

**Board of Selectmen's Agenda  
July 12, 2012**

**6:30 PM**

- A. Call to Order:**
- B. Roll Call:**
- C. Pledge of Allegiance**
- D. Moment of Silence**
- E. Approval of Minutes of Previous Meeting(s)**
- F. Public Comment**
- G. Department Head/Committees Reports:**
- H. New Business: See Correspondence List**
  - 1. Reappoint requests – Memo from Barbara, Correspondence #1**
  - 2. Letter of Interest to serve – Crystal Lacey, Correspondence #2**
  - 3. Letter of interest to serve – Charles Bradstreet, Correspondence #3**
    - 3b. Letter of interest to serve – Janice Hastings, Correspondence #3b**
  - 4. Letter from Charles Rankie, Correspondence #4**
  - 5. Request to hold over monies, Shannon Darr Health Officer, Correspondence #5**
  - 6. Request to hold over monies, Chief Muzeroll, Correspondence #6**
  - 7. Request to hold over monies from Conservation Commission, Correspondence #7**
  - 8. Joel Moulton, Public Works Director, Correspondence #8**
  - 9. Yearly COLA from ecomaine, Correspondence #9**
  - 10. Yearly report to DOT on Rural Initiative Funds, Correspondence #10**
  - 11. DOT Notice, Informational, Correspondence #11**
  - 12. Report to SMRPC from Eaton Peabody – Informational, Correspondence #12**
  - 13. SMRPC Annual Report, Correspondence – Informational, Correspondence #13**
  - 14. Vickie Mills Issue – Correspondence #14**
  - 15. Space Needs for Community Service, no Correspondence**
    - Points of Discussion:**
    - SAD 35 Representatives detailing proposed terms**
    - Costs benefits – Rental at school vs. current location**
    - Fit up costs and funding source. ADA**
    - Insurance – non Town owned building**
    - Service Impact to residents – enhanced or decreased**
    - Department Head input**
  - 16. Budget Schedule**
  - 17. Schedule Department Head Meeting, see Correspondence #15**
  - 18. Auditor – Final Report, no Correspondence**
  - 19. Mr. Moynahan Zoning Issue, Correspondence #16**
  - 20. Eric Hamlin, DEP**
- I. Old Business, See Action List**
- J. Selectmen's Report**
- K. Executive Session**
- L. Other Business as Needed**
- M. Adjourn**

**NOTE: All times are approximate**

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**ACTION LIST**

Carried over from: June 28 2012

1. Sewer Contract Committee – Mr. Moynahan, Murphy, Marchese, Moulton and Blanchette - IMA update
2. Monthly Reports from Department Heads
3. TIFD reports and updates
4. Health Insurance Costs
5. Review existing Sewer User Rates and update- Sewer Committee
6. Regionalization of Town Services – Moynahan and Hirst to meet with South Berwick and Kittery
7. Sewer allotments – fee for reserving such
8. Auditor – Management Letter – Finance Director/Comptroller
9. Consistent Format – Budget, Time Sheets, etc. Mike and Dutch, software to segregate fringe benefits by department.
10. Monthly Workshops – 3<sup>rd</sup> Thursday of the month
11. Employee Reviews in monthly Department Head Reports
12. Budget Preparation for next year – time line etc. Workshop with Budget Committee in August.
13. Legal Issues – Pending and Consent Agreements
14. Community Service space needs
15. Police Union Contract, Dutch, Mike, Ted and Dan
16. Personal Property Tax Policy
17. Taping of meetings – Policy
18. Amend Ordinance Governing Boards – time limit for Agendas and Meeting Minutes, Video Streaming
19. Cross Training
20. 1% Increase
21. Each Selectmen advocate for a Department
22. Department Head Review