



EEC Meeting Minutes September 10, 2014

Present: Charlie Case, Ben Brickett, Jack Murphy, Nick Lillis (intern)

Guests: Dana Lee (Town Manager), Grant Hirst (BOS Liaison)

Call to Order 4:40 PM, Adjourned 6:00 PM

Nick Lillis was confirmed as an EEC Intern by the BOS

A. Approval of August minutes postponed due to lack of a quorum

B. Status of Lighting and Weatherization Projects – Dana reported that the lighting projects were completed and that Ed completed a walk through to verify. The Fire Chief requested that Springer Electric do additional work on the mezzanine and that will be covered under a separate contract. The final Springer bill is expected to be approximately \$54,000 leaving enough money in the town's energy improvement capital budget to pay for some weatherization improvements. Dana would like to start weatherization improvements as soon as possible and asked Ed and Charlie to prioritize our list. Dana also reported that there is a special rebate program for outside pole lighting upgrades. Dana will find out more specifics including the cost of installation since it could be as simple as replacing a light or as much as changing an entire fixture. He will check with department heads to see what pole lights are owned by the town and could be easily upgraded.

C. Solar Phase 2 RFP – Ben's draft RFP was discussed. Additional information is needed to complete the RFP so Ben can update it by September 22nd so we can send it out to potential bidders soon. Dana will alert Mary Nash (MSAD35 Superintendent) since she may get calls from bidders. Charlie shared comments made by Kittery Town Manager Nancy Colbert Puff during her walkthrough of the landfill site earlier this year. Nancy coordinated the installation of a 5,000 panel landfill system in Methuen several years ago. She offered to share legal documents from that project - and suggested we ensure that the sites we want to power through net metering are in the same power zone as the landfill and that the installer guarantee no damage to the landfill cap during construction. Dana will get Nancy's legal information and check with the Maine Municipal Association (MMA) on insurance for the system. Charlie will provide electric meter numbers for municipal and school buildings as well as recent electricity usage for each. Ben will get aerial photos of the landfill site showing topography and wetland information. Nick will get addresses for each school building.

The EEC will need to do a public hearing and presentations to other key stakeholders soon – including the Eliot BOS, the school administration, and the S. Berwick Town Manager. Both Eliot and S. Berwick will need to support the phase 2 system since much of the costs and substantial savings (estimated at \$11,500,000 over 40 years assuming a 2% annual CMP cost increase per year) are associated with the schools.

D. Draft Solar Phase 2 Charts for Stakeholders – Charlie reviewed draft charts for solar phase 2 he had prepared for stakeholders. They were distributed before the meeting and he asked for comments.

Dana has already sent the draft charts to the BOS and school administration and suggested we offer copies at Festival Day.

E. Inventory Status – Monique and Nick will work together to complete the FY 14 inventory.

G. Planning for Eliot Festival Day – Charlie reported that materials are complete for the EEC booth at Festival Day. Nick will staff the booth, Charlie will do the set up and Ben will bring a solar panel.

Approved Oct 8, 2014

C. A. Case