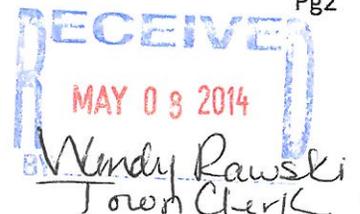


Eliot Sewer Committee
Minutes April 16, 2014



Attending Members: Nancy Shapleigh, Mike Dupuis, Grant Hirst, Richard Russell

Absent: Richard Donhauser, Bill Hankin, Janice Hastings, Dick Dionne, Jack McDonough, Steve Beckett

Others Attending: Wendy Rawski, Joel Moulton, Jack Murphy

Meeting Called to Order 4:22PM by Mike Dupuis Chairman
Chairman Mike Dupuis and Grant Hirst will be voting members for Quorum

Minutes of April 16, 2014 were not available for review and will be reviewed next meeting, May 7th, 2014

Unit Allocations: Wendy Rawski, Joel Moulton: Updates on Water Meter Audits , New Billing, New Rates, Unit Allocations BAHA'I (has new 6 inch meter at \$1281.00 per quarter), Spinney Creek Shellfish, Baran Place, Eliot Commons, all are being read officially by Kittery Water District.

Discussion: Joel stated the Meter Audits and New Rates show an increase of \$14,000 this quarter. Grant asked Wendy if she could easily compare approximate lost revenues from same quarter last year. Decided it could be done but would require lots of Wendy's time. (Tabled)

Wendy asked if her time allotted for sewer administration should be billed to the sewer account.

Discussion by Mike and Grant; Wendy's and Joel's time should also be billed to the sewer account. Question will be brought to Dana Lee's (Town Manager) attention.

Nancy asked Wendy if out sourcing sewer billing and mailing was economical. Wendy stated that the company from Lewiston Maine can produce them cheaper than the town, having better printing capabilities and mailing rates.

Flow Increase on Sewer System and I&I Update: Joel Moulton, Mike Dupuis CCTV Company inspecting the system has found 5 manholes and several services leaking approximately 23-25,000 GPD. Mike and Joel have inspected several houses with suspected sump pumps or broken pipes. Found no sumps but possible broken pipes. They will be placed on the list for further inspection.

Mike went over approx. 20,000 GPD of repairs to manholes and separated piping using 2 part epoxies and pipe lining. Rosemary Lane line separated and will be repaired.

Discussion: Joel, Sewer Preventative Maintenance Program, short and long term. Joel, Mike, and Underwood Engineers ^{looking to} are developing a plan and schedule. Hopefully ready soon.

Message Sewer Rate Increase Grant Hirst: Next Billing will reflect increase, Separate letter approved by BOS sent out to all sewer users. Grant asked if Kittery's Wastewater Treatment Facility report will be available this May 1st, New 5 year CIP and O&M budget.

Future Sewer Expansion, Jack Murphy: Middle School System 6 years left, \$350,000 for 2018 budget, Marshwood Estates, River Road postage stamp lots on the water. Grant asked about Sewer Reserve allotment billing. The need to determine rates and billed to existing accounts. It is Underwood Engineer's scope and should be available soon.

Discussion: Prioritizing problem areas. Sampling water along Eliot shores. Should we have a subcommittee? Tom Phillips, Shellfish Management Committee is currently sampling the river seasonally. Invite Shellfish Management Committee to Sewer Meeting? Check with Dana Lee Town Manager.

Discussion: Joel, Sewer Committee meetings held once a month. Important work has been completed or relegated to proper departments.

Sewer Pump Station: no new information
MSAD 35 Permit Dana Lee: Dana Lee not available
Expenditures of TIF Funds: Dana Lee not available

We thank Wendy for attending the meeting and hope her Dad id feeling better.

Next Meeting May 7, 2014
Meeting adjourned 5:28PM

Respectively Submitted
Richard Russell
Secretary pro tem

05-07-14
Michael Dupuis; CHAIRPERSON.
Michael Dupuis