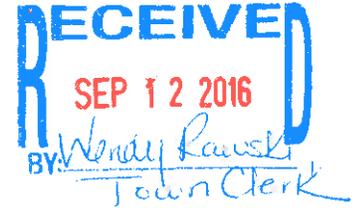


Eliot TIF Alternatives Committee Meeting
Tuesday, August 2, 5:30 PM at Town Hall



MINUTES

Attending: Michele Duval, Janet Saurman, Charlie Bradstreet, Cindy Lentz
Rosanne Lentz absent with notice
Also Town Manager Dana Lee, Jack Murphy and Jim Tessier

1. Roll Call – Michele opened the meeting and took roll call; a quorum was present.
2. Minutes of Previous Meeting – May 31, 2016 and June 27, 2016: Charlie made a motion to approve both sets of minutes as presented; this was seconded by Janet and was so voted 4-0.
3. Discuss Select Board Response to Staffing Proposal – Dana was asked to summarize what took place at the Select Board meeting. He said that the Board decided to wait on any decision until they saw the presentation and had the chance to ask questions of the consultant. Janet noted that all members of the Committee should attend the 8/11 meeting. She said that the Board felt a Planner was not needed yet; that the committee should form the proposal first. She is unclear on how to proceed; we lack the expertise and need lots of information before a project can even be promoted to the SB. Charlie agreed that a Planner was needed to proceed. Cindy wanted further explanation on why the TIF Committee couldn't prioritize the projects. Janet noted that Page 18 has the recommendations (236 and Downtown Village – perhaps in concert with each other). Dana said that regardless we still need to draft a Development program and offered to do that for the committee. Jim Tessier reiterated the "in concert" note in the recommendations.
4. Discuss the "TIF Primer" Educational Material / Uses – The Committee thought it was very well written and would help residents understand TIFs better. Dana mentioned some feedback he got about not tying the information into our 236 TIF, but the committee felt it was important to make that connection. Dana said that it could be copied and handed out at Town office, hearings, web, e-alert, etc.
5. Begin Detailing Duties / Goals / Req'd Background / Hours of Proposed Staffing? The Committee felt this would be premature since there is no approval yet.
6. Work on Development Program – Dana will draft a Development program

7. Other Business – jack wanted to make sure that we did not lose sight of the importance of infrastructure. Michele said that the consultant agreed on the infrastructure recommendation but also other outcomes, and said that any project needs to be thoroughly thought out. She said the TIF was “overly focused” before.
8. Adjourn: Charlie made a motion to adjourn the meeting at 6:15 pm; this was seconded by Janet and was so voted 4-0.

Dan K. L.