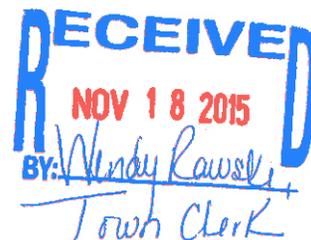


Comprehensive Plan Review Committee September 3, 2015



Present: Vickie Mills, Grant Hirst, Steve Beckert, Russ McMullen, Jack Murphy, Dana Lee (5:00PM)

Absent: Jess O'Donaghue

Others: none

Meeting opened 4:20 PM, camera was not activated

Minutes of meeting August 6, 2015 were reviewed and approved with a significant correction.

In response to questions which arose over those minutes, Kate outlined the process by which various departments/committees (Fire, Police, Code Enforcement, Public Works, Conservation Commission) can submit their input on new developments/projects. She advised that she seldom gets such input, even though she submits a written request for such input to each of these departments/committee.

Jack suggested that the Town Manager's next newsletter could include an update on our (Comprehensive Plan Review Committee's) progress.

Vickie passed out a document from the Conservation Committee on their progress to date on their parts of the Comprehensive Plan.

Dana offered to provide us a sort of his previously-provided matrix so that it would be easier for us to determine priorities on tasks for the various departments/committee. He also will be providing us a draft letter for us to use in writing these departments/committee. Once such letters are sent, we might not need to meet so often; and we could give them perhaps six months to respond.

Meeting adjourned 5:10 PM. Next meeting will be October 1st, 2015 at 4:30 pm.

Grant Hirst

Recording Secretary

A handwritten signature in blue ink, appearing to be "Grant Hirst", written in a cursive style.