

## **AGING IN PLACE COMMITTEE**

### **MINUTES 3-14-19**

Present: Ellen Ceppetelli, Ron Ceppetelli, Gail Licciardello, Jean Paulantonio, Helen Sullivan,

Absent: Nancy Shapeigh, Richard Donhauser, Jan Cerebona,

Public and/or Guests: none

The Meeting was called to order at: 1:03pm

#### **Review of minutes:**

The 2-14-19 were clarified to indicate the grant Ellen has applied for is from the Maine Community Foundation

**MOTION:** Gail moved to approve the minutes as amended. Ron seconded it. Ellen, Ron, Gail and Helen all voted in favor. None opposed.

The 2-18 minutes were amended to indicate the grant Ellen was applying for was an AARP grant, The deadline for the grant was corrected to be 4-17-19, and finally it was corrected that chances seem good.

**MOTION:** Ron moved to approve the minutes as amended. Gail seconded it. Ellen, Ron, Gail Jean and Helen all voted in favor. None opposed.

#### **Information Sharing:**

Ellen indicated that she has not yet been notified if her grant application to the Maine Community Foundation has been approved. She also gave the check of \$130 to Waldorf School as a deposit for renting the meeting space for the 4-10-19 meeting

On Monday, March 11<sup>th</sup> Ellen submitted a grant to the Univ of Maine Center on Aging, to obtain a Fellow to assist us. She received an email indicating that the fellow may not be available until the fall. There was a discussion about whether we should wait for the fellow before starting the action plan. The consensus was that we could begin the process. Ellen will contact Jennifer, who is the director of the Life Long Fellow Project and discuss how/when to proceed.

#### **Planning for the April 10<sup>th</sup> Community meeting.**

- The meeting will be from 6 to ? will depend upon numbers attending and the discussion that ensues.
- Melissa will be the bus driver on day of the meeting in order to provide transportation for anyone who may need it.
- John from Smart Source will have the flyers about the meeting ready so that they should be in everyone's mailbox on 3-22-19

- Gail Indicated she had called and left messages Kyle Lewis, Community Service Department, Jay Muzeroll, Fire Chief, and Roland Fernald from the food pantry updating them on our April 10<sup>th</sup> meeting and inviting them to attend. She also contacted Sandy Burkett from Baran Place and discussed the April 10<sup>th</sup> meeting as well as the potential for using Baran Place as the location for the Matter of Balance, fall prevention series that Gail is being trained for. She indicated that she will encourage people to attend the April 10<sup>th</sup> meeting and would be happy to have the falls prevention series held at Baran Place.
- Jean spoke with Richard Donhauser about the meeting
- Ellen sent emails to the people who expressed interest and/or volunteered to help when they complete the survey (some of the emails came back as the email addresses were not accurate).
- Decided to give flyers to businesses in town that are willing to post them. We will also post additional flyers in town, transfer station, town office, library, etc.
- Decided to have someone at entrance, welcoming residents to the meeting and provide a name tag. Helen will be the greeter. There will also be a sign up list available for those willing to volunteer.
- Ellen will give a brief introduction about the committee.
- Each committee member will give a 1-2 min introduction of themselves relative to the committee's work
- Discussion of how to arrange the room. If not many people attend then we will arrange chairs in a circle. If there are many in attendance, then we will adjust the arrangement with the focus on being to encourage participation.
- Melissa will set up the room so that we can video the meeting. She will also provide a hand-held mic so that everyone can be heard on the video
- Ellen will call the school to determine when we can set up prior to the meeting. Ideally Melissa would like to set up the day before.
- Ellen will display the AIG banner on her car, and Gail will make a large arrow on poster board to indicate where the meeting and parking is.
- Refreshments: We will provide small water bottles, cheese, crackers, cookies for approx. 100 people. Ellen will pick up the refreshments
- Ellen will send an email to all committee members to confirm what time we should be there to get organized and set up.

**MOTION:** Helen moved to adjourn the meeting. Jean seconded it. Helen, Ron, Gail, Jean, and Helen approved. None opposed.

The meeting adjourned at 2:01pm

Respectfully submitted:

Gail Licciardello

