

ELIOT BUDGET COMMITTEE MEETING

OCTOBER 23, 2012

Present: Chairperson Rebecca Davis, Robert Fisher, Roland Fernald, Edward Strong, Bill Jacques

Absent: John Reed, Jeff Pelkey

Meeting was called to order at 6:05pm

BUSINESS

1. Minutes of October 9

Motion made by Strong, 2nd by Fisher to approve as printed. VOTE: 3-0 Chair concurs

2. BUDGET COMMITTEE MISSION STATEMENT - Selectmen are looking for input re: what the responsibilities are. Chairman has submitted questionnaire to the people on *Eliot Online* as to what the citizens feel about the mission statement for the Committee. She will compile and present at next meeting

Roland presented some research on the history of the Budget Committee. Said that MMA has packets on what Budget committee responsibilities are and will ask Dan Blanchette to request the packet from MMA.

Motion made by Jacques, 2nd by Fernald that " we define the budget committee's responsibilities and put them in writing Jacques then amended his motion to TABLE the motion to such time as the full budget committee is present. VOTE: 4-0 Chair concurs

3. BUDGET YEAR CALENDER – AGREED to table until John Reed is present
4. LETTER TO DEPARTMENT HEADS RE BUDGET PROCESS - Discussion on the merits of the letter and implications. MOTION by Strong, 2nd by Fernald – " BC will write a letter to the board of selectmen pointing out the conflicts in the letter and clarifying that "#3 – With your budget requests back-up documentation shall be included separately, that reflects your budget requests" will take precedence over B - "A written explanation of differences in any itemized expenditure of more than 3% above or below the current years appropriation" and that "B" should be stricken from the guidelines VOTE: 4-0 Chair concurs.
5. MEETING RE: TIFS AND STATE REVENUE - Chair suggested a report be written as to what was covered that night in an unbiased manner.

MOTION made by Jacques, 2nd by Fisher, "That the Chair of the budget committee writes a summary report on the information shared at that meeting for the BC to review. VOTE: 4-0, Chair concurs

6. ECSD – Discussion of profit and loss statements. AGREED to postpone to next meeting.
7. SEWER COMMITTEE QUESTIONS FROM THE BC – AGREED that will finalize next meeting. Any questions for sewer expansion committee that members of the BC have, to field to the Chair.

Meeting adjourned at 7:20pm