

Eliot Energy Committee

February 14, 4:30 PM

Small Meeting Room

Membership:

Christine Bennett

Albert Libbey

Edward Henningsen

Alex Orestis

Erika McCreedy

Nicholas Lillis (Student Intern)

Minutes

1. Call to order:
 - a. The meeting was called to order at 4:30. Present were, Al Libbey, Alex Orestis, Erika McCreedy, Ed Henningsen & Jack Murphy
2. Public Comment:
 - a. Jim Tessier, representing the Budget Committee notified the commission that some changes had been made to the Energy Commission's line items. The changes corrected mistakes in the amounts.
3. Review / Approve Previous Meeting Minutes
 - a. Approval of the January meeting minutes was postponed to March's meeting to give commission members a chance to review the minutes.
4. Report on 1/25/2018 Select Board presentation – Ed
 - a. A review of the commission's presentation to the Select Board was done by Ed H. It was his understanding that the Select Board supports the three projects but could not state that they will be included in the June Ballot. That decision will come later.
5. Landfill Solar Project:
 - a. Ed discussed the Walk Through that took place in the morning and that just one contractor present. A second contractor had emailed him in the afternoon stating that the had received the RFP and were reviewing. A discussion was held on whether a second walk through could be scheduled if needed. Jack felt that would be OK as long as it was advertised so all the bidders knew about it.
6. Discussion on Community Reach Out Strategy – Everyone
 - a. The commission reviewed the following options with schedule of implementation:
 - i. Placing a poster in the Town Hall lobby with individual handouts on each project. It was felt that this could be done as soon as the materials are ready. Nick will create a poster, Erika and Alex agreed to review the Town Hall and LED Street Light handouts.

- ii. E-Alerts & Website: Erika will discuss how with Dana who the commission should work with to use these internet avenues to distribute information.
- iii. Mailing: A mailing to the residents was discussed and felt it should be done in late May or early June, just prior to the voting date.
- iv. Eliot On Line was discussed also. No responsibility or schedule was agreed to.
- v. Community Outreach Meeting: The commission will be present and provide handout materials at this meeting.

7. LED Street Lights

- a. Report on meeting with Police Chief: Al touched base with the Police Chief and feels a response should be forthcoming soon.
- b. There was a discussion on asking for input from the Fire and Highway Departments. Jack felt the commission should approach both. Ed will make contact with them and schedule a time.
- c. Jack suggested that we also contact the school district with regard to bus stop areas.
- d. There was a brief discussion on the cost of adding a street light. It was felt the cost could be in the \$2000 to \$3000 range.
- e. Al presented CMP's definition on how to determine the cost to remove a street light along with a spreadsheet that indicated there should be not cost to the Town. Al will attempt to get confirmation from CMP.
- f. Ed advised Al the ReVision Energy has is moving into LED lighting. Presently, building lighting but they are interested in street lights too. Ed is to provide Al with a contact name.
- g. Al presented the commission with a review of the four proposals received to date. A final RFP will be sent out after the June vote pending approval by the voters.

8. Highway Garage Ventilation System

- a. No action at this time.

9. Energy Usage Logging

- a. Alex will schedule a meeting through Dana to look at the possibilities of getting digital invoices from CMP and other suppliers. This will streamline the data collection process.

10. Inactive Projects

- a. Town Hall on-demand hot water heater
 - i. On hold pending disposition of HVAC Upgrade project

- b. LED Sign at Transfer Station
 - i. On hold pending information from YCCAA
- 11. New or other business
 - a. None
- 12. Adjourn
 - a. The meeting was adjourned at 5:33.