

Eliot Town Harbor Commission

Lee Emery - *Chair*

B. Cabot Trott - *Vice-chair*

Lori A. Howell - *Secretary*

Benjamin P. Brickett - *Member*

Douglas A. Anderson - *Member*

Charles L. Rankie - *senior alt. Member*

Richard Russell - *alt Member*

Harbor Commission Meeting

Minutes

May 23, 2016 – 6:00 pm @ Eliot Town Hall

Meeting called to order at 6:00 p.m.

I Roll Call

Present – Lee Emery, Cabot Trott, Lori Howell, Ben Brickett, Charles Rankie, Richard Russell

Absent, excused – Doug Anderson

Charles Rankie appointed to voting member in the absence of Doug Anderson

II Agenda

By motion duly made and unanimously approved, the agenda was accepted as presented.

III Unfinished Business

1. Final draft review of HO – Ms. Howell made changes contemporaneously in the HO draft as agreed upon updates were expressed during meeting. Summary of the review:
 - Page 1. Correct the date of the previous Harbor Ordinance
 - Page 2. Okay as is
 - Page 3. Delete entire section I
 - II Definitions
 - Added the term ‘assignee’ and ‘commercial entity’
 - Page 4. 11. Mooring – Ms. Howell thinks this definition needs work; suggested to delete a,b,c,d and add definition of rental mooring to Waiting List section. Mr. Emery had contacted Mary Costigan from Bernstein & Schur for a definition of ‘commercial mooring’ and she can review the definition used in the HO for inconsistencies.
 14. Mooring Permit – Ms. Howell added this definition
 17. Parcel of land – add ‘or an existing non-conforming lot with or without an existing structure’
 13. to 19. Okay
 - Page 5. 20.- 21. Okay
 22. Add ‘personal watercraft’
 23. to 29. Okay
 - Page 6. III. Piers – Okay
 - IV. General Mooring Administration
 1. Okay
 2. Added ‘Harbor’
 3. Okay
 4. Okay
 5. Connect to moorings

Page 7. V. Mooring Assignment Procedure

1. Reassignment procedure – okay
2. Mooring Assignment Application – add ‘applicant name’ if the mooring is to be jointly held
3. Add ‘riparian’
4. Private Moorings – ‘mooring assignments are given to individuals and can only be transferred if used for commercial purpose’

The language in this section needs to be designed to allow transfers to a family member who is a resident of Eliot; also the use of mooring location by a riparian owner is transferable with transfer of the property ownership. Delete the word “sites” and “private” when used with mooring in this section.

5. – 9. Okay

Page 9. VI. Waiting Lists – okay

VII. Mooring Permitting Process – okay

VIII. Mooring Usage Regulations – change “duty” to ‘responsibility’;

Page 10. - delete “site” and “space”

Page 11. – minor changes to wording, including deleting words indicated above

Page 12. IX. Okay

X. Fees – Okay

Page 13. XI. - Okay

Page 14. – 15. XII. - Okay

XIII. – Okay

XIV. Appeals – strike last sentence of e.

Page 16. XV. – Okay

Page 17. XVI. – Okay, change “boat” to ‘watercraft’ in all

XVII. – Okay

Mr. Russell made a motion to accept the Harbor Ordinance as edited. Mr. Brickett seconded the motion. The motion to accept the final edited draft of the HO was unanimously approved.

Mr. Rankie reminded the members of the timeline, and the final edited draft should go to the TM by May 30, 2016 so that beginning June 1 it will be available for administrative and legal reviews. The HC will review changes and suggestions at the August 15 HC meeting.

VI New Business

No new business.

VII Good of the Order

- a. Announcements – The next meeting is scheduled June 20th, 2016 at 6 p.m. Mr. Emery stated he will likely not be present for this meeting due to medical reasons.

VIII Adjourn

Motion to adjourn was made by Mr. Anderson, seconded by Mr. Rankie and unanimously accepted; the meeting was adjourned at 8:30 p.m.