

EEC Meeting Minutes March `13, 2013

Present: Charlie Case, Ben Brickett, Ed Henningsen, Monique Lillis

Call to order: 4:30 PM

Note: the Feb 13, 2013 meeting was cancelled due to illness.

A. January 2013 minutes were approved

B. Public Works Solar PPA Proposal Update – Ben reported that he and Charlie met with Dan Blanchette and Joel Moulton to plan out our next steps for the solar project. Joel agreed to review the condition of the roof shingles and to contact Attar Engineering to review the roof structure. Dan agreed to send the contract proposed by ReVision Energy to Atty Duncan McEachern for a review, and he will contact our insurance company to review our insurance requirements - covering weather related damage to the solar panels. Ben reported that the shingles need to be replaced regardless of whether we install solar panels or not; and the structural review by Attar Engineering is in process. The BOS has included both the cost of installing new shingles (already purchased) and minor structural improvements to the roof trusses in a warrant article for the special town meeting scheduled for March 23. Total amount listed was \$16,000 for shingle installation labor and \$10,000 for minor structural improvements. Ben and Charlie attended a Budget Committee meeting to explain the warrant article. Ben agreed to contact Attar Engineering directly to find out the results of their structural review.

Ben also suggested that we consider putting a monitor on the town web site to show how much electricity has been generated.

C. It was voted that we can use funds remaining in our FY13 budget to cover some expenses for the solar project and if sufficient money is left, then minor insulation corrections for the Town Hall.

D. Climate Action Plan presentation to the BOS – Charlie reported that he presented our Climate Action Plan to the Board of Selectmen and it was well received. Approval was given to put the Plan on the EEC web page.

E. FY 12 Inventory Update - Monique reported that she now has the Gagnon data needed for the FY12 inventory and will tabulate the results. She asked Jenkins for deliveries through FY12 but their data showed no deliveries in June. She will check back with Jenkins. Charlie asked Monique to use the FY11 data for our share of the Kittery Sewage Treatment Plant as a best estimate.

F. Status of Lighting and Town Hall RFPs – Ed was able to get two quotes for lighting upgrades. Charlie checked with Dan Blanchette who reported that we will in fact need three. The lighting project will be on hold until we can determine if funding will be available. The Climate Action Plan has a full list of projects and estimated costs along with a funding profile. Hopefully the next Town Meeting will determine how quickly energy improvements can be made.

G. The proposed 2012 annual report was reviewed and will be submitted to the Town for inclusion in the Town Report.

H. Ed and Monique agreed to contact Randy Stewart (MSAD35 Business Manager) to set up a meeting in April with members of the EEC to look at ways we could share ideas to save energy at the schools. A majority of the energy paid for by the Town is used by the schools, so we believe that the schools should be included in our energy reduction initiatives.

Adjourned 5:15 PM

Approved May 15, 2013

Charles A. Case, Chairman