

Capital Improvement Committee
MINUTES
Tuesday, February 16, 2021 at 4:30 p.m. via Zoom

1. Present: Ed Henningsen, Pam Mondschein, Sam Scott, Bradford Swanson, Megan Zotara, Dana Lee
2. Minutes of 12/9/20 & 1/12/21 – Ed made a motion to approve the minutes and Megan seconded with unanimous approval.
3. Police Heating Alternatives: Thermo Dynamics provided a rough estimate for installing heat pumps. Ty-Mark recommended keeping the current equipment and repair as needed to save money. Ed, Megan, and Dana will be meeting with an engineer tomorrow morning at 10 a.m. to get a third party's recommendation on the next course of action.
4. Energy Logging:
 - a. Ed has been working with Jennifer Mazzaro (CMP's customer service representative for Eliot) and CMP's smart meter group to create a better way to log the town's electrical usage. A smart meter installation has been authorized for the Highway Garage but has not been installed yet. Megan requested Ed for the Power Metering details from CMP.
 - b. Dana reported that gasoline usage is being logged in order to compare the new hybrid police car, which will be purchased this summer, with the older police cars.
5. Review of Architects RFQ – tabled until the March 1st meeting. Dana will create a Google Drive or Drop Box with all the proposals for committee members' convenience. He will also create a scoring sheet for comparing the proposals.
6. Next meeting: March 1, 2021, 4:30 p.m. via Zoom
7. Pam made a motion to adjourn the meeting at 5:00 p.m. and Megan seconded with unanimous approval.

Approved March 1, 2021

Dana K. Lee