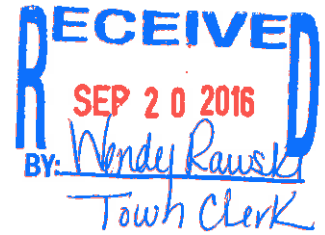


Eliot Town Harbor Commission



Lee Emery - *Chairman* Benjamin P. Brickett - *Member*
B. Cabot Trott - *Vice-chair* Douglas A. Anderson - *Member*
Lori A. Howell - *Secretary* Charles L. Rankie - *senior alt Member*
Richard Russell - *alt. Member*

Minutes of Meeting held

August 15, 2016 , – 6:00 pm @ Eliot Town Hall- FINAL

1. Roll Call: Lee Emery, Cabot Trott, Lori Howell, Charlie Rankie, Richard Russell were all present. It was reported that Mr. Brickett was taking part in a conference call and may not attend and that Mr. Anderson would be late due to work obligations. Mr. Rankie and Russell were appointed as voting members until such time as the members arrived. Mr. Anderson arrived at 6:55 pm. Mr. Brickett did not attend and was not excused.
2. Approve agenda: Approved unanimously.
3. Read and Approve the minutes of July 18, 2016 meeting. The minutes were reviewed and corrected and unanimously approved.
4. Unfinished Business
 - a. Chairman Emery reported on meeting/correspondence with the Town Manager as he was tasked to do at the July meeting of the Harbor Commission. Mr. Emery informed Town Manager Lee that the ordinance recommended amendments are withdrawn from consideration at the November election. Mr. Emery also discussed the answers to the concerns of the Selectboard as reflected in the minutes of the last meeting. In addition, Mr. Lee provided information pertaining to the numbers of all moorings in Eliot broken down by category. There was a discussion about numbers of moorings, waiting lists, etc.
 - b. There was a follow up discussion regard whether a mooring must be “used” in order to be retained by the registrant. Should we have a “use or lose” requirement. It was pointed out that current requirements are that the mooring holder register a boat to a mooring, paying the excise tax, and that the mooring fees be paid annually. A discussion was held

regarding what it might mean to “use” a mooring. For what time period? Hours, days, weeks, and the variety of different types of mooring use, and the difficulty of enforcing and defending a use requirement.

Mr. Emery read aloud a portion of an email wherein the Town Manager/Harbor Master indicated that they are planning to write to the registered mooring holders and advise them that if a mooring is not used or maintained that the mooring would be assigned to someone on the waiting list. The Harbor Commission discussed the fact that there are provisions in the Ordinance that address hazards to navigation and issues pertaining to inspection. The Commission expressed the observation that the Ordinance does not grant the authority to reassign moorings for non-use.

Motion: The Ordinance adequately addresses the requirements for holding a mooring and that no further requirement for “use” is necessary. The motion was seconded and passed.

Harbor Master’s Report for July. The Harbor Master referenced that they are working on the harbor map. The Chair read a series of correspondence pertaining to GPS systems and requirements. The Harbor Master also expressed the need for a cut-off date for payment of late fees as he feels that he would like to be able to reassign non-renewed moorings. There was a discussion regarding an appropriate period during which a late fee can be paid, after which the mooring is reassigned. This topic was put on the list for the Commission to work on.

- c. Discuss Harbor Ordinance Goal: Mr. Rankie reviewed the process of setting a schedule for completing writing/review of the Ordinance now that it will not be presented to the voters until next June. Mr. Rankie inquired if there was any further comments from town counsel or staff after the last meeting. Mr. Emery said there was no feedback. Mr. Emery will again ask the Town Manager to solicit feedback. Mr. Emery has additional questions that we have not discussed at any point and that these should be added to a work list.

Rankie and Howell volunteered to work together to bring a proposed schedule to the next meeting.

5. New Business

- a. Hand out "Self-Assessment Survey", and briefly discuss. The Commission worked through the questions asked. It was noted that the number system for responses did not apply to many of the questions. Mr. Emery took notes and will respond to the Town Manager (To be attached).

7. Good of the Order

- a. Announcements – The next meeting was set for September 19, 2016.

8. Adjourn: The meeting was adjourned at 8:14pm.

Respectfully Submitted,

Lori A. Howell, Secretary

*approved
09/19/2016
meeting*