

**Eliot Capital Improvement
& Energy Committee**

**December 10th, 4:30 PM
2019
Small Meeting Room**

Membership:
Christine Bennett
Edward Henningsen
Erika McCreedy
Pamela Mondschein
Jon Fiorelli
Select Board Liaison:
Alex Orestis

MINUTES

Attending: Ed Henningsen, Jon Fiorelli, Erika McCreedy, Dana Lee

1. Call to Order: ED called the meeting to order at 4:37 and declared a quorum present.
2. Public Comment: There was no public comment.
3. Review / Approve Previous Meeting Minutes: ED made a motion to accept the minutes of 11-13-19 as presented. This was seconded by Jon and so voted 3 – 0.
4. Status of Projects:
 - a. LED Street Lights for Town Hall and Fire Station: It was noted that those lights have been installed.
 - b. Highway Garage Ventilation System: Ed said the Public Works Director had experienced some electrical problem after installation, but that it has been worked out and is operational.
5. Energy Usage Logging: Ed said that Christine is working on compiling energy information and working on a more-useable format. Ed is also going to review his copies of Town CMP bills to determine the value of the overcharging we experienced in 2017. Dana discussed the lawsuit against CMP and that they had finally agreed to re-hang the LED lights that they removed when changing poles out.
6. Hybrid Police Cruiser
 - a. Report to forward to Police Chief: Dana and Ed met with the Chief and he is quite open to trying a hybrid cruiser. Ed said that a fellow in York had expressed some concern about "electrical load." Dana indicated that due to budget constraints, the Town wasn't even pursuing a cruiser this year; just replacing the Chief's car with 130,000.
7. Handicap Access to Police Station: Ed and Dana reviewed the entrance to the Police station and noted several issues. The door is not ADA compliant, nor the ramp. A granite curbing is in the way, the mailbox is in an odd location.
8. Frost Tufts Electrical Wiring Upgrade: Jon offered to help with the RFP for the work needed at the Tennis courts / electrical / lighting. It was suggested we put out the RFP soon and ask contractors to simply get it done before tennis season. PW will tear up pavement and trench, etc.

9. Dead Duck Inn's Pavilion: Similar to above, we should get that RFP out and again require the vendor to be done before the first rental of spring. That RFP is all set to go.
10. New / Other Business: There was some discussion about Goodwin Road and pole replacements / LED. Dana said that he had provided to the Committee a write-up on the need for an expanded or new town office and that he provided them with the latest draft of the upcoming CIP budget. There was discussion about the Skate Park and why the state guy thinks he can tell us how to repurpose it. Dana discussed the pre-emptive traffic signal system that he has in the proposed CIP. Dana also noted that he had checked back in with the EMA agency but they still do not have grant funds for our LED Notification Sign. Ed noted that ice is on the roof and that he would look in the attic to see if the insulation was messed up. Dana noted a "hole" in the flashing near Town Hall entrance (he showed the committee).
11. Adjourn: Erika made a motion to adjourn the meeting at 5:01. This was seconded by Jon and so voted 3 – 0.

Approved
3-10-20