

BOARD OF SELECTMEN'S MEETING
August 14, 2014 5:30PM

Quorum noted

5:30 PM: Meeting called to order by Acting Chairman Beckert.

Roll Call: Mr. Beckert, Mr. Hirst, Mr. Fernald and Ms. Davis.

Absent: Mr. Moynahan.

Pledge of Allegiance recited

Moment of Silence observed

Approval of Minutes of Previous Meeting(s)

5:31 PM Motion by Mr. Fernald, seconded by Mr. Hirst, to approve the minutes of July 17, 2014, as amended.

VOTE
2-1 (Ms. Davis abstained)
Chair concurs in the affirmative

Motion by Mr. Fernald, seconded by Mr. Hirst, to approve the minutes of July 24, 2014, as amended.

VOTE
3-0
Chair concurs

5:32 PM Special Presentation: Eliot Fire Dept. 100 Year Proclamation

Mr. Beckert said that the Eliot Fire Department was 100 years old this year and that there was a proclamation to recognize this.

Mr. Lee read the proclamation and presented it to the Board.

Mr. Beckert, as Acting Chairman, signed the Proclamation.

This document is available at the Town Hall. All present applauded the Eliot Fire Department for its service over the years.

Mr. (Jay) Muzeroll, Fire Chief, said that the department appreciated the Town's support. He added that the events celebrating the 100th anniversary start Sunday with an open house at the Fire Station, a softball game Wednesday night, a Pancake Breakfast and the Fireman's Ball on Saturday.

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The EFD Committee Chair said that there would also be a parade and muster on August 23rd.

Public Comment:

G1. Department Head/Committee Reports

5:36 PM 1) Appointment Request: Christine Bennett – PB or BOA

Ms. Bennett was present.

Mr. Beckert said that both Boards were full.

Ms. Lemire confirmed.

Mr. Lee said that they would hold the application until such time as an opening arose and would be very happy to consider her at that point, he was sure. He apologized to Ms. Bennett, as he thought that there was an opening.

Mr. Hirst said that they also had other committee openings, if she would like to consider those.

The Board thanked Ms. Bennett for her interest.

5:38 2) Harbor Commission Appointments

Mr. Beckert said that they had a list of 14 interested members of the public. He added that the Board had previously decided to appoint 5 regular and 2 alternate members. He read the names.

Mr. Hirst said that, with respect to Dave Emery, he told Mr. Emery he would speak for him tonight as Mr. Emery is having surgery; that he served with Mr. Emery on the IT Committee and he thought he would be a fabulous person to be on the commission.

All others on the list, except Richard Shulman, were present.

Mr. Hirst said that, in view of the number of people who have applied, he wondered if the Board should consider making the commission larger; perhaps seven regular members and two alternates.

After some discussion, Mr. Fernald said that he would make motions for five regular and two alternate members.

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Mr. Fernald moved, second by Mr. Hirst, that the Board of Selectmen appoint Douglas Anderson as a regular member of the Harbor Commission.

VOTE

3-0

Chair concurs

Mr. Fernald invited Ms. Davis to make a motion.

Ms. Davis said that the nominees had not had a chance to speak and she didn't know, even after that, how they would narrow it down because the Board had so many qualified and interested people. She asked if they could ask if any of the nominees would like to speak.

Mr. Beckert agreed that they could.

Mr. (Charles) Rankie said that he has been involved with the Harbor Master situation since December and he believed, had he not been involved regarding the potential of having this being overseen by Kittery, they would not be talking about this tonight. He explained that the Kittery Harbor Master, who would have been appointed the Eliot Harbor Master, has resigned. He added that he had researched and presented to the Board suggested changes to the Harbor Ordinance and said that the Harbor Ordinance has not been followed since it was instituted, such as the requirement to have a Harbor Plan. He said that he was very knowledgeable with the Harbor Ordinance and the harbor; that he had a very good background and he would very much like to serve on the Harbor Commission. Mr. Rankie said that he thought he could add a lot to it and that, with his background in Town government, that helped him fully understand what was required.

Mr. (Lee) Emery said that he believed that, given some of the issues on the river like Shoreland Zoning, somebody with experience on the river and working around the river would be very beneficial; at least initially for the new commission. He added that experience counts for a lot.

Ms. (Lori) Howell said that they had a very well-qualified list of candidates for the Harbor Commission and she was surprised and delighted to see that. She and her husband have lived here for 30 years, they live on the river, they operate boats for recreation and commercial purposes on the river and elsewhere and was how they made their living; that they have interest in the marine environment and in boating-related issues. She added that she served on the Harbor Ordinance Writing Committee, as well as numerous other boards in Town.

Mr. (Cabot) Trott said that he owned Salty Boats of Maine. He added that he has put a lot of moorings in place that are currently there; that he has been on top of

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the river and down to the bottom of it since about the age of fifteen. He said that he was glad to see the response of people who want to be a part of this commission; that he looked forward to serving; that it gave him a chance to get back involved in the Town; that he served 21 years as a volunteer fire-fighter and, now that he is semi-retired, he has some time to give back.

No other nominees spoke.

Mr. Fernald moved, second by Mr. Hirst, that the Board of Selectmen appoint Ben Brickett as a regular member of the Harbor Commission.

VOTE

3-0

Chair concurs

Mr. Hirst moved, second by Mr. Fernald, that the Board of Selectmen appoint David Emery as a regular member of the Harbor Commission.

VOTE

2-1 (Ms. Davis)

Chair concurs in the affirmative

Mr. Fernald moved, second by Mr. Hirst, that the Board of Selectmen appoint Cabot Trott as a regular member of the Harbor Commission.

VOTE

3-0

Chair concurs

Mr. Fernald moved, second by Mr. Hirst, that the Board of Selectmen appoint Lee Emery as a regular member of the Harbor Commission.

VOTE

3-0

Chair concurs

NOTE: It was confirmed that Lee Emery and David Emery are not related.

Ms. Davis moved, second by Mr. Fernald, that the Board of Selectmen appoint Vicki Uzzle and Lori Howell as alternates to the Harbor Commission.

DISCUSSION

Mr. Hirst said that Ms. Uzzle is an employee of the Town and wanted to enquire if that would cause a problem.

Mr. Lee said that he thought that Ms. Uzzle would make a fine member, or alternate; that she has tremendous familiarity with working down there all the

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time on what the issues are and so forth. He added that, even with the Harbor Commissioner being an employee of the Town we have had just a couple of instances where that line between employee and your other hat, whatever that might be, sometimes gets crossed and he concerns himself with that. He said that, on the Solid Waste Committee, one of the members is also an employee of the Transfer Station and he didn't think that looked good, himself. He added that that was nothing against Ms. Uzzle; that he just worried about brothers serving together or husbands and wives, etc. He added that he was sure Ms. Uzzle could speak to it, if she liked.

Ms. Davis said that they did have a Town employee on the Bud Com, so there is some precedent for that, and depending on the person, maybe she should speak for herself.

Ms. Uzzle agreed that that has been a concern; that she has written in on her form that she would abstain from voting if anything pertained to her, personally, or her job down there. She added that she would certainly be looking for the welfare and the betterment of this community.

Mr. Beckert asked if there was any further discussion.

Mr. Hirst asked if they should modify the motion to take each person one at a time.

Ms. Davis withdrew her motion. Mr. Fernald seconded his withdrawal. The motion was withdrawn.

The Chair would entertain a new motion.

Ms. Davis, moved, second by Mr. Fernald, that the Board of Selectmen appoint Lori Howell as an alternate to the Harbor Commission.

VOTE

3-0

Chair concurs

Mr. Fernald moved, second by Mr. Hirst, that the Board of Selectmen appoint Charles Rankie as an alternate to the Harbor Commission.

VOTE

2-1 (Ms. Davis opposed)

Chair concurs in the affirmative

Mr. Beckert said that, if the Board should decide to increase the numbers on that commission, then the by-laws could be formally changed.

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Mr. Lee said that, for those who have been appointed, he would probably call the first meeting to have an organizational meeting to elect a Chair, Vice-Chair, etc. He added that, for people not appointed tonight, remember that this is a committee that would be meeting and they were invited to attend, to participate and give your input to those who do have voting rights; that all of the experience that we do have that applied here tonight, if they were to show up for these meetings and help and give their input, then there would be a real brain-trust about that harbor and he encouraged them all to do that. He asked that they stay active in it, whether they have been appointed or not, as their input is valued.

5:57 PM

Ms. Adams discussed her concern regarding the last appointment; that the prior motion was nicely withdrawn by one of the Selectmen to separate out the last two appointments and, yet, she was not given the opportunity to then present the second half of that appointment before another stepped in and made a motion to appoint someone else. She added that she thought that Selectmen should have been allowed to make a motion regarding that second appointment.

Mr. Beckert said that that was totally up to the person; that he heard no other motion to the effect regarding the other one to be appointed.

Ms. Adams said that she did not hear a break between one and the next motion and she thought if they had given an opportunity they would have had the motion for that second person taken separately. She said that Ms. Davis could speak to that but that is what Ms. Adams observed, that she did that so that it could be done separately.

Mr. Beckert said that he thought it was done separately. He added that in this business, no disrespect to anybody intended, you need to speak up.

Mr. Fernald said that he did speak quickly. He added that he was sorry about that; that he was trying to move it forward but there was a second and there doesn't have to be a second if people disagree.

Mr. Beckert said that the Board would move forward; that they had the seven appointments at this point in time and, if the Board wished to reconsider, they could.

Mr. Hirst thanked everybody that applied. He added that the Town had lots of openings and the Board would like them to apply for other things, as well.

6:01 PM

3) Bus. Development Comm. – Goals/Protocol/Business Friendly

Mr. Lee said that the Business Development Committee (BDC) has been doing some work that they wanted to get the Board's input on, including a protocol they developed; for instance, if a business came to Town or somebody would refer a

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business to Town he did not think that there was a clear idea of whom one would be sent or how it would be handled and so, together, they worked on a protocol that would start with the Town Manager and he would draw in the Planning Assistant (PA) so we could discuss PB issues, zoning, permitting, etc. He added that the Board had that in front of them – One Stop Business Help in Eliot. Additionally, he said that they developed their committee goals for the year, which he discussed. He also discussed the upcoming Eliot Business After Hours event to be held in March 2015 that they are developing. Mr. Lee said that the BDC has been very busy and he is happy to work with them as the staff person who helps them. He added that the BDC was asking the Board to approve the protocol for the One Stop. He said that the Board had already approved, in a prior year, to go forward with seeking the “Business-friendly” designation; that the Board didn’t need to adopt their goals but the “business protocol”, he believed, they would like to see the Board to adopt and support.

Mr. Hirst said that he thought it was high time they adopted something like this and make it easy for businesses to come into Town. He added not only that but make businesses feel welcomed and needed and desired.

Mr. Hirst moved, second by Mr. Fernald, that the Board of Selectmen adopt the ‘One Stop Business Help in Eliot’ document.

VOTE

3-0

Chair concurs

Mr. Lee said that they had an email address – goodbusiness@eliotme.org - and that they would be enhancing their web presence on the Town website, as well.

6:05 PM

Ms. Davis said that she heard discussion at a recent BDC meeting regarding the over-55 housing project and wondered if the Board could get an update.

Mr. Lee said the only thing he had been asked to participate with was that they reminded him that the Board did approve pursuing a business-friendly designation; that, if we pursued it and got that designation, then they would get an extra point or two on their application to the Maine State Housing Authority. He added that he was not directly involved with that and it was not necessarily even an endorsement from him certainly of that project. He said that it was more a matter of them saying, “You did it one time. As the Town of Eliot, you said you would pursue this and we are asking you to do so because it would help and strengthen our application.” He said that, for that reason and because the BDC had that as a goal, we have begun to undertake that. Mr. Lee said that he didn’t know the current status of the housing project; that he did know the money was very competitive and that they had been denied this money in the past; that he didn’t mention a letter of recommendation coming from here as he couldn’t speak to

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that. He added that what he could do is what has been previously noted of a 'business-friendly' designation and, if that gives them a point, more power to them and, if it doesn't, so be it.

G2. Administrative Department

6:08 PM 1) Town Manager Activities Report

This was informational.

Mr. Lee said that they recently had a GA (General Assistance) audit and came back very, very good; that our GA Administrator is doing a dynamite job. He added that the rate selected by the single assessor, Ms. Painchaud, was 13.8 and explained why they chose that rate (directly impacted amount of overlay), which was, in part, because last year we granted abatements well above our overlay, thereby reducing our fund balance. He said that the auditor has recently reported that our fund balance is a little bit light – a couple hundred thousand dollars light – so we thought it was probably safer to go a bit higher on the overlay than lower on the overlay.

Ms. Davis asked for clarification on why the revenue was shy on line 13 approximately \$200,000 compared to the number being seen in the other reports.

Mr. Lee said that it probably slides in somewhere else; that municipal revenue sharing had to be broken out but he couldn't completely answer off the top of his head. He explained that, for example, TIF funds approved to be taken as revenue would not show up on this sheet until it was actually drawn out of the TIF. He said that, if the Board ever has questions when they are reviewing their packets and could give him a day or so, that would be very helpful so he could have the answers for them. He added that he would address that question at the next meeting.

6:11 PM 2) Establish Selectmen Liaisons to Boards and Committees

After a brief discussion, the Board agreed to leave the list as is.

6:14 PM 3) Purchasing Policy/Bidding Discussion

Mr. Lee said that this was a follow-up on an idea that was raised at the last meeting. He added that this did not necessarily require any action from the Board but was part of the development of a set of financial policies he was working on. He explained that the bidding information document was what he was having department heads use and, if the Board had no objection, he would continue. He added that he included an example of a purchasing policy for the Board's review;

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that he thought they might find the time late fall or winter to get into the financial policies. He discussed the purchase amount levels and that the Board might want to adjust them upward a bit.

6:20 PM 4) Compensation Study RFP

Mr. Lee said that he brought this to the Board because, in the goals laid out for him, we wanted to update our compensation scale and do it thoroughly, looking at all forms of compensation. He asked people not to call out the bid amount in this document but did want to show how the RFP was structured. He wanted to ask if this was still one of his goals, and he thought it should be because it has not been updated since 2009; that it wasn't a terribly big figure and that he believed they would have to do something from consulting reserve because we did not budget to do it but it did come up as one of his goals. He said that he wanted the Board to review this and let him know whether they wanted him to pursue this, and when. He added that he spoke with the Manager in Wells and they were quite satisfied with it and use it to this day.

Ms. Davis asked what the main purpose of this. She added that she did a review of salaries and that even the new employees are making more than the veterans that have left Town employment in the past year so salaries seemed to look pretty good right now.

Mr. Beckert said that it was an outside look at employee compensation to see where it stood, if it was up-to-date or needed to be tweaked, or not, and it gave the Town a little bit of teeth during union negotiations. He added that the outside company looks at current wages and step increases as well as how the scale is structured, such as job descriptions; that they look at the total across-the-board compensation; make recommendations, look at the local CPU/CPI for the local area. He said that he has found it a valuable tool in the past, especially in union negotiations. He added that, if it was done comprehensively the first time, then every year after that it was just a matter of tweaking, if needed.

Ms. Davis said that, at this point in time, we just locked into a three-year contract with DPW, the Police signed a contract, and there were recent raises in Administration; that none of the employees are making any less than the employees that have left so, at this point in time and with the new tax increase, why would we even be considering this. She asked why they might not ride this out for a year or two and do a compensation study as we get closer to a need. She added that the people were not going to be happy with the tax increase.

Mr. Lee said that he thought Ms. Davis made a very good point; that we have two contracts in place that cover a lot of the employees and potentially about to have a third union contract, which will leave very few and the few that are left Ms. Davis

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made the point that adjustments were made as someone came in as a department head or different credentials than the one who left. He added that the difficulty he found was that he didn't have anything to go by and so he got criticized for picking a number out of thin air but he doesn't have a study to pick the numbers out of something scientific. He said that it couldn't be both ways; that if it was not going to be scientific then he would make his best educated guess and be subject to that criticism. He said that he understood what Ms. Davis was saying because, for the next couple of years, these numbers are probably going to be what they are because we are contracted, largely. Mr. Lee said that that was why he was asking if it was still a goal given where we stand now with resolving the police contract and DPW and that we are within a few articles in general government; that maybe the timing on this is not good.

Ms. Davis said that the attachment discussed in this document was not included and she would like to see what the end result was.

Mr. Lee said that he would get those for the Board.

Mr. Beckert said that even if this isn't the right time for it what was the harm in getting a quote.

Mr. (Bob) Pomerleau said that he supported doing a professional management study for the employees the first time it was brought up; that he didn't know how anyone could intelligently assess whether people are paid adequately, or not, without some comparable compensation study. He added that he would like to have seen the study done before union negotiations were complete and before department heads were given raises. He said that the problem with doing it now was that it would be outdated in three years, unless they were willing to use the recommendations from the study now to re-open contracts or roll back compensation.

Mr. Fernald said that he thought a big part of this are the job descriptions; that if you look at the job descriptions Eliot has compared to other towns then you will find that Eliot employees are doing a lot more than people in other towns. He said that job descriptions needed to be kept as current as possible.

Mr. Lee said that as they have been going along they have been updating them but they are not all updated, which is another reason they may be a little premature to go out. He added that he would like to continue to work with the Board to get all the job descriptions right up to what we each do now so it is very accurate; that some of these are pretty-well dated. He added that it isn't hard; that all he had to do was an RFP and they did all the work; that it is an easy goal to achieve and low-hanging fruit but he didn't know if the timing was right for it because they do

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have job descriptions that need to be updated; that that really is the 'cart before the horse' kind of thing.

Mr. Beckert said that, if that was the case, then it would be his recommendation to keep it on the list of goals but to move it down the list and put some of the other things that need to be put in place done before they consider going out and doing this.

Mr. Lee agreed, saying that they could find the attachment and what the end result was and, also, continue the quest to get job descriptions, one every couple weeks or one a month.

Mr. Beckert reiterated that he thought it was a valuable tool when done and used properly.

Mr. Lee agreed that it ought to be done that way, as Mr. Pomerleau said, but he thought that two years into the three-year contract might be the better time to put out this bid and get ready for the next round of negotiations.

The Board was in agreement with lowering, but retaining, the compensation study goal, based on the discussion.

6:35 PM 5) Next Selectmen Policies Workshop Date – 8/25 at 5:30 PM

This was a reminder for the Board.

Mr. Beckert said that, if they would indulge him, he would like to jump down to #7 Meeting with S. Berwick Council at 6:00 PM and asked why they were meeting with S. Berwick's Council.

Mr. Lee said that that was part and parcel of the discussion that has been going on about discussing to what extent the Town Council of S. Berwick or the Eliot BOS can help or advise the RSU in areas of trying to restrain some spending; for example, our Energy Committee is offering to help them with some of their energy costs. He added that they were working together to try to create a constructive strategy to somehow get the message that the municipalities are hearing a lot of stuff about this; that he thought they were aware of that with the vote this last time when Eliot was, all of a sudden, pretty marginal on its' support.

Mr. Pomerleau wanted to suggest a topic for that meeting to explore the potential and possibilities for a joint South Berwick/Eliot budget committee-style group and what it would take to make that official; that when their budget came out there could be a line recommendation by an Eliot/S. Berwick budget committee.

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Ms. Lentz said that she thought it was a wonderful idea that the BOS was meeting with them.

It was noted that this would be a public meeting and that there was a desire to have this meeting recorded in some way.

Mr. Rankie said that it had been discussed regarding getting the original RSU agreement and make that available.

6:40 PM Mr. Lee said that he got that and made it available. He explained that they didn't have to go through much with regard to the RSU process because it was the same two towns; that we were just designated a RSU and thought that the original MSAD #35 set-up continued through the current time.

6:45 PM 6) ECSD Renovation Overage/Use of Building Reserve

Mr. Lee discussed the reasons for the overage and was requesting that \$3,235 be taken from the ECSD Building Reserve to cover this. He said that ECSD has not physically moved into the space; that he thought they would be moving phones and computers the 20th and 21st; that they are moving over in pieces using their own personnel as they wrap up summer programs.

Ms. Murphy said that in a prior discussion regarding this it was made clear to her that none of that money could be removed to use for the move without going to the voters for permission.

Mr. Hirst said that it appeared to him they would never put up a community center and suggested they might go to the people to get rid of that reserve and find something else to do with that money. He asked if they should consider that for November.

Mr. Lee said that he thought there were two things to be considered. He said that, when MMA came down and did their safety analysis, they had concerns about the red storage barn and that it needed to be repaired or it would be hard to insure. He added that, with the ECSD move to EES, the original request was for around \$60,000 and that got cut to \$29,000 so, once again, we started with a budget that was probably going to fail. He said that he thought Ms. Murphy may be right and that he had heard that before but did not have a firm answer on that. He agreed that he didn't see a building being built in anyone's future. He suggested they might reserve some for the ECSD move, some for repairing the red barn, and put the rest back into some more meaningful thing. He said that he thought that money would sit there a long, long time before anyone would access it for a community service building. Mr. Lee reminded the Board that ECSD only has a

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three-year lease and, at the end of three years, they could be homeless again so he thought they needed to be a bit careful all the way around with that.

Mr. Beckert said that, as far as the overage bill goes, he didn't see any other account to take it out of unless it came out of contingency. He added that he wasn't sure about the wording and he didn't know what the discussion was by the previous BOS on whether they could or could not.

Mr. Lee said that contingency would be the other thing; that it's just very early in the year to do that when we have this other pool of money that he didn't think would ever get used. He added that he thought it ought to be discarded to some extent; possibly reserve some of it for homelessness purposes but thought a great bulk of it could be returned for other purposes.

Mr. Beckert said that it was his understanding that once a reserve account was voted the trustees of the reserve account is the BOS for expenditures. He added that they used those funds for the design document and he was of the opinion that they could use those funds and we don't have to go back to the Town to do it.

Ms. Adams agreed money was used from that account in the past for the ECSD but the Selectmen minutes clearly said that it could not be used for this move. She added that she understood there was some precedent for taking from that fund, however, she believed that, in this case, it should come out of the contingency fund and, then, decide what that fund was for and stick with it.

Mr. Beckert said that they would pull out the original article that created this reserve account. He reiterated that the BOS were the trustees of all reserve accounts of the Town, per the statutes.

6:56 PM 8) SEI Grant Funds/Bid Results – Lighting and Weatherization

Mr. Lee discussed the change order that was a result of oversights by the Energy Committee and that they would do the lighting first then, with money left, do as much weatherization as they could. He added that they have \$73,000, total, to do the two projects and anything that goes into lighting won't go into weatherization until lighting is 100% complete; that they will not go over budget.

G3. Public Works

6:58 PM 1) Road Use Agreement/Bond

Mr. Lee said that Will Bros Utility TND out of New York had put in a \$50,000 road bond, effectively, and they did damage roads in the amount of \$25,838.60, which we are taking from that road bond. He added that this Release of Operator

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and Road Use Agreement says that we will now release the \$24,161.40 remainder to the operator representing that portion of the repair cap held in escrow that was not used by the municipality to make road repairs.

G4. Public Safety

7:00 PM 1) Promotion to Lieutenant, Elliott Moya

Mr. Lee said that he was very, very pleased to present to them this evening Lieutenant Elliott Moya. He added that, after approving the staffing plan at least to the lieutenant's level, Chief Short made the decision; that Lieutenant Moya has been with the Eliot Police Department since March of 2007; that he is a great guy and Mr. Lee is very proud he made it to Lieutenant here.

Lieutenant Moya said that he was looking forward to this and was happy to step up and do this as they have a lot of new people. He added that there were going to be some challenges but we are going to set some goals; that he hoped people would come in to meet the new people, come talk to him; that the door is open and he would be more than happy to sit down and talk and get the residents closer to the Police Department.

Mr. Lee said that the EPD was faced with the Ice Bucket Challenge today to raise money for ALS so the last time he saw Mr. Moya, Mr. Moya was drenched; that the whole department was involved and had it video-taped to put on the Eliot PD Facebook page. He added that one of the guys called out the Town office staff and now we all have to do the Ice Bucket Challenge, as well as the S. Berwick PD and the Eliot FD. Mr. Lee congratulated Lieutenant Moya.

7:03 PM 2) Police Vehicle (Chief's) Bid (Shared with Kittery)

Mr. Lee discussed the bid and the recommendation.

Mr. Hirst asked what was going to happen to the Chief's current vehicle.

Mr. Lee said that that Dodge Charger would become a vehicle in the fleet for the lieutenant and/or detective.

Mr. Hirst moved, second by Mr. Fernald, that the Board of Selectmen accept the bid of Bodwell Motors for the total amount of \$18,795.00 and that Kittery will provide Eliot 50% reimbursement.

DISCUSSION

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Ms. Davis said that it was her firm belief that the cruiser account should go towards providing cruisers for patrolmen and not for management, especially this year; that this was not a good use of the funds and she is in opposition to this motion.

VOTE
2-1 (Ms. Davis)
Chair concurs in the affirmative

New Business:

There was no new business.

Old Business

7:15 PM Last 5 Pages of Personnel Policy – Workshop Format?

This was deferred to another meeting.

Selectmen's Report:

7:16 PM Ms. Davis asked for an update on the November ballot status.

Mr. Lee said that no decisions were made except the Bud Com position will be on the ballot; the sewer bond, which needs more discussion; that he did send out a memo that delineated the entire timeline going back. He added that if she referred to the timeline that would give her an idea of what they had to meet in terms of deadlines. He discussed the upcoming workshop/public hearing regarding the Growth Ordinance and the TIF/sewer expansion business and he thought that, following that, then decisions would have to be made as to what would or would not be on the ballot.

Ms. Davis asked where they were at on **sewer for cash**; was he still working on a proposal.

Mr. Lee said that he thought there had been a proposal kicking around since the second time it failed, which was a phased development, and was being updated with current numbers in case that is an option that the Board wanted to pursue. He added that he insisted that information be made available for the meeting of the 21st, which would give Board members time to review and, if they had questions, time to get those questions to him before the 21st so that he could give them answers on the 21st.

Ms. Davis asked if there was any interest on this Board regarding putting **budget on a referendum as opposed to Town Meeting**; that some interest was

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expressed awhile back and, not that there was any serious definitive discussion but where did they stand.

Mr. Hirst said that he would very much like to know the pros and cons.

Mr. Beckert felt that if they did that then they basically did away with the Town Meeting.

Mr. Lee said that if you did away with Town Meeting for financial articles you could still do Town Meeting for ordinances.

Mr. Beckert agreed.

Ms. Davis asked what would be the procedure for getting a budget on the referendum; is that something that went to the people or something the Board decided.

Mr. Beckert said that, right now, the Board decided that.

Ms. Davis asked if she could get that on the agenda so that the Board could discuss that.

Mr. Beckert said that that was up to the Board, as a whole.

Mr. Pomerleau said that his sense was that the early indications were that there seemed to be a great deal of interest by all concerned in the potential for a budget by referendum vote, which the obvious pro would be substantially more people voting. He added that he would like that to be pursued.

Mr. Fisher said that there is a petition going around to do exactly that.

Ms. Davis asked if work had started on the **Old Fields Bridge**.

Mr. Lee said no; that they put out a memo on the timing of that; that he didn't know if she was on the Board at that time but they have a very solid date set and she has material she can review that would tell her exactly when it is.

Mr. Hirst suggested that they might consider the **repurposing of the ECSD fund** on the next ballot to see if that was something that would make sense. He said that he would like to see that added to the agenda.

Executive Session

There were no executive sessions.

BOARD OF SELECTMEN'S MEETING
August 14, 2014 5:30PM (continued)

Other Business as needed

7:23 PM Regarding the TAN, Mr. Beckert said that they had to readopt the TAN language, with August 20th as the date.

Mr. Lee confirmed and explained the change, which directly related to a cash-flow analysis they needed to provide to demonstrate they needed a TAN and he didn't know that was part of the steps in this. He added that it had been pushed off a couple of days while that was done; that tomorrow that was all they were focusing on – to get that done out of the Finance Office and over; plus, this motion and, actually, if this motion passes, he might ask that the Recording Secretary get this particular motion – and the Board has all the language and would read exactly the same – and Mr. Hirst sign it tomorrow that it has been readopted so he could get it over to the bank to close on the 20th, as they have their first school payment on the 21st; that it is a very large payment, as the Board knows, and they would need that cash-flow from the TAN. He clarified that it was only a matter of changing the date of closing from the 15th of August to the 20th of August.

Mr. Hirst moved, second by Mr. Fernald, that the Board of Selectmen approve

1. That under and pursuant to Title 30-A, Section 5771 of the Maine Revised Statutes, as amended and supplemented, there be and hereby is authorized the issuance of up to \$4,500,000 principal amount of Tax Anticipation Note of the Town in anticipation of the receipt of taxes for the municipal fiscal year which commenced July 1, 2014 and ends June 30, 2015. And
2. Said note shall be dated August 20, 2014, shall mature on or before June 30, 2015, shall be signed by the Treasurer and countersigned by the Chairman of the Board of Selectmen, shall be issued on an as-needed basis, shall bear interest at the rate of 0.6000% per annum calculated on the basis of actual days elapsed in an assumed 360-day year, shall be payable at Key Bank National Association and shall otherwise be in such form and bear such details as the signers may determine. And
3. That said note is hereby sold and awarded to Key Bank National Association in accordance with its proposal dated June 13, 2014. And
4. Said Note is hereby designated as a qualified tax exempt obligation of the Town for the 2014 calendar year pursuant to the Internal Revenue Code of 1996. And
5. That all things heretofore done and all action heretofore taken by the Town, its municipal officers and agents in the authorization of said Note is hereby ratified, approved and confirmed and the Treasurer and Chairman are each hereby authorized to take any and all action necessary or convenient to carry out the provisions of this voting, including delivering said Note against payment therefore.

BOARD OF SELECTMEN'S MEETING

August 14, 2014 5:30PM (continued)

VOTE
3-0
Chair concurs

Adjourn

There was a motion and second to adjourn the meeting at 7:29 PM.

VOTE
3-0
Chair concurs

DATE

Mr. Grant Hirst, Secretary