

Eliot Town Harbor Commission

Lee Emery - *Chairman* Benjamin P. Brickett - *Member*
B. Cabot Trott - *Vice-chair* Douglas A. Anderson - *Member*
Lori A. Howell - *Secretary* Charles L. Rankie - *senior alt Member*
Richard Russell - *alt. Member*

Minutes of Meeting Held September 19, 2016 , – 6:00 pm @ Eliot Town Hall FINAL

1. Roll Call. Lee Emery, Lori Howell, Cabot Trott, Charlie Rankie were present. Doug Anderson emailed the chair and may or may not be present due to a work commitment. Richard Russell also communicated that he could not be present due to work obligations. Mr. Rankie was appointed a voting member for the evening.

The Chair read an email from Ben Brickett resigning from the Commission effective 9/14/16. Mr. Rankie pointed out that only the Selectboard can appoint and only they can accept resignations. He also pointed out that the senior alternate member shall be appointed to fill the unexpired term, escalating the junior alternate. The Town Manager, in consultation with the Commission, shall recommend new members. The Town Manager should advertise for new members and the Commission should have the opportunity to review the candidates.

There was a discussion of how long terms were and a brief discussion regarding the importance of maintaining staggered terms.

Motion: Mr. Trott moved that the Commission write a letter thanking Mr. Brickett for his service. Seconded by Ms. Howell. Motion passes.

2. Approve agenda as amended. Mr. Emery has added an item under new business regarding abandoned moorings. As a note, there was no Harbor Master Report. The Commission agreed that Harbor Master report would be a standing item after the agenda on each month's agenda.
3. Read and Approve the minutes of August 15, 2016 meeting. Upon motion, duly made and seconded, the minutes were approved as amended.

4. Unfinished Business

- a. Show actual copy of self-assessment survey given to Town Manager. The chair passed out copies to the members.
- b. Clarification of Harbor Commission job as per Town Manager. The Chair shared correspondence.
 - a. The Town Manager responded that the Harbor Commission must bring issues of concern to his attention. Discussion that the Commission must bring issues to the attention of the Town Manager.
- c. Discuss email between Town Manager and Harbor Commission Chair on unused moorings. The Chair wrote to the Town Manager regarding the plan to write to holders of “unused/abandoned moorings.” The Chair’s note informed the Town Manager that the Commission recommended that no further steps were necessary by the mooring holder to “keep” his or her mooring and that no further action should be taken. This is in accord with the Harbor Ordinance.

The Commission asked that the Chair remind the Town Manager that for those moorings that are registered and have boats registered to them, that there is no requirement for “usage” of the mooring. The commission agrees that for those moorings that are not registered or are unmarked or otherwise unidentifiable, that we are in agreement that they are subject to further action by the Harbor Master.

The Chair passed out an email that included an attachment with a list of “Abandoned” moorings. The Commission should write to the Town Manager to ensure that these “abandoned” moorings are those that are unregistered and unidentifiable.

- d. Review Harbor Ordinance, article IV thru article VII. The Commission worked on the ordinance for more than 90 minutes.

5. New Business

- a. Abandoned Mooring list- review- discussed above.

- b. Correspondence regarding an invitation to Commission members/Town Manager on the boat. It is unfortunate that there was some miscommunication regarding scheduling.
- 6. Good of the Order
 - a. Announcements – Upon motion duly made and seconded the next meeting is set for October 17, 2016 at 6 pm.
- 7. Adjourned accordingly at 8:55 pm.

Respectfully Submitted
Lori Howell- Secretary