

Eliot Harbor Commission
Minutes for the April 20, 2015
Meeting

RECORDED
JUL 09 2015
Wendy Rawski
Town Clerk

Meeting was called to order at 06:00 pm

Roll call

Commission members Doug Anderson, Lee Emery, Ben Brickett, Dave Emery, B. Cabot Trott Alternate Charlie Rankie answered roll call. Others in attendance were Harbor Master Richard Philbrick, Deputy Tom Philips and Selectman's Liaison Grant Hirst.

Reading of the Minutes

The March 16th meeting minutes were read and after correction and or amendments a motion by Charlie Rankie made the motion to accept the minutes as amended. Dave Emery seconded the motion and all were in favor, motion passed.

A small discussion on a sample meeting agenda that follows Roberts Rules of Order was introduced by Charlie in order to keep the Commission on track. This meeting structure was voted in by the members in one of our early meetings. The Chair requested that the members study this and come back to it in next month's meeting.

Reports of Boards and or Standing Committees

Harbor Masters Report

Richard spoke to the Commission on the recent harbor master classes that he and Deputy Phillips had attended in Castine Maine. They both spoke on the many benefits of the class and the resources that they found. Richard brought up the need to change our mooring registration procedure and discussion followed. Richard talked about the Army Corp of Engineers and what they discussed. Several members of the Commission asked if they can have the people for the Army Corp of Engineers come down and answer questions for us more discussion followed. Richard then gave an update on the status of the mooring field plan. He had recent emails from those that are doing the chart and they state that a lot of the information is inaccurate. Charlie brought up the question of why the chart is not getting done. The Reply from the Harbor Master states simply budget problems have not allow him to get the boats in the water as of yet. Discussion followed more on the classes they both had taken.

Reports of special committees

The committee for the annual Town Report. Consisting of Chairmen Ben Brickett and Charlie Rankie. The committee reported that the letter had been drafted and was sent to the selectmen.

Special orders.

None

Unfinished Business.

Section Ten (Fees)

The current wording in the Ordinance was discussed and how and where the monies raised from registrations may be used or are used. Discussion on how to come up with a fee schedule and what it should be continued. Cabot Trott asked if there is a way to say that what part of the whole budget would be founded by the fees. Charlie added to this by pointing out that it should be the amount necessary to enforce the ordinance. Ben agreed and said that he would take it upon himself to sit with the Harbor Master and Town Manager to find this number(s). More discussion followed. Richard talked about some grants that could be available from him. After discussion the chair believed without the number we couldn't set fees. Doug pointed out that we weren't trying to set but trying to write the ordinance that would include the information to be able to set fees. Lee asked if we should ask the chairmen to talk to the town manager and gets these numbers.

Charlie made the motion to have the chairmen send a memo to the Town Manager to ask him to provide us with the sum that he feels is required for the Harbor Master to enforce the Harbor Ordinance. Dave Emery seconded the motion. All Five members voted in favor of, motion passed.

Lee Emery then brings to the table the Fees for the waiting list and some discussion followed with recommendations. The recommendation was that a fee will be charged for placement on the waiting list.

Ben asked Richard to fill the Commission in on the statute that statute if Federal or state monies are used towards the harbor then ten percent of the permits must be reserved for non-residents. Discussion followed.

Next topic was Section Eleven and Cabot Trott recommended that it would be a good place to start next meeting. The members agreed to continue this section in May.

New Business

Dave Emery let the Commission members know that he received the notice that his term was coming to an end and that he would not be able to reapply and continue to serve.

Discussion on definition that came up during the Harbor Masters report was discussed and answered by the information bulletin supplied by the Army corps of Engineers. The discussion was with regard to who enforced the 10% non-resident moorings.

The topic of the agenda was discussed after Charlie had introduced a sample agenda during the reading of the minutes. Cabot asked Charlie if the purpose of the sample was just to reinforce the adopted rules that we decided to follow back in the beginning of our meetings.

Lee Emery asked if there was a way to maybe skip the meetings during the summer months due to member's schedules and some discussion followed. It was pointed out that with By Law changes that this may be accomplished.

A Motion to adjourn was made by B. Cabot Trott and Seconded by Lee Emery at 08:07 pm. All were in favor motion past.

Respectfully submitted

A handwritten signature in black ink, appearing to read "B. Cabot Trott". The signature is fluid and cursive, with a prominent initial "B" and a long, sweeping tail.

B. Cabot Trott

Secretary, Eliot Harbor Commission