

**OFFICIAL MINUTES: Business Meeting  
Eliot Conservation Commission  
Eliot, Maine 03903**

**DATE: January 6, 2021**

**OFFICERS:**

**Chair: Kari Moore**

**Vice Chair: Christina Karas**

**Secretary: Lynn Bubley**

**Treasurer: Alice Lynch**

THIS MEETING WAS HELD VIRTUALLY ONLINE. THE CALL-IN INFORMATION FOR THE PUBLIC WAS PROVIDED BY the Town PRIOR TO THE START OF THE MEETING.

**1. Call:**

The meeting was called to order with roll call at 6:35 PM by Kari Moore. In attendance: Kari Moore (Chair), Alice Lynch (Treasurer), Lisa Wise (Member), Lynn Bubley (Secretary), Tomas Dundzila (Public), Kearsten Metz (Land Use Administrative Assistant.) Absent: Christina Karas, (Vice Chair)

**2. Review and approve past minutes:**

Meeting minutes from December 2020 were reviewed, changes made, and accepted unanimously at this time.

**3. Public Input:** There is no public input offered at tonight's meeting.

**4. Financial Report/ Budget:**

Jim Tessier, Johnson Rd. resident, submitted a document that outlined our financial responsibility to the road maintenance on Johnson Rd. The verbal town agreement is that the Conservation Commission be responsible for 10% of yearly road maintenance for the public to access the Town Forest. His total expenditures this year was \$2,782 and our portion is \$278.20. This remittance has yet to be distributed. Alice will reach out to Jordan for action. Town budget meeting occurs 1/7/2021. They have questions regarding details about our education request.

## 5. Project Development/ Permit Review

●7 McClellan Drive- This property is currently a carwash that was to be converted to manufacturing for the extraction of hemp and/ or other botanical oils. There is a request to add an 8000 sq ft building on to the existing 2000 sq ft building. This is in proximity of 2 town parcels that have recently been purchased by the owner of this property and will remain as conservation land. John Chagnon presents amended information on this submission. There is an amendment being offered to turn this manufacturing property into retail property. The dumpster and pad will be removed and moved to a location further away from wetlands, pavement will be reduced, and additional vegetation planting will happen on the Harold Dow Highway side and the McLellan side. A detention area will be placed in the front of the building between parking pavement and Rt. 236 to contain runoff drainage and to slow runoff to the wetlands. There are no current tenants at this property. This property is to be developed and a tenant to be determined.

●21 Foxbrush Lane: This is an amendment to an approved plan. The amendment includes shrinking the square footage of the building and moving outdoor stairs to a side of the building. A large maple tree will be removed for the placement of new septic and a new tree is to be planted. Concern is discussed as to how construction vehicles will be able to enter, turn around, and drive back out. The access road is narrow. Kari Moore will discuss this with Jeff Brubaker.

● 290 Harold Dow Highway- This is an amendment to an approved plan. The amendment includes allowing a temporary trailer to operate as retail while the original facility is being built. There were no concerns from an environment impact.

Kari Moore submitted all comments from projects discussed at our last meeting to Jeff Brubaker.

## 6. Education/ Outreach:

- a. Invasive species: Tom Dundzila presents an outline for invasive species education. His focus for the month of January will be Asiatic Bittersweet and for the month of February Common Reed and to visit the Boat Basin. Tom made a visit to York Pond area and has plans to visit Town Forest on Johnson Lane. He plans to meet with the Town Manager and the Select board prior to the Conservation Commission's February meeting. We need to review and plan to implement Tom's plan. Discussion was held as to disposal of invasive species. Steve Robinson, Public Works, and his administrative assistant Sara, can be contacted about how to dispose. Lisa provides information about UNH's Invasive Species Academy. [www.extension.unh.edu/events/invasivespecies](http://www.extension.unh.edu/events/invasivespecies)

- b. Clean Up- Kari has received calls from residents of Bolt Hill Rd. Residents are looking for clean up supplies. We will try to keep in touch with the residents regarding clean up.
- c. Ordinance updates- Kari will send out language for these ordinance updates pertaining to Auto Graveyards. We will discuss this at our next meeting.

## **7. New England Cottontail**

Kari Moore received an email mid-December from Jeff Tash, who works with the US Fish and Wildlife for New England Cottontail, research and habitat protection. He is looking to support regional landowners in fostering cottontail habitat. He would like to come and present to the commission his recent efforts with the New England Cottontail. The New England Cottontail Initiative ([www.newenglandcotton.org](http://www.newenglandcotton.org))

## **8. Round Table:**

Nothing is offered at the Round Table from either Commission members or public.

**Next meeting scheduled for Wednesday February 3, 2021 at 6:30 PM**

## **9. Meeting is adjourned at 7:47 PM**

Respectfully submitted,

Lynn Bublely

Secretary

CC: Eliot Town Clerk, Commission Members, Commission File