

Eliot Capital Improvement and Energy Committee
Minutes of June 12th Meeting



Attending: Ed Henningsen, Christine Bennett, Erika McCreedy, Select Board Liaison Alex Orestis; Town Manager Dana Lee (Pam Mondschein absent with notice)

1. Roll Call: Ed opened the meeting at 4:45 and announced a quorum is present.
2. Public Comment: There was none.
3. Previous Minutes: Erika made a motion to approve the minutes as presented. This was seconded by Christine and was so voted 3 – 0.
4. A) Landfill Solar Array: The group discussed the desire to monitor the production on the arrays as part of our data logging. Dana said that Debbie Brock from his staff will do data entry for the Committee. He said the group just needed to provide the spreadsheet and maybe a few minutes of instruction. Can compare the Sunny Portal with Re-Vision.

B) Streetlight LED Conversion: Dana discussed the new agreement and bill of sale from CMP to add the 8 lights at the middle school. He was sending in the agreement on Thursday and planned to invoice the school.

C) Town Hall HVAC: Ed noted that we were still owed a thermostat in the foyer. He said he would call Thermo Dynamics.

D) Highway Garage Ventilation: Dana said that there was \$8,000 carried forward for use on this project and that the current PW operating budget had ample surplus to fund the project (\$12,390 total). Dana said it would be on the 6/27 Select Board agenda.

E) Town Hall Expansion: The group had a good discussion about why the civil engineering vote may have failed, yet the non-binding question supported reno / expansion. The main message was that the committee and staff and Select Board all need to "make the case" and conduct a strong public information campaign. It was suggested to even have walk throughs / Open House during Festival Day. Have we looked at off-site storage? Have we looked at other existing buildings? Maybe have a booth at Festival Days with handouts?
5. Energy Logging: Dana said that Debbie would be doing the data entry and that she just needed the spreadsheet. Christine noted that she is taking a course in Data Analytics and it involves how to design a data entry tool that will produce the results you really want. It was suggested that we have a sub-meeting to further discuss this.

6. Hybrid Police Cruisers: Erika said that she had not finished her research yet. She inquired what was the last cruiser purchase price. She said that there may be state grants for such a purchase as well. She is looking into that and will finish her report for the Police Chief to consider.
7. LED Sign: It was noted that there is still no money at MEMA for our grant request and for now we might as well remove it from the list of projects.
8. Storage Trailers: Dana noted that the Town had obtained a mobile, covered trailer in great shape and the Clerks will use it for all the election material that is not weather sensitive. It was also discussed about some other on site storage trailer that could be used for storage, or even again renting space (temperature / environmental controls).
9. CIP Funding: Dana reviewed the approved Capital Improvement Budget, noting that funding for Frost Tufts electrical issue at Tennis courts and that we have funding to do 4 upgrades to the Pavilion at Dead Duck. Dana also said that the gazebo in Hammond park had been funded for rehab. Discussion turned to the Skate Park which did not get funded because we do not know what to do in lieu of the crumbling skate park. It was suggested that we do an inspection walk of it. Alex noted that he had spoken to some people who may make donations for its repair. Christine noted that each of the six state-funded recreation sites need stewardship plans and the skate park put back into operation before we could seek anymore State grants. Dana said that he would confer with Rec / PW about developing these stewardship plans.
10. Adjourn: Erika made a motion to adjourn the meeting at 5:35 pm. This was seconded by Christine and was so voted 3 – 0.

Approved 8-14-19

Dana K. Lee