

**OFFICIAL MINUTES: Business Meeting
Eliot Conservation Commission
Eliot, Maine 03903**

**DATE: May 2, 2018
APPROVED: June 6, 2018**

OFFICERS:

**Chair: Kari Moore
Vice chairman: Glenn Crilley
Secretary: Lisa Graichen
Treasurer: Doug Warrender**

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2 The meeting was called to order at 7:00PM at the Eliot Town Hall.
3
4 **In attendance:** Kimberly Richards, Lisa Graichen, Kari Moore, Jess O'Donoghue, Sarah Plocharczyk, Glenn
5 Crilley, Jack Murphy (Liaison to Select Board); *Absent: Doug Warrender*
6
7 **Public input** (*Michelle Meyer present, no comment*)
8
9 **Review and Approve Past Minutes:**
10 4/4/18: Jess is a regular member, not an alternate; Line 37 – should refer to Johnson Lane Town Forest;
11 Kim made a motion to accept the minutes as amended. Sarah seconded. Unanimously accepted.
12
13 **Financial Report:** Kari: No changes to report (Doug absent). Need a receipt from Land Bank expense for
14 Goodwin Farm. **Kari followed up with Becky, hasn't heard back.**
15
16 **Commission Bylaws:** Need to finalize the correction – section 8c – a special meeting requires at least 7
17 days' notice, define special meeting. Emergency meeting – “reasonable.”
18 Jack: For emergency meetings, at least let the Select Board know, call Ralph Morang or newspaper.
19 Probably just include “special meetings” – don’t think we’d need “emergency meetings”. Process: We
20 notify the town, they publicize. Special meetings – only business specified in the notice may be covered.
21 Glenn: Little things (like prepping for land bank conversation) aren’t a big deal, can do some work
22 online; just need the notice if making decisions.
23 Kim read through the section as revised. Glenn made a motion to accept as revised. Kari seconded. **Kim**
24 **will submit revised bylaws.**
25
26 **Election Day 6/12:**
27 **Kari follow up on when energy commission’s materials are going out, see if we can get something in too.**
28 At least get it on website, ECC Facebook page, letter to editor. **Lisa circulate draft later this week.**
29 Letter to the editor on behalf of the ECC? Jack – that’s fine.
30 ECC table – could do some education on the vernal pool project, a few things we’re working on
31 Jack: York River project will have a table there too – consider aligning with them too
32 **Kim: Working on revamping the vernal pool pamphlet – can pull together something**
33 **Kari will send out a sign-up sheet for staffing the table, try to get some maps**

34 **Outreach Materials:** Facebook post issue. Just need to be cautious about what we're posting about,
35 make sure we can respond if there are questions or concerns.
36 Jess: Concern about taking down factual information.
37 Kari: It was factual but some pieces were unclear. Decided to take it down in the meantime, can provide
38 more information in the future. Invite Spinney Creek Shellfish to a future meeting if they're interested.
39 Trail mapping – Sarah: Great Works Regional Land Trust has some information. Think some info got lost
40 in translation to the new website. Hard to find info.
41 Glenn: There was a map of all the town parks, ballfields, etc.
42 Kari: Look at town's GIS – ownership layer – town of Eliot, GWRLT, KLT
43 Jack: Check with Martine, the assessor
44 Lisa: State data for land conservation is available too; next step after locating parcels – figuring out
45 details like access, restrictions, etc.
46 Sarah, Kim, Lisa work more on this.
47
48 **Vernal Pool Project:** Kari, Lisa, Jess were at the Wells Reserve workshop. Aram Calhoun (state expert for
49 vernal pools) presented on the ecology, Liz presented about the Special Area Management Plan policy –
50 Kittery is working on adopting it. Keep that in mind as we're learning more. Mt. A to Sea Initiative
51 expects to hear back later this month about funding for the mapping – we'd be in good shape for field
52 work next year. A couple others from Eliot were there – interested in volunteering in the future. Kari will
53 continue to work with Mt. A to Sea folks to develop the protocol. Kari went to Michelle Meyer's
54 property to look at vernal pool. Tons of spotted salamander eggs. Good opportunity for education.
55 Going back out there this Saturday morning (5/5, 9am). If anyone's interested, email Kari. Frogs are
56 done, just the salamanders left – this weekend is the tail end. Lisa got a copy of the handouts from the
57 workshop. Could use pages from the vernal pool coloring book at election day. Karen Young from Mt. A
58 to Sea put together laminated ID cards for the field. April to beginning of May timeframe is key for
59 determining significance. If you're out hiking and notice a potential pool, write it down.
60
61 **Development Projects Review:** There's a public hearing on 5/17 for a dock (shoreland zoning permit) –
62 if anyone wants to review it, could present comments. Emily sent Kari documents about process and
63 links – Kari send to rest of the ECC.
64
65 **Old Business:**
66 *Town Forest/Woodlands Management Plan*
67 Wendy provided PDF of the plan, Lisa put it on Google Drive (not on town's website anymore). Kim will
68 forward to Stephen Bodkin (forester). Johnson Lane doesn't have a management plan.
69
70 *Great Hill Gravel*
71 Kim reached out to Heather, hasn't heard anything. There have been concerns, still no answers. Jess:
72 Follow up with Dana. Trying to track down information.
73
74 **Roundtable**
75 Glenn's last meeting!

76 Lisa: Clean Water Committee needs members to get off the ground, if you know anyone.
77 Kim nominates Jess as Vice Chair, Sarah seconds, unanimously adopted.
78 Kim can bring materials for the table at Election Day. Jess volunteers to help staff the table, Kim will be
79 there most of the day, Kari after work. Could recruit for regular member and two alternate positions.
80 5/22 York River project meeting – Grant House
81
82 **Next meeting: Wednesday, June 6, 2018, at 7:00PM at the Eliot Town Hall**
83
84 Kari made a motion to adjourn, Glenn seconded, unanimously approved. Meeting adjourned at 8:05pm.
85
86 Respectfully submitted,
87
88 Lisa Graichen
89 Secretary, ECC
90 Cc: Eliot Town Clerk, Commission Members, Commission File