

## ELIOT TOWN HARBOR COMMISSION

<i>B. Cabot Trott</i>	<i>Vice-Chair</i>	<i>Lee Emery</i>	<i>Member</i>
<i>Lori A. Howell</i>	<i>Secretary</i>	<i>Charles L. Rankie</i>	<i>Member</i>
<i>Douglas A. Anderson</i>	<i>Member</i>	<i>Elwood Zamarchi</i>	<i>Alt. Member</i>

---

### Minutes of Meeting Held January 25, 2017

1. Roll Call- Present were Charles Rankie, Lori Howell and Cabot Trott. The Vice-Chair advised that all members had been sent an email announcing the resignation of Mr. Russell. Mr. Anderson is excused as was Mr. Emery. Mr. Zamarchi was absent. The Chair announced that there is a quorum present.
  2. Reading and Approving the Minutes:
    - a. December 19, 2016 Commission Meeting Minutes. Several changes were made by consent and the minutes of the meeting of December 19, 2016 were approved unanimously.
  3. Reports of Officers, Boards and Standing Committees:
    - a. Harbor Master's Report. No harbor master report received.
  4. Report of Special Committees: None.
  5. Standing committees: None.
  6. Special Orders: None
  7. Unfinished Business and General Orders:
    - a. Continued review of the Eliot Harbor Ordinance. In moving forward, Mr. Rankie suggested working through the ordinance as we have it and then looking at the comments/parallel work by the Select Board to address.

The HC worked editing the Harbor Ordinance. Lori will come back with wording regarding the 10% rule and with regard to the secondary level of appeals.
    - b. Posting: At the request of the Harbor Commission, the Town Clerk's office posted an electronic notice soliciting public comment on the Harbor Ordinance's proposed revisions. Included in the notice was a link to the ordinance. None of the members present received any comments. Mr. Rankie asked for the Town Office Staff to send any comments received to the Commission. None were received. Comments MUST be received by the 20<sup>th</sup> of February.
-

8. New Business:

- a. The Harbor Commission received a letter of resignation from Richard Russell. The Vice Chair thanked Mr. Russell for his time and efforts on the Commission. The members noted that the vacancy is on the agenda for the Select Board meeting for January 26, 2017.
- b. Mr. Rankie passed out a document entitled "To: Eliot Select Board dated 1-25-17". He suggests that this would allow the parallel changes/edits being made by the Select Board to be reviewed by the Harbor Commission. This would allow the best final result. Each group's edits can be informed by the other body. It was moved and seconded that, in the spirit of cooperation, the letter be sent to the Select Board. Mr. Rankie indicated that he would be available to attend the Select Board meeting January 26, 2017.
- c. The Vice-Chair mentioned that he has some personal injuries that may interfere with his attendance in upcoming months. There was a discussion regarding who will chair meetings. It was agreed that new officers would not be elected at the present time. Ms. Howell and Mr. Rankie will chip in and share the workload in the event of Mr. Trott's absence.

9. Good of the Order: The next meeting is scheduled for February 20, 2017.

10. Adjournment was at 7:58 pm.

Respectfully Submitted,

Lori Howell, Secretary