

1 **Eliot Energy Commission**

2 **Minutes of Nov. 6, 2017**

3 Present: Ed Henningsen, Christine Bennett, Al Libbey, Alex Orestis and Dana Lee

- 4 1. Roll Call was taken.
- 5 2. There was no public comment.
- 6 3. The minutes of September 13 and October 20 were reviewed and approved 4 – 0 .
- 7 4. The group reviewed the draft report created by Ed which would update the Select Board
- 8 on the various projects and costs. The group was asked to report any final changes /
- 9 grammatical problems to Ed. We discussed the timing of presenting the report to be
- 10 presented on 11/30 – if there is a meeting. Dana said he needed all final reports by
- 11 11/23 for an 11/30 Select Board meeting.
- 12 5. The group then reviewed Al's draft RFP for LED streetlights – and the group was asked
- 13 to report any final grammatical / content issues to Al for final editing.
- 14 6. It was noted that the legally-reviewed PPA "template" from Rockport had been fully
- 15 amended to reflect Eliot's expectations for our PPA. It looked good and addressed
- 16 Selectman Davis' concerns.
- 17 7. We discussed having Alex work on some ideas for creating a central digital repository
- 18 (easy to use) for all the energy documents that have been created over the years. We
- 19 also discussed if he might help with the best way to log energy usage.
- 20 8. Ed said he would send out a list of vendors for the solar array. He asked that if anyone
- 21 knew of other companies that might bid, to submit those to him soon.
- 22 9. Al reminded Dana that he was owed recent electric bills for logging usage.
- 23 10. A motion was made by Ed and seconded by Christine to adjourn the meeting at 5:24 pm