

Eliot Harbor Commission
Minutes for the September 15, 2014
Meeting

RECEIVED
NOV 12 2014
BY: Wendy Rawski
Town Clerk

September 15, 2014

Present at the meeting was Lori Howell, Charles Rankie, Ben Brickett, Dave Emery, Richard Philbrick, Tom Phillips, Lee Emery, Doug Anderson, B. Cabot Trott, Grant Hirst, and Dana Lee.

These Minutes were taken after the Election of Officer which ended with the following results.

Ben Brickett, Chairman

Lee Emery, Vice Chairman

B. Cabot Trott, Secretary

Dana Lee Town Manager confirms all position will be held for one year or July meeting.

Discussion of meetings procedure and time followed with a decision to hold meetings on the 3rd Monday of each month at 6:00 pm. Lori Howell asks of Dana Lee if that meeting would be run in accordance with Roberts Rules of Order and Dana says they will and all Harbor Committee members concurred.

Chairman Brickett discussed means of notification as well as ways for the member's to get information to and from each other such as E-mails and through town offices. Mr. Rankie talked on and about the Town of Eliot's Discloser policies in response to the Chairs use of email for communications. Dana Lee follows up with more insight on commissions communications.

Dana Lee brings up the topic of video streaming the meeting for the public audience to see. Charles Rankie stated the value he has found with other committees that he serves on. David Emery also states the positives. Lori Howell makes the motion to state **all meeting of the Town of Eliot Harbor Commissions should be Video Streamed**. David Emery seconded the motion four members voted four approved motion passed.

The Chair asks members for input on what they believe the agenda and priorities should be for the next Commission meeting.

Lee Emery discusses the agenda and believes the Ordinance should be a priority and taken piece by piece under review to see what if any changes should be made. Discussion followed.

As discussion continued on what was to be brought up at the next meetings Dana points to the importance of setting the Agenda. This will help to keep a level of organization to each meeting. The Chair states that any items that member would like to have on the agenda should be turned in by 1st week of the month.

Charles Rankie comments in reference to the agendas. He would like to have a report at the start of each meeting from the Harbor Master. Others agree and it would be in accordance with Robert's Rules of Order.

Doug Anderson would like to address the needs of the Harbor Master. Some discussion followed. Lori Howell brings up the need for the commission to review the State of Maine Status of Authority that we have been provided us before and as we make these decisions.

Charles Rankie next brings up the Harbor Plan that is required by the current ordinance and has yet to be accomplished. Charles states that he feels that this should be the priority for the Commission.

Topic now turned to notification of the meetings to the Public and Charles Rankie suggest that we use electronic means that the town already has in place to do so, Secretary Trott feels that some people may be missed with these means of notification. David Emery request that the town office use all standard means of posting notifications. Some discussion followed with no result.

Brief discussion on budget and Dana Lee notified us that due to the change of the position in mid budget there were no funds available for the remainder of this budget. Next, discussion on some of those changes and making those and the Commission known to the town by updating the town's website. Lori Howell makes a motion **that the town modifies the website to show the current Harbor Ordinance and Commission.** Motion seconded by David Emery. Discussion followed. Doug Anderson asked Lori to amend her motion to state that the other item be placed. Other members had more suggestion. Lori Howell amends the motion to say **The Town is to modify and update the town's website to show all Harbor Commission and or Harbor Ordinance related Documents.** David Emery agrees to the Amended motion. 5 voted yes motion approved.

Mr. Rankie Has pointed out to those who may not know or realize that sitting in on the meeting is Selectman Grant Hirst. Grant is the selectman liaison to our commission and he would like to make a motion **to allow the Selectman liaison to be allowed to speak on matters pertaining to the harbor commission.** Discussion followed. Secretary Trott brings up the point that he believes that the selectman have the right as well as any member of the public. Secretary Trott believes that Roberts Rules allows this just by being recognized by the Chair. More discussion followed and the Chair called for a vote. One vote Yes One vote no 3 abstained. Motion failed.

Grant Hurst talked to the commission and asked about lost revenue if any. Discussion follow and was addressed some by Dick Philbrick and Dana Lee.

A motion to adjourn was made by B. Cabot Trott and second by David Emery all in favor at 8:45 pm.

Respectfully submitted



B. Cabot Trott, Secretary Eliot Harbor Commission