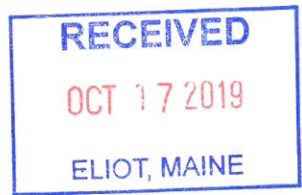


Eliot Capital Improvements and Energy Committee

Minutes of May 8, 2019



Attending: Edward Henningsen, Erika McCreedy, Pamela Mondshein; Select Board Liaison: Alex Orestis

1. Roll Call: Ed opened the meeting at 4:40 pm and recognized a quorum to be present.
2. Public Comment: There was none.
3. Review / Approve Previous Minutes: Three corrections were noted by Pam. Ed made a motion to approve the minutes as amended; this was seconded by Pam and was so voted 3-0.
4. Landfill Solar Array: There is a new CMP agreement that is needed because instead of fixed percentage allocation of generated power; CMP now “cascades” the allocation. Erika asked on what basis do we select the top to bottom accounts to cascade. Ed answered that mostly it is by most usage to lease usage. It was asked if the Treasurer could prepare a report or audit of new billing patterns relating to CMP and ReVision bills versus old bills. It was also noted that we should check to see if the PW Rooftop solar array is still a fixed percentage arrangement.
5. LED Streetlights: Dana said that he had contacted CMP (again) about a new supplemental contract for Library lights, MMS lights and the two lights in our municipal complex parking areas. It was noted that Jennifer may be back and we should reach out to her. Alex and Dana discussed the approved Select Board member of paying for these. The two entities would pay their costs up front; we pay the total bill from Town Hall Reserve, then recompensate that reserve with their funds.
6. HVAC Upgrade: It was noted that we need to contact Moriarty to change one last thermostat – the one that controls the bench heaters.
7. Generator: Dana noted that it was fully functional – a little loud and smell but runs tests weekly.
8. Highway Ventilation System: The group recapped that the Select Board put this on hold as the low bid was well over the \$8,000 available. It was suggested that at our first meeting in June (June 12) we can review remaining PW budget funds and recommend use of those surplus funds for the ventilation system; or carryover a portion of the funds if we cannot get the work done before the end of the fiscal year.
9. Town Hall Expansion: Dependent upon budget approval, the we need to focus on civil engineering at town hall property
10. Energy Usage Logging: The group suggested that in order to be a sustainable data recording / tracking system, that really a paid staff member should be tasked. Only about 15 minutes a month. Dana will discuss with staff.

11. LED Sign: Dana mentioned the \$200 temporary, 2' by 3' hanging Town Hall identification sign. He said that a better, bigger sign between granite posts gets up to around \$4,000 and a sign like York Woods just installed with programmable LED messages is about \$14,000. The group felt waiting for such an LED sign - to be located on State Road near Fire / Police – and funding through the Town's CIP program (or grants) would be the most useable and preferable.
12. Frost Tufts Electrical: Dana noted \$15,000 in budget. Ed said he envisioned PW setting poles and using LED lights at Tennis Courts once underground electrical issue is remedied.
13. Boat Basin Pavilion: The group discussed what was in the budget for Pavilion improvements (Roof, exterior trim and paint, new supports, etc.) - \$15,000 in CIP. Total verbal estimate was \$18,500. Ed said he'd like to see shakes on the exterior, not plywood. Erika asked if the improvements would allow us to charge higher rental fees. Dana indicated that had already been approved to raise fees.
14. New Business: Ed discussed his efforts to contact a few handyman services to do a small list of repairs around the Town Hall. He reviewed the one written bid received thus far. We reviewed it and it was lacking a couple of details that Ed said he would follow up on. Bathroom heat - \$1,270 + motion detector; Doors \$485; Glass in Door \$240; Attic Door \$180; Boiler Room -storage conversion \$1,990 - about \$4,200 total. Erika asked about motion sensing water sinks as an option. Dana was asked to reach out to the first bidder we spoke to regarding the minor projects.
15. Dana mentioned another storage solution. The Town discovered an enclosed trailer in very good shape for \$1,000 that we could store much of our election supplies in for a get-n-go simplicity for PW and the clerks. Town is following up on the purchase.
16. Erika reported out her research on electric police cruisers. They run about \$7,000 more than traditional Ford cruiser packages, but at \$2.50 gallon, save about \$3,900 annual in fuel; these vehicles are mostly only in major or bigger cities, but could go mainstream this summer. The group thanked Erika for her efforts and research
17. Pam asked if she should / could meet up with Wendy about the website. Ed brought in a CD of photos of the group's projects, etc. The group thanked Pam for following up.
18. Alex asked if the Town could accept donations to repair / upgrade the skate park facilities. Dana confirmed the Town's ability to take donations.
19. Adjourn: Pam made a motion to adjourn the meeting at 5:40 pm. This was seconded by Erika and was so voted 3-0.

**Members: Edward Henningsen, Erika McCreedy, Christine Bennett, Pamela Mondshein;**  
**Select Board Liaison: Alex Orestis**

**Approved: June 12, 2019: DKL**