



Aging In Place Committee

Town of Eliot, Maine

The mission of the Aging In Place (AIP) Committee is to provide advocacy for changes in Eliot's physical, economic, and social environment that enable Eliot residents, especially older residents, to live in their homes for as long as possible and that foster the creation of services and programs geared to keeping all residents active and engaged in the community.

Meeting Minutes

Thursday, July 15, 2021

I. Call to order

A meeting of the Aging In Place (AIP) Committee was held virtually online on Thursday, July 15, 2021. Ellen Ceppetelli, the chair, called the meeting to order at 4:03 pm.

II. Roll Call

Attendees included Ellen Ceppetelli, Nedra Sahr, Melissa Layman, Melissa Albert, and Ann Lukegard. Members not in attendance included Katherine Holmes and Michele Meyer.

III. Approval of Minutes

The June 24, 2021, meeting minutes were reviewed and approved.

IV. Order of Business

A. Treasurer's Report

The June treasurer's report was reviewed and approved.

B. Chair Update

The Chair updated the member on AIP's Action Plan and specifically the key domain of transportation Domain. Plans to create an AIP Transportation Subcommittee are ongoing. This new subcommittee will serve to provide transportation for older Eliot residents in need of transportation to and from appointments and for other needs. Ellen has identified a member of the community, Karen Tomanio, who is interested in serving on the Transportation Subcommittee. The topic of Transportation Domain will be discussed later in the meeting as Melissa Layman needed to leave the meeting at 4:30 pm and needed to report on her efforts prior to that time.

C. Future Meetings

Facing Covid restrictions over the past 15 months, Eliot boards and committees have met online virtually. As of July 30, 2021, all Eliot boards and committees will start meeting again in person at Town Hall. Discussion focused on AIP meeting in person and having an online option for members who may be challenged in getting to Town Hall due to work or other obligations. Melissa Albert will send out the Town's "Remote Participation Policy" to all members to best understand what is allowed and what is not. Further, the Eliot Select Board will discuss the Remote Participation Policy and hear requests for continuing online meetings at its upcoming Thursday, July 22, 2021, meeting. AIP members agreed

that next steps are to read the policy, explore the option of and members' needs to have remote access, and to attend the July 22 Eliot Select Board meeting. As it stands, the next AIP meeting on Thursday, August 19, 2021, will be held from 4:00 pm to 5:30 pm in person at Town Hall with no remote access available.

D. Election of Officers

The committee elected the following members for 2021-2022 as follows:

Chair, Ellen Ceppetelli
Vice Chair, Nedra Sahr
Treasurer, Melissa Layman
Secretary, Ann Lukejord

E. Public Spaces

Melissa L updated members on the installation of the security systems for the five existing benches at the Eliot Boat Basin and the installation of the two new benches and security systems at the Fogg Library. Melissa L reported that, as approved in the last AIP meeting and for use at the AIP booth at the upcoming Eliot Fall Festival Days, she has purchased three signs that display the AIP logo and has underway the design and printing of AIP t-shirts.

F. Eliot Fall Festival Days

AIP's participation in the Eliot Fall Festival Days was discussed. Physical materials required for the AIP booth were identified and members volunteered items, such as a pop-up tent (Nedra), long folding table and chairs (Ann), signage (Melissa L), and tablecloth (Ellen). Next steps in planning for Eliot Fall Festival Days include: 1.) Nedra outlining specific, anticipated volunteer needs over the next year for people to sign up for specific AIP projects, 2.) Ann writing out materials for the writing contest and its working theme of "The Importance of A Bench," and 3.) identifying and pursuing communication avenues through which to promote the contest including Eliot schools, the library, online groups, the Sentinel, senior drop-in locations, and so forth. Next steps also include identifying the timetable for the writing contest, specifically when winners would be announced, be it at the Eliot Festival Days (Sept 25) or at an end-of-October event at the Boat Basin that would also celebrates the benches. Materials will be sent out prior to the August meeting for members to review and be prepared to discuss.

G. Transportation Domain

In January 2022, AIP will mark three years and will need to review its original Action Plan and compile a post Action Plan report. One of the key domains in AIP's founding January 2019 Action Plan is Transportation. Prior to the meeting, Ellen emailed members the excerpt about Transportation from the Action Plan to review. Members agreed robust and ongoing involvement of volunteers is central to creating a viable transportation system that effectively supports and meets the needs of Eliot older residents. Ellen reiterated Karen Tomanio's keen interest in heading being involved in this effort. Next steps include members reviewing the excerpt from the Action Plan and devising how AIP can use its presence at the Eliot Fall Festival Days to promote volunteer involvement in transportation.

H. Member Vacancy

Members agreed to speak with Eliot neighbors and friends about the vacant seat and joining the AIP Committee.

V. Adjournment

The members voted unanimously to adjourn the meeting at 5:00 pm.

The next meeting of the Aging In Place Committee will be on Thursday, August 19, 2021, at 4:00 pm to 5:30 pm at Eliot Town Hall.

Ann Lukejord
Secretary

August 19, 2021
Date of approval



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Treasurer's Report July 15, 2021

Arts & Humanities Funds:

Balance: \$1734.97

Town Budget Funds:

Balance: \$1300.00

Submitted by Melissa Layman, Treasurer