

## ELIOT TOWN HARBOR COMMISSION

*B. Cabot Trott*                      *Vice-Chair*  
*Lori A. Howell*                      *Secretary*  
*Douglas A. Anderson*              *Member*

*Lee Emery*                      *Member*  
*Charles L. Rankie*              *Member*  
*Elwood Zamarchi*              *Alt. Member*

### MEETING MINUTES

**February 27, 2017 - 6:00PM @ Eliot Town Hall**

- 1.) Roll Call: All members were present.
- 2.) Reading and Approving the Minutes:
  - a. January Harbor Commission Meeting Minutes. Voted to adopt as amended.
- 3.) Reports of Officers, Boards and Standing Committees:
  - a. Harbor Master's Report. No report was submitted.
  - b. Mr. Rankie's Report- Mr. Rankie represented the Harbor Commission (HC) at a Select Board (SB) Meeting in January. The memo from the Harbor Commission was well received. Mr. Rankie asked for a copy of the SB's proposed revisions. Mr. Rankie gave the SB a copy of the critical path. The chair committed that the SB would meet with the HC to review our work. Mr. Anderson asked a number of questions about the current status of the HC. Mr. Rankie and Mr. Trott presented the history of meetings with the SB and the direction we are headed.
- 4.) Report of Special Committees: None.
- 5.) Special Orders: None.
- 6.) Unfinished Business and General Orders:
  - a. Continued review of the Eliot Harbor Ordinance. Mr. Trott explained that there are just two sections that were remaining for the HC to work on; Section 5 and section 8.

Mr. Emery told the HC that he had watched the last meeting and had a few comments. He had wanted to inform the committee that, as a bridge worker, that concrete will last as long as we want mooring blocks to last. Mr. Rankie stated that "all concrete is not created equal." Mr. Emery warned the committee not to have a blanket prohibition against using concrete.

Mr. Emery also wanted to point out that it is important that the SB be aware that, per state statute, the mooring fees raised are supposed to cover the cost of implementation. In order to do that the Town would need to know the number of

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moorings and of what type in order to set the fees. Mr. Emery stated that this is an important function, and that a recommendation for fees should be a task assigned to the HC.

Mr. Emery asked if "Rental" moorings should be added to the exemption accorded to the asterisks items in V.2.

With regard to fees, Mr. Rankie read out the provision that the Harbor Commission had included under "fees" "mooring fees shall be recommended by the Harbor Commission, the Harbor Commission shall make the recommendation no later than the November meeting to be effective the following year."

Critical path review- although the feeling is that we have missed the target, the administrative and executive reviews should not have started until 2/25. After the Harbor Commission review tonight (2/27/17), the Harbor Commission completed reviews should go to the Town Manager with a memo from Mr. Trott. Therefore, although a few days behind, the Commission is actually quite close to the original critical path.

- b. Review / integrate the SB working draft of Ordinance changes. The Commission worked on comparing the most recent version of the Harbor Ordinance with the changes suggested by the SB.

- 7.) New Business: Voted : that a memo proposed by Mr Rankie, as amended, will be sent to the Town Manager for distribution to the Select Board, and further that the secretary will send the last most recent version of the Harbor ordinance to the Town Manager for distribution to the SB as a reference during our joint meeting.

- 8.) Good of the Order: The next meeting is set for Monday, March 20, 2017.

- 9.) Adjourned at 8:23 pm.

Respectfully Submitted,

Lori A. Howell, Secretary  
Vice Chair