

Eliot Town Harbor Commission

Lee Emery - *Chairman*
B. Cabot Trott - *Vice-chair*
Lori A. Howell - *Secretary*

Benjamin P. Brickett - *Member*
Douglas A. Anderson - *Member*
Charles L. Rankie - *senior alt. Member*
Richard Russell - *alt Member*

Harbor Commission Meeting

Minutes

February 15, 2016 – 6:00 pm @ Eliot Town Hall

Meeting called to order at 6:00 p.m.

I Roll Call

Present – Cabot Trott, Ben Brickett, Charles Rankie, Richard Russell, Lori Howell

Absent, excused – Lee Emery, Doug Anderson

Charles Rankie and Richard Russell appointed to voting members in the absence of Lee Emery, and Doug Anderson, respectively.

II Agenda

By motion duly made by Mr. Rankie, and seconded by Ms. Howell, the agenda was accepted as presented.

III Minutes

By motion duly made by Mr. Rankie and seconded by Mr. Trott, acceptance of January 18, 2016 minutes is postponed to allow changes to be made to item V. Unfinished business, d. Continued review of Harbor Ordinance.

IV Reports from Officers and Boards

- a. Mr. Russell reported he presented the budget as originally agreed upon to the Budget Committee, who took the request under advisement. He reported that he told the Budget Committee that the HC goal is to have the Harbor Ordinance ready by the November vote.

V Unfinished Business

- a. Members read Mr. Brickett and Mr. Russell's draft letter to TM for spring mooring renewal issues. The letter addressed the numbering of mooring balls, photos of numbers, photo of location, proof of inspection, type of mooring and stickers on floats and piers. Mr. Brickett said that the HM would normally send a letter out in January or February, and the letter prepared for this year was put on hold after it arrived at Town Hall until input is received from the HC. The HM draft letter raised issues of concern around: "skiff exemption" and that it should say something like 'Dead Duck Launch fee – Skiff exemption; Ms. Howell questioned if the HM hours for registration have been curtailed; and the section about "renewing on-line." **Mr. Russell will make changes to the letter and will forward this draft to Melissa so that she can include with her email distribution to HC.**

b. Continued review of Harbor Ordinance

1. Section XIII. (previously Harbor Committee) - Harbor Commission definition will go into IV. General Mooring Administration and should include sections titled Membership and Purpose. Ms. Howell suggested reordering the items to follow a logical progression.
2. Mr. Trott reviewed the waiting list categories and most of the discussion focused on the Riparian category. **Mr. Rankie said he would contact the legal department at MMA to see if there is a legal definition that they use.** Mr. Cabot suggested the HM Association website. Ms. Howell would prefer to not include too many restrictions in the definition used in the ordinance.
3. Section X. Fees – Consensus is that fees should offset the cost of administering the Harbor Ordinance, but the HC doesn't have enough information yet to know what that cost has been or will be in the future. Mr. Trott handed out copies of the Maine Harbor Master Association Fee Comparison-2014. **Ms. Howell offered to get information on any limits the State sets on non-resident fees. Mr. Brickett will check with the TM to see how much was collected in mooring fees and what the expenses have been.** Mr. Trott also pointed out that there is a percentage of collected launch fees that go to the State.
4. Section XI. – The HC will need to define 'personal watercraft.'
5. Section XII Environmental Controls – Mr. Trott asked Ms. Howell if any changes are needed in this section. **Ms. Howell will look into any changes in XII.**
6. Section XV. Waivers – All set.
7. Section XVI. Appeals –
8. Section XVII. Violations & Enforcement – All set.

VI New Business

- a. Mr. Russell initiated a discussion regarding the next steps for the HC needed to keep the HO on track for the September warrant. **Mr. Rankie will prepare a "critical path schedule" for the Harbor Ordinance implementation.**
- b. **Mr. Rankie will get information from the Town Clerk regarding excise tax and the commercial moorings. Include excise tax in the March meeting agenda. Ms. Howell will have the most updated version of the HO, including cut and paste definitions, distributed for the March meeting.**
- c. Ms. Howell said she will not be able to attend the March meeting due to other commitments.

VII Good of the Order

- a. Announcements – The next meeting is scheduled for March 21, 2016 at 6 p.m.

VIII Adjourn

Motion to adjourn was made and accepted; the meeting was adjourned at 7:45 p.m.