

# **Eliot Budget Committee Meeting**

**July 12, 2016 Meeting**

**Members present:** Donna Murphy (Chair), Brad Hughes (Vice Chair), Dennis Lentz, Steve Furbish, Noah Lemire, Ed Strong, Jim Tessier. (Denny excused at 7:00 to attend the Planning Board meeting as a member of the PB)

**Public attendance:**

No members of the public were present.

**Call to Order**

Meeting was called to order @ 6:00 PM by the Chair (Video streaming for details was used)

**Approval of Minutes**

Amended minutes of the 06/13/2016 meeting were approved, motion by Ed Strong, 2<sup>nd</sup> Jim Tessier. Vote: 7-0

**Public Comment**

No members of the public spoke.

**Welcome New Members**

Steve Furbish and Noah Lemire

**Election of Officers**

**Chair:** Ed Strong nominated Donna Murphy, 2<sup>nd</sup> by Brad Hughes. No other nominees.

Motion to cease nominations by by Denny Lentz, 2<sup>nd</sup> by Jim Tessier. Vote: 7-0

Donna Murphy as Chair. Vote: 7-0

**Vice-chair:** Ed Strong nominated Brad Hughes, 2<sup>nd</sup> by Jim Tessier. No other nominees.

Motion to cease nominations by Jim Tessier, 2<sup>nd</sup> by Ed Strong. Vote: 7-0

Brad Hughes as Vice-chair. Vote: 7-0

**Secretary:** Ed Strong nominated Denny Lentz, 2<sup>nd</sup> by Jim Tessier. No other nominees.

Motion to cease nominations by Noah Lemire, 2<sup>nd</sup> by Brad Hughes. 7-0

Denny Lentz as Secretary. Vote: 7-0

**Review Budget Committee by-laws**

The committee reviewed and amended the Budget Committee January 2015 by-laws.

#2 Removed "as they deem necessary"

#6 Eliminate "The Chair of the Committee shall vote only in case of a tie vote of members present."

#8 Removed "and make available within ten (10) days following each meeting a record of all matters before the Committee and the resulting votes." and replaced with "minutes for each meeting".

#10 Removed "not less than six (6) times annually with a public notice of the date, time, place and agenda to be posted at least one (1) week prior to each meeting" and replaced with "as scheduled by the Chair. A public notice shall be given seven (7) days prior to the public proceeding, except that for regularly occurring meetings or unusual and sudden circumstances, when a minimum of three (3) days' notice shall be provided."

#11 Removed "may" and replaced with "shall". Added, "and submit to the Town Manager".

#12 Removed “at least one (1) week prior to Town Meeting.” and replaced with “a minimum of thirty (30) days prior to the Referendum vote.”

#13 Removed “The Budget Committee may seek out, name and recommend to the Board of Selectmen, appointments to the Budget Committee where any vacancy exists no later than sixty (60) days prior to the next election. The term of the appointment shall be limited until the next election.” and replaced with “Vacancies of the Budget Committee members, other than anniversary term expirations, may be filled by the Budget Committee as soon as possible, after posting the vacancy for fourteen (14) days. Each appointee shall serve until the next Town election.”

#15 Removed item.

#16 Removed item.

#17 Removed “Board of Selectmen” and replaced with Select Board.

#20 Removed “Board of Selectmen” and replaced with “Select Board”.

#21 Removed “Board of Selectmen” and replace with “Select Board”.

Added, “The Budget Committee shall elect one member of the Budget Committee or a designee to serve as a member of the town’s negotiating team that will negotiate all labour contracts for the Town of Eliot.”

#### **Election of Budget Committee member to the Police contract negotiating team**

Motion by Brad Hughes to appoint Ed Strong, 2<sup>nd</sup> by Jim Tessier. Vote: 6-0

#### **Discussion on Current Account Status and June Revenue and Expense Summary Report**

Items were not available

#### **Review items for August joint meeting with the Select Board**

Steve Furbish and Noah Lemire are not available to attend the meeting. Budget Committee sent a written list of comments to the Town Manager. Discussion on setting goals and making recommendations for the 2016-2017 fiscal year. The Committee agreed to cancel the regular scheduled meeting for the second Tuesday of August due to the joint meeting.

#### **Budget Committee member reports/comments**

Jim: Questioned if there was a response from the email sent by Bob Dawber. An invitation was extended for him to attend a Budget Committee meeting. There was no response to the invitation. Discussed the Select Boards workshop regarding the sewer. There were suggestions made and there is still much work to be done.

Steve: No items.

Noah: No items.

Brad: No items.

Ed: Per the Charter can’t bring up an issue for one year unless there is a substantial change. Ed stated that the Budget Committee recommendations passed in June. Noah felt the recommendations were more reasonable. Ed and Jim stated the Town Manager and Select Board listened. The big difference was the 1% and 3% recommendations for raises for non-union employees and solar array.

Donna: No items.

#### **Adjournment at 7:50 pm**

Motion by Brad Hughes, 2<sup>nd</sup> by Ed Strong. Vote: 6-0

Respectfully submitted,

Date Approved: 09/13/2016

*Donna Murphy*, Chair