



1333 State Road Eliot, ME 03903 Phone (207) 439-1817 Fax (207) 439-1415

Planning Board meeting start times will shift to 6:00pm starting in April

Beginning in April, regular Eliot Planning Board meetings will start at <u>6:00pm</u>, an hour earlier than the current start time. The Planning Board recently approved a motion to make the change to allow meetings to end earlier in the evening.

Members of the public may participate in meetings either in person at Town Hall or remotely on Zoom. Zoom login information is included on every agenda.

While the regular start time will be 6:00pm, special or emergency meetings could start at other times, per the Planning Board by-laws. The Planning Board typically meets the first and third Tuesdays of each month.

Other Planning Board news

- For their first meeting in April, the Planning Board is planning to hold a Board retreat. This will be similar to an administrative meeting of the Planning Board in that it will be open to the public, but it is intended to facilitate open, roundtable discussion among Board members about planning topics. The meeting will take place either in Town Hall, as usual, or another location in Eliot if it can accommodate remote meeting participation. More details to be determined.
- The Planning Board has two open spots for alternate members. Alternate members participate
 in all meetings and can propose motions and vote when designated by the Chair to sit in for a
 regular member.

For more information on Planning Board meetings, contact Kearsten Metz, Land Use Administrative Assistant, at kmetz@eliotme.org. To apply to be an alternate member, contact Wendy Rawski, Town Clerk, at kmetz@eliotme.org.