

Eliot Capital Improvement & Energy Committee

Minutes of October 10, 2018

Attending: Ed Henningsen, Christine Bennet, Pam Mondschein, SB Liaison Alex Orestis

1. Meeting called to order by Ed Henningsen at 4:30 p.m.
2. There were no public comments
3. Pam Mondschein was welcomed as a new member of the CI&E Committee
4. Eliot Festival Day report – Christine manned a booth that handed out information and free LED light bulbs. Attendance was not as high as previous years. An elementary student wants to start a campaign to install solar lighting on the Dead Duck field so sports can be played in the evening. His parents appeared to be encouraging and supporting his involvement in this project.
5. 2019-2020 Budget – The committee did not have the information required tonight to formulate next year's budget, including the current budget and funds held over from previous years.
6. Status of Projects:
 - a. Landfill Solar Array
 - i. ReVision's schedule – solar panels are at the site. Concrete ballasts will be poured soon. Installation completion is currently unknown.
 - ii. Fencing update – The original plan to install fencing was scrapped because the landfill cannot be punctured. The updated plan is to install Jersey barriers linked with chains with clear "No Trespassing" signage. The town has requested a credit to the PPA amount of \$4,000 to purchase and install the barriers.
 - b. Street light LED Conversion – waiting for Affinity's timeline
 - c. Town Hall HVAC Upgrade – in the process of installing 3 condensers feeding 15 units. Once this is done, electric baseboards will be installed as a backup heat supply if the split units do keep the building warm during extreme cold weather (less than 15 degrees below zero).
 - d. Town Hall Emergency Generator – The generator that is no longer needed at the pump station is being moved to Town Hall. A trench is being dug for the gas line supplying the generator. The concrete base for the generator is being poured soon.
 - e. Highway Garage Ventilation System – The current exhaust system for the trucks in the garage is inadequate. The current welding exhaust needs to be upgraded so that a 30 – 40-foot exhaust hose can be attached to a fan with enough power to remove the fumes through a louvered panel exiting the garage. Need to develop an RFP.
 - f. Frost Tufts Light Switches – Neighbors are complaining that the lights are being left on overnight. The kilowatt usage went up dramatically over the

last few years. Waiting for a quote from an electrician with reasonable priced ways of limiting the time the lights are on at night.

- g. Dead Duck Inn's Pavilion – The pavilion needs some work including replacing the roof and some of the roof decking. There were questions about if the state owns the property and who is responsible for any capital improvements. Also, there were questions about if grant funds available for these improvements.
 - h. Town Hall on-demand hot water heater – The hot water is for bathroom and kitchen sinks. It is more efficient to install new gas powered on demand hot water heaters than to keep the hot water heater that continually keeps the water at 120 degrees. Discussion included whether the gas line can be routed from the tank to be used by the emergency generator or should a separate gas tank be used.
 - i. Removing AC unit from Town Manager's Office – The air conditioner is no longer needed once the HVAC is replaced. Removing the air conditioner will leave a large hole in the wall. Plans are being made to install a window in that space.
- 7. Renaming the Commission – the by-laws are going before the SB this month. Efforts to attract additional members include an email being sent out on the Eliot list serve and manning a booth at Eliot Festival Day. Plans are being made to man a table at the November election with handouts.
 - 8. Energy Usage Logging – It is imperative to log energy usage to monitor and make plans accordingly. Hopefully this can be set up before the new Treasurer is in place. Christine volunteered to show Pam how to access the CMP bills and create pivot tables with that data.
 - 9. Inactive Projects – LED Sign at Transfer Station is on hold pending information from York County Emergency Management Agency (YCEMA).
 - 10. Ed made a motion to adjourn the meeting at 5:45 p.m.; this was seconded by Christine.