

DRAFT

ELIOT TOWN CHARTER COMMISSION
MINUTES – December 9, 2015

PRESENT: Charles Rankie, Jr. (Chair), Gary Sinden, Rosanne Adams, Roland Fernald, Robert Fisher, Dennis Lentz, John Murphy, Edward Strong. 1 member of the public present.

ABSENT: Maryann Place (excused)

BUSINESS

1. MOTION by Edward Strong, 2nd Robert Fisher to accept the Minutes of October 28, 2015, as corrected. VOTE: 8-0.
2. The Chair proposed that the Commission approve a committee of 3 to review and approve these minutes on behalf of the Commission. MOTION by Roland Fernald, 2nd Edward Strong to appoint Charles Rankie, Rosanne Adams, and John Murphy to review and approve the minutes of this meeting, on behalf of the Commission. VOTE: 8-0.
3. Public Comment:
 - a. Donna Murphy congratulated the Commission on the passing of the Charter by the town.
4. Correspondence: [attached]
 - a. Copy of approved with certification by the town (Town Seal affixed)
 - b. Copy of agenda for meeting of Chair with Town Manager re: Commission end process.
 - c. Copy of tonight's agenda
 - d. Sample of Certificate and Letter received by Commission Members from the Town Manager
 - e. Draft of letters of appreciation and letter to editor, prepared by Secretary
 - f. Draft of Final Report prepared by the Secretary
5. Review of Final Report draft: Following review and corrections there was a MOTION by Robert Fisher, 2nd Edward Strong to accept the changes and to ask that the Final Report be included in this coming year's Town Report Book. VOTE: 8-0. The Secretary will see that a copy is submitted to the Town Clerk and to the Town Manager for inclusion in the Town Report Book.
6. Review of Draft letters of appreciation and letter to the editor: Following review and corrections there was a MOTION by Edward Strong, 2nd Gary Sinden to accept both letters as amended. VOTE: 8-0. The Secretary will send out the letter of appreciation and submit the letter to the editor to the Portsmouth Herald and Foster's Daily Democrat. She will submit an article to the Sentinel using our Final Report as a basis.
7. New Business:

RECEIVED
MAR 07 2016
BY: Windy Rawski
Town Clerk

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- a. Roland Fernald questioned what will happen to the funds in our account. After discussion there was a MOTION by Roland Fernald, 2nd Dennis Lentz that the remaining funds be returned to the town. VOTE: 8-0.
- 8. Commission Roundtable:
 - a. Members each expressed their thanks to the other members for the opportunity to serve with them; for the way the group worked through differences; their satisfaction with the process; the opportunity to grow through the experience.
- 9. MOTION by Robert Fisher, 2nd Edward Strong to dismiss the Commission, having completed its mandate. VOTE:8-0.
- 10. MOTION by Robert Fisher, 2nd Edward Strong to adjourn the meeting. VOTE: 8-0.

Meeting adjourned at 7:46 pm

Approved: _____

Rosanne M. Adams
Secretary

CC: Committee Members
Eliot Town Clerk