 2022		
PW May 2022 Union Dues			G 01-2237-00		532.00	0.00
Union Dues-P						
Vendor Total-					532.00	
00717 TOWN OF KITTELY						
0599	20604	05	Dispatch Fees Jan-Jun 22	PD22-2005		
Dispatch Fees Jan-Jun 22			E 10-30-10-07		69,180.00	0.00
Contract Svc / 24 Hr. Answ						
Vendor Total-					69,180.00	
01594 TOWN OF WELLS, MAINE						
0599	20605	05	Workshop-S.Bishop	Subsurface Wstwr		
Subsurface Wastewater Wks			E 01-03-03-05		25.00	0.00
Employee Exp / Training						
Invoice Total-					25.00	
0599	20605	05	Workshop-S.Bishop	Erosion Contrl		
Erosion Control Wrkshp			E 01-03-03-05		50.00	0.00
Employee Exp / Training						
Invoice Total-					50.00	
Vendor Total-					75.00	
00725 TREASURER OF STATE						
0599	20606	05	BMV May 5-12, 2022	May 5-12, 2022		
BMV May 5-12, 2022			G 01-2040-00		36,047.71	0.00
G/L DMV Regs						
Vendor Total-					36,047.71	
01267 VERIZON/WIRELESS						
0599	20607	05	842087878-00001 FD	9904645105		
Air Cards Fire Department			E 10-01-15-03		137.12	0.00
Utilities / Communicat.						
Vendor Total-					137.12	
01368 VILLAGE MOTORS SERVICE CENTER						
0599	20608	05	Oil & Filter, Inspection	56785		
Oil & Filter, Inspection			E 10-05-24-15		71.71	0.00
Rep. & Maint / Veh. Rep.						
Invoice Total-					71.71	
0599	20608	05	Vehicle Repairs	56856		
Vehicle Repairs			E 10-05-24-15		3,082.04	0.00
Rep. & Maint / Veh. Rep.						
Invoice Total-					3,082.04	
Vendor Total-					3,153.75	
00906 W.B. MASON COMPANY, INC.						
0599	20609	05	Envelopes	229481713		
Envelopes			E 10-05-20-40		42.30	0.00
Supplies / Office Supp.						
Invoice Total-					42.30	
0599	20609	05	Water 5gal Jugs	229522539		
Water 5gal Jugs			E 10-05-20-41		59.85	0.00
Supplies / Water(Drink)						
Invoice Total-					59.85	
0599	20609	05	Envelopes	229347223		
Envelopes			E 10-05-20-40		27.73	0.00
Supplies / Office Supp.						
Invoice Total-					27.73	

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Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
0599	20609	05	Hand Sanitizer		229593629	
Hand Sanitizer			E 10-05-20-40		47.28	0.00
			Supplies / Office Supp.			
Invoice Total-					47.28	
Vendor Total-					177.16	
02029 WEX Bank						
0599	20610	05	FD Fuel Bill		80646622	
FD Fuel Bill			E 10-01-20-15		655.96	0.00
			Supplies / Gasoline			
Vendor Total-					655.96	
02850 White Cap LP						
0599	20611	05	Safety Fence Supplies		50018650821	
Safety Fence Supplies			E 20-01-24-05		203.33	0.00
			Rep. & Maint / Sup. & Mat.			
Invoice Total-					203.33	
0599	20611	05	Asphalt Repair Materials		50018199102	
Asphalt Repair Materials			E 20-01-22-65		1,000.00	0.00
			P/W Supplies / Drainage			
Invoice Total-					1,000.00	
0599	20611	05	Safety Fence Supplies		50018658594	
Safety Fence Supplies			E 20-01-24-05		104.18	0.00
			Rep. & Maint / Sup. & Mat.			
Invoice Total-					104.18	
Vendor Total-					1,307.51	
02295 Witmer Public Safety Group, Inc.						
0599	20612	05	Replacement Gaskets		INV17600	
Replacement Gasket			E 10-01-24-15		26.80	0.00
			Rep. & Maint / Veh. Rep.			
Vendor Total-					26.80	
Prepaid Total-					24,178.48	
Current Total-					151,574.70	
EFT Total-					0.00	
Warrant Total-					175,753.18	

WE THE SELECTMEN OF THE TOWN OF ELIOT AUTHORIZE THE TOWN TREASURER
Jordan Miles TO PAY THE INVOICES ON THIS WARRANT.

LAUREN DOW_____
ROBERT MCPHERSON_____
RICHARD DONHAUSER_____
WILLIAM WIDI

Warrant 106

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
01943 KEY BANK						
0582	999999	05	March 2022 CC Xpenses	J.Muzzeroll		
Car 1 repairs			E 10-01-24-15		422.03	0.00
			Rep. & Maint / Veh. Rep.			
Meal - Chief's Convention			E 10-01-03-05		56.00	0.00
			Employee Exp / Training			
Fuel			E 10-01-20-15		100.00	0.00
			Supplies / Gasoline			
Supplies - totes			E 10-01-20-55		14.77	0.00
			Supplies / FD Supplies			
E-3 Supplies			E 10-01-20-55		182.17	0.00
			Supplies / FD Supplies			
E-3 Flood Light			E 10-01-24-15		159.00	0.00
			Rep. & Maint / Veh. Rep.			
E-3 18v batter packs			E 10-01-24-15		171.27	0.00
			Rep. & Maint / Veh. Rep.			
E-3 M18 six pack chargers			E 10-01-24-15		144.18	0.00
			Rep. & Maint / Veh. Rep.			
Tools - cordless saw			G 02-5800-30		149.99	0.00
			Fire Truck			
Cell Phone charges			E 10-01-03-12		529.91	0.00
			Employee Exp / Cell Phones			
Shovels			E 10-01-24-10		97.52	0.00
			Rep. & Maint / Equip. Rep.			
Phone case			E 10-01-03-12		14.99	0.00
			Employee Exp / Cell Phones			
Toolbags			E 10-01-24-85		50.79	0.00
			Rep. & Maint / Fire Trk Rep			
Phone case			E 10-01-03-12		18.59	0.00
			Employee Exp / Cell Phones			
phone charger cables			E 10-01-24-30		44.97	0.00
			Rep. & Maint / Comp. Rep.			
Invoice Total-					2,156.18	
0582	999999	05	March 2022 CC Xpenses	J.Muzzeroll		
Ring monthly renewal			E 10-01-24-30		30.00	0.00
			Rep. & Maint / Comp. Rep.			
18V battery replacement			E 10-01-24-85		69.99	0.00
			Rep. & Maint / Fire Trk Rep			
supplies - hardware			E 10-01-24-85		15.73	0.00
			Rep. & Maint / Fire Trk Rep			
truck comm. food			E 10-01-03-05		78.30	0.00
			Employee Exp / Training			
tools/supplies			E 10-01-24-50		29.99	0.00
			Rep. & Maint / Bldg. Supp			
Car 1 Fuel			E 10-01-24-85		90.00	0.00
			Rep. & Maint / Fire Trk Rep			
photo prints			E 10-01-03-05		22.72	0.00
			Employee Exp / Training			
8x10 frames			E 10-01-03-05		14.88	0.00
			Employee Exp / Training			
Compression tool kit			E 10-01-24-20		18.99	0.00
			Rep. & Maint / Bldg. Rep.			
Invoice Total-					370.60	
0582	999999	05	March 2022 CC Xpenses	W.Rawsky		
Printer toner cartridges			E 01-01-20-40		181.85	0.00
			Supplies / Office Supp.			
Invoice Total-					181.85	
0582	999999	05	March 2022 CC Expenses	S.Robinson		

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Amazon prime membership			E 20-01-24-05		12.99	0.00
			Rep. & Maint / Sup. & Mat.			
Toilet Paper			E 20-01-24-05		83.24	0.00
			Rep. & Maint / Sup. & Mat.			
Wall Clock			E 20-01-20-40		30.53	0.00
			Supplies / Office Supp.			
Recycling Bins			E 20-25-22-58		410.79	0.00
			tation - P/W Supplies / PPT Bags			
Repair for Baler			E 20-25-24-10		1,034.12	0.00
			tation - Rep. & Maint / Equip. Rep.			
Invoice Total-					1,571.67	
0582	999999	05	March 2022 CC Expenses	A.Paradis		
S. Camp Dep. - Hilltop			E 82-01-20-40		100.00	0.00
			Supplies / Office Supp.			
S Camp Dep - Pinz			E 82-01-20-40		100.00	0.00
			Supplies / Office Supp.			
S Camp Dep - Sea Dogs			E 82-01-20-40		300.00	0.00
			Supplies / Office Supp.			
S Camp Dep - Roller Wrld			E 82-01-20-40		100.00	0.00
			Supplies / Office Supp.			
S Camp Dep - FSP CSAP			E 82-01-20-40		100.00	0.00
			Supplies / Office Supp.			
Invoice Total-					700.00	
0582	999999	05	March 2022 CC Expenses	H.Muzzeroll-Roy		
Boat Basin Permits/Forms			E 81-03-20-40		137.47	0.00
			Supplies / Office Supp.			
Sanitizing Supplies			E 30-01-20-40		127.28	0.00
			Supplies / Office Supp.			
Containers for Yth Athlet			E 81-11-20-40		41.67	0.00
			Supplies / Office Supp.			
Pop Up Tunnels for activi			E 81-11-20-40		20.02	0.00
			Supplies / Office Supp.			
Supplies for Yth Ath. Act			E 81-11-20-40		98.08	0.00
			Supplies / Office Supp.			
Pop up soccer nets			E 81-11-20-40		151.88	0.00
			Supplies / Office Supp.			
Parachute Balls - Yth Act			E 81-11-20-40		23.16	0.00
			Supplies / Office Supp.			
Plastic Balls - Yth Activ			E 81-11-20-40		44.98	0.00
			Supplies / Office Supp.			
Office Chairs			E 30-01-20-40		168.78	0.00
			Supplies / Office Supp.			
Invoice Total-					813.32	
0582	999999	05	March 2022 CC Expenses	M.Albert		
DocuSign subscription			E 01-01-10-11		36.98	0.00
			Contract Svc / Software			
Adobe Acrobat Pro			E 01-01-10-11		430.19	0.00
			Contract Svc / Software			
DropBox subscription			E 01-01-10-11		45.00	0.00
			Contract Svc / Software			
Notary Supplies			E 01-01-03-05		31.73	0.00
			Employee Exp / Training			
Zoom Monthly Fee			E 01-01-35-10		89.94	0.00
			Purchases / Office Equip			
town website domain renew			E 01-01-05-01		42.34	0.00
			Service Fees / Advertising			
USPS Postage			E 01-01-20-05		37.60	0.00
			Supplies / Postage			
Invoice Total-					713.78	

Warrant 106

Jrnl	Check	Month	Invoice Description	Reference	
Description	Account	Proj	Amount	Encumbrance	
0582	999999	05	March 2022 CC Expense	E.Moya	
Elevator License Renewal	E 10-05-01-45		70.00	0.00	
Salaries / In-Ser.Train					
Amazon Prime fee	E 10-05-10-11		12.99	0.00	
Contract Svc / Software					
Law Info Survey	E 10-05-01-45		99.00	0.00	
Salaries / In-Ser.Train					
Invoice Total-			181.99		
0582	999999	05	Return-wireless intercom	3-18-2022	
Credit Memo	G 01-9999-00		-42.99	0.00	
Clearing A/C					
Invoice Total-			-42.99		
Vendor Total-			6,646.40		
Prepaid Total-			0.00		
Current Total-			0.00		
EFT Total-			6,646.40		
Warrant Total-			6,646.40		

WE THE SELECTMEN OF THE TOWN OF ELIOT AUTHORIZE THE TOWN TREASURER
Jordan Miles TO PAY THE INVOICES ON THIS WARRANT

Warranted by:

Robert McPherson

E2884B6D4D9C46F
ROBERT MCPHERSONLAUREN DOW
Designated by:

Richard Donhauser

91E9TEFC6EC3406
RICHARD DONHAUSER

WILLIAM WIDI