

1 **OFFICIAL MINUTES:** **DATE: August 3, 2016**
2 **Eliot Conservation Commission** **APPROVED:**
3 **Eliot, Maine 03903**
4 **OFFICIAL MINUTES: Business Meeting** **DRAFT**

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7 **OFFICERS:**
8 **Chairman: Kimberly Richards**
9 **Vice chairman: Glenn Crilley**
10 **Secretary: vacant**
11 **Treasurer: vacant**
12

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14 **In attendance:**

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16 Kimberly Richards, Glenn Crilley. Alternate: Connie Weeks. Guest: Jack Murphy.
17 There is no quorum.

18
19 **Absent:**

20 Orland McPherson.
21

22 **Past minutes:**

23 Minutes for June were not available as they have not yet been received from former Secretary. Minutes
24 from July were reviewed and accepted by those in attendance.
25

26 **Financial report:**

27 There is no official financial report as there is no Treasurer.
28 Kim has a request for reimbursement in the amount of \$59.28 for printing of pamphlets and brochures.
29 Request will be submitted to the Town Finance Director.
30

31 **Public input:**

32 Jack Murphy has been working with the York River Wild & Scenic Study Committee and is specifically
33 working on areas of the study that are in Eliot. He is putting together a large map made from existing tax
34 maps. This map will identify property owners along the river. He has requested copies of any of the
35 materials and notes that Silas Weeks had taken on the old mills and dams of the area.
36

37 **Membership drive:**

38 Kim had contacted Linda, a friend of Valerie Nardone (former Secretary) and explained the work of the
39 Conservation Commission. She (Linda) is very interested in joining the Commission but has to look closer
40 at her schedule over the upcoming months.
41

42 **Guest speaker/presentation series:**

43 The showing of *Bee Movie* is considered a success. A total of 18 people attended. The Conservation
44 Commission earned \$42 from the Donation Pickle Jar. This money will be turned in to the Town Finance
45 Director so that the Commission may use it for future presentation needs.

The York River Wild & Scenic Study Committee will be the next guest speakers co-sponsored by the Conservation Commission and the Eliot Historical Society. York River Wild & Scenic will be attending Eliot Festival Day where they will promote the presentation that will likely take place in early November. The Conservation Commission will also promote the November presentation at Eliot Festival Day. Connie will remain in contact with Chuck Ott of York River Wild & Scenic and Rosanne Adams of the Eliot Historical Society to ensure that the details and dates are in order.

Eliot Festival Day:

Eliot Festival Day is the last Saturday in September. Kim will make sure that the Commission has a table secured for the day. Information to be offered at the table will be information about bees and neonics; information about bee-friendly planting; flier about the upcoming York River Wild & Scenic Study presentation; focus area pamphlets; information and handouts on invasive species; information about conservation easements.

Development projects review:

No official review. Kim will ask Kate Pelletier (Planning Assistant) to send her copies of the application packets from new projects and applications as they are submitted since we no longer have our Planning Board contact. Down the road, the Commission will look to recruit a member to follow the Planning Board developments, applications and attend meetings in order to keep informed.

Old business:

Johnson Lane Town Forest: There should be a template or guide that is used for drafting a letter to property owners of parcels that appear to be abandoned and are of interest to the Town for acquisition. Glenn will look for such a template or guide. Jack suggested contacting local newspapers to inquire about past notices that the Town may have issued about the properties in question. The newspaper(s) may be able to conduct their own search to find the dates of such notices, if they had in fact been submitted.

Punkintown: Kim will contact Jennifer Fox (the Eliot representative of Great Works Regional Land Trust) to discuss the potential border dispute with adjacent property owners.

Roadside clean-up: Glenn spoke with Jim Tessier of the Solid Waste & Recycling Committee. The Committee is in favor of moving forward with a roadside clean-up program of some sort. Glenn is going to ask for permission from Joel Moulton of the Public Works Department for free trash disposal and perhaps bags for pick up. Kim will work on bullet points of the proposed project to submit to the Solid Waste & Recycling Committee to review and then forward to the Board of Selectmen.

Round table discussion:

Kim had the group discuss and respond to the *Boards, Committees, and Commissions Self-Assessment Survey*. She will submit the Commission's response to Dana Lee.

Next meeting:

Wednesday, September 7, 2016 at 7:00PM at the Eliot Town Hall.

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91 Meeting adjourned at 8:22PM.

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93 Respectfully submitted,

94

95 Kimberly Richards

96 Chair, ECC

97

98 Cc: Eliot Town Clerk, Commission Members, Commission File