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BY: Wendy Rawski
Town Clerk

EEC Minutes July 8 2015 Meeting

Present: Jack Murphy, Laurel McEwen, Christine Bennett, Ed Henningsen, Charlie Case, Nick Lillis,

Guests: Dana Lee, James Tessier.

Call to Order 4:30 PM

A. Minutes for May and June were approved.

B. Solar Phase 2 Project Update: Dana, Charlie and other EEC members will meet with Jack Bingham of Barrington Power on July 9th to discuss a reduced size for our proposed Phase 2 Landfill Solar installation covering only our projected municipal needs and not the schools. We will ask Jack Bingham will update his proposal before our next meeting. We plan to present our reduced size system to the BOS on August 27th followed by a newsletter and a public hearing in October.

C. School Reduction in Peak Energy and Total Usage: To follow up with our meeting with Randy Stewart last month, Dana will email Randy to suggest resources including the EEC the schools could use to follow up on a) reducing their total electricity usage, b) reducing their CMP demand charges, and c) eliminating their ISO New England capacity tag charges. At that meeting we agreed that the schools should not participate in the Landfill Solar Project because their electricity delivery charges are tied to peak usage not actual usage, thus limiting the savings they would see.

D. 2016 Energy Reduction Projects: Our primary project for 2015/2016 will be weatherization of the **Fire Station**. Ed will develop the technical scope of the work we can accomplish. The **Town Hall** has two needed corrections; a) rebalance the airflow for the heating and cooling systems, and b) look at increasing the lighting level in the main conference room. Dana will monitor temperatures at the center and ends of the building to help define how to rebalance the system. Also, the new front door appears to be a large contributor to temperature issues, since every time it is opened with either the actuator switch or manually, it stays open for about 10 seconds. Dana will investigate how we can adjust the door system to close normally when opened manually. We plan to ask the Town to cover the **Police Station Generator Project** in the 2016'/2017 energy capital budget.

E. Planning for Festival Day: Nick agreed to staff a booth for us at Festival Day this year. Charlie will send in the booth reservation.

F. Real Time Energy Inventory: Until now we have collected energy inventory data after the year is completed. We will look at ways to collect data differently to allow to allow Departments to see real time energy usage. We plan to meet with Dana and Becky during the next several weeks to see how we can accomplish this while making the data collection more automated. Nick agreed to coordinate our energy inventory efforts.

Adjourned 5:30 PM

Approved Aug 12, 2015
C. A. Case